

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 5 DECEMBER 2018 COMMENCING at 7.00 p.m.

Present Councillor N Pinchbeck (Chairman)

Councillors F Coulsey, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, Mr J Sanderson, Mrs P Sanderson, Mrs C Thornton, A Todd, B Troop, C Ulliott, J P Vickers, K Vickers, Ms J Warton and Mrs W Witter.

Also present Liz Webster & James Jellinek (North Lincolnshire Council), Captain A Bawden (Salvation Army), 5 Members of the Public and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Liz Webster (Group Manager, Environmental Health & Housing) and James Jellinek (Team Leader, Housing Advice), representing North Lincolnshire Council, spoke about housing issues for the homeless, the prevention of, rough sleepers and the winter provision programme. North Lincolnshire Council has a duty to assist those at risk of homelessness with a 24 hour service to do so. Under the Homeless Reduction Act 2018, it is stated that a landlord must serve notice to evict of 56 days, as opposed to the former 28 days, so that more can be done to assist the tenant to find alternative accommodation to prevent homelessness. It is always best to try to keep those at risk in their own homes, as this is less traumatic for them. For rough sleepers, there is a dedicated outreach worker for the North Lincolnshire area who works closely with these people to offer support services. These individuals tend to have chaotic lifestyles with very often mental health issues and addictions. The majority of service users were in Scunthorpe and one in Brigg. Apart from a report of a rough sleeper in Barton a year or two ago, no others had been reported to them. The service provided to each person at risk of homelessness is to formulate a personal housing plan with associated services, according to the nature of the needs of those at risk of being homeless, or are indeed homeless. North Lincolnshire Council leases a number of properties for emergency housing for the homeless under the Housing Act 1996. The winter provision runs from November to March every year and North Lincolnshire Council also works closely with the Department for Work & Pensions.

Members of the town council and members of the public in attendance asked questions regarding this matter. This included a report that the Churches in Barton dealt with several homeless people during the winter of 2017. Ms Webster commented she was disappointed these had not been reported to the housing team at North Lincolnshire Council. The procedure for the Churches to contact the housing team, or anyone else was stated to be the website and telephone number (tel: 01724 297000 and email:

Liz.Webster@northlincs.gov.uk). The telephone number covers a 24 hour service provision it was stated. A 'drop in' face to face service at the Local Link office was queried as to why it was no longer available and it was felt that no service provision was available in Barton at all. Ms Webster commented that the 'drop in' service had been discontinued a year or two ago as no one used it. She stated that North Lincolnshire Council has one of the top core times for response nationally and the prevention figure for the risk of homeless was quoted as 698 last year. How rough sleepers contact the housing team was queried. Ms Webster replied that rough sleepers and 'sofa surfers' are generally cases known to them and referrals tend to be reported by the Police and other support services. The case of a rough sleeper in Barton this year was reported to the Police by a town councillor and the issue dealt with quickly as the person refused assistance. A town councillor stated that it would appear that there is obviously a system in place to deal with the needs of the homeless and those at risk, funded by the tax payer for all of the local area. It was stated that the communication channel regarding those at risk should maybe include the local Churches. Ms Webster stated that a rough sleeper count request, together with a meeting notice was sent to local services and the town council. The Clerk replied that this was placed on a correspondence list of a town council meeting (*Min ref: 148(6)(iii)/60 – BTC 03/10/18 refers*) but the town council did not make any comment at the time. Housing needs of the homeless was discussed (pots and pans etc). Ms Webster stated that most accommodation was furnished with day to day needs. The housing team also have links with Ongo regarding upcycled furniture etc. to support household needs. Payment plans for the intentionally homeless and publicity of the service provision available was also discussed.

Members of the town council thanked Liz Webster and James Jellinek for their informative discussion.

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194. **The Town Prayer**

It was agreed and

Resolved that Captain A Bawden read out the Town Prayer.

195. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

196. **Apologies for Absence**

Councillors Mrs A Clark (Transport Issue) and I Welch.

197. **Declarations of Interest**

Accounts (182) – Councillor N Pinchbeck (Personal Interest)
Barton Lions Club – Councillor Mrs J Oxley (Personal Interest)
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Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)
Ted Lewis Group – Councillor Mrs C Thornton (Personal Interest)
Aaron's Memorial Bench - Councillor B Troop (Personal Interest)
The Market Place – Councillor Ms J Warton (Personal Interest)
Planning Applications PA/2018/2188 (Prejudicial Interest) & PA/2018/2238 (Personal Interest) –
Councillor Mrs W Witter.

198. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported that a good and productive meeting had been held on 4 December of the NAT group. Issues regarding Newport and Overton Court were being addressed and shoplifters arrested. Ongo and the Police are working in partnership to resolve local issues and the latest crime figures are encouraging.

Resolved that this be noted.

199. **Minutes**

(a) **Ordinary Meeting of the Council – 7 November 2018**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 7 November 2018, be received, approved and confirmed as a correct record and signed by the Chairman.

200. **Matters of Report Arising**

(a) **Churches Together – Barton Area Homeless Project** (*Min Ref; 176(a)/74 – BTC 07/11/18*)

Councillor N Jacques wished the application previously submitted to the town council by the Churches Together – Barton Area Homeless Project (*Min Ref: 162(d)/66 – F&GP 29/10/18 refers*),

Minutes of an Ordinary Meeting of the Council held on 5 December 2018, cont'd

to be re-considered by the town council. Councillor K Vickers stated that the application had been carefully looked at and also the use of the s.137 payment regarding expenditure for local residents taken into consideration. He felt that after the two speakers from North Lincolnshire Council had enlightened everyone with the system and procedures in place at North Lincolnshire Council for the homeless and those at risk it was obvious an improved communication system was required to assist in resolving some of the homeless issues. He concluded that it was, perhaps, a time for everyone to calm down and see if the system currently in place works and if any improvements could be made. The Clerk advised that to retract a resolution made by the town council within the last six months would require a rescission notice to be submitted in accordance with the town council's standing orders, in order to re-open the matter for discussion. She read out the Local Councils Association guidance note on this matter. Councillor N Jacques felt that use of the s.137 payment scheme was relevant in this instance, citing other councils across the country he thought had used it and whereby The General Power of Competence was irrelevant and disagreed with advice the town council had been given previously. Councillors J Sanderson and Mrs P Sanderson concurred with this.

Much discussion ensued regarding this matter. Councillor J P Vickers felt that it would be helpful to obtain an overview from the Barton Area Foodbank, the local Churches and associated groups historically dealing with those at risk and the homeless, to establish what exactly is required regarding this matter. He concluded that the town council then need to discuss this to look at a more strategic viewpoint. In light of the comments made, Councillor K Vickers felt this matter needed to be further addressed (if a rescission notice was submitted), by the town council, rather than the Finance & General Purposes Committee. A proposal was made by Councillor N Jacques, seconded by Councillor J Sanderson that the town council reconsider the application previously submitted by the Barton Churches Together, via submission of a rescission notice submitted to the Clerk. Councillor N Jacques then requested a recorded vote for this. A vote was taken, with all members present voting in favour of the proposal made.

Resolved that at least 12 councillors submit a rescission notice to the Proper Officer of the Council (the Town Clerk), in accordance with the town council's Standing Orders 7 "Previous Resolutions", for the subject to be discussed again by the town council at the Ordinary Meeting to be held on Wednesday 2 January 2019.

