

# BARTON-UPON-HUMBER TOWN COUNCIL

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Our Ref: SAR/CMC/AGENDA

30 April 2020

Dear Sir/Madam

An **ORDINARY MEETING** of **BARTON-UPON-HUMBER TOWN COUNCIL** to be held on **WEDNESDAY 6 MAY 2020**. The meeting to be held via email/telephone to mitigate the gathering of people together, following the Government's Coronavirus (COVID 19) advice and in line with advice from NALC and ERNLLCA

Yours faithfully

S Richards

Shirley Richards  
Town Clerk

## AGENDA

1. **To note that Notice of Meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972**
2. **Apologies for absence**
3. **Declarations of Interest:**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 1 April 2020 (copy enclosed)**
5. **To consider matters of report arising from the above mentioned meeting of the Council**
6. **To approve as a correct record minutes of the following meeting of the Council:**
  - (a) **Planning Committee Meeting held on 20 April 2020 (copy enclosed)**
  - (b) **Finance & General Purposes Committee Meeting held on 27 April 2020 (copy enclosed)**
7. **To consider matters of report arising from the above mentioned committee meeting minutes**
8. **To consider Correspondence, Progress Report and Notices for Information (Appendix I attached)**
9. **To consider any Correspondence, Progress Report and Notices for Information received after making up agenda (copy available by 6 May 2020)**
10. **To consider Accounts for Payment (Appendix II attached). (Any urgent accounts received after making up the agenda to be submitted by 6 May 2020)**

11. **To consider Approval of the Annual Governance Statement 2019/2020** (in line with current audit requirements to allow the Chairman and the Town Clerk/RFO to sign the document for approval on behalf of the town council for the Year End Accounts 2019/2020)
12. **To consider the Schedule of Meetings of the Town Council for 2020/2021** (*copy attached*)
13. **To consider the Use of 'Zoom' to Hold Virtual Meetings of the Town Council During the Covid-19 Pandemic** (all councillors would have to agree to using this and have the required home computer system/software to partake, including speakers and microphone etc. Currently NALC are offering a discount for Town/Parish Councils to join Zoom).
14. **To consider a Town Council Protocol Regarding Website/Facebook Page of Obituary Information for Past & Present Councillors** (*see guidance note attached*).
15. **To consider the Health Centre & Electronic Prescriptions** (request for the town council to formally write to Central Surgery requesting that they introduce EPS, at least for the duration of the pandemic, perhaps with monthly reviews to ensure it is working well?) (*Councillor N Pinchbeck*)
16. **To consider the Town Council Supporting an Application to the "Community Access to Cash Pilots Initiative"** (*Councillor N Pinchbeck*) (*see guidance note attached*)
17. **To consider Producing a Special Edition of the Bartonian for June 2020 Designed & Printed by The Ropewalk. The Bartonian could be Proof Read in the Normal Way. If possible, to Help Speed Up the Delivery Process, the Bartonian to be Delivered by Volunteers** (*Councillor J P Vickers*)