

**BARTON – UPON - HUMBER TOWN COUNCIL
MINUTES of a COMMUNITY COMMITTEE MEETING held
In the Assembly Rooms on Monday 8th January 2024 at 6.30pm**

Present: Councillor B Troop (Chairman)
Councillors A Chapman, N Pinchbeck, P Vickers and A Watson

Also Present: T Davis (Town Clerk)

273. **Apologies for Absence**

Councillor N Jacques (Personal)
Councillor N Turner (Personal)

274. **Declarations of Interest**

None.

275. **To note the approved minutes of the Community Committee meeting held on 9th October 2023 and approved at Full Council on 1st November 2023**

Noted.

276. **Events 2023-2024 – breakdown and discussion 2024**

a) D-Day

Proposed Cllr B Troop, Seconded Cllr P Vickers

1940's themed monthly market on Saturday 1st June 2024 with invitations to themed traders, decoration of bunting and town businesses being encouraged to decorate their windows.

Assembly Rooms to host a 1940's Tea with buffet and songs – Liaise with CHAMP.

Event with Viking Way Café for the lighting of the Beacon – North Lincolnshire Grant Form to be forwarded to the Viking Way Café.

May 2024 Bartonian Bygones page.

Armed Forces Breakfast Club to be kept informed and to be sent details of the North Lincolnshire Grant Form

Source a special D-Day Flag

To include the Churches with the D-Day event.

Unanimous

Proposed Cllr B Troop, Seconded Cllr N Pinchbeck

To open up and advertise a Town Council Grant scheme for groups to apply for grants up to £100 with a cap of the total pot to be £2000.00.

Unanimous

Members discussed Flag Protocol – it was agreed Town Clerk to send around via email a Flag Protocol to be reviewed and brought to the February or March Full Council meeting

for approval. It was also agreed to fly the flag at half mast out of respect for recent deaths of an important civic dignitary and an ex serving Town Councillor.

b) Picnic in the Park

Proposed Cllr B Troop, Seconded Cllr N Pinchbeck

Saturday 4th August 2024.

To book the Caving activity.

To book the park toilets.

To go out for tender the food, ice cream, coffee and tea and a cake vendor.

To book the usual acts with no animal participation or costs to residents.

Unanimous

c) Remembrance Day

Proposed Cllr B Troop, Seconded Cllr P Vickers

Sunday 10th November.

To contract additional stewarding to assist with the road closure – 2 persons.

To liaise with the Barton Community Band on the parade march and alternative options for band members who would prefer a short march.

To source a Remembrance Day Flag.

To consider commencing the march from the Remembrance Day Flag instead of the Assembly Rooms.

To work with Barton Upon Humber Veterans Breakfast Club on the order of wreath laying.
Research cost of Event First Aid.

Advertising and timings need to be published earlier than last year.

Unanimous

d) Christmas Festival

It was noted that following feedback a HGV trailer will not fit in the area to act as a stage.

There is also not enough room in the Cottage Lane Car Park for a trailer and the best solution is the stage that has been used for the last few years.

Proposed Cllr B Troop, Seconded Cllr P Vickers

Saturday 30th November 2024.

To Book the Reindeer Stilts act.

To source a Father Christmas for the event.

To book the walkabout Grinch.

To light the Christmas Tree at 4pm and continue the event until 5.30pm with traditional carols on the stage.

All schools to be included on the main stage.

Create a lighting button for the main stage to improvise switching on the lights.

Unanimous

Proposed Cllr B Troop, Seconded Cllr P Vickers

Delegation to further decisions on all the above events to be made between the Town Council Officers and Community Committee members with full agreement and within the Events Budget.

Unanimous

277. **Town Christmas Lights – future contract procurement**

Tender documents will be sent out following removal of lights in January. The current contractor has confirmed they will store lights while a new contract is sorted.

Proposed Cllr B Troop, Seconded Cllr A Chapman

Procurement to be advertised on the Town Council website and social media and as widely in the local area as possible.

Unanimous

Proposed Cllr B Troop, Seconded Cllr P Vickers

Town Clerk to liaise with the owners of the Red Lion to repair and make good the render on the building at a cost to the Town Council.

Unanimous

278. **Bartonian Review**

Bartonian all going well so far, after 5 issues we are covering the costs and on track for the final issue in March for this to continue. 15 advertisers took up the 6 for 5 offer this financial year which ends after the March 2024 issue. Prices to advertise should be reviewed each year and minuted whether any change or not.

Discussion on Low Villages page

Volunteers should be consulted particularly about the weight increase of each paper. Editorial Team have concerns about the overall weight increase and general concerns about the increased work and effect on the advertisers if the Bartonian is extended into the Low Villages.

Proposed Cllr K Vickers, Seconded Cllr B Troop

Bartonian to remain in the format it is currently. It was also agreed that the fees to remain the same 2024-202, the 6 for 5 offer to continue and be reviewed in January 2025.

Unanimous

279. **Barton Upon Humber Town Centre Market – review of recent markets**

Town Clerk to check on the progress of the permanent TTRO. The current temporary one ends at the June 2024 market.

Planning application for the storage unit can now be submitted and is likely to have a

condition that it must be painted back and may have a temporary permission of five years.

280. **Town Grants**

None received.

281. **Website and social media update**

Town Council Officers looking to increase population of information on the website and FB page over the next few months.

Meeting closed at 19.35

..... Chairman 8th January 2024
Councillor B Troop