(b) **Andrew Park** (*Min Ref: 174(b)/73 – BTC 07/11/18*)

Councillor J Sanderson reported that Andrew Park and one other local piper had performed at the War Memorial on Sunday 11 November 2018. Approximately 150 people had attended the event and he felt that a letter of thanks from the town council to both should be sent. Councillor N Pinchbeck agreed the event had been well supported. It was agreed and

Resolved Councillor J Sanderson to furnish the town council office with the names and addresses of both pipers, in order that a letter of thanks be sent and the pipers also be acknowledged in the next edition of the Bartonian.

201. **Other Meeting Minutes**

(a) **Minutes of an Emergency Planning Sub- Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of an Emergency Planning Sub-Committee Meeting held on 12 November 2018 be approved as a correct record.

Minutes of an Ordinary Meeting of the Council held on 5 December 2018, cont'd

(b) **Minutes of an Environment Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of an Environment Committee Meeting held on 12 November 2018 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 26 November 2018 be approved as a correct record.

202. **Matters of Report Arising**

(a) **Emergency Planning Sub- Committee Meeting** (12 November 2018)

Councillor N Jacques stated that he had submitted his apologies for this meeting, which had not been reflected in the meeting minutes.

Resolved that this be noted.

(b) **Expenditure for 2019/2020 for submission to the Finance & General Purposes Committee meeting on Monday 14 January 2019** (Min Ref: 189/80 – EM 12/11/18)

Councillor Mrs W Witter reported that the seats have already been installed in Baysgarth Park at Caistor Road/Eastfield Road and Brigg Road/Preston Lane. It was stated in the meeting minutes that they “would be installed”.

(c) **PA/2018/1384 – Euro Garages Ltd** (Min Ref: 192(c)(1)/82) – PC 26/11/18)

Councillor J Sanderson gave report regarding this application. He had attended the North Lincolnshire Council planning meeting on 28 November 2018, whereby some improvements to the application had been agreed, eg no HGV and reduced hours. Special thanks were given to Councillor J Evison for speaking and assisting in this matter at the meeting.

Resolved that this be noted.

203. **Correspondence**

1. Notification of Premises Licence application for Chao Baan Ltd, 35/35a High Street, opening hours 11:30hrs to 23:00hrs Wednesday to Thursday, 10:00hrs to 23:00hrs Friday to Saturday and 12:00hrs to 22:00hrs Sunday.
2. Notification of East Riding Local Plan Review Options consultation and ‘call for sites’. Details can be found at www.eastriding.gov.uk/haveyoursay
3. Receipt of CPRE Countryside Voice and Fieldwork Winter magazines, plus green clean 2018 results and campaigns update. All available from the council office.
4. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
5. Copy of meeting report from the November School Councils’ Forum.
6. Receipt of Healthcare Forum minutes from 31 October 2018 (copy enclosed).
7. Receipt of Tourism Partnership AGM and meeting agenda’s for 20 November 2018.

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8. Contact via the Town Council Chairman from a 15 year old Barton resident who is interested in volunteering for the council 'helping organise events, manage social media and expanding the reach of our posts, noting down what was said during meetings or leafleting'.
9. Receipt of BCCRP meeting agenda for 4 December 2018.
10. Letter of thanks from Bowmandale School for their recent donation (*Min Ref: 162(c)/66 – F&GP 29/10/18*).
11. Letter from resident regarding The Bartonian magazine requesting more reports on Local Authority activities and decisions, less social and leisure content.
12. Advice from ERNLLCA regarding GDPR, advising all parish and town councils must register with the Information Commissioner. Further details will be available in their next newsletter.
13. Notification from North Lincolnshire Council Community Partners of opportunities to advertise across roundabout sponsorship site in Barton.
14. Details from North Lincolnshire Council of their Precept requirement/grant for the next financial year. The town council's precept information is required by 31 January 2019.
15. Agenda for North Lincolnshire Council town and parish workshop to address Winter Service Arrangements and update to the recent Community Speedwatch Pilot on 29 November (*details forwarded to the town council's Snow Warden, Councillor J P Vickers*).
16. Letter of thanks from Barton Park Bowling Club for their recent donation (*Min Ref: 162(a)/66 – F&GP 29/10/18*).
17. Reminder of North Lincolnshire Council's Standards Training on 4 December 2018, they still have some places available.
18. Letter of thanks from Barton resident and a Scunthorpe Group who all enjoyed the Christmas Festival.
19. Letter of thanks from The Royal British Legion for their recent donation (*Min Ref: 148(3)(i)/60 – BTC 3/10/18*).
20. Notification the next Barton NAT Group meeting will take place on 4 December at 6.30pm in the Assembly Rooms.
21. Receipt of Northern Gas Networks annual stakeholder update (*copy available from the council office*).

