

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 6 JANUARY 2016 COMMENCING at 7.00 p.m.

Present: Councillor Mr J Oxley (Chairman)

Councillors Mrs A Clark, Mrs S Evison, N Jacques, Mrs J Oxley, Mrs D Pearson, N Pinchbeck, J Sanderson, Mrs C Thornton, P Thornton, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter.

Also Present: Captain Alan Bawden (Salvation Army), Mr S Leonard (Scunthorpe Telegraph), 3 members of the public and Ms S Richards (Town Clerk).

Prior to the meeting commencing, the Town Mayor, Councillor Mr J Oxley, announced the winners of the Christmas Festival Community Parade Competition 2015. Orkidz Pre-School won first prize, Rainbow Kindergarten second prize and 3rd Barton Beavers and Scouts third prize. Certificates and cheques were to be presented, but no one attended the meeting from the respective organisations.

The meeting commenced at 7.05 p.m. due to access problems gaining entry into the building.

213. **The Town Prayer**

It was agreed and

Resolved that Captain Alan Bawden read out the Town Prayer.

214. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

215. **Apologies for Absence**

Councillors' F Coulseay (unwell), J Evison (unwell), A Lamyman and Mrs J Mason.

216. **Declarations of Interest**

Barton Senior Alliance and correspondence item 6 – Councillor Mrs A Clark (Personal Interest)
Accounts (item 194) - Councillor Mrs J Oxley (Personal Interest)
Accounts (item 194), Barton Lions and Barton Senior Alliance - Councillor Mr J Oxley (Personal Interest)
Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)
Ted Lewis Group – Councillor Mrs C Thornton (Personal Interest)
Ted Lewis Group – Councillor P Thornton (Personal Interest)
CHAMP Ltd – Councillor J P Vickers (Personal Interest)
Dog Fouling – Councillor Ms J Warton (Personal Interest)
Barton Senior Alliance – Councillor Mrs W Witter (Personal Interest)

217. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported the next meeting is to be held on Wednesday 27 January 2016. Following discussion with PC Fuller, it was agreed the imminent changes to the Police shift pattern would be an improvement upon the current one for everyone.

Resolved that this be noted.

Minutes of an Ordinary Meeting of the Council held on 6 January 2016, cont'd

218. **Minutes**

(a) **Ordinary Meeting of the Council – 2 December 2015**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 2 December 2015, to be received, approved and confirmed as a correct record, signed by the Chairman.

219. **Matters of Report Arising**

(a) **Tesco Store** (Min Ref: 192(a)/77 – BTC 02/12/15)

Councillor N Jacques reported he had still not received response from the Tesco Store and wondered if it would be prudent for the Clerk to write to them officially requesting a meeting with him. However, Councillor Mr J Oxley stated that he had spoken to representatives of the store and they were interested to discuss this matter with the town council, along with several other ideas. He concluded they proposed to attend a future town council meeting to discuss their proposals further.

Resolved this matter be noted.

220. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 7 December 2015 be approved as a correct record.

(b) **Minutes of a Planning Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 21 December 2015 be approved as a correct record.

221. **Matters of Report Arising**

(a) **Planning Committee** (Min Ref: 207/84 – PC 07/12/15)

Councillor Mrs W Witter gave appraisal of the comments made by the committee regarding the future planning of the town. She thanked everyone for their input and stated that all members of the town council should be involved in this, not just members of the Planning Committee. She stated the last regeneration programme in the town attracted SRB funding, but currently no funding was available. Councillor N Jacques commented that the town council office had sent out letters to local organisations requesting their comments. These responses would be collated during February, whereby a few common issues would be discussed further at a meeting, possibly in March and taken to the Annual Town Meeting in April. Councillor I Welch asked if the previous comments put forward by members of the town council would be incorporated into this process. Councillor Mrs Witter stated that they would be.

Resolved Councillor N Jacques to be provided with a list of the organisations contacted by the town council office for their views, should he wish to add to this list.

