

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 5 SEPTEMBER 2012 COMMENCING at 7.30 p.m.

Present: Councillor J P Vickers (Chairman)

Councillors Mrs D Adlard, J Austin, T Chant, Mrs A Clark, F Coulosey, J Evison, M Martin, M Osgerby, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, K Vickers and Mrs W Witter.

Also Present: Mr D Elliott (Scunthorpe Telegraph), Mr R Sellars (Barton People), 4 members of the public and Ms S Richards (Town Clerk).

160. **Adjourned Meeting**

The Chairman, Councillor J P Vickers, welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer is read. It was agreed and

Resolved that Councillor A Todd read out the town prayer.

The Chairman, Councillor J P Vickers, re-opened the meeting.

161. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

162. **Apologies for Absence**

Councillors P Adams, S Dear (personal commitments), Ms E Donaldson (personal commitments) and Mrs J Mason (personal commitments).

163. **Declarations of Interest**

Barton Senior Alliance - Councillor T Chant (Personal Interest)

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Civic Society, Barton Lions, Barton Senior Alliance and The Knotted Note - Councillor Mr J Oxley (Personal Interest)

Barton Civic Society and Barton Lions - Councillor Mrs J Oxley (Personal Interest)

Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)

The Assembly Rooms and CHAMP Ltd – Councillor J P Vickers (Personal Interest)

Barton Senior Alliance – Councillor Mrs W Witter (Personal Interest)

164. **Adjourned Meeting**

The Chairman, Councillor J P Vickers, with the permission of the Council, adjourned the meeting under Standing Order 23(q), to allow a local resident from The Bridges/Brigg Road area to speak about anti-social behaviour in and around Baysgarth Park.

It was reported that a fence bordering the resident's property had been removed by North Lincolnshire Council's Neighbourhood Services. The fence apparently belonged to North Lincolnshire Council. However, since removal of this, together with some of the shrubbery and a general tidy up, the resident claims to have members of the public entering and removing wood from his garden and a crate that was burnt. He is now fearful that his wooden summerhouse will be the next target.

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The resident stated he had contacted the local Police and representatives from North Lincolnshire Council to discuss this matter. However, he felt the response from North Lincolnshire Council had been unfavourable, particularly when he queried the local Byelaws. He commented that they had told him they were unaware of on-going problems he had raised. The resident also stated that day-time underage drinking was being carried out in the park and litter was being left and not cleared up. Also, that Police calls for service were not always forthcoming. He concluded that the anti-social behaviour problems had worsened since the removal of the hedge/shrubbery and that he wanted a fair system of up-keep for all parks in North Lincolnshire - Barton to be included in this. He had brought these issues to the town council, in the hope they would be able to assist him with this matter.

Councillor Mrs W Witter joined the meeting.

The Mayor, Councillor J P Vickers thanked the resident for his informative discussion and re-opened the meeting.

Following further discussion by members of the town council, it was agreed and

Resolved:

- (i) the town council office write to the Police, highlighting the issues raised, request Police shift patterns and investigate why calls for service appear not to have been met with the local resident;
- (ii) the North Lincolnshire Council ward members to arrange a meeting with Neighbourhood Services, to progress the issues raised;
- (iii) the anti-social behaviour matters to be raised at the next Neighbourhood Action Team meeting to be held on the 2 October.

The four local residents in attendance left the meeting.

165. **Police and Neighbourhood Action Team**

It was reported that representatives of the Youth Council had been invited to attend the next NAT meeting to be held on the 2 October.

166. **Minutes**

(a) **Ordinary Meeting of the Council – 1 August 2012**

Resolved that the previously circulated Minutes of the Ordinary Meeting of the Council held on 1 August 2012, to be received, approved and confirmed as a correct record, signed by the Chairman.

167. **Matters of Report Arising**

Minutes of a Finance & General Purposes Committee Meeting (Min Ref: 124(2)(c)/43)

Councillor Mrs W Witter reported the review meeting had been undertaken, for report at the next Finance & General Purposes committee meeting.

168. **Other Meeting Minutes**

a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Minutes of an Ordinary Meeting of the Council held on 5 September 2012, cont'd

Resolved that the circulated Minutes of a Planning Committee Meeting held on 6 August 2012, be approved as a correct record.

