

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING/ANNUAL TOWN COUNCIL MEETING HELD on**  
**WEDNESDAY 11<sup>th</sup> MAY 2022 at 19.00**

Councillor P Vickers (Chairman)

Councillors Mrs A Clark, N Pinchbeck, Mrs C Thornton, B Troop, Mrs C Patterson, Mrs S Evison, K Vickers. Also in attendance Ms T Broughton (Town Clerk).

**Public Participation**

None

1. **Elect a Town Mayor – and Mayors notices**

**AGREED**                      **Proposed Cllr B Troop, Seconded Cllr K Vickers**  
 Cllr P Vickers be duly elected as Town Mayor 2022-23  
**Unanimous**

Cllr Paul Vickers stated that he was very appreciative to be Mayor for the second time. His chosen charity will be GEO Get Emotions Out and there will be drinks after the meeting for all members.

2. **Declaration of Acceptance to be signed**

Signed by the Mayor and the Town Clerk.

3. **Apologies for Absence**

Cllr N Jacques (Personal)  
 Cllr J Evison ( Work)  
 Cllr A Chapman (Personal)

**AGREED**                      **Proposed Cllr P Vickers, Seconded Cllr N Pinchbeck**  
 To accept the apologies given above  
**Unanimous**

4. **Elect a Deputy Town Mayor**

**AGREED**                      **Proposed Cllr P Vickers, Seconded Cllr S Evison**  
 Cllr K Vickers be duly elected as Deputy Town Mayor 2022-23  
**Unanimous**

5. **Declaration of Acceptance to be signed**

Signed by the Deputy Mayor and the Town Clerk.

6. **Declarations of Interest**

Cllr Mrs Clark declared a personal interest in Barton Senior Alliance.  
 Cllrs B Troop, P Vickers and K Vickers declared a personal interest in Friends of Barton Parks  
 Cllr C Thornton declared a personal interest in the South Bank Players and the Ted Lewis Centre.

7. **Minutes To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 6<sup>th</sup> April 2022**

**AGREED Proposed Cllr P Vickers, Seconded Cllr B Troop**

That the previously circulated minutes of the Ordinary Meeting of the Council held on 6 April 2022 be received, approved and confirmed as a correct record and signed by the Chairman.

**Unanimous**

8. **To approve as a correct record minutes of the following meeting of the Council**

(a) **Minutes of the Planning Committee meeting held on 25<sup>th</sup> April 2022**

**AGREED Proposed Cllr K Vickers, Seconded Cllr Mrs A Clark**

That the previously circulated minutes of the Planning Committee of the Council held on 25<sup>th</sup> April 2022 be received, approved and confirmed as a correct record and signed by the Vice-Chairman of the Planning Committee.

**Unanimous**

(b) **Minutes of the Finance & General Purposes Committee meeting held on 25<sup>th</sup> April 2022**

**AGREED Proposed Cllr P Vickers, Seconded Cllr B Troop**

That the previously circulated minutes of the Finance & General Purposes Committee Meeting of the Council held on 25<sup>th</sup> April 2022 be received, approved and confirmed as a correct record and signed by the Chairman.

**Unanimous**

9. **Correspondence**

1. CPRE News – March 2022
2. Chief Executive’s Bulletin – April 1
3. NALC Newsletter – April 6
4. Star Council Awards – April 7
5. Chief Executive’s Bulletin – April 8
6. NALC Newsletter – April 13
7. Chief Executive’s Bulletin – April 14
8. Weekly Roadworks List WE - April 15
9. Make a Change – April 21
10. Chief Executive’s Bulletin – April 25
11. Chief Executive’s Bulletin – April 29
12. NALC Events – May 3
13. July 22 Brigg Mayor’s Charity Golf Day – May 3
14. £67 Million in Home Upgrade Grants Awarded – Feb 21

10. **Accounts for Payment**

Cllr B Troop declared a personal interest in the accounts – Mayoral expenses

Accounts were noted as have had prior approval.

Accounts as listed in Appendix II in the sum of £40,069.91 (A/cs 1 to 24i).

The balanced bank reconciliation sheets now are prepared for Finance & General Purposes.

