

**BARTON – UPON – HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD at the Assembly Rooms Queen Street Barton on**  
**WEDNESDAY 3 NOVEMBER 2021 at 19.00**

Councillor B Troop (Chairman)

Councillors Mrs A Clark, A Chapman, N Jacques, Mrs C Thornton, K Vickers, A Todd, J Evison, J P Vickers, N Pinchbeck and Mrs C Patterson. Also in attendance Ms T Broughton (Town Clerk), Cllr R Waltham, Leader of North Lincolnshire Council, one member of the public via Teams and winners of the Best Kept Garden/Hanging Basket Competition in person.

2<sup>nd</sup> Place Winner Micky B received his award and vouchers.

Certificate of Merit Amy Dubois received her award and vouchers

Cllr Jacques commended the winners on the fantastic enhancement of the area in which they have displays.

### **Public Participation**

Cllr Waltham gave a short verbal presentation based on the following subjects.

Draft Local Plan

Proposed Relief Road

Food Festivals

North Lincolnshire Council Environment Plan

**Draft Local Plan** has been at the evidence collecting stage and technical assessments, viability and sustainability have taken place. The intelligence of the structure of evidence including the type of dwellings has to be put together to be included in the Local Plan. Final part includes a five year land supply. Government has revised down North Lincolnshire's target for housing by around half the original number. Part of the viability and process is looking at the brownfield and opportunities and other elements of housing that has already taken place. The final stage will be deliberated by a Planning Inspector but this has risks attached as there are often suggestions of other land inclusions and also is a transparent process and review of consultation will take place. The Planning Inspector will look at what the residents have contributed. This will help develop a clear marker as to where in the town can be developed. There is still an opportunity for the collation of responses and the consultation runs up until the end of November.

**Proposed Relief Road** Judgements have been made in relation to infrastructure within the Local Plan including roads and schools. Have not linked the relief road to the Local Plan as will be delivered in a separate way This is the principal infrastructure project for North Lincolnshire. This project requires support and the North Lincolnshire is committed to delivery but has to go through a technical process and another round of consultation. The Challenge faced trying to draw a road is that everyone has a view on where it should go. It is hard to try and reconcile those views with the best design and fit and engineering solutions have to be factored in too. There has been fairly extensive public consultation.

**Markets** Looking at how to stimulate a continued interest in the Town Centre for markets. Barton is a challenge to set up a street market as it requires road closures but is possible if planned well ahead. People are conscious of where they buy food from and they want to buy with less packaging. Food Festival Markets will be brought to Barton in the New Year.

**Environment Plan** is included in the Local Plan as an important addition to policies. Work around carbon management is taking place. The area is a carbon hungry area and Barton is one of the early investment with the fewest best buildings. Whole range of other things are being launched such as the new gritters to keep the roads safe as can be. There are challenges with them being heavy goods vehicles. There is a new transport

assessment looking at connecting cycle routes, off road routes and increased bus services and routes. The Interchange is another factor for support for Barton from North Lincolnshire Council.

Cllr Todd – queried 1077 A listed road. What incentive for HGV to use the relief road as opposed to using a statutory A road. Cllr Waltham replied that there are policies to encourage people to commit to right behaviour around the right road to use and the council will try to ensure that smaller roads are not compromised. Good policies around schools for 20mph limits.

Cllr Pinchbeck – The integrated transport and interchange train service. The train fare return for two people to Cleethorpes is £17 and the cost for this trip is huge and the question is does this encourage people not to use the car? The toilet facility were not open at Cleethorpes station with no baby changing facilities which is clearly not up to standard. Cllr Waltham - North Lincolnshire Council have a place seat on the Train Service Committee for the North. Incentives for older people and younger people are in place. Need to keep encouraging people with concessions to use public transport.

Cllr Mrs Clark – There are no toilets at Barton Upon Humber Station. Nearest toilet is at Tesco or the Market Place which people may not know how to get to and are not actually that close to the station. This makes it difficult for travellers to Barton with no public facilities if there is an expectation for people to use public transport. Cllr Waltham commented that often public toilets are closed due to continued vandalism and it is too costly to keep them open. There are toilets on the trains.

Cllr N Jacques – It is disappointing that there are no toilets planned for the Interchange. They are included in the Civic Society Plan. Cllr Waltham. This has been subject to consultation.

Cllr Troop – Long way from the plans for a Relief Road. Will there be plans for Ferriby Road mini roundabout and traffic lights on the A1077 prior to a Relief Road. Cllr Waltham commented traffic solutions must be planned together and he also commented that traffic lights are not good for the environment and the Council would not advocate more traffic lights. A deliverable scheme is what is required. The Relief Road is the number one priority on the agenda.

Mayor thanked Cllr Waltham for attending the meeting.

Mayor presented award and vouchers to Yvonne Curruthers 1<sup>st</sup> place in Best Kept Hanging Basket category.

#### 210. Apologies for Absence

Cllr S Evison (Personal)

**AGREED**      **Cllr B Troop Proposed, Cllr N Pinchbeck Seconded**  
To accept the apologies given above.  
**Unanimous**

#### 211. Declarations of Interest

Cllr A Chapman declared a personal interest in Barton Lions Club  
Cllr A Clark declared a personal interest in the Senior Alliance Group  
Cllr B Troop declared a personal interest in Mayoral expenses  
Cllr P Vickers declared a personal interest in Champ

#### 212. Mayor Notices

No further notices

213. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 6<sup>th</sup> October 2021**

**AGREED Proposed Cllr B Troop, Seconded Cllr P Vickers**

That the previously circulated minutes of the Ordinary Meeting of the Council held on 6<sup>th</sup> October 2021 be received, approved and confirmed as a correct record.

