

**BARTON-UPON-HUMBER TOWN COUNCIL  
MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
held on MONDAY 25 JULY 2016 at 7.00 p.m. in  
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER**

**Present** Councillor K Vickers (Chairman)  
Councillors Mrs J Mason, Mr J Oxley, J P Vickers, Mrs W Witter and D Yellowley

**Also Present** Councillors F Coulseay and J Evison. Also, Ms S Richards (Town Clerk)

74. **Election of Chairman**

**Resolved** that Councillor K Vickers be elected Chairman of the Finance & General Purposes Committee for the year 2016/2017. Proposed by Councillor Mr J Oxley and seconded by Councillor Mrs W Witter.

75. **Election of Vice-Chairman**

**Resolved** that Councillor Mrs W Witter be elected Vice-Chairman of the Finance & General Purposes Committee for the year 2016/2017. Proposed by Councillor Mr J Oxley and seconded by Councillor J P Vickers.

76. **Apologies for Absence**

Councillor C Ulliott (work commitments)

77. **Declarations of Interest**

Baysgarth School – Councillor J Evison (Prejudicial Interest)  
Baysgarth School – Councillor Mrs W Witter (Prejudicial Interest)

78. **Minutes of Meeting held on the 18 April 2016**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 4 May 2016.

79. **Matters Arising**

Outstanding issues from this meeting were discussed. The Clerk reported that one of the documents she had hoped would be ready for presentation at this meeting had been delayed due to staff holidays, staff sickness and work commitments.

80. **The Following Issues Were Considered:**

(a) **Barton Living Memorial Trust – Letter of Support for the ‘Tin Tommy’ Statue**

Councillor J Evison gave report. He stated the Trust wished to erect a statue on Barrow Road, opposite the Cenotaph to commemorate the 100 year anniversary of the Battle of the Somme. Funding avenues had been sourced by the group for the cost of the statue, but to access them and maximise the potential a letter of support for the project was required from the town council.

**Resolved** that the town council send a letter of support to the Barton Living Memorial Trust regarding the proposed ‘Tin Tommy’ statue.

**Minutes of a Finance & General Purposes Committee Meeting held on 25 July 2016, cont'd**

**(b) Baysgarth School – Funding for Sports Village/3G Pitch**

Councillor J Evison gave background information regarding the received application and supporting documents. It was agreed that this agenda item be discussed at the end of this meeting.

Councillor J Evison left the meeting.

**(c) Maintenance Issues at The Assembly Rooms and Annual Review of Leaseholder**

Maintenance issues of the town council owned building, The Assembly Rooms were discussed. It was agreed and

**Resolved**

- (i) the town council office obtain three quotations for re-pointing the end wall of The Assembly Rooms, replacing missing guttering along the wall and removal of the shrubbery growing from the front elevation of the building. Also, replacement of the rear fire door to the town council offices;
- (ii) the town council office to source a window cleaner to undertake periodic cleaning of The Assembly Rooms windows and doors to the front elevation;
- (iii) the town council office to contact the building leaseholders CHAMP Ltd, to undertake the annual review meeting with them. The town councillors nominated to meet with representatives of CHAMP Ltd to be Councillors K Vickers, Mrs W Witter and D Yellowley. The meeting to take place during October 2016.

**(d) The Town Council's External Audit for 2015/2016**

The Clerk reported the external audit report had been received by the town council today. The town council's annual return is deemed to be in accordance with proper practices and no matters have come to their attention for concern that relevant legislation and regulatory requirements have not been met. The minor weaknesses, as determined by the internal auditor have been underlined, which the town council are currently addressing. The Clerk stated that since the annual return was submitted to the external auditors in early May 2016, several requests of clarification of information has been requested by them, which the Clerk has spent considerable time re-presenting the information. The internal and external audit process was explained and the time allocation for this. Members in attendance thanked the Clerks for their due diligence in this matter.

**Resolved** that this be noted.

**(e) 2016/2017 Budget – Quarterly Summary of Income/Expenditure**

Members were furnished with a summary of the council's income/expenditure for the period 1 April to 30 June 2016. The Clerk reported that expenditure was within the budget line allocations, being the first quarter of the current financial year, with spending levels in order. It was noted that some expenditure had been taken from earmarked reserves. The VAT return for this period had also been sent to HMRC, with payment awaited.

**Resolved** that this be noted.

Having declared a prejudicial interest in the following agenda item, Councillor Mrs W Witter left the meeting.

**Minutes of a Finance & General Purposes Committee Meeting held on 25 July 2016, cont'd**

81. **Baysgarth School – Funding for Sports Village/3G Pitch** *(Min Ref: 80(b)/31 above refers)*

Further discussion took place regarding the merits of this project for the town and community as a whole. The town council's budget and reserves were discussed regarding allocation of funds. It was agreed and

**Resolved** that a letter of intent to be sent to Baysgarth School, informing them that subject to funding being received by them to support the whole project by the various partnership funders, then the town council will provide a donation of £8,000 towards it. Proposed by Councillor Mr J Oxley and seconded by Councillor Mrs J Mason, with full agreement by the committee members present. The funding to be taken from the town council's reserves 2016/2017.

The Chairman, Councillor K Vickers, closed the meeting at 7.55 p.m.

.....Chairman                      7 September 2016