

BARTON-UPON-HUMBER TOWN COUNCIL
MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING
held via a ZOOM VIRTUAL MEETING on
MONDAY 19 OCTOBER 2020 at 6pm

Councillor K Vickers (Chairman)

Councillors Mrs J Oxley and J P Vickers

Also, Ms S Richards (Town Clerk) and Ms T Broughton (Town Clerk)

121. **Apologies for Absence**

None Received.

122. **Declarations of Interest**

None declared

123. **Minutes of Meeting held on the 20 July 2020**

It was noted that these minutes had been signed as a correct record, for action as necessary, at an ordinary meeting of the town council held on 20 July 2020.

Resolved it was agreed that these minutes are a true record of the meeting.
Unanimous of those present at the meeting

124. **Matters Arising**

No Matters arising.

125. **The Following Financial Request was Considered:**

a) **ST-ART (Lantern Making & Lantern Parade 2021 – Request for £3000 Donation)**

This was discussed, agreed and

Resolved

For 2020/21 budgeted amount of £3000 to be moved back into reserves and budgeted for in 2021/22 budget.

Unanimous.

126. **To Consider the Following Matters**

a) **To Consider the Maintenance Issues at the Assembly Rooms**

Cllr J P Vickers declared a personal interest in this item.

Members discussed damp proof work that is required and is still outstanding. There is an issue now with the appointed contractor who is not able to carry out the work. Members also stated that it is hard to find contractors with the required expertise for working on old buildings with specialist requirements.

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Resolved

Council to write to the lease holder and establish who is going to progress the appointment of contractors to carry out the work. This will include the pressurisation unit work and the damp proof work.

Unanimous.

b) **To Consider Devolution**

Members agreed that the grass cutting in the town is going well. Chairman stated that it would be beneficial for the Council to consider other devolved services that would benefit the town in the future.

c) **To consider a 'Buy Local Policy'**

Members discussed and agreed that the 'Buy Local Policy' tabled was an excellent policy for the Town Council.

Resolved

To adopt the 'Buy Local Policy' tabled.

Unanimous.

d) **To consider the Grass Cutting Contract**

Town Clerk stated that she was still waiting for information from North Lincolnshire Council regarding maps and plans not matching and advice on whether to tender for one year or for three years. This information will be chased up.

Town Clerk will continue with discussions with the Strategic Lead Officer at North Lincolnshire Council and firm up the advice on one year or three year tenders.

Resolved

Town Clerk to contact North Lincolnshire Council Officers to finalise the information in the tender documents. Committee agreed that a three year contract would be the best option.

Unanimous.

e) **Cheque Cancellation**

Resolved

It was agreed to cancel cheque in the sum of £108.76 as has been paid by (D/D 23) on 14th September to Supplies.

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f) **The Asset Register – Purchase of Equipment**

Resolved

To remove the unsafe kettle from the asset register and add the new one that has been purchased.

Unanimous.

g) **The Town Council's Internal Audit for 2020/2021**

Members thanked Town Clerk Ms S Richards for all her hard work in preparing for the Internal Audit and were extremely pleased with the Internal Auditors comments

h) **The Town Council's External Audit for 2019/2020**

Members were pleased that the External Audit has been completed with no action points raised and thanked Ms S Richards for all her hard work in preparing the accounts for External Audit.

i) **2020/2021 Budget – Quarterly Summary of Income/Expenditure**

Members noted the highlighted underspends and the budget centres that have been used as emergency COVID-19 funds. It was questioned as to the location of the 2020 funds for the Bartonian and Town Clerk explained that it had come out of donations due to the Bartonian being outsourced this year.

The Chairman, Councillor K Vickers closed the meeting at 18.25

.....Chairman

19 October 2020