

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON, on WEDNESDAY 2 NOVEMBER 2011 COMMENCING at 7.30 p.m.**

**Present:** Councillor Mrs J Oxley (Vice-Chairman)

Councillors Mrs D Adlard, T Chant, Mrs A Clark, S Dear, M Martin, Mrs J Mason, M Osgerby, Mr J Oxley, P Shearer, A Todd, J P Vickers, K Vickers and Mrs W Witter.

**Also Present:** Captain N Cotterill (Salvation Army), Sue Davies, one member of the public and Ms S Richards (Town Clerk).

198. **Prayer**

Captain N Cotterill read the Town Prayer.

199. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

200. **Apologies for Absence**

Councillors P Adams, F Coulsey (holiday), Ms E Donaldson (unwell), J Evison (other commitments), Mrs D Pearson (unwell), Ms C Sansam (family commitments), A Searle and N Turner.

201. **Declarations of Interest**

Barton Senior Alliance – Councillor T Chant (Personal interest)  
Barton Senior Alliance – Councillor Mrs A Clark (Personal interest)  
Barton Senior Alliance – Councillor Mrs J Mason (Personal interest)  
Barton Lions Club – Councillor Mrs J Oxley (Personal interest)  
Barton Lions Club – Councillor Mr J Oxley (Personal interest)  
Barton Lions Club – Councillor A Todd (Personal interest)  
CHAMP Ltd – Councillor J P Vickers (Personal interest)  
Barton Senior Alliance and Barton Town Band – Councillor Mrs W Witter (Personal interest).

202. **Police and Neighbourhood Action Team**

Councillor Mrs Witter wished to highlight a current scam. This involved postcards put through household letterboxes, bearing the company name PDS – with a request for the recipient to telephone the number. Advice was given not to ring the number, as this was just a costly scam.

**Resolved** that this be noted.

203. **Minutes**

(a) **Ordinary Meeting of the Council – 5 October 2011**

**Resolved** that the previously circulated Minutes of the Ordinary Meeting of the Council held on 5 October 2011, to be received, approved and confirmed as a correct record, and signed by the Chairman.

**Minutes of an Ordinary Meeting of the Council held on 2 November 2011, cont'd**

204. **Matters of Report Arising**

(a) **The Queen's Diamond Jubilee in 2012** (Min Ref: 173(a)/72 – BTC 05/10/11)

Further discussion took place regarding ideas put forward for the event. Councillor Mrs Witter suggested a street party combined with a type of civic service, inviting representatives from schools and youth organisations, for a community celebration. Councillor Mr Oxley felt that on the Saturday of this 3 day event, a "second" picnic in the park event could be held in Baysgarth Park, with all local children invited. Councillor Todd stated on the Monday the beacon would be lit as part of a national timed event. Councillor Mrs Clark felt it may be a suggestion to incorporate a firework display adjacent to the beacon being lit, and Councillor Martin stated that the Barton Arts Group were planning a street party, which he felt could be a combined event with the town council. It was agreed and

**Resolved** that an agenda item be placed for the Ordinary Meeting to be held on 7 December 2011 to further discuss this important royal event.

(b) **Winter Service Review** (Min Ref: 174(12)(iv)/73 – BTC 05/10/11)

Councillor P Shearer wished to point out that whilst he was happy to undertake the role as Snow Warden for the town council, he would work in liaison with Councillor J P Vickers, who has been nominated the lead ward member Snow Warden by North Lincolnshire Council. Members present agreed both Councillors to hold a meeting in the town council office on the morning of Friday 4 November 2011, to discuss provision of salt-bins and salt supplies for the town. Members felt this was a step forward in making improvements to inclement weather provision from last winter.

**Resolved** that this be noted.

(c) **Bulb Planting** (Min Ref: 174(15)(v)/73 – BTC 05/10/11)

Councillor Mr J Oxley commented there had been a disappointing turnout of volunteers on the bulb planting day. However, this was very kindly assisted by members of the Knotted Note, who did a sterling job. Councillor Mrs J Oxley stated that if the town council wished to pursue the annual bulb planting day, further interest by members of the town council would have to be forthcoming in providing assistance on the day. To be reviewed by the Environmental Regeneration Committee.

**Resolved** that a letter of thanks be sent to The Knotted Note, for their very kind help and assistance on the bulb planting day which was greatly appreciated. Also, thanks to members of the town council who took part.

205. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

**Resolved** that the previously circulated Minutes of a Planning Committee Meeting held on 5 October 2011, be approved as a correct record.

(b) **Minutes of a Planning Committee Meeting**

2) **Correct Record**

**Minutes of an Ordinary Meeting of the Council held on 2 November 2011, cont'd**

**Resolved** that the previously circulated Minutes of a Planning Committee Meeting held on 17 October 2011, be approved as a correct record.

(c) **Minutes of a Finance & General Purposes Committee Meeting**

3) **Correct Record**

**Resolved** that the previously circulated Minutes of a Finance & General Purposes Committee Meeting held on 17 October 2011, be approved as a correct record.

