

BARTON UPON HUMBER TOWN COUNCIL

Tracey Davis PSLCC
Town Clerk/RFO
Council Office
Assembly Rooms
Queen Street
BARTON UPON HUMBER
North Lincolnshire
DN18 5QP

Telephone: 01652 633598
email:info@bartonuponhumbertowncouncil.gov.uk
www.bartontowncouncil.org.uk

Our Ref: TAD/AGENDA

25th April 2024

Dear Councillor

You are summonsed to attend an **Annual Town Council meeting of Barton upon Humber Town Council** to be held on **WEDNESDAY 1st May 2024, commencing at 19:00**. The business of the meeting is detailed below and I trust you will be able to attend. If this is inconvenient please contact the Clerk prior to the meeting to offer your apologies. **This meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the Council meeting commencing. Please contact the Town Council office for meeting access details.**

Yours faithfully



Tracey Davis
Town Clerk/RFO

AGENDA

1. **Elect a Town Mayor – and Mayors Notices**
2. **Declaration of Acceptance to be signed**
3. **Apologies for Absence**
4. **Elect a Deputy Town Mayor**
5. **Declaration of Acceptance to be signed**
6. **Declarations of Interest**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below
7. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 3rd April 2024 (copy attached)**
8. **To approve as a correct record minutes of the following meeting of the Council: Planning Committee Meeting held on 3rd April 2024 and 22nd April 2024, Assembly Room Working Group Notes 18th April 2024, Emergency Sub Committee Notes 22nd April 2024 and Environment Working Group Notes 24th April 2024 (copy attached)**
9. **To consider Correspondence, Progress Report and Notices for Information (Appendix I attached)**
10. **To note approved Accounts for payment and approve any other payments (Appendix II attached).**
11. **Finance & General Purposes recommendations and additional items**
 - (a) Approval of 2023/24 Final Accounts and Internal Audit Report 2023/24
 - (b) Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 5) 2023/24

- (c) Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 6) 2023/24
 - (d) Notice of formal public inspection of End of Year Accounts 2022/23 Monday 3rd June to Friday 12th July 2024
 - (e) Insurance Renewal quote
12. **Barton Upon Humber Flood Resilience Flood Forum suggestions to help draw down funding** – Cllr P Vickers
13. **Barton Upon Humber Relief Road proposal to invite speaker to June FC** – Cllr B Troop
14. **To propose that the Town Council pauses the work on the Youth Hub until the risks and implications have been explored properly** – Cllr B Troop
15. **Deputy Mayor Consort Medallion Quote**
16. **To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2024/2025 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:**
- (a) **Community Committee and to elect a Chairman and Vice Chairman**
(7 members required)
 - (b) **Environment Committee and to elect a Chairman and Vice Chairman**
(7 members required)
 - (c) **Finance & General Purposes Committee to elect a Chairman and Vice Chairman**
(7 members required)
 - (d) **Planning Committee and to elect a Chairman and Vice-Chairman**
(7 members required)
 - (e) **Personnel Committee and to elect a Chairman**
(3 members required)
 - (f) **Emergency Planning Sub-Committee and to elect a Chairman**
(of the Environment Committee)
 - (g) **Tender Committee** *(3 Members)*
 - (h) **Disciplinary Committee** *(3 Members)*
 - (i) **Grievance Committee** *(3 Members)*
 - (j) **Complaints Committee** *(3 Members)*
 - (k) **Assembly Room Working Group** *(5 Members)*
17. **To appoint representatives to serve on the following outside and other bodies:**
(Except where stated, all appointments are on an annual basis)
- (a) Barton Civic Society Representative
 - (b) East Riding and North Lincolnshire Local Councils Association
 - (c) Humber & Wolds Rural Community Council
 - (d) Neighbourhood Action Team *(Maximum 2 Members)*
 - (e) Blue Coat Charity *(Maximum 3 Members)*
 - (f) Barton Relief in Sickness Fund (Ada Flower Trust)
 - (g) Barton Tourism Partnership *(Maximum 3 Members)*
 - (h) Friends of Barton Park Group
 - (i) Barton Cleethorpes Community Rail Partnership
 - (j) Barton Regeneration 2018 *(Maximum 2 Members – one being the Mayor of the town council)*
 - (k) Barton Upon Humber Neighbourhood Plan
 - (l) WREN Forum
 - (m) School Council
 - (n) Barton Business Forum
18. **To consider reports from Barton Representatives serving on North Lincolnshire Council and outside bodies**