

**BARTON – UPON – HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD at the Assembly Rooms Queen Street Barton on**  
**WEDNESDAY 2 MARCH 2022 at 19.00**

Councillor B Troop (Chairman)

Councillors Mrs A Clark, A Chapman, N Jacques, K Vickers, Mrs C Thornton (In attendance via Teams) , J P Vickers and N Pinchbeck and Cllr Todd Also in attendance Ms T Broughton (Town Clerk),

**Public Participation**

None.

360. **Apologies for Absence**

Cllr Mrs Thornton (Personal) Attendance via Teams

Cllr J Evison (Work Commitments)

Cllr S Evison (Personal)

Cllr C Patterson (Personal)

**AGREED Cllr B Troop Proposed, Cllr A Chapman Seconded**  
 To accept the apologies given above.  
**Unanimous**

361. **Declarations of Interest**

Cllr A Chapman declared a personal interest in Barton Lions Club

Cllr Mrs A Clark declared a personal interest in the Senior Alliance Group

Cllr N Jacques declared a personal interest in Barton Civic Society

362. **Mayor Notices**

Mayor reminded members that tickets were still available for the Mayors Civic Dinner.

North Lincolnshire Council Markets Officer has arranged a Food Fest Market in Cottage Lane Car Park on Sunday 20<sup>th</sup> March 2022 and then following that in the Market Place a general Market on Saturday 7<sup>th</sup> May 2022. It is intended that North Lincolnshire Council will support Barton Upon Humber Town Council with the transition to taking the markets over. North Lincolnshire Council will supply 10 gazebos. Mayor gave thanks to the Ward Councillors for organising the initial markets.

363. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 2<sup>nd</sup> February 2022**

**AGREED Proposed Cllr A Chapman, Seconded Cllr Mrs A Clark**  
 That the previously circulated minutes of the Ordinary Meeting of the Council held on 2<sup>nd</sup> February 2022 be received, approved and confirmed as a correct record.  
**Unanimous**

364. **To receive, approve and confirm as a correct record the Minutes of the following Committee meetings, Planning Committee Wednesday 2<sup>nd</sup> February 2022, Finance & General Purposes Committee Monday 21<sup>st</sup> February 2022, Planning Committee Monday 21<sup>st</sup> February 2022 and Environment Committee Meeting Monday 21<sup>st</sup> February 2022**

- AGREED**      **Proposed Cllr N Pinchbeck, Seconded Cllr K Vickers**  
That the previously circulated minutes of the Planning Committee held on Wednesday 2<sup>nd</sup> February 2022 be received, approved and confirmed as a correct record.  
**Unanimous**
- AGREED**      **Proposed Cllr J P Vickers, Seconded Cllr N Jacques**  
That the previously circulated minutes of the Finance & General Purposes Committee held on Wednesday 21<sup>st</sup> February 2022 be received, approved and confirmed as a correct record.  
**Unanimous**
- AGREED**      **Proposed Cllr N Pinchbeck, Seconded Cllr K Vickers**  
That the previously circulated minutes of the Planning Committee held on Wednesday 21<sup>st</sup> February 2022 be received, approved and confirmed as a correct record.  
**Unanimous**
- AGREED**      **Proposed Cllr N Pinchbeck, Seconded Cllr K Vickers**  
That the previously circulated minutes of the Planning Committee held on Wednesday 21<sup>st</sup> February 2022 be received, approved and confirmed as a correct record.  
**Unanimous**

365. **Correspondence**

1. NALC 2021 Local (parish and town) Council Elections Report - 27<sup>th</sup> January 2022
2. Chief Executives Bulletin - 28<sup>th</sup> January 2022
3. NALC Newsletter - 2<sup>nd</sup> February 2022
4. North Lincolnshire Business Update - 2<sup>nd</sup> February 2022
5. Chief Executives Bulletin – 4<sup>th</sup> February 2022
6. EMR Stations on Barton Line Upgrade – 7<sup>th</sup> February 2022
7. NALC Events – 8<sup>th</sup> February 2022
8. Chief Executives Bulletin – 11<sup>th</sup> February 2022
9. Weekly Road Works List WE 18<sup>th</sup> February 2022
10. East Riding Local Plan Update – 15<sup>th</sup> February 2022
11. NALC Newsletter – 16<sup>th</sup> February 2022
12. Standards Training – 18<sup>th</sup> February 2022
13. Chief Executives Bulletin – 18<sup>th</sup> February 2022
14. Flags and Flag Pole Prices for the Queens Platinum Jubilee – 21<sup>st</sup> February 2022
15. Local Councils Update – Council Funding for Businesses - Jan/Feb 2022
16. Local Councils Update – Derelict Sites and Environment Protection - Jan/Feb 2022
17. Local Councils Update – New Pension Scheme - Jan/Feb 2022
18. Local Councils Update – Rural Payments Agency Performance 2020 - Jan/Feb 2022
19. Local Councils Update – Street Markets - Jan/Feb 2022
20. Local Councils Update – Town and Country Planning - Jan/Feb 2022

