

**BARTON-UPON-HUMBER TOWN COUNCIL  
MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
held on MONDAY 20 JULY 2015 at 7.00 p.m. in  
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER**

**Present** Councillor K Vickers (Chairman)  
Councillors F Coulsej, Mrs J Oxley, Mr J Oxley, J P Vickers and Mrs W Witter

**Also Present** Ms S Richards (Town Clerk)

71. **Election of Chairman**

**Resolved** that Councillor K Vickers be elected Chairman of the Finance & General Purposes Committee for the year 2015/2016. Proposed by Councillor F Coulsej and seconded by Councillor J P Vickers.

72. **Election of Vice-Chairman**

**Resolved** that Councillor Mrs W Witter be elected Vice-Chairman of the Finance & General Purposes Committee for the year 2015/2016. Proposed by Councillor F Coulsej and seconded by Councillor Mr J Oxley.

73. **Apologies for Absence**

Councillor J Evison (work commitments)

74. **Declarations of Interest**

Barton Allotment Society – Councillor Mr J Oxley (Personal Interest)  
Barton Allotment Society – Councillor K Vickers (Personal Interest)

75. **Minutes of Meeting held on the 27 April 2015**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 6 May 2015.

76. **Matters Arising**

None discussed.

77. **Requests for Financial Assistance**

Members considered the following received requests for financial support:

(a) **Barton Allotment Society** – Annual Open Horticultural Show

Consideration and discussion took place regarding this request. It was agreed and

**Resolved**

(i) that a donation of £50 be made to the Barton Allotment Society. The donation to be taken from ‘Donations/Grants (empowered)’ budget of the town council.

**Minutes of a Finance & General Purposes Committee Meeting held on 20 July 2015, cont'd**

(b) **Barton & District Athletics Club** Junior Membership

Consideration and discussion took place regarding this request. It was agreed and

**Resolved**

(i) that a donation of £50 be made to the Barton & District Athletics Club. The donation to be taken from 'Donations/Grants (empowered)' budget of the town council.

78. **The Following Issues Were Considered:**

(a) **Disposal of Equipment from the Town Council's Inventory List**

The Clerk reported that the fax machine in the town council office has broken down, whereby a new one had been purchased. Permission to dispose of the broken one was requested. It was agreed and

**Resolved** that the old fax machine be disposed of and to be taken to the recycling centre.

(b) **2015/2016 Budget** – Quarterly Summary of Income/Expenditure

Members were furnished with a summary of the council's income/expenditure for the period 1 April to 30 June 2015. The Clerk reported that expenditure was within the budget line allocations, being the first quarter of the current financial year, with spending levels in order. It was noted that some expenditure had been taken from earmarked reserves and that outstanding payments for running costs of the Assembly Rooms were outstanding with the building leaseholders CHAMP Ltd. The VAT return for this period had also been sent to HMRC, with payment awaited.

It was also noted that the Annual Return for the financial year ended 31 March 2015 had been returned from PKF Littlejohn LLP, with no action points and a clean audit for this period. Councillor Mr J Oxley, along with the committee members gave their appreciation to the town council staff for their diligence in this matter.

**Resolved** that this be noted.

The Chairman, Councillor K Vickers, closed the meeting at 7.18 p.m.

.....Chairman                      5 August 2015