

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of THE ANNUAL MEETING held in the COUNCIL CHAMBER, BAYSGARTH
HOUSE on WEDNESDAY 10 MAY 2017 COMMENCING at 7.00 p.m.

Present Councillor C Ulliott (Chairman)

Councillors Mrs A Clark, F Coulsey, J Evison, Mrs S Evison, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, N Pinchbeck, J Sanderson, Mrs P Sanderson, A Todd, B Troop, J P Vickers, K Vickers, Ms J Warton, I Welch, Mrs W Witter and D Yellowley.

Also Present representatives from Barton Army Cadets, Mrs A Ulliott, Mrs K Pinchbeck, 3 members of the public, Ms S Richards (Town Clerk) and Mrs C Clark (Deputy Town Clerk).

Prior to the meeting commencing, Councillor A Todd welcomed everyone attending. He stated that he had fully enjoyed his mayoral year and felt privileged that he and his wife have been able to represent the town during the last 12 months. He gave thanks to fellow town councillors for this. He then presented representatives of the Barton Army Cadets with a cheque to the value of £1,426, being the recipients of his chosen charity for his mayoral year 2016/2017. It was stated that the money would be put to good use, as the groups were moving into a new building and that new equipment was always needed.

Councillor K Vickers wished to thank Councillor A Todd and his wife Trish, for representing the town well during the last year and for raising money for the Mayor's appeal fund for charity. Councillor C Ulliott endorsed this together with the other members of the town council

1. **Appointment of the Town Mayor for 2017/2018**

Resolved that Councillor C Ulliott be elected Town Mayor for the year 2017/2018. Proposed by Councillor K Vickers, seconded by Councillor Mr J Oxley and agreed by members present.

The retiring Mayor, Councillor A Todd, then presented Councillor C Ulliott with his mayoral chain of office.

2. **Declaration of Acceptance of Office – Town Mayor**

Councillor C Ulliott read and signed a Declaration of Acceptance of Office as Town Mayor. He then nominated his Mayoress for the forthcoming mayoral year as his wife, Mrs Agni Ulliott. The retiring Mayoress, Councillor Mrs Trish Todd then presented her with her chain of office.

3. **The Town Prayer**

It was agreed and

Resolved that Councillor N Pinchbeck read out the Town Prayer.

4. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

5. **Apologies for Absence**

Councillors Mrs D Pearson (unwell)

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6. **Appointment of the Deputy Town Mayor for 2017/2018**

Resolved that Councillor N Pinchbeck be appointed as Deputy Town Mayor for the year 2017/2018. Proposed by Councillor J P Vickers and seconded by Councillor Mr J Oxley.

7. **Declaration of Acceptance of Office – Deputy Town Mayor**

Resolved that Councillor N Pinchbeck read and signed a Declaration of Acceptance of Office as Deputy Town Mayor 2017/2018

8. **Financial Matters**

(a) **Mayoral Allowance**

It was discussed, agreed and

Resolved

(i) that the Town Mayor be able to claim expenses to undertake the role, from an allowance of £2,000 in accordance with Section 15 (5) of the Local Government Act 1972. Mayoral expenditure to be reimbursed to the Mayor, through receipts submitted and/or proof of such expenditure by the Mayor to the town council office monthly, in his role as representative of the town council to civic functions and associated events (*Min Ref: 103(d)(iv)(v)/36 – F&GP 09/07/12 refers*);

(b) **Authorised Signatures on Cheques**

It was agreed and

Resolved that Councillors Mrs A Clark, J Evison, Mrs J Oxley and Mr J Oxley, be authorised signatories for the issue of cheques or other order for the payment of money, in pursuance to Section 150(5) of the Local Government Act 1972. Also, the Town Clerk, Ms S Richards and the Deputy Town Clerk, Mrs C Clark, as officers' of the town council.

9. **The Town Mayor's Chosen Charity for the 2017/2018 Mayoral Year**

The Mayor chose to support St John Ambulance.

