

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 3 JUNE 2015 COMMENCING at 7.00 p.m.

Present: Councillor Mr J Oxley (Chairman)

Councillors Mrs A Clark, Mrs S Evison, N Jacques, A Lamyman, Mrs J Oxley, N Pinchbeck, Mrs C Thornton, A Todd, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter.

Also Present: Mr D Elliott (Scunthorpe Telegraph) 1 member of the public and Ms S Richards (Town Clerk).

21. **Adjourned Meeting**

The Chairman welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer was read. It was agreed and

Resolved that Councillor A Todd to read out the town prayer.

The Chairman, Councillor Mr J Oxley, re-opened the meeting

22. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

23. **Apologies for Absence**

Councillors T Chant (unwell), F Coulosey (on holiday), J Evison (unwell), Mrs D Pearson (unwell), J Sanderson (on holiday), C Ulliott (attending cllr training course)

24. **Declarations of Interest**

Barton Senior Alliance and National Westminster Bank – Councillor Mrs A Clark (Personal Interest)
Barton Civic Society and Baysgarth School – Councillor N Jacques (Personal Interest)
Account Number 54 and Barton Senior Alliance – Councillor Mrs J Oxley (Personal Interest)
Account Number 54, Barton Bike Night and Barton Senior Alliance – Councillor Mr J Oxley (Personal Interest)
National Westminster Bank – Councillor Mrs C Thornton (Personal Interest)
Barton Bike Night – Councillor A Todd (Personal Interest)
National Westminster Bank – Councillor J P Vickers (Personal Interest)
His & Hairs Salon/CCTV – Councillor Ms J Warton (Personal Interest)
Barton Civic Society, Barton Senior Alliance, Baysgarth School, National Westminster Bank and River Humber Gas Pipeline Replacement – Councillor Mrs W Witter

Councillor Mrs S Evison joined the meeting.

25. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. The local Police now have a new shift pattern – details will be provided shortly. Currently there are problems with the 101 non-emergency Police number that is being look into. Nuisance vehicles in the town are continued to be monitored and action taken. Travellers are currently camping on Caistor Road which is being followed up with a plan of options for them and North Lincolnshire Homes have new powers coming into force regarding tenants.

Resolved that this be noted.

Minutes of an Ordinary Meeting of the Council held on 3 June 2015, cont'd

26. **Minutes**

(a) **Ordinary Meeting of the Council – 6 May 2015**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 6 May 2015, to be received, approved and confirmed as a correct record, signed by the Chairman.

27. **Matters of Report Arising**

(a) **Assembly Rooms Door Ramp** (*Min Ref: 339(8)(iv)/143 – BTC 06/05/15*)

Councillor A Todd reported that two quotations had been received to undertake work for the proposed door ramp to the Assembly Rooms public entrance door. One quotation was £500 + VAT and the second £604 + VAT. It was discussed, agreed and

Resolved

- (i) the quotation for £500 + VAT be accepted and the contractor notified to undertake the work;
- (ii) the town council office to seek the relevant permission from North Lincolnshire Council Highways Department regarding this matter, as it will encroach the public footpath.

(b) **Public Seat (Mr R Nowell)** (*Min Ref: 339(13)(vii)/143 – BTC 06/05/15*)

Councillor Mr J Oxley reported that he had met with Mr Nowell and the seat to be located is the only one in the immediate area that overlooks the river. The seat to be purchased is of good, sound construction. Details were circulated to members present of the seat design and Councillor I Welch stated that it would need to be anchored into the ground well, to alleviate theft. It was agreed and

Resolved to accept the kind offer from Mr Nowell to purchase and locate the seat on Westfield Road and for it to be added to the town council's asset register once the cost of the seat is known.