(b) **Minutes of an Emergency Planning Working Party Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of an Emergency Planning Working Party Meeting held on 20 August 2012, be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 20 August 2012, be approved as a correct record.

(d) **Minutes of an Environmental Regeneration Committee Meeting**

4) **Correct Record**

Resolved that the circulated Minutes of an Environmental Regeneration Committee Meeting held on 20 August 2012, be approved as a correct record.

(e) **Minutes of a Planning Committee Meeting**

5) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 3 September 2012, be approved as a correct record.

169. **Matters of Report Arising**

(a) **Best Kept Garden Competition Rules** (Min Ref: 151(i)/56 – ERC 20/08/12)

Amendments to the competition “Draft Rules/Procedures” were agreed and

Resolved:

- (i) “2.(2) Private Garden – Cottage Garden or Terrace no more than 35 square metres”;
- (ii) “2.(3) Private garden – Large Garden above 35 square metres”.

(b) **Items of Report from Co-opted Members** (Min Refs 155(a)(i)(b)(vi)/58 – ERC 20/08/12)

It was reported the damaged seats outside the Co-op on Market Lane had been repaired and the missing litter bins outside the Old Mill in Market Lane had been replaced.

Resolved that this be noted.

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170. **Correspondence**

1. Quotation from local joiner to repair surrounds to 2 doors and fit lead replacement to canopy tops to the front of the Assembly Rooms at £725.00.
2. Receipt of consultation document from Humberside Fire and Rescue Service – Vision for 2020 and Intergrated Risk Management Plan 2012-2015. Details can be viewed at www.humbersidefire.gov.uk comments are required by the end of October 2012.
3. Notification of North Lincolnshire Community Champion Awards 2012, nominations can be made at www.northlincs.gov.uk/CommunityChampionAwards2012 by 30 September 2012.
4. Notification from AMEC that during the gas main replacement works in Barton if residents experience any problems and need assistance out of hours or weekends to contact their call centre on 08456000320
5. Request from Castledyke Primary School for a donation towards their annual pantomime trip to the Plowright Theatre.
6. Receipt of Barton NAT meeting minutes from their August meeting, along with Barton Neighbourhood policing updates from their webpages.
7. Update from Barton Food Bank (*copy enclosed*).
8. Request from the East Riding Pension Fund to complete their employer questionnaire regarding Automatic Enrolment which begins for larger employers in October 2012.
9. Receipt of documentation from ERNLLCA, for the AGM on Saturday 15 September 2012 in Hornsea.
10. Notification that a motion has been place before ERNLLCA AGM stating: “This Association calls on the Government to remove from the Code of Conduct the need for the spouses, partners or people living as such, of councillors to provide information about their interests as this is viewed as being intrusive, unnecessary and impertinent, and will serve only to discourage people from standing for the office of parish or town councillor, thus weakening local democracy and the delivery of the Government’s Localism Agenda” Representatives from the town council may wish to attend the AGM to support the motion and ensure it is passed. Booking form with name of two voting delegates needs to be completed to attend, and returned by 13 September 2012.
11. Reply from ERNLLCA regarding the revised Code of Conduct (Min Ref:-130(i)/47 – BTC 1/8/12) (*copy enclosed*).
12. Notification from North Lincolnshire Council Electoral Services that the casual vacancy for Bridge and Park Wards can be filled by co-option.
13. Results from CPRE Best Kept Village Competition 2012 which Barton has come 6th in the small town category. The judges’ general comments were “issues of litter, weed control and grass cutting have cost Barton dearly. Otherwise the town would have scored well.”
14. Details of ERNLLCA 2012 Autumn conference to be held on Saturday 3 November at The Ropewalk – “Being a Good Councillor Day Conference”. The conference is an opportunity to gain the knowledge that new and not so new councillors need to help them understand the basics of their role. Cost is £60 per delegate (*details attached*).
15. Permission given by North Lincolnshire Council to plant daffodil bulbs at Barrow Mere picnic area, as long as they do not affect visibility at the junctions along the A1077. Also the public seats in front of The Co-op on Market lane will be repaired (Min Refs: 155(b)(ii)&(a)(ii)/58 – ERC 20/08/12).
16. Notification from Barton Neighbourhood Services Team that they plan to replace the missing bins outside The Old Mill and on Brigg Road as soon as possible (Min Ref: 155(b)(v)/58 – ERC 20/08/12).

