



**BARTON - UPON - HUMBER NEIGHBOURHOOD PLANNING STEERING
GROUP MEETING MINUTES**
held in the Committee Room on Monday 11th September 2023 at 6pm

In attendance: Mrs V Pettifer Chairman
Councillors N Jacques (Barton Civic Society), C Thornton and P Vickers. Mr I Lawless and M Bannister,
Tracey Davis (Town Clerk), Jamie Wilde (Design Yorkshire) and Andy Graham (Urban Glow Design and Heritage Ltd)

1. **Chairman Welcome and Introductions**

Chairman welcomed all to the meeting and noted the apologies received from Cllr L Bennet and Mrs U Vickerton for personal reasons.

2. **Minutes of the meeting dated 10th July 2023 to be approved**

AGREED

Proposed V Pettifer, Seconded M Bannister

To approve the minutes dated 10th July 2023 as a correct record of the meeting.

Unanimous

3. **Update on the Draft Neighbourhood Plan and Consultation**

The first event took place at the Town Saturday market and thanks to the volunteers who offered to stand and speak to visitors. There have been two email enquiries for more information. Consultation has been shared on the Town Council website and Social media pages encouraging feedback.

Barton Upon Humber Neighbourhood Plan Steering Group
C/O The Assembly Rooms
Queen Street
Barton Upon Humber DN18 5QP
01652 633598
info@bartonuponhumbertowncouncil.gov.uk

Chairperson - Veronica Pettifer
Vice Chair and Barton Civic Society – N Jacques
Member – M Bannister
Member – Mrs U Vickerton
NLC Representative – Cllr P Vickers
Town Council Rep – Cllr Mrs C Thornton
Town Council Rep - Ms L Bennet
Member – I Lawless

JW – The Consultation has been shared with all the statutory consultees. It would be beneficial to have a list of community groups who can be sent the consultation and to display in The Ropewalk, Town Council Offices, The Old Tile Works over the next four weeks as well as preparation of A5 leaflets to go to the Leisure centre, GP Surgeries and churches with details of online access. Also to send a simpler version to Baysgarth School with the encouragement of students to send in feedback. Also to display again at the October Town Market.

IL – suggested including in the plan for developers to prioritise roads and playgrounds ahead of building houses and a letter from Utility Companies stating that they can handle further developments.

4. **Update on Heritage Work**

Town Clerk explained the position of funding.

AG explained his role and what he can offer to the already completed work of the Farms and 80 buildings identified to be included in the Heritage Assessment of Non-Designated buildings requiring protection. It was agreed that the Clerk collate all the work completed by members and forward to AG – who can then liaise direct with members to complete the Heritage Assessment work.

5. **St Marys Works – to arrange a meeting with the Landowner**

Purpose of the meeting is to act as a broker and mediator with the Landowner, North Lincolnshire Council and the other stakeholders to achieve a compromised design concept that can be acceptable to all involved.

It was agreed that VP, NJ and JW attend. Town Clerk to organise the meeting and also include Dave Lofts if he is able to.

6. **Project Time Line**

JW confirmed that time line is on target and there are four and a half weeks remaining of the first six week consultation. He did also explain that it was important to wait for the emerging Local Plan to be published to ensure conformity prior to going to referendum.

7. **Budget and grant application update**

New Locality funding of £5278 and up to £2000 from the Town Council has been secured to complete the Neighbourhood Plan.

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8. **Any items not covered on the Agenda**

None

9. **Date of meetings to be**

Monday 6th November 2023 at 2pm.

The Chairman Mrs V Pettifer closed the meeting at 19.35

..... Chairman 11 September 2023

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