

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 2 DECEMBER 2015 COMMENCING at 7.00 p.m.

Present: Councillor Mr J Oxley (Chairman)

Councillors Mrs A Clark, F Coulsey, N Jacques, Mrs J Mason, Mrs J Oxley, N Pinchbeck, J Sanderson, Mrs C Thornton, P Thornton, A Todd, C Ulliott, K Vickers, Ms J Warton and Mrs W Witter.

Also Present: Mike Simpson and Ken Wardman (representing North Lincolnshire Council), Captain Alan Bawden (Salvation Army), David Elliott (Scunthorpe Telegraph), 1 member of the public and Ms S Richards (Town Clerk).

Prior to the meeting commencing Mike Simpson (Group Manager for Asset Management: Highways & Neighbourhood Services) and Ken Wardman (Parks Asset & Inspection Manager) from North Lincolnshire Council, gave a talk regarding 'Friends of Baysgarth Park'.

Mr Simpson explained the Highways Department and Neighbourhood Services Department have merged together, now forming 4 sub-groups (operations, asset management, integrated transport and information governance). They are currently looking into long term plans for parks and feel that Baysgarth Park's plan is to gain 'Green Flag' status. Currently 2 others in North Lincolnshire have gained this award, namely Kingsway Gardens and the Crematorium in Scunthorpe. Mr Wardman then gave appraisal of the future management plan for Baysgarth Park. This includes creation of a welcome atmosphere, a safe environment, clean and well maintained, taking into consideration the heritage and conservation issues. Also, community involvement and a 'Friends of Baysgarth Park' group to undertake an annual plan for management. It is anticipated that the plan to be in place for January 2017, but the award is rarely achievable first time of submission. Planned proposals to the park include footpath, signage, information boards and planting improvement works. Also enlargement of the car park area, improved flower beds, a tree survey by an arborist to ensure proper tree management for future years and it was stated that CHAMP Ltd are applying for funding to provide a cafeteria. Mr Wardman concluded that following a recent article in the Scunthorpe Telegraph, 3 volunteers have already come forward. The entire plan would involve partnership working.

Members of the town council outlined historical issues of the park, including land gifted to use as a park, the tree nursery on the southern side and usage of the park for events (Picnic in the Park, Barton Carnival, Performance in the Park, Barton Lions Beer Festival and Bonfire Night to name a few). Also, the spring bulb planting programme in the town involving the town council, Barton Lions, Barton Rotary etc. was highlighted as partnership working. As was bluebell species management by local resident, Mr David Witter. It was also suggested that the town council have a representative on the proposed 'Friends of Baysgarth Park' group. The town council to place an agenda item for the January 2016 meeting to discuss this matter further. The Mayor, Councillor Mr J Oxley thanked the gentlemen for their attendance. Both then left the meeting.

186. **The Town Prayer**

It was agreed and

Resolved that Captain Alan Bawden read out the Town Prayer.

187. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

188. **Apologies for Absence**

Councillors' J Evison, Mrs D Pearson (unwell), J P Vickers (personal commitments) and I Welch (on holiday).

Minutes of an Ordinary Meeting of the Council held on 2 December 2015, cont'd

189. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)
Barton Civic Society and Barton Lions Club - Councillor Mr J Oxley (Personal Interest)
Remembrance Day Parade – Councillor Ms J Warton (Personal Interest)

190. **Police and Neighbourhood Action Team**

In the absence of Councillor J P Vickers, Councillors' Mrs J Oxley and K Vickers gave report. There had been a delay in the paperwork being sent out from the group by the secretary. However, this is now being rectified. There are changes currently being made to the local Police shift pattern and personnel. P C Fuller is to remain in Neighbourhood Policing, offering continuity of service and knowledge.

Resolved that this be noted.

191. **Minutes**

(a) **Ordinary Meeting of the Council – 4 November 2015**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 4 November 2015, to be received, approved and confirmed as a correct record, signed by the Chairman. Subject to the following amendments – Min Ref: 175(1)(i)/70 – Councillor N Jacques stated that this was to agree and recognise the developments. Councillor P Thornton stated that the word “hots” should read “host” (the Clerk stated this had been submitted to the town council in the format of “hots”). Min Ref: 176(3)(i)/71 - Councillor N Jacques reported his absence was not due to work commitments.

