

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of THE ANNUAL MEETING held in the COUNCIL CHAMBER, BAYSGARTH
HOUSE on MONDAY 13 MAY 2019 COMMENCING at 7.00 p.m.

Present Councillor J Sanderson (Chairman)

Councillors A Chapman, Mrs A Clark, J Evison, N Jacques, Mrs J Oxley, Mr J Oxley, N Pinchbeck, Mrs C Thornton, B Troop, J P Vickers and K Vickers.

Also Present Rachael & Elena (representing the Scunthorpe Samaritans), Mrs K Pinchbeck, Mrs P Sanderson, Mrs C Troop, 4 Members of the Public, Ms S Richards (Town Clerk) and Mrs C Clark (Deputy Town Clerk)

Prior to the meeting commencing, the Mayor, Councillor N Pinchbeck welcomed everyone attending. He then presented Rachael, representing the Scunthorpe Samaritans with a cheque to the value of £6,675.25, being the recipient of his chosen charity for the mayoral year 2018/2019. He stated that he was delighted to present the cheque and it has been a pleasure to support them. Rachael from the Samaritans gave thanks for the cheque, particularly as it takes £35,000 per year to run the branch, despite it being run by volunteers. She was hoping the money could be ring fenced to continue their work in Barton-upon-Humber, being the birthplace of the founder Chad Varah. Indeed, his brother was the first director of the Scunthorpe Samaritans. She spoke about the Chad Varah Memorial Garden in Baysgarth Park and the community projects undertaken in Barton-upon-Humber. She concluded that the Samaritans wish to continue working in the town in liaison with the town council.

Councillor N Pinchbeck wished to thank his wife Karen and his aunt Gillian for being his Mayoresses for the last 18 months. He commented that he had experienced many interesting events during this time, met a lot of nice people and had raised a significant amount for his chosen charity. He felt that the Mayor elect Councillor J Sanderson would have a good mayoral year and that he and his wife Peggy, would make a fabulous representation for the town and town council.

On behalf of the town council, Councillor K Vickers gave thanks to Councillor N Pinchbeck for his achievements during his mayoral term of office and also the money raised for his charity.

1. **Appointment of the Town Mayor for 2019/2020**

Resolved that Councillor J Sanderson be elected Town Mayor for the year 2019/2020. Proposed by Councillor K Vickers and seconded by Councillor J Evison then agreed by members present. He named his wife Peggy to be his Mayoress for this term of office.

2. **Declaration of Acceptance of Office – Town Mayor**

Councillor J Sanderson read and signed a Declaration of Acceptance of Office as Town Mayor.

3. **The Town Prayer**

It was agreed and

Resolved that Councillor B Troop read out the Town Prayer.

4. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

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5. **Apologies for Absence**

None

6. **Appointment of the Deputy Town Mayor for 2019/2020**

Resolved that Councillor B Troop be appointed as Deputy Town Mayor for the year 2019/2020. Proposed by Councillor K Vickers and seconded by Councillor J P Vickers then agreed by members present. He named his wife Carly to be his Deputy Mayoress for this term of office.

7. **Declaration of Acceptance of Office – Deputy Town Mayor**

Resolved that Councillor B Troop read and signed a Declaration of Acceptance of Office as Deputy Town Mayor 2019/2020.

8. **Financial Matters**

(a) **Mayoral Allowance**

It was discussed, agreed and

Resolved

(i) that the Town Mayor be able to claim expenses to undertake the role, from an allowance of £2,000 in accordance with Section 15 (5) of the Local Government Act 1972. Mayoral expenditure to be reimbursed to the Mayor, through receipts submitted and/or proof of such expenditure by the Mayor to the town council office monthly, in his role as representative of the town council to civic functions and associated events (*Min Ref: 103(d)(iv)(v)/36 – F&GP 09/07/12 refers*);

(b) **Authorised Signatures on Cheques**

It was agreed and

Resolved that Councillors Mrs A Clark, J Evison, Mrs J Oxley and Mr J Oxley, be authorised signatories for the issue of cheques or other order for the payment of money, in pursuance to Section 150(5) of the Local Government Act 1972. Also, the Town Clerk, Ms S Richards and the Deputy Town Clerk, Mrs C Clark, as officers' of the town council.

9. **The Town Mayor's Chosen Charity for the 2019/2020 Mayoral Year**

The Mayor chose to support two charities, namely the Young Carer's and the Volunteer Car Scheme in the town. The Young Carer's group relied on donations to support young people who become a carer at a young age, to have some form of social life with days out and treats etc. The Volunteer Car Scheme is a vital service to allow people to get to hospital appointments and local journeys through volunteer drivers offering a door to door service.

