

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of a COMMUNITY COMMITTEE MEETING held in the
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER on
MONDAY 10 DECEMBER 2018 - COMMENCING at 7.00 p.m.

Present: Councillor B Troop (Chairman)

Councillors F Coulosey, J Sanderson, A Todd, JP Vickers and Ms J Warton.

Also Present: Councillors N Pinchbeck and K Vickers. Ms S Richards (Town Clerk) and Mrs C Clark (Deputy Town Clerk)

Ms Karen Ward, local resident, who had asked to speak to the Committee about the Christmas Festival, was now unable to attend the meeting. The Chairman, Councillor B Troop, read out notes she had forwarded to him, see the Christmas Festival de-briefing below (Min Ref: 217/92 refers). All present were also given a report produced by the town council office which gave background to this annual event, legal requirements for a public event, current attractions and advertising, to help everyone understand how the town council put this event together (Min Ref: 217/92 refers).

213. **Apologies for Absence**

Councillor Mr J Oxley

214. **Declarations of Interest**

Barton Carnival – Councillor B Troop (Personal Interest)

Barton Tourism Partnership – Councillor P Vickers (Personal Interest)

Barton Tourism Partnership – Councillor J Warton (Personal Interest)

215. **Minutes of Meeting held on the 17 September 2018**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 3 October 2018.

216. **Matters Arising**

None

Councillors P Vickers & A Todd entered the meeting during the discussion below; Councillor N Pinchbeck left the meeting during the discussion below.

217. **Christmas Festival – De-briefing 2018**

Members were advised of thanks from local choir who had provided stage entertainment, and dance troop who had taken part in the Community Parade, both complimenting on how much they enjoyed the event.

The Chairman read out notes from Karen Ward who would like the Festival to reflect the historical identity of the town with Victorian dressed choir for the carolling, volunteers dressed up, bell ringers, themed markets, more vendors selling Christmas items, Christmas music played throughout the town, reduction in cost of vendor's food and rides, free crafts for children, invite local businesses to have a stall, advertise in Hull facebook groups.

Members welcomed Karen's positive views to improve the event; most of the points were covered in the council office report handed round to all at the meeting. Details of any choir willing to attend in Victorian dress at the carol service would be greatly welcomed, as we have been unable to secure any group in the past. Inviting stallholders to dress up could be tried again, but has failed in the past. Wilderspin National School and Joseph Wright Hall had 21 indoor craft stalls, anyone contacting the town council who wants an indoor stall is always given their contact details. The stage contractor does play music between stage acts, hopefully local traders can be encouraged to also play Christmas music. The fun fair contractor can be requested to reduce rides, but as they only have limited trading hours compared to the costs to transport install/dismantle rides, this may not prove to be cost effective for them. At least two local groups had stalls to make crafts for children to take away; perhaps more local schools and community groups could be encouraged to join in too. Local businesses are all

Minutes of Community Committee Meeting held on 10 December 2018, continued

encouraged to take part in the Festival, some do but more would be greatly welcomed and any additional free advertising is always greatly accepted.

Members discussed the ideas put forward and how to encourage more happening around the town centre during the event which included having a tribute act and talent competition on the stage, not having the community parade and bring these attractions into the town centre, but continuing with the Lantern Parade. The reindeer could still be in the pen on George Street but for longer, which would ease the crush to see them and Father Christmas. The other parade attractions could provide street entertainment; the two pre-school groups who always take part should be asked what they would prefer to still be part of the Festival. Following a vote with 4 in favour, Members agreed to not have a Community Parade in 2019. It was agreed the current start and finish time was correct, and the road closure should remain the same streets as 2018. Encouraging more Christmas stalls was welcomed, anyone knowing any groups or crafters wanting to take part were asked to contact the council office with details so they can be invited to join in. Having more volunteers involved during the day would help massively. Changing the date to a Sunday was put forward, as some shopkeepers complained the event effected their trade, but it was felt they need to be encouraged to join in the event rather than closing early. The event brings at least a 1000 extra people into the town who would hopefully return to visit and shop locally. The last Saturday in November 2019 is the 30th, as this will fall after people get their monthly pay it was agreed to hold the event on this date.