(c) **Barton Civic Society** (*Min Ref: 339(19)(viii)/143 – BTC 06/05/15*)

Councillor N Jacques gave report of his findings from the meeting held on 15 May. The subject matter was how buildings may be awarded Heritage Listing Status. He stated that the focus was mainly on the Local Government Act 2011 and empowerment of local government etc. He felt that designation of community assets with a register to manage these ought to be implemented. The suggestion was made for the Environment Working Party to look into this with assessment of buildings for community value. Councillors J P and K Vickers stated that they are aware that some buildings in the town could be usefully listed. For instance, the Coach and Horses Public House (currently empty and unused). It was in the town centre, had a car park and could be useful to the community. It was also reported that Punch Taverns who own the building deem the building will re-open as soon as a suitable tenant is sought to manage the public house. It was agreed and

Resolved that Councillor N Jacques discuss this matter further with the Barton Civic Society at the meeting to be held on 5 June, with a view to the Society looking into and listing the Coach and Horses Public House under the Heritage Listing Status. For further report to the town council.

28. **Other Meeting Minutes**

(a) **Minutes of the Annual Meeting**

Minutes of an Ordinary Meeting of the Council held on 3 June 2015, cont'd

1) **Correct Record**

Resolved that the circulated Minutes of the Annual Meeting held on 20 May 2015 be approved as a correct record.

(b) **Minutes of a Planning Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 1 June 2015 be approved as a correct record.

29. **Matters of Report Arising**

(a) **Barton Neighbourhood Action Team** (*Min Ref: 11(8)/4 – ATM 20/05/15*)

Due to the resignation of Councillor P Shearer, it was discussed, agreed and

Resolved that Councillor I Welch replace him as a town council representative for the Barton Neighbourhood Action Team.

(b) **Barton Schools Forum and the Environment Working Party** (*Min Ref: 11(20)/5 and 12(b)/5 – ATM 20/05/15*)

Resolved Replacement Councillors to be agreed at a later date to replace ex-Councillor P Shearer.

30. **Correspondence**

1. Request from North Lincolnshire Council for the Environment Working Party to undertake regular watering of the new tree planted in the Barton Market Place project.
2. Notification that the Monitoring Officer for North Lincolnshire Council will be holding two identical sessions for councillors on Standards Training for New Parish/Town Councillors on 26 (morning) & 29 (afternoon) June 2015 at the Civic Centre in Scunthorpe. Councillors to advise the council office as soon as possible if wanting to attend to book places.
3. Letter of thanks from Humber & Wolds Rural Community Council (H&WRCC) for the recent donation towards the Voluntary Car Service in Barton.
4. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
5. Request from National Association of Local Councils (NALC) to pass on letter to all newly elected councillors (*copy enclosed*).
6. Three prizes received for the ice cream concession at the Picnic in the Park on Sunday 2 August, £200; £160; £155 (*Min Ref: 345/145 – BTC 06/05/15*).
7. Receipt of agenda and minutes for the Barton Tourism Partnership meeting held on 19 May 2015, copy available from the council office.
8. Receipt of Invoice, Insurance Terms and Policy Schedule from Zurich Insurance for the town council policy 2015/2016 (*Min Ref: 340(3)(i)/144 – BTC 06/05/15*)
9. ERNLLCA newsletter for May 2015 and Desktop Advisory Service conditions.
10. Notification from North Lincolnshire Council Tourism Team of market consent application from Christine Milne for a market at a Special Event on 31 October 2015 at Trinity Methodist Church.
11. Request from Healthwatch North Lincolnshire (HWNL) to attend a town council meeting and give a presentation to introduce themselves, to explain what they do and how people might like to get more involved with HWNL.

Minutes of an Ordinary Meeting of the Council held on 3 June 2015, cont'd

Resolved

- (i) it was agreed during the next 4 weeks to accept Councillor Ms J Warton's kind offer to water the tree. In the meantime, the town council office to contact the town council's contractor requesting his opinion of the best option(s) for watering the tree and the cost to undertake this and for how long a period. For further report at the next meeting to be held on 2 July 2015 (*item 1*);
- (ii) discussed later in this meeting under *Min Ref: 33(iv)/14 – BTC 03/06/15 (item 6)*;
- (iii) the town council office to contact the group for further information and details, in order for the town council to decide whether to hold a public meeting or to be addressed at a town council meeting. To be reported at the next meeting of the town council to be held on 2 July 2015 (*item 11*);
- (iv) that the remaining correspondence be received and the contents noted.

