

BARTON UPON HUMBER TOWN COUNCIL MINUTES OF ENVIRONMENTAL REGENERATION COMMITTEE held on MONDAY 15 AUGUST 2011 at 7.30pm in THE ASSEMBLY ROOMS, QUEEN STREET, BARTON

Present Councillor Mrs J Oxley (Chairman)

Councillors Mrs A Clark, F Coulsey, Ms E Donaldson, M Osgerby, J Oxley. Co-opted Mr M D'Alessandro, Mr J French, and Mr D Witter.

Also present Councillors P Adams, M Martin & Mrs W Witter + Mrs C Clark (Deputy Town Clerk).

116. **Apologies for Absence**

Councillors J Evison, (Holiday) and Mr A Long (Barton Neighbourhood Services Team)

117. **Declarations of Interest**

None made

118. **Parish Path Partnership Matters**

Members were advised parish path 40 from Falklands Way to the parish boundary was in good order.

The parish path through the Westfield Road Underpass was in a poor state, the manhole covers had been removed and cones which had been placed over the holes had also been removed.

Parish path 37 from Brigg Road to Eastfield Road had gaps in the hedge along side Baysgarth Park, bikes and other items had been left in the cornfield adjacent to the path.

Resolved that the Chairman liaise with Barton Neighbourhood Services Team and report concerns with the Westfield Road Underpass and request gaps in the hedge in Baysgarth Park to be filled in, for further report.

119. **Minutes of Meeting 6 June 2011**

It was noted that minutes of this meeting had been approved as a correct record, for action as necessary, at a meeting of the Town Council held on the 13 July 2011.

120. **Matters Arising**

(a) **Tree damage** (Min Ref:- 45(a)/16)

Barton Neighbourhood Services Team had advised the damaged trees on Maltkiln Road, Haven Meadow and Burgate were due to a combination of some strimmer damage and recent dry summers. They suggested putting small guards around the basis when planting and watering in dry periods. The Chairman agreed to discuss this further with Barton Neighbourhood Services Team along with overhanging trees on Brigg Road and Holydyke.

Resolved that the Chairman liaise with Barton Neighbourhood Services Team on the above matters for further report.

(b) **Seaforth, Barrow Road** (Min Ref:- 45(a)/16)

Barton Civic Society reported they had been unsuccessful in applying for Seaforth on Barrow Road to become a Listed Building with English Heritage.

(c) **The Beck Project** (Min Ref:- 45(a)/16)

Barton Civic Society had been successful in obtaining funding for their improvements to The Beck area and is looking at a consultant to undertake a survey.

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121. **Any change in criteria for Community Speedwatch** (Min Ref:- 74(8)(i)/28–BTC13/07/11)

Members were advised the council office had contacted North Lincolnshire Council Road Safety Partnership who say the criteria for 'Community Speedwatch' had not changed. Barrow Road and Ferriby Road are dealt with through the speed management strategy; Butts Road, Caistor Road, Brigg Road and Market Place are eligible for Community Speedwatch, the hire of a flashing speed sign. A 5 minute guide to Speedwatch had been sent which explains the scheme and prices for hire or buying flashing speed signs. Members were advised the town council had no budget for speed monitoring units. It was agreed to leave this item at the current time.

Resolved that this item be left for the current time.

122. **North Lincolnshire Council Winter Service and Barton Town Council Community Emergency Plan** (Min Refs: 75(2)(i)/28 – 13/07/11BTC & 102(c)/38 + 106(1)(i)/40–03/08/11BTC)

Information was supplied by the town council office regarding North Lincolnshire Council Winter Service and Barton Town Council Community Emergency Plan.

