

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD via a ZOOM VIRTUAL MEETING on
WEDNESDAY 4 NOVEMBER 2020 at 7.00 pm

Councillor B Troop (Chairman)

Councillors A Clarke, A Chapman, N Jacques, Mrs J Oxley, N Pinchbeck, J Sanderson, Mrs C Thornton, J P Vickers and K Vickers. Also in attendance Mrs C Bramley (Deputy Clerk) and Ms T Broughton (Town Clerk)

131. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

132. **Apologies for Absence**

Apologies received from Cllr J Evison (Personal)

133. **Declarations of Interest**

Cllr A Clarke declared a personal interest in Senior Allianze

Cllr N Jacques declared a personal interest in Barton Civic Society and (*Planning Min No 129 (b) Planning Decision PA/2020/1355*) Planning Minutes dated 19th October 2020

Cllr A Chapman declared a personal interest in Barton Lions

Cllr B Troop declared a personal interest in Barton Tourism Partnership

134. **Minutes To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 7 October 2020**

Proposed Cllr Oxley, Seconded Cllr Troop

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 7 October 2020 be received, approved and confirmed as a correct record and signed by the Chairman.

135. **Matters of Report Arising from the above mentioned meeting of the Council**

Cllr Jacques queried item 110 (a) Baysgarth House. Has been asked by a resident of the town to clarify whether CHAMP position with running the Assembly Rooms and the other two buildings is affected by the fact that they are no longer involved with Baysgarth House. It was stated that with regards to the Assembly Room the relationship is between Barton Town Council and CHAMP. Cllr J P Vickers declared a personal interest in relation to discussions on CHAMP as he is a Director. He stated that North Lincolnshire Council have not indicated any issues with the continued lease of Fleetgate and Maltkiln Lane properties. Cllr Jacques questioned whether there were any developments ongoing with the relationship between Barton Town Council and CHAMP.

Cllr Thornton queried item 110 (d) and asked if there were amended plans for Remembrance Sunday or is the service going ahead as normal. Cllr Troop has spoken to the Reverend and it has been decided that an outdoor service would not be possible due to the current restrictions in place as a result of COVID-19. The list of the Fallen could be shared on the Barton Town Council Facebook and the website with Council approval. Fallen names will be called out in the church. It was suggested to display the Fallen list in the Town Council Notice Board. **Action: Lists of the Fallen to be displayed on the Town Council Facebook, the Town Council website and the Town Council Notice Boards.**

Minutes of an Ordinary Meeting of the Council held on 4 November 2020, cont'd

136. **Other Meeting Minutes**

(a) **Minutes of the Finance & General Purposes Committee meeting held on 19th October 2020**

Resolved that the circulated minutes of the Finance & General Purposes Committee Meeting held on 19th October 2020 be approved as a correct record.

Chairman of F&GP drew members attention to the new approved Local Purchasing Policy which will enable the council to maintain commitment to give preference to locally produced goods and services.

(b) **Minutes of the Planning Committee Meeting held on 19th October 2020**

Resolved that the circulated minutes of a Planning Committee Meeting held on 19th October 2020 be approved as a correct record

137. **Matters of Report Arising**

Cllr Jacques queried Finance & General Purposes Committee Min no 126 (d) in relation to the grasscutting. Is seeking confirmation that the daffodils will not be cut back next year until the leaves have faded and for this to be included in the specification and contract. Environment Committee have been looking into the possibility of some verges being left to wildflower. Could this be included in the tender documents to enable to council to have the flexibility of instructing the contractor not to cut the wildflower verges until the correct time of cutting and to enable them to seed for the following year.

It was stated that the grass can look untidy when it is not cut and is left to wildflower. It was suggested that signage should be in place to inform the community that a verge has been left to wildflower and to highlight the benefits to the environment.

Environment Committee have submitted various sites for suggested wildflower verges and the only one that has been accepted has been the Butts Road verge.

