

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD via a ZOOM VIRTUAL MEETING on**  
**WEDNESDAY 2 DECEMBER 2020 at 19.00**

Councillor B Troop (Chairman)

Councillors A Clark, A Chapman, N Jacques, N Pinchbeck, J Sanderson, Mrs C Thornton, J P Vickers, K Vickers and Cllr A Todd (arrived 19.09). Also in attendance Mrs C Bramley (Deputy Clerk) and Ms T Broughton (Town Clerk)

158. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

159. **Apologies for Absence**

Apologies received from Cllr J Evison (Personal), Cllr J Oxley (Personal)

160. **Declarations of Interest**

Cllr A Clark declared a personal interest in Senior Alliance

Cllr N Jacques declared a personal interest in Barton Cleethorpes Community rail Partnership and Prejudicial Interest in Barton Tourism Partnership

Cllr J P Vickers declared a prejudicial interest in Barton Tourism Partnership

Cllr A Chapman declared a personal interest in Barton Lions

Cllr B Troop declared a prejudicial interest in Barton Tourism Partnership and personal interest in Mayoral expenses.

161. **Mayor's Notices**

There have been no events that the Mayor has attended during the last month. Mayor updated Members on the issues faced with regards to the delivery and installation of the Town Christmas Tree. The tree received is significantly smaller and despite trying to locate and source a larger tree with all the organisation that this entails it was felt that after the original tree was decorated it should remain. Positive comments have been received after the tree was decorated. Looking forward the Community Committee in December will look at options for 2021 to include retaining control of the choice of tree and the order being placed but to share transport costs if possible. Christmas lights have also had some issues with timings and switch on. Currently awaiting for the contractor to resolve the issues. Thank you to the Town Council staff for their work on trying to source a new tree.

162. **Minutes To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 4 November 2020**

**Proposed Cllr A Clark, Seconded Cllr J Vickers**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 4 November 2020 be received, approved and confirmed as a correct record and signed by the Chairman with the amendment on page 1 Maltkiln Lane properties be amended to Maltby Lane properties.

163. **Matters of Report Arising from the above mentioned meeting of the Council**

Chairman of Planning Committee wished to report on Page 6 Item 144 the Traffic Count on Market Place and the A1077.

There has been an increase in traffic on the Market Place in the last twelve years has increased by 11% that is an increase of 8700 vehicles per week. Barrow Road has increased by 18% just short of

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an additional 11,000 vehicles per week. With the opening of the WREN facility this could increase the traffic by an additional 500 per day as well as the new residential development that could increase the traffic by a further 200-300 per day. Information has been put together for North Lincolnshire Council and the Ward members and it is important that information is received as to what is happening with the proposed relief road as traffic could swamp the town. Chairman of Planning will keep members up to date. One member requested the information to be circulated to the Town Councillors.

One member enquired if any other members had received complaints about traffic on Fleetgate and on Newport. Complaints have been received that speed is on the increase recently. It was reported that there was a recent meeting between Barton Civic Society and Cllr J P Vickers to look at further speed count to be conducted. Cllr J Vickers replied that these counts are not normally conducted when there is inclement weather as this can give false results. A location has been identified for speed monitoring on Fleetgate. Furthermore with the relief road it was stated that there was route planned but feedback from councillors, colleagues and residents was that the planned road was not viable and therefore alternative routes and proposals will be researched. It is hoped that information can be shared January/February 2021. It was requested the outcome of the consultation be shared with the Town Council members.

One member is concerned about the state of the buildings in the Market Place. With increased traffic passing it cause damage to buildings with old foundations. A building near the old TSB bank did collapse a few years ago. It was reported that businesses are concerned about their foundations and the condition that they are in due to increased traffic.