Resolved that:

- (i) it was agreed not to support this financial request. The town council office to repeat their comments as previously made to the school. There are 2 pantomimes held in Barton-upon-Humber

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each year, which they may like to support as an alternative to reduce the financial costs. Proposed by Councillor Mr J Oxley and seconded by Councillor M Martin (item 5);
(ii) it was agreed Councillor K Vickers to attend the ERNLLCA AGM on 15 September. ERNLLCA to be notified and Councillor K Vickers furnished with the details (item 10);
(iii) two agenda items to be placed at the Ordinary Meeting of the town council to co-opt members to fill the vacancies for Bridge and Park Wards (item 12);
(iv) Councillor Mrs J Oxley gave appraisal of the CPRE Best Kept Village Competition 2012 results. Members discussed the judging criteria and felt saddened the town had not scored better (item 13);
(v) that the remaining correspondence be received and the contents noted.

171. **Correspondence Received Since issue of the Agenda**

1. Notice of Society of Local Council Clerks (SLCC) AGM on Saturday 13 October 2012 in Bristol.
2. Receipt of ERNLLCA August newsletter. Copy available from the office.
3. Further letter from NHS Primary Care Contracts regarding application for Preliminary Consent for Inclusion in the North Lincs PCT Pharmaceutical List by Mr D A Vitran to open a new 100 hour pharmacy on King Street, Barton, advising that due to a change in legislative arrangements the PCT is no longer able to progress this application (Min Ref: 126(12)/44 – BTC 01/08/12).
4. Update from the Audit Commission that the town council's external auditor from 2012/13 will be Littlejohn LLP (Min Ref: 49(9)/18 – BTC 06/06/12).
5. Notification of BCCRP of an OGM to be held on Tuesday 4 September 2012 at The Ropewalk.
6. Reply from Martin Vickers MP regarding the revised Code of Conduct for members, advising that after receiving the Minister's response the council still have concerns, to let him know and he will pursue the matter further (Min Ref: 130(ii)/47 – BTC 01/08/12).

Resolved that:

- (i) the Clerk gave an update that the Minister's reply to correspondence sent to him on the 8 August, was still awaiting response (item 6);
- (ii) that the remaining correspondence be received and the contents noted.

172. **Accounts for Payment**

Resolved:

(i) that the Clerk be authorised to pay the accounts as listed in the sum of £754.93 (A/cs 100 to 107), and those presented at the meeting in the sum of £7,751.69 (A/cs 108 to 122) a grand total of £8,506.62. Members were respectfully reminded that the Best Kept Garden Competition winners, named on the accounts listing, were not to be announced until the Presentation Evening to be held on the 13 September 2012.

173. **Planning Committee Report**

Councillor Mrs W Witter reported that the planning application for "Seaforth", on Barrow Road was currently pending an archaeology report to progress.

Resolved that this be noted.

174. **Adoption of the Review of Town Council Meetings**

The Mayor, Councillor J P Vickers stated that a review of town council meetings had been undertaken, whereby he thanked those attending for their time and input. All members present have

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been furnished with a copy of the bullet points from the meeting. Councillor Mrs J Oxley gave appraisal of these. Discussion ensued, whereby it was proposed by Councillor K Vickers, seconded by Councillor Mr J Oxley, agreed and

Resolved:

- (i) the town council adopt the recommendations of the review, held on the 21 August, to commence onwards from the Annual Meeting to be held on the 8 May 2013, subject to the following clarifications;
- (ii) the Planning Committee Meetings to have a named North Lincolnshire Council ward member as part of the committee, to convey information and follow up planning issues with the North Lincolnshire Council Planning Department – the local planning authority. Councillor J Evison volunteered to undertake the role;
- (iii) the word “Regeneration” be dropped from the Community and Environment Working Party’s. This would result in a Community Working Party and an Environment Working Party;
- (iv) the auditor to be notified at the year-end audit of the above changes to the appropriate budget lines for amendment;
- (v) numbers of those attending working party meetings to include representatives of those with a common interest in the subject matter;
- (vi) numbers of those attending committee meetings, to remain as it currently stands;
- (vii) working party meetings to be convened in liaison with the working party chairman and the town council office;
- (viii) a three year review to be undertaken of town council meetings.

