

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 3 MAY 2017 COMMENCING at 7.00 p.m.

Present Councillor A Todd (Chairman)

Councillors Mrs A Clark, F Coulsey, Mrs S Evison, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, N Pinchbeck, J Sanderson, Mrs P Sanderson, B Troop, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch and D Yellowley.

Also Present Captain A Bawden (Salvation Army), 2 Members of the public and Ms S Richards (Town Clerk).

Prior to the meeting commencing, one minutes silence was observed, following the recent death of ex town councillor Paul Thornton. The arrangements for his funeral was also given.

337. **The Town Prayer**

It was agreed and

Resolved that Captain A Bawden read out the Town Prayer. He then left the meeting.

338. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

339. **Apologies for Absence**

Councillors J Evison (work commitments) and Mrs W Witter (unwell)

340. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Senior Alliance – Councillor Mrs J Mason (Personal Interest)

Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)

Accounts (41) – Councillor A Todd (Personal Interest)

Friends of Baysgarth Park Group – Councillor B Troop (Personal Interest)

CHAMP Ltd and Friends of Baysgarth Park Group – Councillor J P Vickers (Personal Interest)

Friends of Baysgarth Park Group – Councillor K Vickers (Personal Interest)

Friends of Baysgarth Park Group – Councillor Ms J Warton (Personal Interest)

Friends of Baysgarth Park Group – Councillor D Yellowley (Personal Interest)

341. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. Several vehicles in the town have been seized for various offences, drink/drivers apprehended and fines given for no road tax or vehicle insurance. It was reported that the ‘Tin Tommy’ sculpture located on Barrow Road has been vandalised, a cyclist/motorist altercation reported, youths reported for interference to a property on Barrow Road, a bicycle stolen from the Market Place (later retrieved via Facebook appeal) and damage to Police vehicles in Barton and Brigg. Councillor I Welch stated that any crime or incident occurring needs to be reported directly to the Police when it happens.

342. **Minutes**

(a) **Ordinary Meeting of the Council – 5 April 2017**

Minutes of an Ordinary Meeting of the Council held on 3 May 2017, cont'd

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 5 April 2017, be received, approved and confirmed as a correct record and signed by the Chairman.

343. **Matters of Report Arising**

(a) **Picnic in the Park – Sunday 6 August 2017** (*Min Ref: 320(a)/132 – BTC 05/04/17*)

Councillor Ms J Warton stated that she had sourced a marquee to erect at the event, free of charge to the town council. Whiteboards to display information were to be looked into. However, Councillor Ms Warton stated that arrangements she was undertaking were on-going.

Resolved that arrangements for the Picnic in the Park event 2017 to be further discussed at the next meeting of the Community Committee.

344. **Other Meeting Minutes**

(a) **Minutes of a Finance & General Purposes Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 10 April 2017 be approved as a correct record.

(b) **Minutes of the Annual Town Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of the Annual Town Meeting held on 13 April 2017 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 24 April 2017 be approved as a correct record.

345. **Matters of Report Arising**

None

346. **Correspondence**

1. Receipt of latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
2. Further information from Barton Cricket Club following their town council grant application (*Min Ref: 331(a)/137 – F&GP 10/4/17 refers*).
3. Letter from Barton Living Memorial Trust gifting the Tin Tommy sculpture and Memorial seat project to the town, hoping it will be a lasting memorial. Along with a copy letter from Mr Simon Seal at North Lincolnshire Council advising the group to contact the town council to adopt the installation and asking we agree to insure and maintain it.
4. Further request from ERNLLCA for photographs of Barton for their website.

Minutes of an Ordinary Meeting of the Council held on 3 May 2017, cont'd

5. Receipt of agenda for Barton Tourism meeting from 18 April and notification the meeting was unable to go ahead due to Waters' Edge Visitor Centre not being available.
6. Details of week 4 - 6 grass cutting schedules for the area from North Lincolnshire Council
7. Notification of CPRE North Lincolnshire Branch AGM to be held on Saturday 6 May 2017 at 11.30 am in the Civic Centre in Immingham.
8. Invite to VANL Focus Group meeting on 27 April at 10am and 3 May at 6pm in their offices at 4-6 Robert Street in Scunthorpe.
9. Notification from North Lincolnshire Council Democratic Services that the consultation element of the Community Governance Review has been completed and the data collected will be considered by the Governance Scrutiny Panel on Thursday 27 April 2017. Copy of the responses to the review have also been forwarded.
10. Notification from Barton Arts that they will be part of the next round of applications for funding in the Tesco Bags of Help Scheme during May and June 2017.
11. Receipt of Internal Audit Report for the year ended 31 March 2017. Copy available to read in the council office.
12. Correspondence received from North Lincolnshire Council regarding the "Top Field", Ferriby Road, Barton (*copy attached*).