1. CEP updated November every year. Copy of plan including contact details held in town council office, also with chairman of Environmental Regeneration Committee & Emergency Plan Working Party. North Lincolnshire Council Emergency Plan Team and town councillors also have a copy without contact details, for data protection.
2. Town Council Emergency Plan Working Party last meeting was on 10 March 2011, prior to "Exercise Watermark" event at the Assembly Rooms. The Working Party agreed to produce more copies of leaflet giving emergency contact numbers. Councillor Mrs Clark has produced a cold weather advice article for November Bartonian, as agreed. Draft letter asking local farmers of their availability to help – on a paid basis – in extreme snow conditions was being looked at by members.
3. December 2010 during the heavy snow, the council office received guidance on snow clearing for town and parish councils from NALC (National Association of Local Councils) which included guidance from ERNLLCA (East Riding & North Lincolnshire Local Council Association). Also received details from North Lincolnshire Council for organising volunteers to assist them with snow clearing.
4. May 2011 request received from North Lincolnshire Council Emergency Plan Team to check we have sent them our current CEP along with guidance to reviewing a CEP.
5. Invite received to attend North Lincolnshire Council Highways Winter Service Review consultation exercise to be held on 11 July, due to short reply timescale invite copied separately to all councillors with their 13 July council meeting agenda. Councillor Martin attended and sent his notes for councillors information at 13 July council meeting.
6. End of July 2011 North Lincolnshire Council Highways sent copy of Winter Service Review Consultation Presentation along with details of online web consultation survey. Details of all this information can be found at <http://www.northlincs.gov.uk/NorthLincs/Transportandstreets/roads/WinterService.htm> They have also requested feedback in our ability to provide 'self-help' during snow conditions and our view on Snow Warden provision (would require mobile number & email).
7. Details from Environment Agency consultation day at Waters Edge on 24 July, regarding flooding issues and early warning system currently with Councillor Mrs Oxley. The town council were not advised of consultation day.

The chairman explained the information available on North Lincolnshire Council website regarding their winter service and additional areas cleared in severe weather conditions,

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along with their application form for allocating new areas for saltbin locations. North Lincolnshire Council is also thinking of have an area to dump salt in Barton. It was agreed for members to bring details for additional saltbin locations to the council office for application to be made. The town council had looked into provision of equipment in December 2010, but were not in a position to co-ordinate volunteers. In answer to a members question regarding the law on clearing snow from pavements it was agreed to print the guidelines from North Lincolnshire Council on responsibilities for clearing snow and ice on highways in the November issue of the Bartonian. Details also to be available at the monthly Barton Farmers Market. Members discussed the North Lincolnshire Council snow warden provision and felt the current system of the 22 town councillors all advising any snow issues via the Barton North Lincolnshire Councillors was sufficient and a separate snow warden was not necessary.

The chairman explained the town council's Community Emergency Plan had been compiled by the Emergency Plan Working Party and updated each year by the council office; copies were available for new councillors. The Environment Agency had mentioned having an early warning system in place at their recent consultation day. Contacting the Environment Agency on this matter and also concerns at The Haven silting up were discussed.

Resolved that:-

- (i) guidelines from North Lincolnshire Council on responsibilities for clearing snow and ice on highways to be printed in the November issue of the Bartonian, also details to be made available from the monthly Barton Farmers Market stall, along with copies of the home emergency plan;
- (ii) Members to bring details of additional saltbin locations to the council office for application to be made to North Lincolnshire Council;
- (iii) North Lincolnshire Council to be advised the town council want to continue to report snow problems via the 3 North Lincolnshire Councillors for Barton and a separate snow warden was not necessary;
- (iv) The Environment Agency to be contacted regarding an early warning system in Barton and advised of concerns at The Haven silting up.

123. **Format Best Kept Garden/Hanging Basket Competitions**

Information was supplied by the town council office regarding the Garden competition's current format when organising the competitions.

1. Decision to hold competition made at first available Environmental Regeneration Committee meeting each calendar year.
2. 3 Sections – Private Hanging Baskets; Private Gardens; Business Hanging Baskets.
3. Judges – Member of Environmental Regeneration Committee; Representative of Barton Neighbourhood Services Team; Private Hanging Baskets winner; Private Garden winner.
4. 2 separate judging dates – In July & August.
5. Barton Civic Society invited to support the competition (currently contribute 50% of prize money)
6. Passed entrants sent a letter and entry form inviting them to take part each year.
7. Entry form and competition details advertised in July Bartonian each year for new entrants, further details in April and November Bartonian if space available.
8. Judge who is member of Environmental Regeneration Committee to take photograph of entrants gardens whilst judging.
9. Competition winners and pictures of some entrants gardens/hanging baskets advertised in Bartonian.
10. Judging forms produced listing entrants and categories entered.
11. Gardens judged in 5 categories at each judging date -

- (a) Design & Layout;

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- (b) Tidiness;
(c) Colour;
(d) All year interest;
(e) Lawn

Each category given a score out of 20; or 25 if no lawn.