No member comments

366. **Finance Matters**

- a) To consider and approve Accounts for payment (Appendix II attached)

**AGREED Cllr N Pinchbeck Proposed, Cllr N Jacques seconded**

- (i) the Clerk be authorised to pay the accounts for March 2022 as listed in Appendix II in the sum of £15677 (A/cs 283-300) this includes payments 283-294 already approved by F&GP members under the new procedures
- (ii) the balanced bank reconciliation sheets for February 2022 were signed by the Mayor and Town Clerk/RFO.

- b) **Underspend of Bartonian of £315 to journal from Reserves into Bartonian 2021/22 as grant award**

**AGREED Cllr J P Vickers Proposed, Cllr A Chapman Seconded**

To remove from reserves £315 to cover the deficit of the Bartonian 2021/22 and journal in as a grant award.  
**Unanimous**

- c) **Potential Food Bank funding if required Recommendations.**

**AGREED Cllr B Troop Proposed, Cllr K Vickers Seconded**

To agree in principal to arrange grant donation if required and to call an extra Finance & General Purposes Committee meeting to facilitate that request.

**Unanimous**

- d) **Recommendations from Finance & General Purposes Committee – proposal to amalgamate underspend from the Christmas Festival and Picnic in the Park of £9596 to be transferred to 2022/23 Financial Year for Queens Platinum Jubilee events and activities.**

**AGREED Cllr B Troop Proposed, Cllr J P Vickers Seconded**

To amalgamate underspend from the Christmas Festival and Picnic In the Park of £9596 to be transferred to the 2022/23 Financial Year for the Queen Platinum Jubilee events and activities.

**Unanimous**

367. **New Code of Conduct – North Lincolnshire Council to consider adoption**

**AGREED Cllr N Jacques proposed, Cllr B Troop Seconded**

To adopt the new Code of Conduct as supplied by North Lincolnshire Council.

**Unanimous**

368. **Barton Upon Humber S106 payments understanding of how the recent development contributions will be distributed – Cllr N Pinchbeck**

Cllr N Pinchbeck introduced the agenda item. The main development Keiger Homes as Section 106 funding of £216,039 attached to the application. He went on to state that a break down of where the funding has been distributed should be provided to the Town Council. Cllr K Vickers suggested that the Town Council write to the Planning Officers of North Lincolnshire Council to ask for further

information on S106 distribution within the town. Cllr P Vickers suggested that the council should submit a business plan to North Lincolnshire Council in order to be considered for S106 contributions. Cllr Todd commented that some funding has been aligned to further cemetery facilities. Cllr P Vickers explained that this will enable the town to benefit from space in the cemetery for many generations. It was suggested that S106 funding should be an item on each Committee agenda for the council to consider having a say in its distribution. Cllr Pinchbeck asked if information on how recent contributions have been calculated can be included in the letter.

**Town Clerk to write to North Lincolnshire Council Planning Officers to enquire about the submission of future Business Plans for consideration to receive S106 contributions and to include information on how recent calculations were made for the Keiger development.**

369. **Further information on progress of Devolution**

Town Clerk explained that no further information will be available until next week so it was agreed to defer the item until next month.

370. **Calendar of Meetings**

**AGREED**

**Proposed Cllr B Troop, Seconded Cllr N Jacques**

To accept the calendar with addition of one of each of the Committee meetings prior to a Town Council meetings at appropriate dates.

**Unanimous**

371. **Community Governance – Cllr B Troop**

There was a general discussion about the evidence of the need to look at further information for a Community Governance Review. Often Committees are left quite short of members and this could affect the ordinary functions of the Town Council.

**AGREED**

**Proposed Cllr B Troop, Seconded Cllr N Pinchbeck**

To write to the Monitoring Officer at North Lincolnshire Council to obtain further information on Community Governance Review.

**5 For 3 Abstain**

372. **Flag Pole Quote**

It was stated that there is no planning permission required to fly a National Flag. Permission from the nursery still to be obtained. Cllr Todd stated that the hole will require capping to be able to accommodate a flag pole. A quotation has been received from one of the Councils regular contractors of £600 to install plus the cost of the pole and flag. Members wished to ensure that checks will be made to obtain the correct Union Flag.

