

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING/ANNUAL TOWN COUNCIL MEETING HELD on
WEDNESDAY 17th MAY 2023 at 19.00

Councillor K Vickers (Chairman)

Councillors L Bennet, A Chapman, J Evison, N Jacques, N Pinchbeck, C Thornton, B Troop, N Turner, P Vickers & A Watson and C Patterson (19 .40). Also in attendance T Davis (Town Clerk).

Public Participation

Mayors Charity GEO & Barton Town Cricket Club were presented with the proceeds of Mayoral Funding totalling £5128.14 which was equally split between the two organisations.

1. **Elect a Town Mayor – and Mayors notices**

AGREED **Proposed Cllr N Jacques, Seconded Cllr B Troop**
Cllr K Vickers be duly elected as Town Mayor 2023-24
Unanimous

Cllr Keith Vickers stated that he was supporting Men In Sheds and one other local charity. There will be drinks after the meeting for all those attending.

2. **Declaration of Acceptance to be signed**

Signed by the Mayor and the Town Clerk.

3. **Apologies for Absence**

Cllr Mrs Patterson will be a little late to the meeting.

4. **Elect a Deputy Town Mayor**

AGREED **Proposed Cllr P Vickers, Seconded Cllr L Bennet**
Cllr N Jacques be duly elected as Deputy Town Mayor 2023-24
Unanimous

5. **Declaration of Acceptance to be signed**

Signed by the Deputy Mayor and the Town Clerk.

6. **Declarations of Interest**

Cllr N Jacques declared a personal interest in the accounts due to the Allotment Society Grant.

Cllr B Troop declared a personal interest in the accounts due to the Barton Carnival Grant.

Cllr N Turner has a personal interest in the Assembly Rooms Working Group.

7. **Minutes To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 5th April 2023**

AGREED **Proposed Cllr P Vickers, Seconded Cllr B Troop**
That the previously circulated minutes of the Ordinary Meeting of the Council held on 5th April 2023 be received, approved and confirmed as a correct record and signed by the Chairman.
Unanimous

8. **To approve as a correct record minutes of the following meeting of the Council**

(a) **Minutes of the Planning Committee meeting held on 5th April 2023**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr A Chapman

That the previously circulated minutes of the Planning Committee of the Council held on 5th April 2023 be received, approved and confirmed as a correct record and signed by the Chairman of the Planning Committee.

Unanimous

(b) **Minutes of the Planning Committee meeting held on 24th April 2023**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr A Chapman

That the previously circulated minutes of the Planning Committee of the Council held on 24th April 2023 be received, approved and confirmed as a correct record and signed by the Chairman of the Planning Committee.

Unanimous

(c) **Minutes of the Finance & General Purposes Committee meeting held on 24th April 2023**

AGREED Proposed Cllr P Vickers, Seconded Cllr B Troop

That the previously circulated minutes of the Finance & General Purposes Committee Meeting of the Council held on 24th April 2023 be received, approved and confirmed as a correct record and signed by the Chairman.

Unanimous

9. **Correspondence**

1. Star Council Awards 2023
2. NALC Chief Executive's Bulletin – 31.03
3. NALC Newsletter – 05.04
4. NALC Chief Executive's Bulletin – 06.04
5. NALC Newsletter – 12.04
6. NALC Chief Executive's Bulletin – 14.04
7. NALC Newsletter – 19.04
8. Humberside Police Website – 19.04
9. NALC Chief Executive's Bulletin – 21.04
10. NALC Newsletter – 26.04
11. NALC Chief Executive's Bulletin – 28.04
12. NALC Newsletter – 03.05
13. NALC Chief Executive's Bulletin – 05.05
14. NALC Events – 09.05
15. NALC Newsletter – 10.05
16. Carriage Way Letter Drop Butt Road

10. **Accounts for Payment**

Accounts were noted as have had prior approval.