Resolved

- (i) Councillor N Pinchbeck confirmed that the Community Healthcare event would go ahead on Saturday 19 January 2019 from 10am to 1pm, hosted by the Trinity Methodist Church. All stakeholders and associated groups would be in attendance (*item 6*);
- (ii) Councillor Mrs W Witter felt it was encouraging that a young member of the local community was interesting in volunteering. It was agreed that the details be passed to Councillor B Troop. It was noted that town council policies, protocols and the GDPR rules must be observed in this instance (*item 8*);
- (iii) Councillor Mrs W Witter felt that an article should be placed in the next edition of the Bartonian of "What Councillors Can Do", in preparation for the next election as guidance. Councillor Ms J Warton commented that she had found the initial few months daunting, therefore felt it was a good idea. It was agreed that an article be placed in the April 2019 edition of the Bartonian of "What Councillors Can Do" (*item 11*);
- (iv) that the correspondence be received and the contents noted.

204. **Correspondence Received Since Issue of the Agenda**

1. Invite from Lidl UK for all councillors to attend the official opening of the new Lidl store by the Mayor of North Lincolnshire Council on Thursday 6 December 2018 at 8am.
2. Receipt of ERNLLCA November newsletter (*copy available from the council office*).

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3. Copy of Presentation from North Lincolnshire Council Speed Management Workshop. Also notification details of the Winter Maintenance Plan can be found at <https://www.northlincs.gov.uk/transport-and-streets/roads-highways-and-pavements/winter-service-and-gritting/winter-service/#1530782057795-57b04828-ccc4>
4. Information from the Ted Lewis Group regarding his Anniversary in 2020 (*copy enclosed*).
5. Receipt of North Lincolnshire Council Register of Electors 2019 for Barton which can only be used for the purpose of establishing whether any person is entitled to attend and participate in a meeting of, or take any action on behalf of, the parish.
6. Update regarding North Lincolnshire Council Winter in Bloom Grant advising the closing date for submitting an application has been extended to 14 December 2018 (*Min Ref: 101(a)/40 – EC 20/8/18*) (*the town council's application will be submitted before the deadline*)

Resolved

- (i) a letter of support from the town council to be sent to the group for the Ted Lewis 2020 Anniversary. It was also agreed that it should appear in the Barton Tourism Group events leaflet (*item 4*);
- (ii) that the correspondence be received and the contents noted.

205. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £6,475.67 (A/cs 148 to 168) and those presented at the meeting in the sum of £16,716.52 (A/cs 169 to 183) - a grand total of £23,192.19;
- (ii) petty cash expenses for November 2018 are £160.20;
- (iii) the balanced bank reconciliation sheets for October 2018 were signed by the Mayor and Town Clerk.

Resolved that this be noted.

206. **Lighting of the Humber Bank Beacon**

Councillor J P Vickers stated he had been contacted by a local resident about the beacon being lit to commemorate Remembrance Day, as Hessle had lit their beacon. The request had been received too late for this year's event and it was noted that the town council are registered nationally to be on the register for beacon lighting events. The last time it was lit to commemorate the Queen's birthday, it had been poorly supported. It was agreed and

Resolved that the town council check that they are still on the national register for lighting of beacons.