192. **Matters of Report Arising**

(a) **Planning Committee Meeting – 5 October 2015** (Min Ref: 172(a)/69 – BTC 04/11/15)

Councillor N Jacques commented he had contacted the Tesco Store several times, but to date, no response had been forthcoming. He would continue to pursue this matter.

(b) **Correspondence – Dog Bins/Signs Tofts Road Area** (Min Ref: 175(8)(ii)/71 – BTC 04/11/15)

Councillor C Ulliott reported that Redrow Homes have a legal obligation regarding this matter and not the town or principal local authority. As such, bins, dog bins and signage will be erected by Redrow. The bins to be emptied twice a week in the summer and one a week in the winter.

(c) **Christmas Festival 2015** (Min Ref: 178(ii)/72 – BTC 04/11/15)

Councillor Mr J Oxley wished to thank Councillor A Todd, the Deputy Town Clerk and the Town Clerk for “working their socks off” at the Christmas Festival. Despite the inclement weather conditions, the event had been well attended.

(d) **Tressle Tables** (Min Ref: 178(iv)/72 – BTC 04/11/15)

Councillor N Jacques commented that after inspection of the tressle tables, all were found to be affected by woodworm. In light of this, the tables have been disposed of.

Minutes of an Ordinary Meeting of the Council held on 2 December 2015, cont'd

(e) **Diary Dates** (Min Ref: 181(f)/73 – BTC 04/11/15)

Councillor Mr J Oxley stated that the Annual Bonfire & Firework Display held on 5 November in Baysgarth Park went well despite the wet weather encountered on the day. Also, the Mayor's Casino Night held on 21 November at the Assembly Rooms had raised £400 towards the Mayor's Appeal Fund. He concluded that it had been a superb evening, enjoyed by all who attended.

193. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 16 November 2015 be approved as a correct record.

194. **Matters of Report Arising**

No matters were discussed.

195. **Correspondence**

1. Notification from NHS North Lincolnshire CCG of 3 surveys - Independent Living Services survey, can be found at <https://www.surveymonkey.com/r/PRequipmentindependentlivingsurveyNL2015> or you can ring 03003000567 to either ask for a paper copy or answer questions over the phone. National review of maternity services can be found at https://www.engage.england.nhs.uk/survey/nhs-maternity-review/consult_view The mandate to NHS England sets the government's objectives for NHS England, see the: consultation on the government's mandate to NHS England to 2020, email mandate-team@dh.gsi.gov.uk
2. Notification from North Lincolnshire Council Finance that the town council's decision on precept for 2016/2017 should be sent by 29 January 2016. Details of changes to the council tax base and maximum grants on offer are to be confirmed.
3. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
4. Receipt of Annual Report for the town clock at St Mary's Church, which was in good order and the new hammer spring was functioning well. Next years' annual service will be £188.70.
5. Notification from A N Robinson, town council contractor, that he will be semi-retiring at the end of 2015. He will continue to plant and maintain planters and hanging baskets, along with supplying bulbs, but unable to provide labour for the Christmas Festival from 2016.
6. Copy of letter sent by resident to North Lincolnshire Council planning regarding application for 103 Barrow Road, Barton.
7. Request from Plantlife to take part in National Plant Monitoring Scheme. Details can be found at www.npms.org.uk.
8. Receipt of Notice of Vacancy in office of parish councillor on Barton Bridge Ward following the failure to attend meetings of Thomas Chant (*Min Ref:199/80 of these minutes refers*).
9. Confirmation of Definitive Map Modification (Public Footpath 10, Barton-upon-Humber) Order 2015(1) from North Lincolnshire Council Public Rights of Way Team (*Min Ref: 118(8)(vi)/46 - BTC 02/09/15*).
10. Receipt of Certificate of Attendance for all 3 parts of the Being a Good Councillor 2015 for Councillor C Thornton from ERNLLCA.
11. Request North Lincolnshire Council Democratic Services to complete North Lincolnshire Budget 2016-2020 Survey at <https://www.research.net/r/CouncilBudgetSurvey>.

