

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 7 FEBRUARY 2018 COMMENCING at 7.00 p.m.

Present Councillor N Pinchbeck (Chairman)

Councillors Mrs A Clark, J Evison, Mrs S Garrard-Hughes, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, J Sanderson, Mrs C Thornton, A Todd, B Troop, C Ulliott, J P Vickers, K Vickers, I Welch and Mrs W Witter.

Also Present Mr K Hunter (Police & Crime Commissioner for Humberside), Ms Claire Welford (Humberside Police & Crime Commission), 2 members of the public and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Mr Keith Hunter, the Police & Crime Commissioner for Humberside spoke about future planning of Humberside Police and answered questions from members of the town council. He outlined his role, explaining he does not control the Police - he is an elected representative to ensure the Police deliver/perform a good service within budget. He engages with national and regional issues together with local Policing. He gave appraisal of recent improvements made to the force regarding budget, staffing, recruitment and re-connecting with local communities to deliver an improved service. Future plans include recruitment of more Police Officers and improvements to the service over a medium term/5 year plan.

A question and answer session was then undertaken, including the roles undertaken by Special Police Officers and PCSO's, recruitment of Police Officers in the town with local knowledge of the area, synergy of the Police and Fire Services, efficiencies in both services, a recent Police raid undertaken in the town, resulting in offenders being apprehended, the national policy for shoplifting issues, visible Police presence on the street, Police support for local community parades and Remembrance Sunday parades to ensure public safety, how the Police deal with business crime, the future Policing of child protection, sex crime, people trafficking and the vulnerable etc, law enforcement and legislation regarding offenders and the court system, cyber security policy, national and internal crime issues. Also services for victims of crime and how intelligence is used. Ms Claire Welford commented that as the representative for North Lincolnshire, she would help and advise on cyber-crime and that of small businesses, should anyone wish to contact her.

The Mayor, Councillor N Pinchbeck, along with members of the town council thanked Mr Hunter and Ms Welford for their informative talk which had been well received. They both then left the meeting.

267. **The Town Prayer**

It was agreed and

Resolved that Councillor J Sanderson read out the Town Prayer.

268. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

269. **Apologies for Absence**

Councillors F Coulsey (bereavement), Mrs S Evison (unwell), Mrs D Pearson (unwell), Mrs P Sanderson (unwell) and Ms J Warton (unwell)

270. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)
Barton Bike Night – Councillor J Evison (Personal Interest)

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Barton Lions – Councillor Mrs J Oxley (Personal Interest)

Barton Bike Night, Barton Lions & Barton Senior Alliance – Councillor Mr J Oxley (Personal Interest)

Mayoral/Accounts (229-5482) – Councillor N Pinchbeck (Personal Interest)

Barton Bike Night – Councillor A Todd (Personal Interest)

Barton Carnival – Councillor B Troop (Personal Interest)

271. **Police and Neighbourhood Action Team**

Councillor J P Vickers commented the NAT group are beginning to see very positive steps regarding improvements to the local Policing. Councillor J Evison gave report of the meeting held earlier today of the Humberside Police & Crime Panel regarding the budget. They had accepted one of three choices put forward to slightly increase the precept to obtain more Humberside Police Officers. Currently, there had been a slight overspend in the budget but this was supported by reserves monies.

272. **Minutes**

(a) **Ordinary Meeting of the Council – 3 January 2018**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 3 January 2018, be received, approved and confirmed as a correct record and signed by the Chairman.

273. **Matters of Report Arising**

(a) **Market Place Bus Shelter** (*Min Ref: 240(a)/96 – BTC 03/01/18*)

Councillor J P Vickers commented this matter is being addressed by the Regeneration Group and had become a ward priority for the new financial year at North Lincolnshire Council.

(b) **Boots the Chemist** (*Min Ref: 240(b)/96 – BTC 03/01/18*)

Councillor N Pinchbeck gave an up-date on this issue and would continue to chase this matter up.

(c) **Road Re-Surfacing Work** (*Min Ref: 246(a)/98 – BTC 03/01/18*)

Councillor Mrs C Thornton asked about the current progress of this issue. Councillor J P Vickers stated that he was aware this matter had become worse and it was being monitored. Councillor J Evison stated that the contractor employed by North Lincolnshire Council had undertaken the work at the wrong time of year regarding road temperature and inclement weather conditions. In light of this, North Lincolnshire Council had refused to pay the contractor for the work. North Lincolnshire Council propose to undertake supervision of the contractor and remedial works which the contractor will be made to put right at an appropriate time. In the meantime, anyone suffering damage to their vehicle who reside on the roads re-surfaced by the contractor, should contact North Lincolnshire Council to see if they are eligible for their vehicle to be cleaned and seek further information.

274. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Minutes of an Ordinary Meeting of the Council held on 7 February 2018, cont'd

Resolved that the circulated Minutes of a Planning Committee Meeting held on 8 January 2018 be approved as a correct record.

(b) **Minutes of an Extra-Ordinary Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of an Extra-Ordinary Meeting held on 22 January 2018 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 29 January 2018 be approved as a correct record.

275. **Matters of Report Arising**

(a) **Planning Application PA/2017/2031** (*Min Ref: 265(a)(1)/111*) – PC 29/01/18)

Councillor J Sanderson reported that although the Town Clerk had put the town council's comments onto the North Lincolnshire Council's on-line system on 30 January 2018 and received confirmation, they had not appeared on-screen to view by this morning and were not reflected in the North Lincolnshire Council Planning Committee report. Indeed, the report had stated "Town Council – no comments received". Several other public comments had not appeared on-screen either. Councillor Sanderson and the Town Clerk had contacted North Lincolnshire Council about this matter earlier today and were promised the issue would be rectified. The Clerk raised concern regarding the system in place of North Lincolnshire Council Planning Department. The final date for public comment was 8 February, yet the committee report had been drafted and distributed before this date with several public comments/objections missing.

Resolved this matter be noted.

276. **Correspondence**

1. Receipt of CPRE January newsletter (*copy available from the council office*).
2. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
3. Letter from Barton Civic Society confirming they would support Barton Town Council in the implementation of a Neighbourhood Plan for the community.
4. Notification from North Lincolnshire Council Property Asset Team of nominations by Barton Civic Society for 4 properties in Barton to be included as Assets of Community Value – The Assembly Rooms, Queen Street; Wilderspin National School, Queen Street, Baysgarth House Museum, Caistor Road and Joseph Wright Hall, 4 Queen Street, Barton. We have been notified as the Town Council and in the case of The Assembly Rooms as the owners of one of the nominations. Also included is an outline of the procedure and process associated with that (*copy enclosed*).
5. Three lots of information from ERNLLCA regarding (a) Briefing Sessions on changes to the General Data Protection Regulation in May 2018. Due to expected high demand, one place per council will be available (b) Training session on Councillors' Financial Responsibilities at £37.50+vat and (c) Expressions of interest to be involved with the Plunkett Foundation regarding Northern Parishes. Further details for all items available from the town council office.

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6. Details of Open Space and Playing Pitch Questionnaires from North Lincolnshire Council Business Development. Comments are required by 12 February 2018, the surveys can be accessed at Open Space Survey: <https://www.surveymonkey.co.uk/r/NZCXJWR> and Playing Pitch Survey: <https://www.surveymonkey.com/r/527ZFLH>
7. Receipt of BCCRP December meeting minutes (*copy available from the council office*). Also notification of the launch for the North Strategic Plan event recently held in Hull on 16 January 2018.
8. Receipt of minutes from Barton Tourism Partnership meeting held on 16 January 2018 (*copy available from the town council office*).
9. Copy of letter sent to North Lincolnshire Council and the Scunthorpe Telegraph regarding planning application PA2017/1449 – Top Field (*copy enclosed*).
10. Copy of email sent to North Lincolnshire Council regarding implications of planning application PA2017/1449 – Top Field on the footpath on the A15/A1077 (*copy enclosed*).
11. Details of North Lincolnshire Council Local Plan Consultation Event in Barton on 27 February 2018 from 3-7pm in the Assembly Rooms (*copy enclosed*). Details can be found at <http://localplan.northlincs.gov.uk/localplan/>
12. Receipt of Environment Agency Humber newsletter for January - copy available in the town council office.
13. Details from NHS – NLCCG of workshop regarding “Equality and Diversity in healthcare – the NHS belongs to all” on 26 February 2018 1-4pm at Health Place in Brigg.
14. Receipt of Rural Services Network January newsletter (*copy available from the town council office*).

Resolved

(i) the Town Clerk to attend the ERNLLCA briefing session on ‘Changes to the General Data Protection Regulation in May 2018’ and Councillor K Vickers to attend the ERNLLCA course ‘Councillors’ Financial Responsibilities’ (*item 5*);

(ii) the Clerk to write to North Lincolnshire Council requesting that the footpath be adopted and for the road safety concerns of the development to be reinforced. With regard to the parcel of open land adjacent to the development and possible transfer of land to the town council, this matter to be further discussed to progress at the next meeting of the Finance & General Purposes Committee to be held on Monday 23 April 2018. Councillor K Vickers felt the land needed to be used as an amenity and picnic area, with more trees planted to replace those to be felled for the development of the adjacent area and to enhance the open space and reduce the on-going maintenance costs. This was supported by Councillors N Jacques, Mr J Oxley and J P Vickers. Water run-off of the open space area and the adjacent development area was also discussed (*items 9 & 10*);

(iii) that the correspondence be received and the contents noted.