207. **The Community Governance Review & Changes**

Councillor J P Vickers felt it was appropriate to put an article in the Bartonian to inform the local electorate of the Community Governance Review & Changes that will affect the next election. It was agreed and

Resolved that information be placed in the April 2019 edition of the Bartonian regarding the Community Governance Review & Changes, and also placed on the town council website and Facebook page.

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208. **Maintenance of Feyzin Sign on Baysgarth House & Town Sign Planters**

Councillor Mrs W Witter felt that the town twinning plaque on Baysgarth House, owned by the town council was in need of maintenance work, together with the town sign planters. Also, the sign at the entrance to Baysgarth Park had become ineligible. It was agreed and

Resolved the town council to organise refurbishment the town twinning sign on Baysgarth House and the town sign planters. Councillor J P Vickers to look into refurbishment of the Baysgarth Park entrance sign as this is thought to be owned by North Lincolnshire Council, requiring guidance from the Conservation Officer.

209. **The Former Mamma Mia Premises – The Market Place**

Councillor Ms J Warton reported that the property had been bought last year and turned into flats. She had spoken to the owner and the tenants regarding problems with the refuse left on the public footpath. The ground floor of the premises has proposals for a café.

Resolved that this be noted.

210. **Closure of the Town Council Office during Christmas and the New Year**

The Clerk discussed closure of the office over the Christmas period. It was agreed and

Resolved that the town council office be closed for Christmas/New Year from close of business on Friday 21 December 2018, re-opening on Wednesday 2 January 2019.

211. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor J P Vickers reported that progress was being made regarding the transport interchange car park. Councillor R Waltham was to attend a meeting tomorrow to discuss this matter and car park expansion. A Highway Consultation is to be held on 12 December, 4-7pm at Baysgarth School, resurfacing works are to be undertaken on Millfields, work to the bin store at the Co-op was going ahead and unsafe matting at the Viewing Area adjacent to the old boathouse on the Humber Bank has been removed for health and safety reasons.

(b) **Councillor K Vickers**

Resurfacing works were being addressed and the Market Place had also had the parking bays re-painted making the area look much better. Faulty work previously undertaken by the contractor was being re-done at no expense to North Lincolnshire Council. Potholes on Queen's Avenue near to the Newport junction was reported to require maintenance work.

Resolved that this be noted.

212. **Reports from Members on Outside Organisations**

(a) **Barton - Cleethorpes Community Rail Partnership**

Councillors A Todd and N Jacques reported they had attended a meeting of the group on 4 December. Issues surrounding the transport interchange had been discussed, along with a drain to be culverted.

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The franchise for the rail line has not yet been agreed but is proposed to be determined by March 2019.

Resolved that this be noted.

(b) Barton-upon-Humber Civic Society

Councillor N Jacques reported that the Society is currently looking into various issues regarding the transport interchange car park, i.e. configuration, public toilets, the bus station access/layout and culverting the drain etc. The information will be passed onto the Highways Department of North Lincolnshire Council for their information and consideration.

Resolved that this be noted.

(c) Baysgarth Park

Councillor J P Vickers reported that Mrs Barclay, a descendant of the family who formerly owned Baysgarth House and Park had recently attended an event there. She was extremely happy with the improvements made to Baysgarth Park and she and her son had enlightened everyone about some of the historical facts about Baysgarth House. A photograph had been taken of them both standing next to a portrait that is displayed in Baysgarth House of when Mrs Barclay was a child.

Resolved that this be noted.

The Mayor, Councillor N Pinchbeck wished everyone present a very happy Christmas from Councillor Mrs W Witter, as she had made a donation to the Mayoral Charity of the year, in lieu of sending Christmas cards to everyone. He then invited everyone for Christmas refreshments in the Mayoral Parlour with him and his Mayoress Mrs K Pinchbeck.

The Chairman, Councillor N Pinchbeck closed the meeting at 8.40 p.m.

..... Chairman 2 January 2019