Accounts as listed in Appendix II in the sum of £26,706.57 (A/cs 1 to 31).

The balanced bank reconciliation sheets are prepared for Finance & General Purposes.

11. **Finance & General Purposes recommendations and additional items**

(a) **Approval of 2022/23 Final Accounts and Internal Audit Report 2022/23**

AGREED

Proposed Cllr K Vickers, Seconded Cllr N Jacques

That the previously circulated Final Accounts and Internal Audit Report 2022/23 be approved as recommended by Finance & General Purposes Committee

Unanimous

(b) **Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 4) 2022/23**

AGREED

Proposed Cllr B Troop, Seconded Cllr K Vickers

That the previously circulated Annual Governance Statement (Section 1 of the AGAR page 4) 2022/23 be approved as recommended by Finance & General Purposes Committee

Unanimous

(c) **Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 5) 2022/23**

AGREED

Proposed Cllr B Troop, Seconded Cllr P Vickers

That the previously circulated Annual Governance Statement (Section 2 of the AGAR page 5) 2022/23 be approved as recommended by Finance & General Purposes Committee

Unanimous

(d) **Notice of formal public inspection of End of Year Accounts 2022/23 Monday- Friday June to July 2023**

Noted.

(e) **Insurance Renewal quote**

AGREED

Proposed Cllr K Vickers, Seconded Cllr P Vickers

To approve the quote if within budget and if not for delegated authority within Financial Regulations or an additional meeting.

Unanimous

(f) **Annual Review of Standing Orders and Financial Regulations**

AGREED

Proposed Cllr B Troop, Seconded Cllr N Jacques

That the previously circulated Standing Orders and Financial Regulations Annual Review be approved.

Unanimous

(g) Additional polices – Gender Equality and Equal Opportunities and Diversity Policy, Environmental Sustainability Policy.

Town Clerk explained the requirement for most funding streams now is the addition of a Gender Equality and Equal Opportunities and Diversity Policy and an Environment Sustainability Policy.

AGREED

Proposed Cllr N Jacques, Seconded Cllr P Vickers

That the previously circulated Gender Equality and Equal Opportunities and Diversity Policy be referred to Finance & General Purposes Committee for consideration and the Environmental Sustainability Policy be referred to Environment Committee for consideration, both back to Full Council for final approval.

Unanimous

12. To consider re-launching Schools Council

Cllr Troop explained that the Schools Council has had previous success. It was suggested to contact the schools to establish enough interest then to elect representation and commence in September 2023.

13. To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2023/2024 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:

(a) Community Committee

(7 members required)

A Chapman

N Jacques

N Pinchbeck

B Troop

N Turner

P Vickers

A Watson

(b) Environment Committee

(7 members required)

L Bennet

A Chapman

N Jacques

N Pinchbeck

C Thornton

B Troop

A Watson

(c) Finance & General Purposes Committee

(7 members required)

L Bennet

A Chapman

P Vickers

N Jacques

C Patterson

N Pinchbeck

B Troop

(d) Planning Committee*(7 members required)*

N Jacques
N Pinchbeck
C Thornton
N Turner
K Vickers
A Chapman

(e) Personnel Committee*(3 members required)*

L Bennet
B Troop
P Vickers

(f) Emergency Planning Sub-Committee*(of the Environment Committee)*

N Jacques
B Troop
C Thornton

A recorded vote took place for Environment, Finance and General Purposes Committee and Personnel Committee.

AGREED Proposed Cllr K Vickers, Seconded Cllr B Troop

All above members duly voted onto committees as stated above and recorded vote to be retained in the council office.