Councillor J Evison left the meeting.

277. Correspondence Received Since Issue of the Agenda

1. Notification and agenda from North Lincolnshire Council Democratic Services for next meeting of the Town and Parish Liaison on Thursday 8 February 2018 at 7pm in the Civic Centre, Scunthorpe.
2. Notification that the next Barton School Councils Forum will be held on Wednesday 28 February 2018 at 1.45pm in the Salvation Army Hall on Tofts Road. They also advise due to a lack of response, they will abandon the idea of a litter pick this year.

Resolved

(i) Councillor J Sanderson to attend the Town & Parish Liaison Meeting for report to the town council (*item 1*);

(ii) that the correspondence be received and the contents noted.

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278. **Accounts for Payment**

Resolved

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £12,457.74 (A/cs 217 to 231) and those presented at the meeting in the sum of £6,251.27 (A/cs 232 to 239) - a grand total of £18,709.01;

(ii) petty cash expenses for January 2018 are £87.26;

(iii) the balanced bank reconciliation sheets for December 2017 were signed by the Mayor and Town Clerk.

279. **Town Mayor and Deputy Town Mayor 2018/2019**

Consideration was given to expressions of interest received from members wishing to undertake these civic roles. One candidate for the role of Mayor, Councillor N Pinchbeck, and one candidate for the role of Deputy Mayor, Councillor J Sanderson.

A proposal was made from Councillor K Vickers for Councillor N Pinchbeck to be put forward as Town Mayor elect for the annual meeting of the town council to be held on 9 May 2018, this was seconded by Councillor N Jacques and agreed by members present.

A proposal was made from Councillor K Vickers for Councillor J Sanderson to be put forward as Deputy Town Mayor elect for the annual meeting of the town council to be held on 9 May 2018, this was seconded by Councillor Mrs W Witter and agreed by members present.

Resolved that the election of the Town Mayor and Deputy Town Mayor 2018/2019 be undertaken at the annual meeting to be held on 9 May 2018.

280. **The Town Award 2018**

Consideration was given to nominations for the Town Award 2018 having regard to a circulated resume of nominations. By a recorded vote, 2 votes received for Wendy Fowler, 5 votes for Brian Peeps, 2 votes for Matthew Richardson, 1 vote for Chris Rushby and 6 votes for Ian Wolseley. One voting paper was spoilt, deemed invalid. It was agreed and

Resolved

(i) the Town Award 2018 be awarded to Ian Wolseley. The award to be presented at the Mayor's Civic Dinner to be held on 21 April 2018. The recipient to be notified and invited.

281. **Community Governance Review**

Councillors N Pinchbeck and J Sanderson reported they had consulted with local town councils and gave report of their findings. Much discussion took place amongst members of the town council regarding this matter. It was acknowledged that the town council originally asked North Lincolnshire Council to look into the issue of the town council having one ward as opposed to two due to problems regarding past elections and the number of candidates for election. The Community Governance Review was felt by some to be confusing regarding the consultation letter and procedure. Councillor N Jacques felt the proposed level of councillors to serve on the town council of 12 should be challenged as it did not concur with the North Lincolnshire Council report, particularly as he stated there was to be a forecasted 17% increase of population in the North Lincolnshire Council document.

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It was underlined that the town and parish councillors were all volunteers which some felt was not mentioned in the consultation documents. In light of this, Councillor Jacques proposed that the town council join other local town and parish councils who are currently challenging the proposed reduction in town and parish councils of members, to aim for at least 16 councillors to serve on the town council. He felt that the proposal for 12 councillors was the lower end of the scale, whilst 16 was the upper level. With proposals to increase the town's population in the future, he felt the decision made for 12 was flawed. This was seconded by Councillor A Todd. A vote was taken, with 13 votes for the proposal, 1 against and 2 abstaining from voting.

Resolved the town council challenge the decision to reduce the members serving on the town council at the next election to 12. It is felt that 16 members is a more realistic number. Councillor N Jacques to obtain the North Lincolnshire Council report from the website to pursue this matter with the town council.

282. **Town Centre Defibrillator**

Councillor Mrs A Clark commented upon an incident in the town centre whereby a gentleman passed away. She felt that a defibrillator should ideally be located onto the Assembly Rooms outside wall for emergency use. Discussion took place regarding this matter. It is understood that the Wilderspin National School is to have one located onto the wall of their premises shortly, as donated by Barton Lions. It was also noted that several others are located in the town centre, i.e. the Ambulance Station, the Fire Station, Providence House, Barton Junior Football Club, Barton Old Boys etc. Councillor J P Vickers commented that North Lincolnshire Council run a scheme to give help and assistance with the provision of defibrillators. Any enquiries can be made to the Ward Members direct. Councillor Mrs S Garrard-Hughes wished to thank Councillor J P Vickers for the help and advice she received regarding this matter from him.