12. Hanging baskets scored out of 20.
13. Judges add up scores after each judging day in council office.
14. Judges supplied with a light lunch in council office after judging – bought from local business and arranged by council office.
15. Council officer to check judges' additions and completed judging forms left in council office.
16. Presentation evening held in The Assembly Rooms for all entrants. Mayor of Barton and Chairman of Barton Civic Society jointly present prizes. Town Council office to send out invites to attend to all entrants, judges, members of Environmental Regeneration Committee & town councillors.
17. Presentation evening to have a small buffet bought from local business and arranged by council office, evening to include a Gardeners Question time with local gardening experts invited to attend and answer questions.
18. Prizes for winners of each section – 1st place £20.00; 2nd place £15.00; 3rd place £10.00 plus a 1st 2nd or 2rd place certificate, all entrants who do not receive a prize receive a certificate of merit. (certificates produced by town council office)
19. Councillor John Oxley invited to comper the Presentation evening.
Members discussed the current format and debated if they should be made into written rules and include a rule that councillors should not enter. It was felt that councillors cannot be stopped from entering, but how would such an entry be seen by the public if they won a prize. Advice from the town council's advisors, ERNLLCA, had been received on this matter, which the chairman briefly explained. Town councillors being selected for the Barton town award was also mentioned. It was agreed that new councillors should be made aware when they join the town council that they cannot be stopped from entering town council competitions, but how would such an entry be seen by the public if they won.

Resolved that no written rules to be produced for the Garden Competitions, but new councillors should be made aware when they join the town council that they cannot be stopped from entering town council competitions, but how would such an entry be seen by the public if they won.

124. **Town council notice board in the Market Place** (Min Ref:- 102(d)(i)/3/ - 03/08/11 BTC)

Information was supplied by the town council office regarding notice boards:

1. No budget in 2011/2012 for noticeboards or in earmarked reserves.
2. Don't own any land/property in Market Place would need permission from landowner, if sited on public highway would need permission from North Lincolnshire Council.
3. Would require planning permission/conservation area consent from North Lincolnshire Council planning department as site is within Barton conservation area.
4. Would also be restricted on type of board able to use, possibly only able to have a wooden board.
5. Price off the internet to purchase an external board start at £499.00 for a wall mounted 380mm x 1064mm (3 pieces of A4 paper) with a single door extra cost for header & lettering.
6. Town council currently have 3 noticeboards outside the Assembly Rooms; a double noticeboard outside Baysgarth Museum; a single noticeboard at Viking Resource Centre & Barton Library allow us to put up notices in their entrance.

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Following discussion regarding logistics and cost of an additional notice board in various locations in the town, including Tesco, the Co-op, the post office, newsgents in Market Place and High Street along with information on the internet via facebook, it was agreed to contact each group to enquire if space for town council information could be put up.

Resolved that the office write to Tesco, the Co-op, the post office, newsgents in Market Place and High Street to enquire if space for town council information could be put up, along with Councillor E Donaldson to set up a facebook page on the town council computer for town council information.

The council office was thanked for producing information to assist with the above items.

125. **Items of Report from Co-opted Members**

(a) **Barton Rotary Club**

Members were advised they would plant their own crocus bulbs for the community bulb planting this year, hopefully along with additional bulbs saved from flowerbeds serviced by North Lincolnshire Council.

(b) **Barton Civic Society**

Members were advised they are pursuing doing some work with the land near the bus/rail Interchange platform once agreement has been sorted with the railway, which was easier now the fencing had been strengthened and repaired.

(c) **Barton Lions Club**

Members were advised they would continue to support the Civic Society sub-committee with work at The Beck. They would also be supporting Barton Tourism Partnership at the next performance in the park and they would be holding their annual bonfire and fireworks display in Baysgarth Park on Saturday 5 November 2011.

The meeting was closed by the Chairman, Councillor Mrs J Oxley at 9.00 p.m.

..... Chairman 7 September 2011