

BARTON UPON HUMBER TOWN COUNCIL

Tracey Davis PSLCC
Town Clerk
Council Office
Assembly Rooms
BARTON UPON HUMBER
North Lincolnshire
DN18 5PQ

Telephone 01652 633598
email: info@bartonuponhumbertowncouncil.gov.uk
www.bartontowncouncil.org.uk

Our Ref: TD/CC

2nd August 2024

You are summonsed to attend an **EMERGENCY SUB COMMITTEE MEETING** of **BARTON UPON HUMBER TOWN COUNCIL**. This will be held on **WEDNESDAY 7th August 2024 at 18.15** or as soon as the **Planning Committee Meeting** prior concludes. Please review the business of the meeting below.

The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. However, **if you are unable to attend the meeting, you are welcome to make comment via email/telephone on the agenda items to the town council office, before the meeting takes place.**

This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing.

Yours faithfully



Tracey Davis
Town Clerk

AGENDA

1. **Apologies for absence, if any**
2. **Declarations of Interest:**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Review of work done so far on Emergency Plan**
4. **Update Assembly Rooms**
 - a) Use of Community emergency space
 - b) Shared access and security
5. **Emergency Response Questionnaire**
6. **Volunteers/Staff**
 - a) Training
 - b) Roles
 - c) HR Matters
7. **De-Fib purchase and locations update**