31. **Correspondence Received Since issue of the Agenda**

1. Letter of resignation received from Paul Shearer for his seat on Barton Town Council's Bridge Ward. Due to recent changes in his health, he feels he can no longer fulfil his duties as a Councillor.
2. Reply from North Lincolnshire Council Waste Management regarding the trade bins outside the shop at the bottom of Fleetgate. They advise after speaking with the owner there is currently no access to the rear of the property for bin collection. However, they are undergoing alterations in August which will include creating bin access at the side of the property (*Min Ref: 311(viii)/132 – BTC 1/4/15*).
3. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
4. Notice of Co-option in the office of Parish Councillor for Park Ward following the elections on 7 May 2015, which can be filled by co-option if the town council agree to this option before 26 June 2015.
5. Notice of Vacancy of Parish Councillor for Bridge Ward following the resignation of Paul Shearer. If by Friday 18 June, a request for an election to fill the vacancy has not been made to the Returning Officer, by 10 or more electorate, the vacancy can be filled by co-option.
6. Notification from the town council's CCTV contractor that the broadband provider for the Market Place cameras has been changed by the property owner, which means the connection for the cameras, has stopped. The service for the cameras on Fleetgate is due for renewal next month and the contractor asks for confirmation if these services should be renewed.

Resolved

- (i) the Clerk to send a letter of thanks to ex Councillor P Shearer for the work and time he had given to the town council during his period of office (*item 1*);
- (ii) it was agreed to co-opt a member onto Park Ward at the next meeting to be held on 2 July 2015. Interested parties to contact the town council office for an application form (*item 4*);
- (iii) it was agreed to co-opt a member onto Bridge Ward at the next meeting to be held on 2 July 2015, providing that no election has been called and that notification has been received from the Returning Officer. If not, the co-option to take place at the meeting to be held on 5 August 2015. Interested parties to contact the town council office for an application form (*item 5*);
- (iv) it was agreed that further information on the new CCTV system was required from North Lincolnshire Council before this matter could be addressed. For further report at the next meeting to be held on 2 July 2015 (*item 6*);
- (iv) that the remaining correspondence be received and the contents noted.

32. **Accounts for Payment**

Resolved

Minutes of an Ordinary Meeting of the Council held on 3 June 2015, cont'd

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £3,815.70 (A/cs 45 to 54), and those presented at the meeting in the sum of £5,927.87 (A/cs 55 to 59). A grand total of £9,743.57. Also, petty cash expenses for May 2015 in the sum of £47.83.

33. **Report from the Community Working Party Meeting held on 2 June 2015**

All members were furnished with a copy of the meeting notes, whereby Councillor A Todd gave appraisal of this meeting. It was discussed, agreed and

Resolved

- (i) the Community Working Party Chairman for 2015/2016 will be Councillor A Todd;
- (ii) the Community Working Party Vice-Chairman for 2015/2016 will be Councillor Mr J Oxley;
- (iii) the junior footpath pitch will be small (suitable for 6/7 year olds) and marked out adjacent to the bowling green and Baysgarth House in Baysgarth Park for the Picnic in the Park event;
- (iv) the accepted ice cream concession for the Picnic in the Park event will be awarded to Valentines Ices in the sum of £200;
- (v) Councillor Ms J Warton to provide the costings and details of a dog show proposals for the 2016 Picnic in the Park event. To be considered at the budget meeting to be held in December 2015;
- (vi) the next Community Working Party meeting will be held on Tuesday 1 September 2015 at 7pm in the Committee Room at The Assembly Rooms.

34. **The July 2015 edition of 'The Bartonian'**

Resolved that following proof reading - undertaken by Councillor's N Jacques, Mr J Oxley together with Mrs J Tuplin, that the draft copy be accepted, printed, and distributed to local residents.

