

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON, on WEDNESDAY 5 JUNE 2019 COMMENCING at 7.00 p.m.**

**Present** Councillor J Sanderson (Chairman)

Councillors A Chapman, Mrs A Clark, J Evison, N Jacques, Mrs C Thornton, B Troop, and J P Vickers.

**Also present** Captain A Bawden (Salvation Army), 1 Member of the public, Mrs C Clark (Deputy Town Clerk) and Ms S Richards (Town Clerk).

Prior to the meeting commencing, the Mayor, Councillor J Sanderson paid respect to the late Councillor John Oxley who died suddenly this week. Captain A Bawden read out a prayer dedicated to him, this was followed by one minute's silence by those present.

In light of the shock announcement of Councillor John Oxley, and as a mark of respect, it was agreed that this meeting be cut short, with agenda items 12, 13 and 14 discussed only. The remaining agenda items to be deferred to the July ordinary meeting of the town council.

27. **The Town Prayer**

It was agreed and

**Resolved** that Captain A Bawden read out the Town Prayer. Following this, Captain Bawden stated he was being posted elsewhere in his work therefore he would be leaving the town. He wished to thank councillors and the town council for their support of the Salvation Army and to projects and events supported by them. He then left the meeting.

28. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

29. **Apologies for Absence**

Councillor Mrs J Oxley (bereavement), N Pinchbeck (work commitments) and K Vickers (on holiday)

30. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

31. **Accounts for Payment**

**Resolved**

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £2,435.99 (A/cs 42 to 52) and those presented at the meeting in the sum of £ 6,340.45 (A/cs 53 to 59) - a grand total of £8,776.44;

(ii) petty cash expenses for May 2019 are £24.04;

(iii) the balanced bank reconciliation sheets for April 2019 were signed by the Mayor and Town Clerk.

**Minutes of an Ordinary Meeting of the Council held on 5 June 2019, cont'd**

32. **The July 2019 Edition of The Bartonian**

**Resolved** that following proof reading undertaken by Councillors J Evison, N Jacques, J Sanderson, Mrs C Thornton, B Troop together with Mrs J Tuplin, that the draft copy be accepted, printed, and distributed to local residents.

33. **Final Accounts of the Town Council 2018/2019**

Consideration was given to the circulated final accounts of the town council for the financial year 2018/2019, prepared by the Town Clerk/Responsible Financial Officer. Each member of the town council was handed a copy of this document. The town council's internal auditor has undertaken an audit of the town council financial records, practices and procedures during February and May 2019, in accordance with the current Accounts and Audit Regulations 2015. The accounts software programme has also been audited and closed down for the financial year by the software provider during May 2019. The accounts and documentation have now been prepared, in order to be assessed by the external auditor.

**Resolved** that the final accounts for the year 2018/2019 be signed off by the Town Mayor and the Town Clerk/Responsible Financial Officer and sent for external audit.

The Chairman, Councillor J Sanderson closed the meeting at 7.09 p.m.

..... Chairman                      3 July 2019