Item 138 on the previous minutes which relates to the Climate Survey. This has been completed with the Town Clerk and the work through the Task and Finish Group on the Carbon Footprint proved very helpful and answers were available for the questions within the survey. Questions throughout the survey indicated more information would become available and how to make further progress on monitoring, reviewing and reducing the Council Carbon Footprint. Should the Council consider making the Carbon Footprint Task and Finish group wider and include the Tourism Partnership and other community groups to look to discuss how to reduce the Carbon Footprint of the town as a whole project.

An update on the cabinets on Ferriby Road (Page 58 of the previous minutes) North Lincolnshire Council confirm that Electronic Communication Code Conditions and Restrictions has been amended and the cabinets will not require planning permission or prior approval from the local Planning Authority.

164. **Other Meeting Minutes**

(a) **Minutes of the Environment Committee meeting held on 16<sup>th</sup> November 2020**

**Resolved** that the circulated minutes of the Environment Committee Meeting held on 16<sup>th</sup> November 2020 be approved as a correct record.

(b) **Minutes of the Planning Committee Meeting held on 16<sup>th</sup> November 2020**

**Resolved** that the circulated minutes of a Planning Committee Meeting held on 16<sup>th</sup> November 2020 be approved as a correct record

**Minutes of an Ordinary Meeting of the Council held on 2 December 2020, cont'd**

165. **Matters of Report Arising**

It was reported that the Derelict Buildings Sub-Group has reconvened and will meet on the 15<sup>th</sup> December.

Barton Civic Society are working with ONGO on Soutergate and have hired a skip to remove rubbish from the area and will ask ONGO to conduct a clear up to enable a Community Orchard to be planted after consultation with the local residents.

166. **Correspondence**

1. Notification from Northern Railway of virtual MS Teams meeting to be held 11 December 2020 at 13.00 after the 16 days of action against domestic violence with partners in the North East Region to support Women's Aid 2021.
2. North Lincolnshire Council COVID-19 business updates detailing national restrictions. **This email was forwarded to all councillors 6 November 2020.**
3. Tourism North Lincolnshire Council forwarded the NLC COVID-19 business update.
4. Update from North Lincolnshire Council Highways department regarding ref: FS179676875 dated 2 March 2020 relating to a report that the Millfields street sign had been broken off and was no longer visible. The work has now been completed and the reference number closed.
5. Notice of public consultation in relation to Barrow Haven Railway Station prepared by JNP Group on behalf of Amalgamated Construction (AMCO) and Network Rail. The consultation specifically relates to reconstruction of the platform including the provision of a new access ramp and platform shelter. Barrow Haven Station will be closed while the works are carried out. This consultation will form part of a Diversity Impact Assessment (DIA) which is being prepared by JNP Group on behalf of Amalgamated Construction (AMCO) and Network Rail. The consultation closed Monday 16 November 2020. **This email was forwarded to all councillors 13 November 2020.**
6. Chief Executives Bulletin from NALC updating on COVID-19. **This email was forward to all councillors 13 November 2020.**
7. Update from Visit Lincoln & Tourism Alliance relating to COVID-19 guidance for food businesses and travel restrictions. **This email was forwarded to all councillors 13 November 2020.**
8. Notification from Barton Area Food Bank that it had not been possible to hold an Annual General Meeting for the Food Bank in the usual way this year and the Committee agreed that the best way forward was to circulate the Annual Reports which are usually presented at the meeting by email and by post. These are available upon request from the Town Council office.
9. Letter from local resident to pay compliment the latest edition of the Bartonian.
10. Information from Citizens Advice on the DEFRA COVID-19 Welfare Grant Scheme. **This email was forwarded to all councillors 20 November 2020.**
11. Update from NLC Tourism to advise that the November Discretionary Grant Scheme was now open and the NLC COVID business updates. **This email was forwarded to all councillors on 20 November 2020.**
12. Chief Executive Bulletin from NALC. **This email was forwarded to all councillors on 20 November 2020.**
13. Update from the Countryside Charity including information on their planning campaign to take action against the government's plans to amend the planning system. **This email was forwarded to all councillors on 20 November 2020.**
14. Newsletter from NALC focusing on *strategic planning for larger projects*, online event on 26 January 2021. The event will look at how local (parish and town) councils can use strategic planning to deliver larger projects. **This email was forwarded to all councillors on 20 November 2020.**
15. The Rural Services Network weekly update. **This email was forwarded to all councillors on 20 November 2020.**