11. **To approve the creation of Assembly Rooms Management Group**

Cllr K Vickers explained that this should be the Assembly Rooms Liaison Group. It should have three members and meet once a quarter. This group would be the interface between the council and partners and would report back to Full Council. Cllr Troop added that the Liaison Group should be formally adopted once the SWOT analysis has taken place. Cllr Pinchbeck agreed with Cllr Troop. Cllr K Vickers suggested members of the group to be Cllr P Vickers, A Todd and K Vickers. Cllr Troop suggested that this should be decided in June as one of the members put forward is not at the meeting tonight.

**AGREED      Proposed Cllr K Vickers, Seconded Cllr B Troop**  
 To form an Assembly Rooms Liaison Group and for election of  
 members to be taken at June Full Council.  
**Unanimous**

12. **To appoint Members to serve on the under-mentioned Committees of the Council for the Mayoral Year 2022/2023 and consideration for each Committee to review its Terms of Reference at the first meeting for approval at the following Full Council meeting:**

(a) **Community Committee**

*(7 members required)*

**N Pinchbeck**

**P Vickers**

**B Troop**

**A Chapman**

**A Todd**

(b) **Environment Committee**

*(7 members required)*

**C Thornton**

**N Jacques**

**A Clark**

**A Chapman**

**S Evison**

**B Troop**

(c) **Finance & General Purposes Committee**

*(7 members required)*

**P Vickers**

**N Pinchbeck**

**S Evison**

**B Troop**

**A Todd**

**C Patterson**

**K Vickers**

**(d) Planning Committee***(7 members required)***C Thornton****N Pinchbeck****N Jacques****A Clark****K Vickers****C Patterson****(e) Personnel Committee***(3 members required)***P Vickers****A Todd****A Chapman****(f) Emergency Planning Sub-Committee***(of the Environment Committee)***N Jacques**

There took place a recorded vote for Finance and General Purposes Committee and Personnel Committee.

**AGREED Proposed Cllr K Vickers, Seconded Cllr N Pinchbeck**

All above members duly voted onto committees as stated above and recorded vote to be retained in the council office.

**Unanimous****13. To appoint representatives to serve on the following outside and other bodies:***Except where stated, all appointments are on an annual basis)*(a) Barton Civic Society Representative **N Jacques**(b) Voluntary Action North Lincolnshire **A Todd**(c) East Riding and North Lincolnshire Local Councils Association **P Vickers and K Vickers**(d) Humber & Wolds Rural Community Council **For June Full Council**(e) Neighbourhood Action Team *(Maximum 2 Members)* **B Troop and N Pinchbeck**(f) Barton-upon-Humber Senior Alliance *(Maximum 2 Members)* **A Clark, C Thornton**(g) Blue Coat Charity *(Maximum 3 Members)* **K Vickers, C Thornton**(h) Barton Relief in Sickness Fund (Ada Flower Trust) **A Chapman**(i) Barton Tourism Partnership *(Maximum 3 Members)* **B Troop, N Jacques, C Patterson**(j) Tender Committee - **P Vickers, N Jacques, A Chapman**(k) Disciplinary Committee – **N Pinchbeck, S Evison, K Vickers**(l) Grievance Committee - **C Thornton, A Clark, B Troop**(m) Friends of Baysgarth Park Group – **B Troop, P Vickers**(n) Complaints Committee – **C Thornton, N Pinchbeck, B Troop**(o) Barton Cleethorpes Community Rail Partnership – **N Jacques, C Thornton**(p) Barton Regeneration 2018 *(Maximum 2 Members – one being the Mayor of the town council)* **B Troop, C Patterson P Vickers**(q) Barton Neighbourhood Plan – **N Pinchbeck, A Chapman**(r) Assembly Rooms Liaison Group – **For June Full Council**(s) Resilience Forum – **Cllr C Thornton****AGREED Proposed Cllr K Vickers, Seconded Cllr N Pinchbeck**

All above members duly voted onto the outside bodies as stated above .

**Unanimous**

14. **Jubilee Event update**

Flag pole has been installed in front of the nursery school.