Minutes of an Ordinary Meeting of the Council held on 6 January 2016, cont'd

222. Correspondence

1. Notification from North Lincolnshire Council Electoral Services that the casual vacancy on Barton Bridge Ward can be filled by co-option as they have not received any requests for an election (*Min Ref: 199/80 – BTC 02/12/15*).
2. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
3. Receipt of interim Internal Audit Report from the town council's Internal Auditor advising the records of the council continue to be maintained to a very high standard.
4. Receipt of latest full register of electors for Barton from North Lincolnshire Council.
5. Notification from North Lincolnshire Council Tourism Team of Market Consent application for Waters' Edge Visitor Centre for 6 & 7 February 2016 for a market at a special event.
6. Price received to refurbish the three notice boards outside the Assembly Rooms at £100 per board, total of £300 (*Min Ref: 160(i)/63 – BTC 19/10/15*).
7. Notification from North Lincolnshire Council of consultation on proposed main modifications to the Lincolnshire Lakes Area Action Plan. The consultation period is from 18/12/15 to 4.30pm on 12/2/16. Details can be found at <http://nlincs-consult.limehouse.co.uk/portal/>
8. Return of balance of donation from Barton Senior Alliance from the Service and Tea in September 2015, along with a balance sheet. They also request the same donation for a similar event in 2016.
9. Receipt of first Highways and Neighbourhood Services News Update, with details of Clean for the Queen campaign; Self-Service Portal and 'do it online' at <https://northlincs-self.achieveservice.com/module/home> plus Winter Service update and offer to attend a future council meeting to introduce our Ward Officer or Area Manager.
10. Receipt of Environment Agency December newsletter Humber Estuary – keeping you informed. Copy available from the Council Office.
11. Information via ERNLLCA that DCLG confirms parish and town councils will not be subject to referendum principles should their precepts increase above the percentage level set for principal authorities.
12. Various information via ERNLLCA - for nominations for the New Year 2017 Honours List; advice regarding the future of External audit for Smaller Authorities; DCLG's new Interactive Community Rights Usage map is now live on twitter on the link <http://ow.ly/VgkM4> & December newsletter.
13. Notification from North Lincolnshire Council of a meeting with representative from DCLG regarding 'Delivering Differently in Neighbourhoods' Pilot on Tuesday 12 January 2016 at the Lodge Moor Community Centre in Scunthorpe 12pm to 2pm. Anyone interested in attending should read the update on the project information available from the council office.
14. Notification from North Lincolnshire Council of Street Sport Sessions that can be delivered during the school holiday periods in two hourly sessions Monday to Friday at £71.31 per session plus venue hire.

Resolved

- (i) it was agreed to co-opt a member onto Bridge Ward at the next meeting of the town council to be held on 3 February 2016. Interested parties to contact the town council office for an application form (*item 1*);
- (ii) it was agreed to accept the quotation price of £300 to refurbish the three notice boards, as opposed to replacing them, which having investigated the matter would be quite costly to undertake. This was particularly justifiable, as the person submitting the quotation offered his labour free of charge. The price given is for materials only (*item 6*);
- (iii) it was agreed to discuss the 'Clean for the Queen' campaign at the next meeting of the Environment Working Party (*item 9*);
- (iv) it was agreed the Clerk seek further information regarding this matter and that an agenda item be placed at the next meeting of the town council to be held on 3 February 2016 (*item 14*);

Minutes of an Ordinary Meeting of the Council held on 6 January 2016, cont'd

(v) that the remaining correspondence be received and the contents noted.

223. **Correspondence Received Since Issue of the Agenda**

1. Update from Barton Civic Society that they have completed a survey of public signage in Barton which they have collated with 32 out of 148 signs considered unsatisfactory.
2. Notification from the Environment Agency that they will be contacting people in the area who have a septic tank or small sewage treatment plant near to groundwater drinking water supply as they are likely to need an environmental permit if they discharge effluent to the ground. A briefing note explaining what they are doing is available from the council office.
3. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
4. Letter from Ted Lewis Group regarding the Assembly Rooms (copy enclosed).

Resolved

(i) it was agreed to discuss this matter at the next meeting of the Environment Working Party (*item 1*);
(ii) it was agreed the Clerk write to the Ted Lewis Group explaining the town council have duly noted the contents of their letter but the matter is between themselves and the leaseholders of The Assembly Rooms CHAMP Ltd (*item 4*);
(iii) that the remaining correspondence be received and the contents noted.

224. **Accounts for Payment**

Resolved

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £13,273.91 (A/cs 184 to 194), and those presented at the meeting in the sum of £6,189.18 (A/cs 195 to 202) - a grand total of £19,463.09. Also, petty cash expenses for December 2015 in the sum of £73.00.

225. **Report from the Community Working Party Meeting held on the 14 December 2015**

Councillor Mr J Oxley gave report. It was agreed and

Resolved

(i) the Community budget for 2016/2017 be set for the same total as the budget for 2015/2016 in the sum of £45,260 (*a full breakdown of the budget is appended to these minutes under notes from the Community Working Party meeting held on 14 December 2015*);
(ii) the Community Earmarked Reserves for 2016/2017 to be in the total sum of £4,850. This consists of £1,000 Lantern Parade (Additional Costs), £500 CCTV, £600 St. Mary's Church Clock Repairs, £1,000 Barton Carnival Committee, £700 Barton Tourism (Additional Costs), £550 Barton Arts (Additional Costs) and £500 Christmas Festival 1st Aid Cover;
(iii) the contents of the notes for the Community Working Party meeting held 14 December 2015, appended to these minutes be accepted.

