

BARTON-UPON-HUMBER TOWN COUNCIL
MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING
held on MONDAY 17 OCTOBER 2016 at 7.00 p.m. in
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER

Present Councillor K Vickers (Chairman)

Councillors Mrs J Mason, Mr J Oxley, C Ulliott, J P Vickers, Mrs W Witter and D Yellowley

Also Present Councillor F Coulosey and Ms S Richards (Town Clerk)

143. **Apologies for Absence**

No apologies received.

144. **Declarations of Interest**

Baysgarth School – Councillor Mrs W Witter (Personal Interest)

145. **Minutes of Meeting held on the 25 July 2016**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 7 September 2016.

146. **Matters Arising**

(i) **Maintenance Issues at The Assembly Rooms** (*Min Ref: 80(c)(i)/31 – F&GP 25/07/16*)

The Clerk gave an update on the status of the proposed pointing of The Assembly Rooms end wall. She had met with the contractor appointed to undertake the work three times and also had a meeting with the North Lincolnshire Council Conservation Officer. A test patch sample of the wall has been inspected by him and approved. The contractor had also pointed out that two different types of brick had been used in the construction of the wall, one brick type being a different colour and newer than the other. In light of this, the Conservation Officer recommended that the mortar to point the wall to blend in with both brick types where possible. Lime mortar is being used by the contractor as required for a Grade II listed building located in a Conservation Area.

Resolved that this be noted.

(ii) **Baysgarth School – Funding for Sports Village/3G Pitch** (*Min Ref: 81/32 – F&GP 25/07/16*)

Councillor K Vickers reported that construction work for the new school was progressing well, notably for the skate park facility.

Resolved that this be noted.

147. **Requests for Financial Assistance**

Members considered the following received requests for financial support:

(a) **Barton Town Cricket Club** – Purchase of Nets etc (*Min Ref: 107(6)(iv)/43 – BTC 07/09/16*)

Consideration and discussion took place regarding this request. It was agreed and

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Resolved that a letter of support in principle to the project be sent. Also, a request to the group that once funding from North Lincolnshire Council has been secured, they are invited to re-apply for funding again to the town council in the next financial year commencing 1 April 2017, explaining that funding for the 2016-2017 financial year have currently been depleted. However, if the funding from North Lincolnshire Council is reliant on match funding from the town council, then the group to inform the town council accordingly for review.

(b) **Barton & District Athletics Club** – Purchase of Equipment (*Min Ref: 107(10)(v)/43 – BTC 07/09/16*)

Consideration and discussion took place regarding this request. It was agreed and

Resolved that a letter of support in principle to the project be sent. Also, a request to the group that once additional funding from other sources has been secured, they are invited to re-apply for funding again to the town council in the next financial year commencing 1 April 2017, explaining that funding for the 2016-2017 financial year have currently been depleted.

(c) **Castledyke School – Pantomime Trip Costs** (*Min Ref: 107(5)(iii)/43 – BTC 07/09/16*)

Consideration and discussion took place regarding this request. It was agreed and

Resolved not to support the request in light of the ‘Town Grant Scheme’ application documents having not been submitted to the town council.

(d) **Barton Town Band** – (*Min Ref: 134(a)/55 – BTC 05/10/16*)

Consideration and discussion took place regarding this request. By a majority vote taken, it was agreed and

Resolved

(i) that a donation of £100 be made to the Barton Town Band. The donation to be taken from the 2016/2017 Community ‘Picnic in the Park’ budget of the town council.

148. **The Following Issues Were Considered:**

(a) **The Town Council’s Internal/External Audit for 2016/2017**

The Clerk reported that the next half-yearly internal audit of the town council will take place over two days in November. Discussion ensued regarding audit procedures, the costs incurred and the respective roles of internal and external auditors. It was agreed and

Resolved that Public Sector Audit, Mr R Dixon (Auditor) is appointed to undertake the internal half-year and yearly audit of the town council for the financial year 2016/2017.

Resolved that this be noted.

(b) **2016/2017 Budget** – Quarterly Summary of Income/Expenditure

Members were furnished with a summary of the council’s income/expenditure for the period 1 June to 30 September 2016. The Clerk reported that expenditure was mainly within the budget line allocations, being the first half of the current financial year, with spending levels in order. It was

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noted that some expenditure had been taken from earmarked reserves. The VAT return for this period has also been sent to HMRC, with payment awaited.

Resolved that this be noted.

(c) The Town Council's Financial Regulations

All Members were furnished with a draft copy of the revised town council's financial regulations. This was based upon The National Association of Local Councils 2016 model. Some modifications have been made to this, to tailor make it for the town council's requirements via liaison between the town council and ERNLLCA. It was agreed and

Resolved that subject to scrutiny by the committee members, the statutory document be accepted and approved at the next ordinary meeting of the town council for adoption by the council.

The Chairman, Councillor K Vickers, closed the meeting at 7.45 p.m.

.....Chairman 2 November 2016