35. **Closure of the Nat West Bank in Barton-upon-Humber**

Discussion took place regarding the planned closure of the Nat West Bank in the town. It was felt that the town was trying to develop with business and trade for an expanding town with much housing development on-going, together with the benefits of the location of the town in general. In light of this, it was felt that closure of another bank in the town would not be beneficial for many reasons. It was pointed out that after closure of the Halifax in the town, its' customers now had to undertake their banking in other towns outside Barton. Whilst they were doing this, it was clear that they also undertook their shopping at the same time in another town, thus taking trade away from Barton. The current service of the bank in Barton was deemed excellent and that to use other alternative suggestions for Nat West Bank customers to use the local Post office, would be a scaled down service of what elements of banking could be undertaken there. The local Post Office, whilst deemed a good service in the town, already had queues of people queuing outside the door with the services it currently offered, without additional Nat West Bank customers requiring additional services. Due to closure of a second Post Office in the town on Newport in the last few years, the remaining Post Office on Burgate took on board the customers from this as well. Other suggestions from the Nat West Bank was mobile banking arrangements. Once again, this was felt not fit for purpose in the town. There are various petitions against closure of the bank in the town by local residents and businesses. It was agreed and

Resolved the town council write to the Nat West Bank stating the reasons why the town is against closure of the bank in the town, with a copy sent to the Leader of North Lincolnshire Council and also to Martin Vickers MP for the area. In addition, members of the town council to write to the bank, expressing their personal reasons why they are against closure of the bank.

Minutes of an Ordinary Meeting of the Council held on 3 June 2015, cont'd

36. **Parish Footpaths**

Councillor Mrs W Witter made a proposal for a formal arrangement to be implemented by the town council to monitor and report any findings of the local parish paths in the town. She stated the health benefits, inexpensive exercise, enhancement of tourism and the pivotal hub of the local parish path network, in relation to public footpaths south and north of the Humber Bridge. This was seconded by Councillor N Jacques, agreed and

Resolved that the local parish paths be walked and monitored by Councillor I Welch. For report in January, April and October of each year. Councillor Welch to liaise with the Deputy Town Clerk in this matter. Any findings, to be reported to the town council.

37. **Reports from North Lincolnshire Council Representatives**

(a) **Market Place Improvement Scheme & Highway Signage**

Councillor K Vickers reported that the improvement works were nearing completion and the area was looking better after the enhancement works. Councillor Ms J Warton reported that the bus shelter in the Market Place was leaking, and could this matter be addressed. Councillor Mrs W Witter requested that any used litter bins that are surplus to requirements from the project, could be re-used elsewhere in the town. A new innovation was to be implemented in the town for a cleaning taskforce of the highway signage in the town.

(b) **Garden Village/Tofts Road & Baysgarth School**

Councillor J P Vickers stated that a scheme had been drawn up regarding the trees in Garden Village/Tofts Road for perusal of the residents. It is anticipated that a proposal will be forthcoming to be reported at the next meeting of the town council to be held on 2 July. Also, a positive meeting had been undertaken with the contractor of the Baysgarth School building project and related schemes.

(c) **Waters' Edge/Humber Bridge Viewing Area**

Following a meeting of the local Senior Alliance Group, Councillor Mrs A Clark reported that requests had been made for a public seat to be placed in the children's playground area adjacent to the car park, behind the public toilets. It is hoped that North Lincolnshire Council would consider this request. Also, a potential fire hazard was reported of individuals lighting small fires in the fishing area to possibly hold BBQ's etc. Councillor Mrs Clark asked if this could be looked into.

Councillor A Todd gave report regarding the footpath at the south side of West Acridge and Ramblers Lane. Both Ward Members present stated this was currently being addressed.

38. **Reports from Members on Outside Organisations**

(a) **CPRE**

Councillor Mrs C Thornton, as a town council representative for the CPRE, stated that she had contacted the group to enquire about the next meeting to be held, only to be told they had not had one for some time with no current proposal to hold one in the future.

The Chairman, Councillor Mr J Oxley, closed the meeting at 8.00 p.m

..... Chairman 2 July 2015