10. **Meetings of the Council**

Consideration was given to a previously circulated suggested schedule of meeting dates for the council and its committees:

BARTON-UPON-HUMBER TOWN COUNCIL
SCHEDULE OF COUNCIL MEETINGS 2017/2018

May 2017

Annual Meeting (Mayor)	Wednesday 10 th	Baysgarth	7.00pm
Planning	Monday 15 th	Assembly	7.00pm
Environment	Monday 22 nd	Assembly	7.00pm

June 2017

Planning	Monday 5 th	Assembly	7.00pm
Full Council	Wednesday 7 th	Baysgarth	7.00pm
Community	Monday 19 th	Assembly	7.00pm
Planning	Monday 26 th	Assembly	7.00pm

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July 2017

Full Council	Wednesday 5 th	Baysgarth	7.00pm
Planning	Monday 17 th	Assembly	7.00pm
F & GP	Monday 24 th	Assembly	7.00pm

August 2017

Picnic In the Park	Sunday 6 th		
Planning	Monday 7 th	Assembly	7.00pm
Environment	Monday 14 th	Assembly	7.00pm

September 2017

Planning	Monday 4 th	Assembly	7.00pm
Full Council	Wednesday 6 th	Baysgarth	7.00pm
Environment Presentation	Thursday 14 th	Assembly	7.00pm
Community	Monday 18 th	Assembly	7.00pm
Planning	Monday 25 th	Assembly	7.00pm

October 2017

Full Council	Wednesday 4 th	Baysgarth	7.00pm
Planning	Monday 16 th	Assembly	7.00pm
F & GP	Monday 23 rd	Assembly	7.00pm

November 2017

Full Council	Wednesday 1 st	Baysgarth	7.00pm
Planning	Monday 6 th	Assembly	7.00pm
Environment	Monday 13 th	Assembly	7.00pm
Christmas Festival	Saturday 25 th		
Planning	Monday 27 th	Assembly	7.00pm

December 2017

Full Council	Wednesday 6 th	Baysgarth	7.00pm
Community	Monday 11 th	Assembly	7.00pm
Planning	Monday 18 th	Assembly	7.00pm

January 2018

Full Council	Wednesday 3 rd	Baysgarth	7.00pm
Planning	Monday 8 th	Assembly	7.00pm
F & GP (Budget)	Monday 15 th	Assembly	7.00pm
Extra-Ordinary (Budget)	Monday 22 nd	Assembly	7.00pm
Planning	Monday 29 th	Assembly	7.00pm

February 2018

Full Council	Wednesday 7 th	Baysgarth	7.00pm
Environment	Wednesday 12 th	Assembly	7.00pm
Planning	Monday 19 th	Assembly	7.00pm

March 2018

Full Council	Wednesday 7 th	Baysgarth	7.00pm
Planning	Monday 12 th	Assembly	7.00pm
Community	Monday 19 th	Assembly	7.00pm

April 2018

Full Council	Wednesday 4 th	Baysgarth	7.00pm
Planning	Monday 9 th	Assembly	7.00pm
Annual Town Meeting	Thursday 12 th	Assembly	7.00pm
F & G P	Monday 23 rd	Assembly	7.00pm
Planning	Monday 30 th	Assembly	7.00pm

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May 2018

Full Council	Wednesday 2 nd	Baysgarth	7.00pm
Annual Meeting (Mayor)	Wednesday 9 th	Baysgarth	7.00pm
Planning	Monday 21 st	Assembly	7.00pm

Resolved

- (i) the Schedule of Meetings 2017/2018 above be accepted;
- (ii) each meeting will commence at 7.00 pm where possible;
- (iii) Ordinary council meetings to be held at Baysgarth House in the Council Chamber, and committee meetings to be held at the Assembly Rooms, where possible.

11. **Representatives on Outside & Other Bodies 2017/2018**

Resolved that the following representatives be appointed to serve on the stated Outside & Other Bodies for 2017/2018 (except where stated, all appointments are on an annual basis).

(1) **Claypits Advisory Committee** (2 Members)

This group were reported not to have met in recent years, so no members appointed to serve.