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16. Update from Visit Lincoln & Tourism Alliance weekly policy and industry round up relating to COVID-19. **This email was forwarded to all councillors on 27 November 2020.**
17. NALC Chief Executives Bulletin. **This email was forwarded to all councillors 27 November 2020.**
18. NALC update regarding rebuilding communities; what will the future of play look like beyond COVID-19? **This email was forwarded to all councillors on 27 November 2020.**
19. The Rural Services Network Weekly update. **This email was forwarded to all councillors on 27 November 2020.**
20. Local Councils Update December 2020 issue. **This email was forwarded to all councillors on 27 November 2020.**

One member made a general comment that there were lots of useful documents available in the correspondence list and would it be possible for these documents to be placed on a members only area on the website in order for members to view at their convenience rather than having lots of emails. On item 18 there is information on funding around for de-carbonisation and it was stated that the council although not ready at this time to apply for funding it should look to do this in the future.

167. **Correspondence Received Since Issue of the Agenda**

1. Update from the Tidy Britain All Party Parliamentary Group focusing on help to tackle plastic pollution.
2. Information sent from North Lincolnshire Council on scam prevention.
3. Newsletter from NALC in the format of the Chief Executives Bulletin.
4. Update from North Lincolnshire Council enquiry number FS247787481 regarding a missing dog waste bin on Falklands Way opposite Victory Way. The missing bin has now been fitted.
5. NALC update focusing on online events.
6. BCCRP update on Samaritans training opportunities, Pacers bid final farewell to Northern Network and Microsoft meeting feedback.
7. North Lincolnshire Council – latest government COVID-19 advice.
8. North Lincolnshire Tourism – COVID-19 updates.

168. **Accounts for Payment**

**Resolved**

(i) the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £3,798 (A/cs 145 to 152) and those presented at the meeting (A/cs 153 to 160) – in the sum of £6,965.46 and a grand total of £10,763.46

(ii) petty cash expenses for November 2020 are £5.88

(iii) the balanced bank reconciliation sheets for November 2020 were signed by the Mayor and Town Clerk/RFO.

169. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Councillor J P Vickers**

The main event is the new Relief Road which is going ahead with a new plan for consultation in February 2021. Barton is struggling to take the heavy traffic increase it is experiencing. Also a roundabout at Falkland Way will also be considered.

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**(b) Councillor K Vickers**

North Lincolnshire Council has secured £50,000 of funding for a feasibility study for work on opening up the rail line between Barton, Brigg and Gainsborough. Interchange project is continuing to progress.

A question for Cllr J Vickers as to what stage the Interchange project was at. There has been a meeting that was well attended and most of the problems are signed off and agreed and Officers are progressing with the project. Feedback has been positive. It was also stated that there is no need for full planning permission as it can be progressed under permitted development under Network Rail. When the plans are finalised it was suggested that they are made public on the Town Council website and the Civic Society website. At present Phase 1 is going ahead as there are ongoing talks about ownership of the bramble patch which then will be Phase 2. A map from 1885 shows the entire area was a railway yard at the time and has been in use from the private railway companies through to British Rail and beyond.

Surface on Butts Road is beginning to break up severely and the top layer is going entirely in places. Could the whole road be reinstated. Butts Road is on the list to be re-surfaced. Fleetgate near the Hardware store is also not good and this may be able to be repaired at the same time.

Interchange plans – if there is redevelopment could Christmas lights be installed. It was suggested to look if it was feasible.