175. **Remembrance Sunday Parade**

The Clerk, advised Members of the requirements of the town council office to undertake the necessary arrangements in preparation for the Remembrance Sunday Parade to take place on Sunday 11 November 2012.

- (i) the council office be authorised to apply to North Lincolnshire Council for road closure permission;
- (ii) the council office be authorised to notify the Police of the intended Remembrance Parade;
- (iii) the council office be authorised to request a Police escort to the Remembrance Parade as in previous years;
- (iv) the council office be authorised to advise affected residents of road closures for the Remembrance Parade;
- (v) the council office be authorised to notify of the Remembrance Parade date and details to local organisations;
- (vi) the council office be authorised to order a poppy wreath from the normal supplier;
- (vii) volunteers to distribute resident letters: Councillors T Chant, F Coulse, M Martin and Mr J Oxley. Volunteers to read Lists of the Fallen: Councillors M Martin, Mr J Oxley, A Todd and Mrs W Witter. Volunteers to act as Parade Marshall’s were agreed to be the following: Councillors T Chant, A Todd, K Vickers and Mrs W Witter All in liaison with the town council office;
- (viii) the town council office to establish if the Salvation Army propose to hold an evening service on Remembrance Day, Sunday 11 November 2012.
- (ix) Councillor Mr J Oxley to liaise with the local army cadets, to “muster” the parade;
- (x) to contact the local newspaper “Scunthorpe Telegraph”, to announce the date and time the parade takes place, with a view for anyone else, particularly local war veterans to join the parade;
- (xi) Councillor’s J Austin, Mr J Oxley and A Todd to ensure the cenotaph is tidied up before Remembrance Day;

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(xii) Councillor's J P Vickers and Mrs W Witter to check the highway route is safe to walk upon before the parade commences;

(xiii) it was agreed the Salvation Army to lead the parade to the cenotaph, together with Barton Town Band.

176. **Reports from North Lincolnshire Council Representatives**

(a) **Council Terrace - Gullies**

Councillor J Evison reported the gullies on Council Terrace had been cleared and cleansed.

(b) **Barton Beck**

Councillor J Evison reported that due to newts being present in the Beck, this area cannot be cleared and disturbed. This has resulted in the area not looking it's best, which should be temporary.

(c) **North Lincolnshire Twinning Association**

Councillor K Vickers stated the association had been set up to assist the twinning of towns throughout North Lincolnshire. Whilst strong twinning bonds existed, sometimes additional assistance was required to continue the links.

(d) **Fundraising Event**

Councillor K Vickers reported a fund raising evening would be held next Monday evening at Rahman's Restaurant in Scunthorpe. Any interested parties to contact Councillor K Vickers.

(e) **Gas Main Replacement Works**

Councillor A Todd has received comments that some of the reinstatement works on the highway, verges and finishes, were not of a good standard. Another report was also received regarding confusing signage to some of the works being undertaken and the lack of operatives working in coned off areas, notably in the Market Place area.

(f) **Youth Centre**

Councillor Martin expressed he had received public concern regarding the future of the youth service in the town, which was felt to fulfil an important role. He requested clarification to offer some assurance in this matter. It was confirmed that the North Lincolnshire Council consultation period was still on-going, to review the best options for the resources available. Once this had been concluded, the findings would be announced.

177. **Reports from Members on Outside Organisations**

(a) **Senior Alliance Annual Service & Tea**

Councillor Mrs Witter reported the Annual Service and Tea will be held at the Trinity Methodist Church, 2.30 pm on Monday 10 September 2012. All welcome over 50 years of age. Transport can be arranged for anyone having difficulty is getting there, via minibus.

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(b) Barton Cleethorpes Community Rail Partnership

Councillor Mrs D Adlard reported she had attended a meeting of the partnership, held on the 4 September 2012. She commented that the first train of the day was unable to cater for bicycles, wheelchairs etc. However, all other trains during the day was able to do so. Discount tickets are available to be purchased on-line through the Northern Rail website, whereby there is no booking fee. The next meeting to be held on the 4 December, which is expected to be held at St. James Hotel, Grimsby.

The Chairman, Councillor J P Vickers, closed the meeting at 8.45 p.m.

..... Chairman

3 October 2012