Resolved

- (i) the information received to be discussed at the next meeting of the Finance & General Purposes Committee (*item 2*);
- (ii) the town council agreed for the sculpture to be gifted to the town council from the Barton Living Memorial Trust. The town council office to notify the group. To be further discussed at the next meeting of the Finance & General Purposes Committee regarding insurance issues etc. (*item 3*);
- (iii) it was agreed to forward this item to the Barton Tourism Group, to source appropriate photographs to place onto the ERNLLCA website (*item 4*);
- (iv) that the correspondence be received and the contents noted.

347. **Correspondence Received Since Issue of the Agenda**

1. Notification from North Lincolnshire Council Estates Services that following nomination, Barton Public Library, Providence House, Holydyke have been added to the Asset of Community Value list. If the property's owner does not agree with the decision they have the right to ask for a 'list review' within 8 weeks from the date of the decision (*Min Ref: 321(1)/132 – BTC 05/04/17*).
2. Receipt of ERNLLCA April newsletter. Copy available from the council office.
3. Notification of the Official Launch of the North Lincolnshire Stage of the OVO Energy Tour of Britain on Saturday 6 May 2017, 11am at The Buttercross in Brigg. A copy of the invite is needed to attend and must be notified by 4 May 2017. Invite available from the council office
4. Notification from North Lincolnshire Council Environment Team that the beech tree removed from Beech House Care Home had been identified as being infected with a fungi know as charcoal fungi which causes significant decay at the base of tree stems and roots. A photograph showing the level of decay was also forwarded.
5. Notification that the Alzheimer's Society's Dementia Community Roadshow will be at Barton Tesco on Wednesday 24 May 2017.
6. Notification of North Lincolnshire Council Licensing Policy review of the Business Compliance and Support Policy, Taxi Licensing Policy and Animal Welfare Charter are currently taking place. The polices can be found at <http://www.northlincs.gov.uk/jobs-business-regen/licensing/policies-fees-registers/licensing-policies/> Consultation for all policies closes on 31 July 2017.
7. Notification that the Winter Service Review Day has been moved from 6 June to 21 June due to the General Election (*Min Ref: 321(8)(ii)/133 – BTC 05/04/17*).

Minutes of an Ordinary Meeting of the Council held on 3 May 2017, cont'd

8. Receipt of Town Grant Scheme application form from CHAMP Ltd for the installation of cctv at The Assembly Rooms.
9. Notification that the Barton NAT meeting scheduled for 31 May 2017 has been postponed due to the General Election. An alternative date will be advised in due course.
10. Receipt of letter from resident regarding comments they made at the Annual Town Meeting regarding Baysgarth Park (*copy enclosed for information*).
11. Notification from North Lincolnshire Council Electoral Services that the casual vacancy on Barton Bridge Ward can be filled by co-option at the next town council meeting (*Min Ref: 322(7)/134 – BTC 05/04/17*).

Resolved

- (i) Councillor J P Vickers to attend the Winter Service Review Day. North Lincolnshire Council to be notified (*item 7*);
- (ii) the grant application received to be discussed at the next meeting of the Finance & General Purposes Committee (*item 8*);
- (iii) the co-option of a town councillor for Bridge Ward to be advertised and an agenda item placed for the next meeting of the town council to be held on 7 June 2017 (*item 11*);
- (iv) that the correspondence be received and the contents noted.

348. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £9,997.10 (A/cs 21 to 35) and those presented at the meeting in the sum of £7,033.66 (A/cs 36 to 43) - a grand total of £17,030.76;
- (ii) petty cash expenses for April 2017 are £168.65.

349. **Final Accounts of the Town Council 2016/2017**

Consideration was given to the circulated final accounts of the town council for the financial year 2016/2017, prepared by the Town Clerk/Responsible Financial Officer. The town council's auditors have undertaken an audit of the town council financial records, practices and procedures during April 2017, in accordance with the current Local Audit and Accountability Act 2014, Sections 26 and 27 and the Accounts and Audit Regulations 2015 (SI 2015/234). The accounts have now been prepared, in order to be assessed by PKF Littlejohn LLP. All action points were duly noted by the town council for implementation to further improve transparency and clarification.

Thanks were given to the Town Clerk and Deputy Town Clerk for their diligence to ensure the town council's accounts and administration is kept in good, accurate order.

Resolved that the final accounts for the year 2016/2017 be signed off by the Town Mayor and the Town Clerk/Responsible Financial Officer and sent to PKF Littlejohn LLP for external audit.