170. **To consider reports from Members appointed to outside bodies**

**(a) Barton Lions**

Help is being given to those that need it. Hampers have been distributed to the staff at the Care Homes. Hoping to run the sleigh but need permission from the police due to Tier 3 restrictions.

**(b) Community Rail Partnership**

Feasibility study for Barton to Gainsborough via Brigg link has received strong benefit ratio as there is no new track required. The socio-economic benefit is good. There will be emphasis on tourist having better access to the town. East Midland trains will take over the franchise from Northern Rail April 2021. Trains are being made COVID-19 secure. Good compliance from passengers using the trains. Grants are available for digital information boards. No stations on the Barton to Cleethorpes line have the boards. Could apply for one at the Interchange and also application for the entire line.

Rail companies are looking to encourage more tourists into the area when operation of the trains is back to normal.

171. **To consider closure of the Town Council Office during Christmas and New year period 2020/21**

Members discussed the days that would be affected.

**Proposed Cllr N Pinchbeck, Seconded Cllr J Sanderson**

**Resolved**

To close the office to the public on the 29<sup>th</sup>, 30<sup>th</sup> and 31<sup>st</sup> December

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172. **To consider the Grass Cutting Tender/Specification document for submission to Contract Finder**

It was suggested that contractors have to make sure area is clear of litter. Would it be possible to add requirement to dispose the litter or recycle in the appropriate manner.

Some of the verges may be planted with wild flowers and removed from the cut early on in the year. This will include reduced cuts and payments potentially and should be included as a general statement in the specification.

**Proposed Cllr N Jacques, Seconded Cllr A Clark**

**Resolved**

To submit the tender/specification with the additional amendments:-

To add requirement to dispose the litter or recycle in the appropriate manner found on verges.

Some of the verges may be planted with wild flowers and removed from the cut early on in the year.

This will include reduced cuts and payments potentially and should be included as a general statement in the specification.

173. **To consider quotations and options for Town Council IT upgrade**

**Proposed Cllr B Troop, Seconded K Vickers**

To move to the last item and discuss in closed session as contains sensitive information.

**Unanimous**

**Exclusion of the Press and Public**

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this meeting because publicity would prejudice the public interest by reason of the confidential nature of the following business, concerning tender documents and reports.

**This item was the final item of the meeting.**

Chairman of Finance & General Purposes Committee introduced the item and explained the references received for the preferred provider. This will assist the Council in being much more efficient and will save the council money in the future.

**RESOLVED**

**Proposed Cllr B Troop, Seconded Cllr N Pinchbeck**

To accept the quotation 1123 monthly cost of £181.94 and one off total of £3,545.00 from Cloudy IT after receipt of the second reference.

**Unanimous**

174. **To consider swapping start times of Community Committee and Planning Committee on 21<sup>st</sup> December 2020 to facilitate a potential longer duration for Community Committee**

**RESOLVED**

**Proposed Cllr B Troop, Seconded Cllr A Clark**

To swap Community Committee to 7pm and Planning Committee to 6pm on Monday 21<sup>st</sup> December 2020

**Unanimous**

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- 175. **To consider additions to Barton Town Website to include a Business Directory and Facebook feed with access to Barton Town Council Facebook page for the Town Council Clerk and Deputy Town Clerk**

**RESOLVED**

**Proposed Cllr B Troop, Seconded K Vickers**

To add to the Barton Upon Humber Town Council website a business directory with Facebook Feed and access to the Facebook page for the Town Council Clerk and Deputy Town Clerk. To also note consideration to a members only login area on the website

**Unanimous**

Cllr K Vickers informed members that he wished to stand down from Chairman and membership of the Finance & General Purposes Committee and Personnel Committee.

The Mayor thanked Cllr K Vickers for his services and dedication to those committees

The Chairman, Councillor B Troop closed the meeting at 7.50 pm

..... Chairman      2 December 2020