(b) **Minutes of a Personnel Committee Meeting**

4) **Correct Record**

**Resolved** that the previously circulated Minutes of a Personnel Committee Meeting held on 31 October 2011, be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

5) **Correct Record**

**Resolved** that the previously circulated Minutes of a Planning Committee Meeting held on 31 October 2011, be approved as a correct record.

206. **Matters of Report Arising**

(a) **Planning Committee Meetings** (Min Ref: 184(b)(ii)/78 – PC 17/10/11)

Councillor Mrs Witter, Chairman of the Planning Committee, explained it had been necessary for the frequency of Planning Committee meetings to be increased. This was borne out of the town council not meeting the 21 day consultation period deadline for planning applications, required by North Lincolnshire Council Planning Department. It was agreed and

**Resolved** that to meet the North Lincolnshire Council Planning Department 21 day consultation period for planning applications, the town council to hold meetings of the Planning Committee every other Monday, commencing 31 October 2011. Proposed by Councillor Mrs Witter, seconded by Councillor Mrs Adlard.

(b) **Barton Town Band** (Min Ref: 191(c)/80 – F&GP 17/10/11)

Members of the town council discussed this matter, agreed and

**Resolved** that the town council make a donation of £100. To be taken from the Community Regeneration Committee budget 'Donations/Grants (empowered)' - Local Government Act 1972, s.145 Entertainment and the Arts, endorsing the recommendation of the Finance & General Purposes Committee. Proposed by Councillor Mr J Oxley, seconded by Councillor K Vickers.

(c) **Town Council Media Policy** (Min Ref: 193/81 – F&GP 17/10/11)

Councillor Martin stated that following the town council's decision not to adopt a policy, he would raise this issue again in May 2012.

## Minutes of an Ordinary Meeting of the Council held on 2 November 2011, cont'd

**Resolved** that this be noted.

### 207. **Correspondence**

1. Information from VANL of the intention to set up a Local HealthWatch group to give local people a stronger voice to influence and challenge how health and social care services are provided. Responses to their two questions are required by 4 November 2011. Details available from the council office.
2. Receipt from Andrew & Co Solicitors copy of counterpart Head Lease from the town council to CHAMP and a copy of the Lease from CHAMP to the town council.
3. Notification of seminar in Leeds regarding 'Delivering Affordable Rural Housing: differing perspectives from law, planning and the practitioner'. To be held on Wednesday 2 November 2011.
4. Notification from Barton Neighbourhood Services Team of work to 2 mature horse chestnut trees within the Play Area in Baysgarth Park. The trees are coming to the end of their natural life, some limbs have already fallen and further damage is evident. The safety of park users, especially in the children's play area, is their main priority. The tree trunks to be left to provide habitat and food for wildlife and two "native" tree species to be replace these "lost" specimens.
5. Notification that Duck Egg Theatre Co will be holding a Presentation Evening for it's students on 2 December. They are currently looking for sponsorship of awards, a trophy/shield or a set of awards.
6. Receipt from Northern Lincolnshire Rural Local Action of their Leader newsletter for October.
7. Reply from CHAMP regarding their Assembly Rooms Committee structure (Min Ref: 110/42 03/08/11) (*copy enclosed*).
8. Information from the Chief Executive at North Lincolnshire Council advising The Lord Lieutenant of Lincolnshire has requested that as part of the celebrations of the Queen's Diamond Jubilee that North Lincolnshire lights six Beacons across our area. Response required by 30 November 2011.
9. Reminder that the next meeting of Barton School Councils' Forum will be held on Wednesday 9 November at 1.45pm in Bowmandale School.
10. Notification from Hessle Town Council that a meeting of the 4 communities in agreement to coordinate the Beacon Lighting for the Queen's Diamond Jubilee would like to meet during December (Min Ref: 158(ii)/65 – 19/09/11 CRC).
11. Update from Barton Park Bowling Club regarding donation request, that they have some money in hand in club funds and are waiting to hear regarding request from other sources. They will also be continuing to explore other avenues for grant aid (Min Ref:-191(a)/79 – 17/10/11 F&GP).
12. Letter of thanks from Barton Lions Club for the recent donation towards the Bonfire & Fireworks display (Min Ref: 176/74 – 05/10/11 BTC).

### **Resolved that:**

- (i) the Clerk to write to North Lincolnshire Council Neighbourhood Services, requesting if it is possible for the replacement trees to be horse chestnut trees, as opposed to the proposed "native" species (item 4);
- (ii) the trophy shield previously presented to the Barton Allotment Society (no longer required), to be donated to the Duck Egg Theatre Co. as sponsorship of an award from the town council (item 5);
- (iii) the Clerk to write to CHAMP Ltd, requesting a copy of the "CHAMP Terms of Reference" regarding the Assembly Rooms group, for information purposes of the town council (item 7);
- (iv) to be passed to Councillor A Todd, Chairman of the Community Regeneration Committee, for action by him (items 8 and 10);
- (v) that the remaining correspondence be received and the contents noted.