Minutes of an Ordinary Meeting of the Council held on 2 December 2015, cont'd

12. Receipt of Barton Area Foodbank Annual Report 2015, copy available from the town council office.
13. Receipt of Barton School Councils' Forum meeting report from their 11 November meeting.
14. Email from the Born Free Foundation to express concerns about the plan to use live reindeer in our Christmas programme.
15. Update from contractor that the new CCTV at Barton Railway Station is installed and recording at the central control room. They have our original camera and ask where to leave this (*Min Ref: 148(6)(iii)/60 – BTC 07/10/15*).
16. Receipt of AGM and Meeting minutes from Barton Tourism Partnership from their 17 November 2015 meetings.
17. Receipt of CPRE Fieldwork and Countryside Voice Winter magazines, available from the town council office.
18. Notification from North Lincolnshire Council of changes to Parking Enforcement Service which has adopted a wider role around neighbourhood related matters with officers now having the power to enforce dog fouling, litter and fly tipping etc.
19. Notification from North Lincolnshire Council Environment Team of proposed diversion of public footpath 39 which currently runs through the tile yard on the Humber Bank East of Barton to run along the flood bank path.

Resolved

- (i) a letter to be sent to the organisation, explained the licensing, welfare issues and criteria surrounding engagement of the reindeer at the Christmas Festival event in the town (*item 14*);
- (ii) it was agreed the equipment to be disposed of, being obsolete and not in working order (*item 15*);
- (iii) that the remaining correspondence be received and the contents noted.

196. **Correspondence Received Since Issue of the Agenda**

1. Reply from Barclays Bank regarding Wednesday opening (copy enclosed).
2. Receipt of ERNLLCA November newsletter. Copy available from the council office.
3. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
4. Update from North Lincolnshire Council Highways following inspection of the footway/cycletrack between Barton and Barrow advising a series of remedial measures are being determined (*min ref: 180(b)/77 – BTC 04/11/15*).
5. Notification from Barton Carnival Planning Committee that the 2016 Carnival will be held on 10/11 September 2016.
6. Concerns from W A Clarke shoe shop that the new North Lincolnshire Council cctv cameras do not cover the area around their premises and asking if the old equipment should be left in place.
7. Letter from local resident who fell at the Christmas Festival (copy enclosed).
8. Contact from the Unite Workplace and Safety Rep on behalf of Scunthorpe Steel Works (copy enclosed).
9. Concerns raised by resident of Lower Meadows following the return of Travellers on Victory Way in Barton, requesting action to deal with them.

Resolved

- (i) it was agreed that the owner of the premises be gifted the existing cctv equipment owned by the town council. On provision that he signs a disclaimer that the equipment has been gifted to him, that he has full responsibility for operation, maintenance and insurance of the equipment. Also, any broadband connection to the equipment will cease to be operated by the town council together with downloading images from the equipment. Both of these shall also be the responsibility of the premises owner and not the town council. The Clerk to write to him explaining this (*item 6*);

Minutes of an Ordinary Meeting of the Council held on 2 December 2015, cont'd

- (ii) it was agreed that details of the town council's insurers be sent to the local resident (*item 7*);
- (iii) members stated that this issue has been noted (*item 8*);
- (iv) this letter to be forwarded to the Traveller Liaison Officer at North Lincolnshire Council (*item 9*);
- (v) that the remaining correspondence be received and the contents noted.

197. **Accounts for Payment**

Resolved

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £8,301.17 (A/cs 151 to 163), and those presented at the meeting in the sum of £9,116.56 (A/cs 164 to 183) - a grand total of £17,417.73. Also, petty cash expenses for November 2015 in the sum of £147.07.

198. **Report from the Environment Working Party Meeting held on the 23 November 2015**

Councillor F Coulseay gave report. It was agreed and

Resolved

- (i) the Environment budget for 2016/2017 be set for the same total as the budget for 2015/2016 in the sum of £12,192 (*a full breakdown of the budget is appended to these minutes under notes from the Environment Working Party meeting held on 23 November 2015*);
- (ii) the Environment Earmarked Reserves for 2016/2017 to be set the same as 2015/2016, with the exception of 'Litter Bins £600' and the addition of 'Aid to Communities Application £1,000', making the total Earmarked Reserves for 2016/2017 in the sum of £7,050;
- (iii) thanks were given to Councillor A Lamyman for undertaking a survey of public seats in the town owned by the town council;
- (iv) Councillor K Vickers gave thanks to the Environment Working Party members for maintaining the Environment budget for 2016/2017, the same as for 2015/2016;
- (v) all other matters discussed and noted at the Environment Working Party meeting held on 23 November was agreed (*a copy of these notes are appended to these meeting minutes*).