The bunting has also been installed in the town centre.

The Baysgarth Park Event is all booked and confirmed. Museum will be open throughout the weekend from Thursday 2nd June. Beacon Lighting event is still being arranged with the owners of the café whose land the Beacon is situated on. Barton Lions will be running their Beer Festival on the Friday and Saturday in the Baysgarth Park. Saturday morning there is a fun run with special jubilee medals available for participants.

15. **To consider the Town Council presence at local events**

Cllr Pinchbeck suggested that the council should be present at some other local events such as the Carnival. This could be in partnership with the Neighbourhood Plan Steering Group consultations. He went on to suggest considering giveaways to attract attention. It was agreed in principal by members for further consideration at the June Full Council meeting.

16. **Barton Upon Humber Market update**

Cllr P Vickers explained that the first one had been a great success. The market is in a good position and the organisation is well managed by North Lincolnshire Council ready for handover to the Town Council in August. There was a lot of positive feedback from the businesses in the centre and no complaints about lack of parking. Town Clerk to arrange a meeting with the North Lincolnshire Officers for further progress and information.

17. **To consider Town Councils inclusivity to all backgrounds**

It was noted that the Town prayer was not read out during the meetings that took place over the time of the pandemic Cllr P Vickers would like this to be kept open for all. Mrs A Clark would like to see the Town prayer read out prior to meetings. Cllr Mrs Thornton felt it set the tone for the meeting. Cllr Mrs Patterson would also like to see it back.

**AGREED**

**Proposed Cllr P Vickers, Seconded Cllr K Vickers**

To reinstate the Town Prayer to be read prior to the meeting commencing.

**Unanimous**

18. **To consider a new Banner site at Barrow Road/Falklands Way**

Clerks to contact North Lincolnshire Highways to ask permission and to obtain a quote and permission from the landowner to use the fence for the banner.

19. **Finance & General Purposes recommendations and additional items**

(a) Approval of 2021/22 Final Accounts and Internal Audit Report 2021/22

**AGREED**

**Proposed Cllr P Vickers, Seconded Cllr B Troop**

To approve the Final accounts as recommended by Finance & General Purposes Committee

**Unanimous**

(b) Consideration and Approval of Annual Governance Statement (Section 1 of the AGAR page 5) 2021/22

**AGREED**                      **Proposed Cllr P Vickers, Seconded Cllr C Patterson**  
To Approve the Annual Governance Statement (Section 1 of the AGAR page 5) 2021/22  
**Unanimous**

(c) Presentation, consideration and Approval of Accounting Statements (Section 2 of the AGAR Page 6) 2021/22

**AGREED**                      **Proposed Cllr P Vickers, Seconded Cllr B Troop**  
To Approve the Accounting Statements (Section 2 of the AGAR Page 6) 2021/22.  
**Unanimous**

(d) Notice of formal public inspection of End of Year Accounts 2020/21 Monday 14th June to Friday 2<sup>nd</sup> July 2022

**NOTED**

(e) Insurance Renewal quote

**AGREED**                      **Proposed Cllr P Vickers, Seconded Cllr K Vickers**  
To approve the quote if within budget and if not for delegated authority within Financial Regulations or and additional meeting.  
**Unanimous**

(f) Council Bank Accounts to include decision on Mayor Appeal Account moving to Lloyds Bank and inclusion on the Council Accounts software.

**AGREED**                      **Proposed Cllr JB Troop, Seconded Cllr K Vickers**  
To close the Mayor Appeal account and use the Council account.  
**Unanimous**

20. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Cllr K Vickers**

Has been a quiet month. Cycle track from Barton to Barrow requires re-modelling. It was stated that the hedge is getting really overgrown. Butts Road re-surfacing will take place after the K-Com works are complete which will probably be in the Autumn of this year.

(b) **Cllr P Vickers**

The Baysgarth Park has had the judges around for the Green Flag status. The Green Gym is open and popular. Cllr Pinchbeck asked if the Library opening hours have been increased and there is no news on this at present. Community Speed watch is going really well.

Meeting closed at 20.12

..... Chairman      11 May 2022