10. **Committees of the Council**

Consideration was given to interest in town councillor's committee expressions of interest for the year 2019/2020. Where more than the permitted levels of members expressed interest, members voted accordingly. It was agreed and

Resolved

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- (i) the following Members be appointed to serve on the under-mentioned committees of the council for the mayoral year 2019/2020;
- (ii) the Chairman and Vice-Chairman of each committee to continue in office until the first meeting of each committee meets in the mayoral year 2019/2020;
- (iii) in accordance with the town council's Standing Orders (5. *Ordinary Council Meetings (j)(xii)/11- "In an election year, to make arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future"*). To be an agenda item for discussion at the next meeting of the Finance & General Purposes Committee to be held on 29 July 2019);
- (iv) it was agreed, in line with ordinary meetings of the town council that when committee meetings have members of the public in attendance they need to sit in the gallery to one side, and not at the same table as members of the council/committee members. This also applies to members of the town council attending committee meetings who are not a member of the committee. Proposed by Councillor K Vickers and seconded by Councillor J Evison;
- (v) local groups and societies attending public meetings of the town council to elect one spokesperson to speak on behalf of that group for 5 minutes in accordance with Standing Orders (3. *Meetings Generally (g)/7*).

(a) **Community Committee**

Councillors A Chapman, J Evison, Mr J Oxley, B Troop and J P Vickers

(b) **Environment Committee**

Councillors A Chapman, Mrs A Clark, J Evison, Mrs J Oxley and Mr J Oxley

(c) **Finance & General Purposes Committee**

Councillors J Evison, Mrs J Oxley, Mr J Oxley, J P Vickers and K Vickers

(d) **Personnel Committee**

Councillors Mrs J Oxley, J P Vickers and K Vickers,

(e) **Planning Committee**

Councillors Mrs A Clark, Mrs J Oxley, N Pinchbeck, J Sanderson and K Vickers

(f) **Disciplinary Committee**

Councillors Mr J Oxley, N Pinchbeck and J Sanderson

(g) **Grievance Committee**

Councillors J Evison, Mrs C Thornton and B Troop

(h) **Complaints Committee**

Councillors Mrs A Clark, J Evison and Mrs C Thornton

(i) **Tenders Committee**

Councillors N Pinchbeck, J Sanderson and J P Vickers

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(j) Emergency Planning Sub-Committee (Sub-Committee of the Environment Committee)

At the Annual Meeting held 11 May 2016, it was agreed to select members at the first available Environment Committee meeting held each mayoral year (*Min Ref: 12(f)/6 – AM 11/05/16 refers*). Members for 2019/2020 Councillors Mrs J Oxley, Mr J Oxley, J Sanderson and J P Vickers

It should be noted that in the event of a town emergency, **all members and officers** of the town council are required to assist

11. Meetings of the Council

Consideration was given to a previously circulated suggested schedule of meeting dates for the council and its committees:

BARTON-UPON-HUMBER TOWN COUNCIL
SCHEDULE OF COUNCIL MEETINGS 2019/2020

May 2019

| | | | |
|------------------------|-------------------------|-----------|--------|
| Annual Meeting (Mayor) | Monday 13 th | Baysgarth | 7.00pm |
| Planning | Monday 20 th | Assembly | 7.00pm |

June 2019

| | | | |
|--------------|---------------------------|-----------|--------|
| Environment | Monday 3 rd | Assembly | 7.00pm |
| Full Council | Wednesday 5 th | Baysgarth | 7.00pm |
| Planning | Monday 10 th | Assembly | 7.00pm |
| Community | Monday 17 th | Assembly | 7.00pm |

July 2019

| | | | |
|--------------|---------------------------|-----------|--------|
| Planning | Monday 1 st | Assembly | 7.00pm |
| Full Council | Wednesday 3 rd | Baysgarth | 7.00pm |
| Planning | Monday 22 nd | Assembly | 7.00pm |
| F & GP | Monday 29 th | Assembly | 7.00pm |

August 2019

| | | | |
|--------------------|-------------------------|----------------|--------|
| Picnic In the Park | Sunday 4 th | Baysgarth Park | |
| Planning | Monday 12 th | Assembly | 7.00pm |
| Environment | Monday 19 th | Assembly | 7.00pm |

September 2019

| | | | |
|--------------------------|---------------------------|-----------|--------|
| Planning | Monday 2 nd | Assembly | 7.00pm |
| Full Council | Wednesday 4 th | Baysgarth | 7.00pm |
| Environment Presentation | Thursday 12 th | Assembly | 7.00pm |
| Community | Monday 16 th | Assembly | 7.00pm |
| Planning | Monday 23 rd | Assembly | 7.00pm |

October 2019

| | | | |
|--------------|---------------------------|-----------|--------|
| Full Council | Wednesday 2 nd | Baysgarth | 7.00pm |
| Planning | Monday 14 th | Assembly | 7.00pm |
| F & GP | Monday 28 th | Assembly | 7.00pm |

November 2019

| | | | |
|--------------------|---------------------------|-------------|--------|
| Planning | Monday 4 th | Assembly | 7.00pm |
| Full Council | Wednesday 6 th | Baysgarth | 7.00pm |
| Environment | Monday 11 th | Assembly | 7.00pm |
| Planning | Monday 25 th | Assembly | 7.00pm |
| Christmas Festival | Saturday 30 th | Town Centre | |