138. **Correspondence**

1. Details from North Lincolnshire Council of their Test and Trace Support Payment scheme and eligibility criteria – <https://www.northlincs.gov.uk/council-tax-benefits-and-housing/test-and-trace-support-payment/>
2. Receipt of latest Highway Programme of Works for the area from North Lincolnshire Council.
3. Information via North Lincolnshire Council Tourism Team of latest Coronavirus updates from Visit Lincoln and the Tourism Alliance, details available on the government website.
4. Guidance from NALC – Rebuilding Communities, how to support mental health in your community event costing £30 per delegate. Also Chief Executive's Bulletin which includes the latest guidance on Remembrance Sunday.
5. Receipt of Barton Tourism Partnership meeting agenda for 20 October 2020 and minutes from 15 September 2020 meeting.
6. Receipt of ERNLLCA latest newsletter, along with details of Finance Training from November 2020

– February 2021 on Budgeting, introduction to VAT for Local Councils and Finance for Councillors. Each session costing £30. (*Details were forwarded to all councillors via email on 21/10/20*)

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Minutes of an Ordinary Meeting of the Council held on 4 November 2020, cont'd

7. Information from North Lincolnshire Council Events Team encouraging promotion of virtual Christmas lights switch on using hashtag #northlincsxmaslights between 28 November and 6 December. Also details of North Lincolnshire Virtual Christmas Market on Facebook from 16 October – 20 December. <https://www.facebook.com/groups/nlvirtualxmasmarket>
8. Information from North Lincolnshire resident regarding their wild flowers in road verges project, having set up “Action for Verges”. Copy of their inspection report of local road verges in North Lincolnshire between May and July 2020 has been forwarded. (*North Lincolnshire Council and local town and parish councils have all been sent the same report*)
9. Notice of ERNLLCA AGM to be held via Zoom on Thursday 26th November at 7pm. Included is the Agenda, Annual Report, Annual Accounts and AGM Return Form. (*Details were forwarded to all councillors via email on 27/10/20*)
10. Information from NLC with guidance for controlling a business outbreak of COVID-19
11. Tourism and Visitor Economy updates – Job Retention Scheme
12. Email received from the Treasurer of Barton and District Homeless Project notifying partners that they have given help to a person in need and they expect more requests in the future. Information is detailed as to the locations where help can be sought and information on the North Lincolnshire Homeless Project.
13. Information from North Lincs Council regarding Homeless estimates in the region and notification of a meeting on the 2nd November 2020 at 1pm for partners to join.
14. Email received from Head of Sales at Kcom to inform the council that the installation of broadband fibre network will be rolled out in the area. **A request has been made to speak to the council in person to explain the plans further at a date in the near future.**
15. Information from North Lincolnshire Council to make a personal Covid-secure plan designed to help people put in place measures to stop the spread of Covid-19 - <https://www.northlincs.gov.uk/wp-content/uploads/2020/10/Personal-Covid-Secure-Plan.pdf>
16. Thank you card from Shirley “for the lovely leaving gift. It has been a privilege to serve the town council and the town for the last 16 years. She wishes the town council every success in the future, and very best wishes to each and everyone.”

It was reported that the ERNLLCA newsletter contained a Carbon Footprint Survey which Town and Parish Councils are being asked to take part in. The question was asked whether the Council can take part. Clerk stated that if the Council wish to take part then a councillor can assist the Clerk in answering the questions. **Action: Clerk to complete with Cllr Jacques.**

Information has been received from Action for Verges and it was requested to refer this to the Environment Committee for further consideration. **Action: Action for Verges to be referred to the Environment Committee.**

Members were not happy to receive a talk from a commercial company. Letters have been received by residents on what is happening with the roadworks and the installation of the new broadband fibre network. It was suggested that the Clerk request written information for the council on their proposals for the town. It was queried whether the cabinets erected on Ferriby Road should have planning permission. Cllr J Vickers will chase up with North Lincolnshire Council.

139. **Correspondence Received Since Issue of the Agenda**

1. The Royal British Legion – news – The Poppy 1st November 2020 – information on products.
2. NALC – Bulletin: helping young people to have a voice in the community; campaign to promote local elections; information for Parish and Town Councils – latest updates
3. North Lincolnshire Council – COVID-19 Business update

No Comments were made regarding the above correspondence.

140. **Accounts for Payment**

Resolved

- (i) the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £19,341.46 (A/cs 124 to 137) and those presented at the meeting in the sum of £ (A/cs 138 to 144) – in the sum of £7713.81 and a grand total of £27055.27
- (ii) petty cash expenses for September 2020 are £12.41
- (iii) the balanced bank reconciliation sheets for September 2020 were signed by the Mayor and Town Clerk/RFO.

141. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Councillor J P Vickers**

The new Green flag status has been awarded to Baysgarth Park and the flag is now flying high. North Lincolnshire Council will be closing public buildings in line with regulations. Public toilets will remain open under the guidelines. Market Place public toilets have been upgraded and now have hot water.