Resolved this be noted.

283. **Consideration of Developing a Neighbourhood Plan for Barton**

Councillor N Jacques appraised the issues of the formation of a Neighbourhood Plan and proposed the town council should initiate the process to have one. He stated that 10 other local town/parish councils had commenced a plan. He felt that the Local Plan was the view of North Lincolnshire Council Planning Officers, whilst a Neighbourhood Plan was an agreed view of the local residents of the town. He highlighted what he thought the cost of setting one up could be and that a government grant was available to initiate the process. Councillor K Vickers quoted the costs incurred by some local councils in setting up a Neighbourhood Plan which he explained was an expensive procedure. He quoted figures in support of this. He felt that concentration should currently be made to the Local Plan Review by North Lincolnshire Council and that it was not sensible to run 2 plans as a Neighbourhood Plan had to dovetail into the Local Plan. He felt the matter needed to be further investigated by the Finance & General Purposes Committee regarding finite costings of the process, budget, volunteer time and staffing issues. He concluded that the matter should be deferred to a later date, particularly until the Local Plan was determined. Councillor Mrs J Oxley felt the Local Plan consultation process was important for all local residents to provide input into. Councillor Mrs S Garrard-Hughes wanted to know which plan protected the town the best.

Councillor Mrs W Witter stated that if a Neighbourhood Plan was to go ahead, it should be undertaken by an outside body, to avoid the constraints and protocols of the town council legislation framework. She pointed out this had been an issue with non-council members in the past not wishing to declare personal information etc.

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Councillor Mrs A Clark left the meeting.

Much debate and discussion took place regarding the issues in formation of a Neighbourhood Plan. It was acknowledged the process was very long, and that further information should be sought. Councillor N Jacques stated that the initial step was to complete an A4 form of 2 sheets to initiate the process. This would not engage the town council into anything further and the process could be stopped from proceeding at any time by the town council. Councillor K Vickers proposed an amendment to Councillor Jacques proposal that the Local Plan to be dealt with first to see the results and proposals to initiate a Neighbourhood Plan be deferred. This was seconded by Councillor Mr J Oxley. Further debate and discussion ensued. Councillor B Troop proposed that an agenda item be placed at the March ordinary meeting of the town council to discuss this matter further, once additional information had been sought and investigated. A vote was taken with 8 votes for the proposal and 2 against. It was agreed and

Resolved that an agenda item be placed for the March ordinary meeting of the town council to debate this matter further once information had been sought to better inform the town council. Councillor N Jacques agreed to put together a model of costings for guidance and assistance.

284. **Footway between Horkstow Road & Ferriby Road**

It was discussed, agreed and

Resolved the Clerk write to North Lincolnshire Council to apply to North Lincolnshire Council for the footway between Horkstow Road and Ferriby Road to be formally adopted. It is a clearly defined footpath that is currently un-adopted.

285. **March 2018 Community Meeting Date Change**

Councillor A Todd requested that the programmed community committee meeting to be held on 19 March 2018, be changed to Monday 26 February 2018, due to annual leave of the Deputy Town Clerk. It was agreed and

Resolved the programmed community committee meeting to be held on 19 March 2018, be changed to Monday 26 February 2018.

286. **The "Great British Spring Clean"**

Councillor J Sanderson stated the town's spring clean is to take place 2nd, 3rd and 4th March 2018. Anyone who is interested in assisting with the project to contact Councillor Sanderson direct. Mrs Sally Hickling of the Barton Schools Forum to be notified, should any volunteers be forthcoming from the forum wishing to help.

Resolved that Councillor J Sanderson to co-ordinate the scheme

287. **Reports from North Lincolnshire Council Representatives**

None received.

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288. **Reports from Members on Outside Organisations**

(a) **Regeneration 2018 Group**

Councillor N Pinchbeck gave appraisal of a meeting recently held. The proposed mural in the Market Place is to receive grant monies from North Lincolnshire Council to undertake the work. The Baysgarth Park improvement programme continues with enhancement schemes. Haven House is to be auctioned and the bin store in the Market Place is to be screened off. Proposals to re-locate the library was discussed, improvements to coastal walks and cycle paths are also been enhanced. Councillor Mrs W Witter requested that in line with a previous comment about reducing street signage that is not valid to de-clutter, could the signage on Brigg Road for “Temperance House” be removed as the development was completed over 5 years ago.

The Chairman, Councillor N Pinchbeck closed the meeting at 9.17 p.m.

..... Chairman 7 March 2018