Unanimous

14. To appoint representatives to serve on the following outside and other bodies:

Except where stated, all appointments are on an annual basis)

- (a) Barton Civic Society Representative – **L Bennet**
- (b) Voluntary Action North Lincolnshire – **No Rep**
- (c) East Riding and North Lincolnshire Local Councils Association **K Vickers and N Jacques**
- (d) Humber & Wolds Rural Community Council – **N Turner and A Watson**
- (e) Neighbourhood Action Team (*Maximum 2 Members*) - **N Pinchbeck**
- (f) Barton-upon-Humber Senior Alliance (*Maximum 2 Members*) **No Rep**
- (g) Blue Coat Charity (*Maximum 3 Members*) **N Jacques, K Vickers and A Chapman**
- (h) Barton Relief in Sickness Fund (Ada Flower Trust) – **A Chapman**
- (i) Barton Tourism Partnership (*Maximum 3 Members*) **B Troop, N Turner and A Watson**
- (j) Tender Committee – **L Bennet, N Turner and P Vickers**
- (k) Disciplinary Committee – **N Turner, N Jacques and C Thornton**
- (l) Grievance Committee - **C Thornton, N Turner and N Pinchbeck**
- (m) Friends of Barton Parks Group – **B Troop, N Turner and A Watson**
- (n) Complaints Committee – **C Thornton, N Turner and L Bennet**
- (o) Barton Cleethorpes Community Rail Partnership – **C Thornton, N Turner and A Watson**
- (p) Barton Regeneration 2018 (*Maximum 2 Members – one being the Mayor of the town council*) **B Troop, N Pinchbeck**
- (q) Barton Neighbourhood Plan – **C Thornton and L Bennet**
- (r) Assembly Rooms Working Group – **TBD at June Full Council**
- (s) WREN Forum – **N Pinchbeck and P Vickers**
- (t) Schools Council – **June FC to elect members**

AGREED Proposed Cllr K Vickers, Seconded Cllr P Vickers

All above members duly voted onto the outside bodies as stated above.
 Assembly Rooms Working Group number of members to be decided at June Full Council with consideration to raise from three to five.

Unanimous

15. **To Consider purchase of signs for Baysgarth Park and other dog walking areas covering friendly and unfriendly dogs.**

There was a discussion on the benefits of new dog signs in Baysgarth Park and whether there should be areas fenced off for dogs to be let off the lead. North Lincolnshire Council officers are currently visiting the park and compiling research. There are no Byelaws in the park and the parks needs it Public Space Protection Order renewing this year so this could be discussed to be incorporated. It was agreed to refer to Friends of Barton Parks to further discuss.

AGREED Proposed Cllr B Troop, Seconded Cllr L Bennet

To refer to Friends of Barton Parks for further discussion with North Lincolnshire Council who manage the park.

Unanimous

16. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Cllr P Vickers**

North Lincolnshire Council Annual Meeting is Thursday evening.

(b) **Cllr K Vickers**

Butts Road Repairs are now scheduled for the end of May 2023.

(c) **Cllr C Patterson**

No Report.

Cllr J Evison updated the members with regards to the noise from the WREN lorry park. He has met with operational staff who are looking into developing a plan to reduce the loud reversing noises and be more considerate with timings of parking, entering and leaving the lorry park. Speed watch are also working with the company and new ANPR cameras have been situated all over the Humber Region, WREN may purchase one for close to their premises.

Cllr N Pinchbeck stated that despite this the high levels of noise has not been reduced. He also commented on the lack of graffiti removal particularly on council properties. He went on to say that improved youth services should be considered for the town,

Cllr B Troop requested a chase up on Far Ings Road repair.

Cllr N Pinchbeck asked when more information would be available on the number of additional car parks spaces in the new Station Car Park and what the new signage would be.

17. **To consider contacting EG garages regarding litter around their fencing**

Cllr B Troop explained that the Barton Baggers are continually collected plastic gloves that are getting through the fencing into the local verges from the garage.

AGREED

Proposed Cllr B Troop, Seconded Cllr N Jacques

Town Clerk to write to EG garages to ask for consideration into a solution to reduce the waste gloves making it into the local verges,

Unanimous

Meeting closed at 20.15

..... Chairman Councillor K Vickers 17th May 2023