199. **Disqualification of a Member of the Town Council**

The Clerk gave appraisal of this matter and furnished all members with advice sought and provided by ERNLLCA, the Local Councils Association. In adherence to the Local Government Act 1972, section 85(1), if a member "fails throughout a period of 6 consecutive months from the date of his last attendance to attend any meeting of the authority, he shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority". The day following the expiry of the 6 months absence, the councillor automatically ceases to be a member. In this instance, Mr Thomas Chant automatically ceased to be a member of the town council. The Town Clerk has notified him in writing and North Lincolnshire Council have also been notified of the vacancy accordingly.

200. **Closure of the Town Council Office during Christmas and the New Year**

The Clerk discussed closure of the office over the Christmas period. It was agreed and

Resolved that the Town Council office be closed for Christmas/New Year from close of business on Wednesday 23 December 2015, re-opening at 10.00 a.m. Monday 4 January 2016.

Minutes of an Ordinary Meeting of the Council held on 2 December 2015, cont'd

201. **Remembrance Day Parade**

Councillor Mr J Oxley stated approximately 400 people attended the Parade and 18 wreaths were laid at the Cenotaph. Councillor Ms J Warton noted the amount of people attending and thought that a “meet and greet” co-ordinator ought to be available for the Remembrance Parade as we are not sure who attends the event. She felt that co-ordination needs to be between the Royal British Legion, the Salvation Army and ex-service people in attendance. She concluded that she would volunteer to undertake this role if required. Councillor Mrs J Oxley commented that the proceedings needed to be kept on a friendly basis, so as not to annihilate anyone from attending which so far has been managed. Councillor Mrs W Witter outlined the permissions and requirements the town council office undertook beforehand, the Church Service whereby Lists of the Fallen were read out and that the Parade and Service had evolved over the years. Councillor Mrs C Thornton thought an article could be placed in the ‘Bartonian’ to explain the procedure of the Parade and Service and it was noted that an article to advertise the event was always placed in the local newspaper the Scunthorpe Telegraph. The Clerk stated that as well as organising the permissions required for the event, the town council office also wrote to local organisations inviting them to attend. However, those turning up on the day is discretionary and was sometimes weather dependant. It is also a sensitive subject matter to many who attend. Councillor K Vickers wished to thank Councillor Ms J Warton for her kind offer regarding this event and felt that if she could look into this for further discussion by the town council.

Resolved Councillor Ms J Warton to investigate this matter, with suggestions how the event may be improved upon, for further report and discussion by the town council.

202. **Reports from North Lincolnshire Council Representatives**

(a) **General Issues – Councillor K Vickers**

It was reported that the planning application for the work at Baysgarth School had been granted planning permission by North Lincolnshire Council, which was good news for the town. The Traffic Enforcement Officers have been granted additional powers regarding Neighbourhood Service issues and the cycle track between Barton and Barrow was being reviewed for improvement works. Highway issues were discussed, including West Acridge and the fading white lining at the Brigg Road/Holydyke junction in the town. Councillor Vickers felt that implementation of supermarkets charging for plastic bags was a good idea, in the hope that less were left to litter the streets and countryside, to improve the local environment.

203. **Reports from Members on Outside Organisations**

(a) **Community Rail Partnership**

Councillor N Jacques reported that a meeting of the partnership was due to be held next week in Grimsby, which he proposed to attend. The recent industrial action of rail staff and how this had affected the Barton line was discussed. Councillor Mr J Oxley noted that 10 additional drivers had been allocated for the Barton line, which he stated was good news for continuation of the service.

(b) **Barton Senior Alliance**

Councillors’ Mrs A Clark and Mrs W Witter gave report. The ‘Information Day For The Over 50’s’ was held yesterday at the Trinity Methodist Church. It had been well attended. Information was to hand, highlighting awareness of information and services available, which had been well received. Thanks were given to North Lincolnshire Council for funding the event.

Minutes of an Ordinary Meeting of the Council held on 2 December 2015, cont'd

The Mayor, Councillor Mr J Oxley, thanked everyone for attending the meeting and invited everyone present to join him for Christmas celebratory light refreshments.

The Chairman, Councillor Mr J Oxley, closed the meeting at 8.00 p.m.

..... Chairman 6 January 2016