(2) **Barton Civic Society Representative**

Councillor N Jacques

(3) **Voluntary Action North Lincolnshire**

Councillor A Todd

(4) **East Riding and North Lincolnshire Local Councils Association**

Councillors C Ulliott (Mayor) & N Pinchbeck (Deputy Mayor)

(5) **Humber & Wolds Rural Community Council**

Councillor Mrs J Oxley

(6) **Neighbourhood Action Team** (NAT state no more than 3 Members - 1 must be a Ward Member)

Councillors J Sanderson and I Welch (BTC) and J P Vickers (NLC Ward Member)

(7) **Barton-upon-Humber Senior Alliance** (maximum 2 Members)

Councillors Mrs A Clark and Mr J Oxley

(8) **Blue Coat Charity** (maximum 3 Members)

Councillors F Coulsey, Mr J Oxley and K Vickers

(9) **Barton Relief in Sickness Fund (Ada Flower Trust)**

Councillors Mr J Oxley and Mrs W Witter

(10) **Barton Tourism Partnership** (maximum 3 Members)

Councillors N Jacques, J P Vickers and Ms J Warton

(11) **Tenders Committee**

Councillors N Pinchbeck, J Sanderson and J P Vickers

(12) **Disciplinary Committee**

Councillors Mrs A Clark, Mr J Oxley and A Todd

(13) **Grievance Committee**

Councillors J Sanderson, B Troop and J P Vickers

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(14) **Friends of Baysgarth Park Group**

Councillors Ms J Warton and D Yellowley

(15) **Complaints Committee**

Councillors Mrs A Clark, F Coulse, J Evison, Mrs S Evison, Ms J Warton and Mrs W Witter.

(16) **Barton Cleethorpes Community Rail Partnership**

Councillors N Jacques and A Todd

(17) **Barton Schools Forum** (*maximum 3 Members and one Ward Member*)

Councillors F Coulse, Mrs J Mason, A Todd and J P Vickers

(18) **Barton Regeneration 2018** (*maximum 2 Members, one being the Mayor of the town council*)

Councillors N Pinchbeck and C Ulliott (Mayor)

12. **Committees of the Council**

Consideration was given to interest in town councillor's committee expressions of interest for the year 2017/2018. Where more than the permitted levels of members expressed interest, members voted accordingly. It was agreed and

Resolved

(i) the following Members be appointed to serve on the under-mentioned committees of the council for the mayoral year 2017/2018;

(ii) the Chairman and Vice-Chairman of each committee to continue in office until the first meeting of each committee meets in the mayoral year 2017/2018.

(a) **Community Committee**

Councillors F Coulse, Mr J Oxley, J Sanderson, A Todd, B Troop, J P Vickers and Ms J Warton

(b) **Environment Committee**

Councillors Mrs A Clark, F Coulse, Mrs S Evison, N Jacques, Mr J Oxley, Mrs P Sanderson and Ms J Warton

(c) **Finance & General Purposes Committee**

Councillors Mrs J Oxley, Mr J Oxley, J Sanderson, J P Vickers, K Vickers, Mrs W Witter and D Yellowley

(d) **Personnel Committee**

Councillors Mrs J Oxley, K Vickers, Ms J Warton, Mrs W Witter and D Yellowley

(e) **Planning Committee**

Councillors F Coulse, Mrs J Mason, N Pinchbeck, J Sanderson and Mrs W Witter

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(f) **Emergency Planning Sub-Committee** (*Sub-Committee of the Environment Committee*)

At the Annual Meeting held 11 May 2016, it was agreed to select members at the first available Environment Committee meeting held each mayoral year (*Min Ref: 12(f)/6 – AM 11/05/16 refers*). It should be noted that in the event of a town emergency, all members and officers of the town council would be required to assist.

The Mayor, Councillor C Ulliott, invited everyone to join him and his wife for celebratory refreshments in the Mayoral Parlour following this meeting. With no further business to discuss, he closed the meeting at 7.43 p.m.

.....Chairman

7 June 2017