350. **Proposed Plan for the New Perimeter Path for Baysgarth Park**

Councillor J P Vickers gave outline appraisal of the proposed new perimeter footpath system, as put forward by the Friends of Baysgarth Park group. This incorporates both tactile and tarmac paths suitable to the park environment and its requirements. A copy of the North Lincolnshire Council plan demonstrating the scheme was perused by members present. The funding obtained by the group, was being maximised as far as possible, to enhance the park for everyone to use and to obtain Green

Minutes of an Ordinary Meeting of the Council held on 3 May 2017, cont'd

Flag status. Following consultation with local residents, the scheme proposals appear to be well received. The on-going enhancement schemes for the park was via a 5 year plan, to ensure the park facilities were much improved for the future. Councillor C Ulliott endorsed the proposals. He and Councillor Mr J Oxley felt the improvements were fantastic for the park and the town.

Resolved the town council agreed to support the new perimeter path proposals for Baysgarth Park. Thanks were given to the Friends of Baysgarth Park group for the work they have put into the project, including the funding they have obtained to undertake the improvement works.

351. **“The Town Council welcomes the proposal by the Leader of North Lincolnshire Council to withdraw the plans to build housing on the Top Field site, furthermore this council welcomes the opportunity in principle to take ownership of the 3.5 acres of land which will be maintained as an open space for now and future generations to enjoy”**

The Mayor, Councillor A Todd, gave a brief appraisal of the background to the above motion as proposed by Councillors J P Vickers and N Jacques. This also incorporated maintenance, ownership, liabilities, historical flooding and responsibilities of the land. Councillor K Vickers stated the parcel of land in question would be leased to the town council from North Lincolnshire Council. Much discussion ensued by members present. This included not wishing for a housing development to be included as part of the ‘top field’ site, no planning application submitted (to date) to North Lincolnshire Council from Lidl/developer, protection of the entire site from development, the outline planning application submitted in 2016 by North Lincolnshire Council and the negative aspects of the planning details incorporated within it. A question was raised as to whether site 2 (as detailed in the North Lincolnshire Council correspondence dated 26 April 2017) could be gifted to the town council. Councillor N Jacques stated he was strongly against development of ‘top field’, referring to the North Lincolnshire Local Development Framework – Housing and Land Allocations and the proposed expansion of the town during the next few years.

In light of the above comments, an amendment to the original proposal was put forward by Councillor N Jacques, seconded by Councillor Mr J Oxley that “The Town Council welcomes the proposal by the Leader of North Lincolnshire Council to withdraw the plans to build housing on the Top Field site, furthermore this council welcomes the opportunity in principle to take ownership of the 3.5 acres of land which will be maintained as an open space for now and future generations to enjoy” and to re-affirm the town council’s objection in principle to planning application PA/2016/1490, as discussed at a Planning Committee meeting held on 3 October 2016 (*Min Ref: 126(a)(i)/52 refers*). Also agreement in principle to discuss the Top Field site with North Lincolnshire Council, with a view to protect the land for future generations. A vote was taken, with all members present unanimously in agreement of the amended motion. It was agreed and

Resolved “The Town Council welcomes the proposal by the Leader of North Lincolnshire Council to withdraw the plans to build housing on the Top Field site, furthermore this council welcomes the opportunity in principle to take ownership of the 3.5 acres of land which will be maintained as an open space for now and future generations to enjoy” and to re-affirm the town council’s objection in principle to planning application PA/2016/1490, as discussed at a Planning Committee meeting held on 3 October 2016 (*Min Ref: 126(a)(i)/52 refers*). Also agreement in principle to discuss the Top Field site with North Lincolnshire Council, with a view to protect the land for future generations.

352. **Reports from North Lincolnshire Council Representatives**

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(a) **Councillor J P Vickers**

Councillor J P Vickers wished to give thanks to the town council Mayor, Councillor A Todd, for the hard work and achievement of a successful mayoral year 2016/2017 now coming to conclusion.

(b) **Councillor K Vickers**

Councillor K Vickers stated that the abandoned fridge left outside a property on Brigg Road had now been removed.

Councillor Mrs A Clark raised issues regarding the maintenance of the underpass and trees on the embankment. This also included the Humber Bridge approach road, Ferriby Road, Westfield Road and Western Drive. She highlighted a dying beech tree, overgrown areas, culvert problems and general neglect of the area. Councillor J P Vickers thanked Councillor Clark for raising this issue. He had recently been notified of some of the problems by other local residents. In light of this, he was undertaking a site visit with representatives of North Lincolnshire Council next week to look into the matter.

Councillor Ms J Warton reported that the Market Place toilets were not being opened at weekends by North Lincolnshire Council. It was requested the town council office look into this matter and liaise with North Lincolnshire Council.

353. **Reports from Members on Outside Organisations**

None

The Chairman, Councillor A Todd closed the meeting at 7.53 p.m.

..... Chairman 7 June 2017