226. **"Friends of Baysgarth Park"** (*Min Ref: Ordinary Meeting held 2 December 2015*)

Councillor J P Vickers gave appraisal and background regarding North Lincolnshire Council wishing to enhance the park in order to obtain 'Green Flag' status. He felt that the town council needed to support this project in principle to provide assistance to achieve this for the good of the town.

Minutes of an Ordinary Meeting of the Council held on 6 January 2016, cont'd

Councillor N Jacques requested that an agenda item be raised for the Finance and General Purposes Committee meeting to be held on 18 January looking into possible budget allocation for the project in 2016/2017. Also, it was agreed that two town council members be nominated for the 'Friends of Baysgarth Park' group, as representatives of the town council. It was agreed and

Resolved

- (i) the town council are supportive of the project in principle to gain 'Green Flag' status of Baysgarth Park;
- (ii) an agenda item be placed at the Finance and General Purposes Committee meeting to be held on 18 January, regarding possible budget allocation for the project;
- (iii) Councillors P Thornton and Ms J Warton be representatives of the town council on the 'Friends of Baysgarth Park' group.

227. **Dog Fouling**

Councillor Ms J Warton raised this issue and the recent increase in dog fouling problems in the town, notably in the Market Place. As reported at the last meeting (*Min Ref: 195(18)/79 – BTC 02/12/15*), North Lincolnshire Council have implemented changes to the Parking Enforcement Service, due to the merger of departments that the officers now have powers to enforce dog fouling, litter and fly tipping etc. Councillor Ms Warton felt this information was not widely known by the local residents. This matter was further discussed, including the powers of prosecution, warning letters sent to irresponsible dog owners, dog waste bins, signage, town centre cctv monitoring, posters and notices etc. Also an allegation of a local resident witnessing an incident in the town of an irresponsible dog owner not clearing up after their dog. Councillors J P Vickers and I Welch stated that if anyone should witness such an incident they need to provide the information and report it directly to North Lincolnshire Council for further action. It was agreed and

Resolved

- (i) dog fouling to be raised for discussion at the next meeting of the Neighbourhood Action Team;
- (ii) an article to be placed in the April edition of 'The Bartonian', advising that North Lincolnshire Council have implemented changes to the Parking Enforcement Service, due to the merger of departments that the officers now have powers to enforce dog fouling, litter and fly tipping etc. Also, contact details for North Lincolnshire Council so any incidents can be reported by members of the public directly with the relevant information.

228. **Emergency Planning Meeting**

Councillor Mrs A Clark requested that a meeting needed to be scheduled to provide update. The Clerk reported that the Working Party Chairman, Councillor J Evison was unable to attend the meeting this evening due to ill health, but wished to schedule a meeting at 6pm on Monday 25 January to discuss the matter following a meeting he has with the Environment Agency on 20 January. Several items were raised for discussion and some members were unsure of the emergency planning criteria. The Clerk commented that anyone with items to raise needed to do this at the meeting and that the town council place an article in 'The Bartonian' from time to time providing emergency planning information to the public. However, Councillor N Jacques felt that the town council should have a dedicated website, whereby this type of information should be available to view more readily. It was agreed and

Minutes of an Ordinary Meeting of the Council held on 6 January 2016, cont'd

Resolved

- (i) a meeting of the Emergency Planning Working Party to be scheduled for 6 p.m. on Monday 25 January 2016 at The Assembly Rooms. All members of the town council to be invited to attend;
- (ii) an agenda item to be placed at the Finance and General Purposes meeting to be held on 18 January regarding a dedicated town council website.

Councillor Mrs W Witter left the meeting.

229. **Reports from North Lincolnshire Council Representatives**

(a) **Dog Waste Bins**

Councillor K Vickers reported he had received several complaints that the dog waste bins in the town were overflowing. However, this matter had now been addressed following the Christmas period.

(b) **Zebra Crossing**

Councillor J P Vickers reported that a zebra crossing will be built crossing the busy Holydyke thoroughfare in the town. The project will be up to £30,000 in funding and will make access to services such as the Police Station, Library, Local Link Office and community services easier and safer for pedestrians, including schoolchildren crossing the road. On the subject of road safety, Councillor P Thornton enquired about the possibility of a roundabout in the original Falkland Way plans and if this was ever to come to fruition. Councillor K Vickers thought that the matter had come and gone but would check and look into this issue.

230. **Reports from Members on Outside Organisations**

(a) **Community Rail Partnership**

Councillor N Jacques reported he had attended the December meeting of the group, which had been a positive one. Line closures over the Christmas period to facilitate changes to the line signalling system and associated works was discussed, along with additional drivers that had been recruited with a view to improving the service. The drivers' are currently undergoing a training programme.

The Chairman, Councillor Mr J Oxley, closed the meeting at 7.53 p.m.

..... Chairman 3 February 2016