Resolved that:-

- (i) Christmas Festival 2019 to be held on Saturday 30th November;
- (ii) Timing for the event and road closure details to be the same as in 2018;
- (iii) No Community Parade to be held in 2019 and all parade attractions to be invited to take part within the town centre;
- (iv) A reindeer team with Father Christmas to be hired for display on George Street only;
- (v) The council office contact Or-kidz Pre-school and Rainbow Kindergarten for ideas how they can still be involved with the event;
- (vi) A Lantern Parade organised by ST-ART to be held in 2019;
- (vii) A suitable tribute act for the stage, aimed at a teenage audience, to be sourced for further report;
- (viii) Anyone with details of local choir and bell ringers willing to take part in Victorian theme to please contact the Town Council;
- (ix) Anyone with details of local groups and crafters wanting a stall at the event to please contact the Town Council;
- (x) All stallholders to be encouraged to dress in Christmas or Victorian theme;
- (xi) Anyone with details of any additional free advertising to please contact the Town Council;
- (xii) Any volunteers prepared to help, to be encouraged to contact the Town Council;

218. **Suggestions from Children for Picnic in the Park**

Members were advised of ideas put forward by young people from ST-ART art club which were forwarded to Councillor P Vickers. Most of the suggestions e.g. magic show and puppet show, already happen, others like nail painting, make it yourself candyfloss/popcorn would be chargeable attractions and this event's main aim is to offer an afternoon of free entertainment. It was agreed to write back and thank the group for their suggestions, advising the main aim of this event is free entertainment. ST-ART does attend with a free craft workshop, maybe some of the club members could join in to provide additional free attractions. They could also pass their ideas to the Carnival Committee which may be able to introduce some of the paying attractions.

Resolved that ST-ART art club be thanked for their ideas and welcome them to join the ST-ART free craft activities at this event and also pass their ideas to the Carnival Committee.

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219 Expenditure for 2019/2020 for submission to the Finance and General Purposes Committee meeting on Monday 14 January 2019**Community Committee Budget 2019/2020**

DESCRIPTION	2018/2019 Budget
Bartonian printing	£ 7,000.00
Bartonian distribution	£ 1,500.00
Christmas Festival:	
Entertainment	£ 4,500.00
Radios	£ 50.00
Signing	£ 1,000.00
Toilets	£ 200.00
Barriers	£ 100.00
St John Ambulance	£ 500.00
Donation Salvation Army	£ 150.00
Christmas tree	£ 1,000.00
Advertising	£ 400.00
Mayoral invites	£ 100.00
Parade/Prizes	£ 100.00
Sweets for Father Christmas	£ 100.00
Parade attraction	£ 2,000.00
Manning Barriers/Add'l hours	£ 2,000.00
Transport	£ 800.00
Misc/contingency	£ 400.00
NLC Street Cleaning	£ 750.00
Premises Licence	£ 300.00
Stage	£ 2,500.00
Christmas Decorative Lighting:	
Electricity Christmas lights	£ 1,000.00
Christmas lights	£11,200.00
Miscellaneous Community Regen:	
Town Clock	£ 200.00
Picnic in the Park	£ 2,000.00
Tourism	£ 4,250.00
Donation – Lions Fireworks	£ 2,000.00
Donation – Barton Carnival	£0
Donation – Senior Alliance	£0
Donation – Bike Night	£ 2,000.00
Donation – Barton Arts	£ 1,250.00
Contrib Public Conveniences	£ 1,200.00
Annual Award	£ 150.00
Donation–Rural Car Scheme	£0
Donation/Grants (s137)	£ 200.00
Donations/Grants (empowered)	£ 500.00
CCTV	£
	£51,400.00

During discussion of the above budget and earmarked reserves Members were advised Barton Tourism Partnership had completed a Town Grant Scheme application 2019/2020 for £6,000, the increase was due to the extra work load this year with the information boards and signage. The additional funding is to cover costs to deliver events and projects in the town and allow the group to access match funding where possible.

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Resolved that:-

- (i) A budget of £51,400 to be submitted to the Finance and General Purposes Committee meeting on Monday 14 January 2019;
- (ii) £3,000 to be added to Earmarked Reserves 2019/20 for Lantern Parade – (*Additional Costs – to be removed*);
- (iii) £500 to be added to Earmarked Reserves 2019/20 for CCTV;
- (iv) £1,000 to be added to Earmarked Reserves 2019/20 for St Mary’s Church Clock Repairs;
- (v) £1,000 to be added to Earmarked Reserves 2019/20 for Barton Carnival Committee;
- (vi) £550 to be added to Earmarked Reserves 2019/20 for Barton Arts – Additional Costs;
- (vii) £200 to be added to Earmarked Reserves 2019/20 for Senior Alliance;
- (viii) £400 to be added to Earmarked Reserves 2019/20 for Donations/Grants (s137);
- (ix) £1,600 to be added to Earmarked Reserves 2019/20 for Donations/Grants (empowered);
- (x) £1,750 to be added to Earmarked Reserves 2019/20 for Barton Tourism Partnership donation;
- (xi) £10,000 to be submitted to the Finance and General Purposes Committee meeting on Monday 14 January 2019 for Total Earmarked Reserves 2019/20;

The Chairman, Councillor B Troop closed the meeting at 8.45p.m.

..... Chairman 2 January 2019