**AGREED**

**Proposed Cllr P Vickers, Seconded Cllr B Troop**

To award the contract to M Nettleton in view of the fact that he is extremely familiar with the area that the flag pole will be fitted at cost of £600 plus the cost of the flag pole and flag.

**Unanimous**

**373. Jubilee event – realignment of underspend from Christmas Festival and Picnic in the Park 2021 and consideration to hire a large screen TV £1950**

Cllr Vickers explained that the idea was to use the Barton Upon Humber Lions Marquee on Thursday 2<sup>nd</sup> June and hire the large screen to broadcast the formal Jubilee events that will be shown on BBC1. In addition to encourage visitors to bring picnics and to arrange for some activities to take place during the afternoon.

**AGREED**

**Proposed Cllr P Vickers, Seconded Cllr A Chapman**

To agree to hire the TV Screen from LEDhouse at a cost of £1950 for the 2<sup>nd</sup> June 2022 to broadcast the formal Jubilee events.

**Unanimous**

**374. Recommendations from Environment Committee to note approval to purchase three tier planters and Up the Pole planters from the Grounds Maintenance Grant budget as well as the purchase of red white and blue with silver leaf plants**

Cllr N Jacques explained the Environment Committee decisions and that they may be some alterations if the Up the Pole planters are not suitable to the lamp posts in the Town Centre.

**378. Live Stream Meetings and ways to achieve better effective results – Cllr N Jacques**

Cllr N Jacques stated that currently the Live Stream was not up to standard for members of the community to be able to listen to the meetings and the sound quality should be improved before attempting any further live stream. Cllr J P Vickers stated that the live stream should be suspended until the technical difficulties are resolved. Cllr B Troop explained that Cloudy IT were on the laptops prior to the meeting attempting to resolve the issue and once tonight's live stream is reviewed to further discuss at the next FC meeting in April.

**379. To consider the method of agreeing the winner of the Town Award – Cllr N Jacques**

Cllr N Jacques explained that he felt uncomfortable with the way the voting takes place and that last years winner did not have the total votes of the council. He went on to state that the council should look at ways to improve the voting system. Cllr K Vickers said that the system works well and should be left as it is. Cllr N Jacques proposed that the council use the 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> preference system whereby if your 1<sup>st</sup> choice fails your 2<sup>nd</sup> choice comes in and went on to state that this will work well if 3 or more nominations are received. Cllr J P Vickers said that the first past the post system should remain. Cllr K Vickers wished to amend Cllr N Jacques proposals for it be to remain as it is. Cllr N Jacques stated that Cllr Vickers could not make this amendment and should just vote against the proposal if he did not agree.

**AGREED**

**Proposed Cllr N Jacques, Seconded Cllr A Chapman**

To use the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> preference system as a way of achieving the winner of the Town Award.

**4 For 3 Abstain 1 Against**

**380. Parking and update on Barton Upon Humber Interchange plans**

Cllr N Jacques stated that it was essential that the longer term plans are carried out in one go and that assurance has not been received yet. Cllr J P Vickers explained that consideration needs to take place not to displace traffic and that there should be more information in a couple of months.

381. **To consider reports from Barton Representatives on North Lincolnshire Council**

(a) **Cllr J P Vickers**

The development of the Markets is underway with the first Food Fest Market and then further Town Centre markets. For referral to the Community Committee for more details and consideration.

Viewing area renovation is ongoing.

Fleetgate is going to be a 20mph road.

The installation of the Green Gym in Baysgarth Park is going well.

The review of the town bins is ongoing and it was well received to have members interest. There will be co-mingled bins installed in some areas taking general waste, recycling and dog waste.

The Boundary review has revealed that the area will remain with three Ward Councillors.

Cllr N Pinchbeck enquired if the Library will have extended hours on a Saturday now that the pandemic restrictions have been lifted. Enquiries will be made at North Lincolnshire Council.

(b) **Cllr K Vickers**

No report.

382. **To consider reports from Members appointed to outside bodies**

(a) **Dilapidated Building Group**

Cllr N Jacques informed members that the Assembly Rooms had been included on the Dilapidated Building list and asked what progress had been made on the repairs and improvements. Cllr K Vickers stated that advice is being sought and funding is being researched with a view to the best way to deliver the project. A meeting with Champ is being organised and Full Council will receive an update at the next meeting

383. **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items**

**AGREED**

**Proposed Cllr N Jacques, Seconded Cllr J P Vickers**  
To enter into closed session.

384. **Personnel matters**

**AGREED**

**Proposed Cllr J P Vickers, Seconded Cllr B Troop**  
To accept the Personnel recommendations outlined in the Pay Review paper. Costs are contained well within the Administration budget 2022/23  
**Unanimous**

Meeting closed at 20.25