(b) **Councillor K Vickers**

Public toilets are one of the services that have been stated will remain open. Boundary Commission Review report has been made available to members. Boundary for electoral areas will be considered and the number of elected members in the electoral area. There are currently three in the Barton area. The question was asked whether there was a possibility of councils merging into a Unitary Authority. Boundary Commission are looking at all the boundaries.

Minutes of an Ordinary Meeting of the Council held on 4 November 2020, cont'd

142. **To consider reports from Members appointed to outside bodies**

(a) **Barton Civic Society**

Interchange is the main focus at present. The planning application is not available yet. The next meeting has been delayed until the end of the month.

(b) **Barton Senior Alliance**

The group are looking at all ways to help residents that need it.

(c) **Barton Lions**

There has not been a huge lot of activity. There are plans for the Sleigh tour around the town on the week of the 14th December. This will be advertised on Social Media and management of Health and Safety and the regulations will be adhered to. It was felt that it would be beneficial for the community to see Santa.

143. **To consider draft proof of the Special Edition of the Bartonian**

It was felt that the draft proof and subsequent publication of the Special Edition of the Bartonian should be commended. It was noted that there was an incorrect email address and this will be amended. Members look forward to receiving feedback in due course.

Proposed Cllr J Vickers, Seconded Cllr N Jacques

Resolved

To approve the Draft Proof of the Special Edition of the Bartonian with the amendments noted above.

144. **To consider a traffic count for the Market Place/A1077 (Cllr J Sanderson)**

It was suggested that access to the recent results of the traffic count that has been conducted at the Market Place/A1077 would be beneficial to the Town Council. Would the Ward Councillors have access to the results? The figures are available. They will be forwarded to the Town Council Office to be shared with Town Council members and to be included in the minutes. Members would like to compare these with previous traffic counts.

Below are the results of the recent traffic count conducted in the town.

Pasture Road - O/S No` 14

Total vehicles monitored = 13,428 (6899 Northbound, 6529 Southbound)

Speed limit = 30mph Mean speed = 24.6mph 85th percentile = 29.0mph -

the speed at which 85 percent of vehicles were travelling at or below, which is a better indicator of the general speed of traffic.

Minutes of an Ordinary Meeting of the Council held on 4 November 2020, cont'd

*Offending rate over the speed at which the police would enforce following National Police Chief Council guidelines = 1.52% - an average of 29 offending vehicles per day, with an average of 23 per day travelling between 35mph-40mph and 2 between 40mph-45mph.
Over the whole seven day monitoring period 8 vehicles were recorded travelling at 45mph+.*

Based on the monitoring and road casualties on Pasture Road, Barton, this site will appear around number 440 in the speed management strategy priority list for 2021/2022.

*Barrow Road - O/S Baysgarth School
Total vehicles monitored = 69,967 (34,534 Eastbound, 35,433 Westbound)
Speed limit = 30mph Mean speed = 27.1mph 85th percentile = 30.5mph -
the speed at which 85 percent of vehicles were travelling at or below, which is a better indicator of the general speed of traffic.
Offending rate over the speed at which the police would enforce following National Police Chief Council guidelines = 2.56% - an average of 255 offending vehicles per day, with an average of 203 per day travelling between 35mph-40mph and 38 between 40mph-45mph.
Over the whole seven day monitoring period 78 vehicles were recorded travelling between 45mph-50mph, 25 between 50mph-55mph and 18 travelling at 55mph+.*

Based on the monitoring and road casualties on the Barrow Road, Barton, this site will appear around number 170 in the speed management strategy priority list for 2021

We carried out speed monitoring at this site in September 2020 outside Bargain Booze. The results were as follows:

*Total vehicles monitored = 84,444 (42,109 Eastbound, 42,335 Westbound) Speed limit = 30mph Mean speed = 19.0mph 85th percentile = 22.7mph - the speed at which 85 percent of vehicles were travelling at or below, which is a better indicator of the general speed of traffic.
Offending rate over the speed at which the police would enforce following National Police Chief Council guidelines = 0.19% - an average of 22 offending vehicles per day, with an average of 10 per day travelling between 35mph-40mph and 2 between 40mph-45mph.
Over the whole seven day monitoring period 39 vehicles were recorded travelling at 45mph+.*

Based on the monitoring and road casualties in the Market Place, Barton, this site will appear at number 190 in the speed management strategy priority list for 2021/2022.

The Chairman, Councillor B Troop closed the meeting at 7.37 pm

..... Chairman 4 November 2020