### 208. **Correspondence Received Since issue of the Agenda**

1. Letter from Alan Searle tendering his resignation as Councillor for Park Ward in Barton, due to personal issues.

**Minutes of an Ordinary Meeting of the Council held on 2 November 2011, cont'd**

2. Update from Barton Neighbourhood Services Team, that work to trees in the Children's Play Area in Baysgarth Park would be undertaken on the 2 November 2011.
3. Receipt of Barton Tourism Partnership minutes along with agenda for their next committee meeting and AGM, to be held on the 15 November 2011.
4. Receipt from East Riding of Yorkshire Council of 'Making it Happen' East Riding Local Development Framework – Core Strategy Further Consultation on CD. Any responses are required by 19 December 2011.
5. Notification from Barton Park Bowling Club that they have received a cheque from Barton Lions so they now have the necessary 'match funding' from another source for the donation from the town council (Min Ref: 191(a)/79 – F&GP 17/10/11).

**Resolved that:**

- (i) the Clerk to notify North Lincolnshire Council Democratic Services of this resignation. Also a letter be sent to Alan Searle, thanking him for the sterling work he undertook regarding the town centre cctv system and the presentation Induction Evening held for the appointment of new councillors in May 2011, following the elections. A contractor to be appointed to undertake the maintenance and on-going up-grade works of the cctv system. Budget for the cctv system 2012/2013 to be reviewed at the Community Regeneration Committee budget meeting to be held on 19 December 2011 (item 1);
- (ii) the donation cheque to be released by the town council, following notification that funding was now in place to complete the project (item 5);
- (iii) that the remaining correspondence be received and the contents noted.

209. **Accounts for Payment**

**Resolved:**

- (i) that the Clerk be authorised to pay the accounts as listed in the sum of £8,134.12 (A/cs 142 to 153), and those presented at the meeting in the sum of £6,487.02 (A/cs 154 to 160) a grand total of £14,621.14.

**Resolved** that this be noted.

210. **Planning Committee Report**

Councillor Mrs Witter, Chairman of the Planning Committee, gave an appraisal of the Planning Committee meetings held during October.

**Resolved** that this be noted.

211. **Draft Copy of the November edition of "The Bartonian"**

Members agreed, following proof reading undertaken by Councillors Ms E Donaldson, M Martin, Mr J Oxley and P Shearer and also Mrs J Tuplin, that the draft copy be accepted and printed, then distributed accordingly.

**Resolved** that this be noted.

**Minutes of an Ordinary Meeting of the Council held on 2 November 2011, cont'd**

212. **Re-furbishing/Re-painting the Outside of The Assembly Rooms**

Councillor Mrs W Witter stated the front of the Assembly Rooms required remedial attention to form part of a remedial programme of maintenance/improvement works. The Clerk reported that one of the cctv cameras on the front of the building had been stolen and reported to the Police. It was agreed and

**Resolved**

- (i) that the Clerk obtain quotations from suitable contractors, for re-painting of the external woodwork and also re-furbishment of the woodwork that has rotted.
- (ii) that the Clerk places an insurance claim for the stolen cctv camera with the town council insurers.

213. **“Nite Safe” in the Town Centre**

Councillor J P Vickers stated that he had received reports of anti-social behaviour in the town, particularly on Friday evenings. He had investigated this matter with a contractor who undertook the “Nite Safe” initiative in Scunthorpe town centre. He felt that “Nite Safe” ought to be trialled again in Barton during the hours 10pm Friday evening to 2am Saturday morning. The initiative had been trialled previously during 2008. Discussion took place regarding public safety in the town centre in the evenings, whether or not anti-social behaviour was a problem for the Police and the budget required to engage security personnel by the town council. A Proposal was made by Councillor J P Vickers, seconded by Councillor Mr J Oxley, it was agreed and

**Resolved**

- (i) Councillor J P Vickers to investigate “Nite Safe” further, by liaising with the local Police and the contractor to establish the exact cost and legalities the initiative requires.
- (ii) to trial the “Nite Safe” initiative for one month, operable as soon as possible. Proposed by Councillor Mr J Oxley, seconded by Councillor M Martin. This is for two security personnel to patrol the town centre 10pm Friday evenings to 2am Saturday mornings. To be reviewed by the town council following the four week trial. The cost to be taken from the town council reserves.
- (iii) an agenda item to be placed at the Ordinary Meeting of the town council to be held on 7 December 2011, to further discuss.

214. **Reports from North Lincolnshire Council Representatives**

There were no reports discussed at this meeting.

215. **Reports from Members on Outside Organisations**

(a) **ERNLLCA Training**

Councillor Mrs Witter and Councillor Martin had recently attended a training course entitled “Looking After the Councils Finances”, which they both found interesting and informative. The background notes are available in the town council office, should any member wish to have a copy.

216. **Exclusion of the Press and Public**

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this meeting because publicity would prejudice the public interest by reason of the confidential nature of the following business, concerning personnel and contractual matters, and arising out of the business to be transacted.