Minutes of the Annual Meeting of the Town Council held on 13 May 2019, cont'd

December 2019

| | | | |
|--------------|---------------------------|-----------|--------|
| Full Council | Wednesday 4 th | Baysgarth | 7.00pm |
| Community | Monday 9 th | Assembly | 7.00pm |
| Planning | Monday 16 th | Assembly | 7.00pm |

January 2020

| | | | |
|-------------------------|---------------------------|-----------|--------|
| Planning | Monday 6 th | Assembly | 7.00pm |
| Full Council | Wednesday 8 th | Baysgarth | 7.00pm |
| F & GP (Budget) | Monday 13 th | Assembly | 7.00pm |
| Extra-Ordinary (Budget) | Monday 20 th | Assembly | 7.00pm |
| Planning | Monday 27 th | Assembly | 7.00pm |

February 2020

| | | | |
|--------------|----------------------------|-----------|--------|
| Full Council | Wednesday 5 th | Baysgarth | 7.00pm |
| Environment | Wednesday 10 th | Assembly | 7.00pm |
| Planning | Monday 17 th | Assembly | 7.00pm |

March 2020

| | | | |
|--------------|---------------------------|-----------|--------|
| Community | Monday 2 nd | Assembly | 7.00pm |
| Full Council | Wednesday 4 th | Baysgarth | 7.00pm |
| Planning | Monday 9 th | Assembly | 7.00pm |
| Planning | Monday 30 th | Assembly | 7.00pm |

April 2020

| | | | |
|---------------------|---------------------------|-----------|--------|
| Full Council | Wednesday 1 st | Baysgarth | 7.00pm |
| Annual Town Meeting | Thursday 9 th | Assembly | 7.00pm |
| Planning | Monday 20 th | Assembly | 7.00pm |
| F & G P | Monday 27 th | Assembly | 7.00pm |

May 2020

| | | | |
|------------------------|----------------------------|-----------|--------|
| Full Council | Wednesday 6 th | Baysgarth | 7.00pm |
| Planning | Monday 11 th | Assembly | 7.00pm |
| Annual Meeting (Mayor) | Wednesday 13 th | Baysgarth | 7.00pm |

Resolved

- (i) the Schedule of Meetings 2019/2020 above be accepted;
- (ii) each meeting will commence at 7.00 pm where possible;
- (iii) Ordinary council meetings to be held at Baysgarth House in the Council Chamber, and committee meetings to be held at the Assembly Rooms, where possible.

12. **Representatives on Outside & Other Bodies 2019/2020**

Resolved that the following representatives be appointed to serve on the stated Outside & Other Bodies for 2019/2020 (except where stated, all appointments are on an annual basis).

(1) **Barton Civic Society Representative**

Councillor N Jacques

(2) **Voluntary Action North Lincolnshire**

The town council is a member but no longer wishes to appoint a representative

(3) **East Riding and North Lincolnshire Local Councils Association** (as requested by ERNLLCA the two elected councillors to represent the town council at ERNLLCA district committee meetings)

Councillors J Sanderson (Mayor) & B Troop (Deputy Mayor)

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(4) **Humber & Wolds Rural Community Council**

Councillor Mrs J Oxley

(5) **Neighbourhood Action Team** (*NAT state no more than 3 Members - 1 must be a Ward Member*)

Councillors J Evison and Sanderson (BTC) and J P Vickers (NLC Ward Member)

(6) **Barton-upon-Humber Senior Alliance** (*maximum 2 Members*)

Councillors Mrs A Clark and Mr J Oxley

(7) **Blue Coat Charity** (*maximum 3 Members*)

Councillors Mr J Oxley and K Vickers

(8) **Barton Relief in Sickness Fund (Ada Flower Trust)**

Councillors Mr J Oxley and Mrs W Witter

(9) **Barton Tourism Partnership** (*maximum 3 Members*)

Councillors N Jacques and J P Vickers

(10) **Friends of Baysgarth Park Group**

Councillor B Troop

(11) **Barton Cleethorpes Community Rail Partnership**

Councillor N Jacques and Mrs C Thornton

(12) **Barton Schools Forum** (*maximum 3 Members and one Ward Member*)

Councillors N Jacques, B Troop and J P Vickers (*NLC Ward Member*)

(13) **Barton Regeneration 2018** (*maximum 2 Members, one being the Mayor of the town council*)

Councillors J Sanderson (Mayor) and B Troop (Deputy Mayor)

(14) **The Ted Lewis Group** (*1 Volunteer to assist with the 2020 50th Anniversary 'Get Carter' Event*)

Councillor Mrs C Thornton

(15) **The Healthcare Forum**

Councillor N Pinchbeck

The Mayor, Councillor J Sanderson, invited everyone to join him and his wife for celebratory light refreshments in the Mayoral Parlour following this meeting. With no further business to discuss, he closed the meeting at 7.31 p.m.

.....Chairman

5 June 2019