**Unanimous**

It was noted by Cllr P Vickers that matters arising was missing from the Agenda. Mayor explained that with the action list and the minutes and agenda distributed to members two weeks prior to the meeting all matters arising should be identified and included as an agenda item.

214. **To receive, approve and confirm as a correct record the Minutes of the Planning Committee Meeting and Finance & General Purposes Committee Meeting held on the 18<sup>th</sup> October 2021**

**AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques**

That the previously circulated minutes of the Planning Committee Meeting held on the 18<sup>th</sup> October 2021 be received, approved and confirmed as a correct record and signed by the Chairman.

**Unanimous**

**AGREED Proposed Cllr P Vickers, Seconded Cllr C Patterson**

That the previously circulated minutes of the Finance & General Purposes Committee held on 18<sup>th</sup> October 2021 be received, approved and confirmed as a correct record and signed by the Chairman.

**Unanimous**

215. **Correspondence**

1. Copy of Street Works W/E 8<sup>th</sup> October 2021
2. NALC Chief Executive Bulletin 15<sup>th</sup> October 2021
3. Rural Services Network 5<sup>th</sup> October 2021
4. NALC Points of Light 29<sup>th</sup> September 2021
5. Resident written request for additional dog bins near Lidl 28<sup>th</sup> October 2021
6. NALC Chief Executive Bulletin 28<sup>th</sup> October 2021

Request for additional dog bins on the area near Lidl is a key area that requires a bin. To refer to the Environment Committee meeting. Cllr Vickers suggested a co-mingled bin would be useful.

Cllr Jacques – NALC publication Points of Light a collection of case studies looking at work that Town and Parish Councils are undertaking to support their communities. Recommended to have a read to see if there is anything that can be undertaken in Barton Upon Humber. Should be referred to Community Committee for further research.

216. **Finance Matters**

- a) To consider and approve Accounts for payment (Appendix II attached)

**AGREED Cllr J Evison Proposed, Cllr B Troop seconded**

(i) the Clerk be authorised to pay the accounts for September 2021 as listed in Appendix II in the sum of £23258.76 (A/cs 161 to 194) which is a grand total of £23258.76.

1(i) the balanced bank reconciliation sheets for October 2021 were signed by the Mayor and Town Clerk/RFO.

217. **Assembly Rooms Working Group – update and recommendations on Terms of Reference**

Cllr K Vickers stated that at his first meeting attended on Thursday was the first time to be presented with the Terms of Reference document and is concerned about consultation with the public on how they use the building and how they experience its use. Until a decision is made on what type of organisation the Working Group recommends after reviewing number 2 to run the Assembly Rooms it is premature to go out to consultation and therefore would like to reject the proposal and go back to the Working Group to make a decision and report back to the Town Council and not to go out to people to ask who is best to run the Assembly Rooms.

Cllr Troop replied and stated that the group are not consulting on what the general public would like to see in the building. Changed consultation to number 3 to look to consult with community groups and the public on the decision that the Working Group make and not ask the public generally what they want to do but ask them what they think of the decision that the is recommended and approved by the Town Council. The building is a community building and why are members against consulting with the community.

Cllr K Vickers until the Town Council have made a decision on what is the best option for running the building it is difficult to ask people what they want. Proposed to reject the document but undertake the SWOT analysis and the work on who is best to run the Assembly Rooms. Then go out to consultation to ask people what they want.

Cllr Jacques to ask people how they think the Assembly Rooms should be run. If a decision is made before consultation with the public to go with option X and the public prefer option Y then what is the way forward. Other community groups will have some good feedback to take into consideration. To consult after a decision has been made in principal and views should be sought of the organisation that currently runs the building and their views should be taken into account.

Cllr Pinchbeck commented about the meeting last Thursday as believed the revised Terms of Reference was agreed by all members of the Working Group and the document clearly gives the order for the review and the stages that will take place with preferred options going for consultation once approved by the Full Town Council.

Cllr K Vickers until the council know what the members want and a decision is proposed and made then a consultation can take place. A consultation process is too early until a collective decision is made on which way to go. A recommendation will come to Full Council from the Assembly Rooms Working Group.

Cllr J Evison stated there was a degree of confusion about what is going on and how to undertake the process. Would like to see a cost benefit analysis and more work carried out and once that is complete then go out to consultation to present to the public. Agrees with Cllr K Vickers and to go back to the Working Group to carry out a cost analysis and then to make a decision.

Cllr Troop stated that the comments above are included in the Terms of Reference tabled. Number 1 to agree the objectives and the process as a whole. On agreement of the document to undertake the SWOT analysis and a cost benefit analysis of which the results would come to the Full Council as a recommendation. Only if accepted would the group move to consultation. Feels like the opinion is being made that the Working Group can make decisions but the group can only bring its recommendation to Full Council. Not rushing into any consultation.

Cllr J Evison is quite busy and not read the document. Cllr J Evison reiterated that the document does not tonight allow the Working Group to go out to consultation and the group will go back to do the cost analysis in order for the Full Council to have a further say. Cllr K Vickers confirmed that is exactly what he is suggesting and there is need for a Terms of Reference. Cost Analysis will be carried out and brought back to the Full Council when it is known exactly what the benefits are for each option.

Cllr A Chapman asked if Champ had been consulted on the Terms of Reference document. Cllr Troop stated it is part of the cost benefit analysis and the consideration will be carried out of each individual option. Why is the document not required. Cllr K Vickers stated that the group can just continue without it. Cllr Troop explained that the planned dates are on the document for each stage.

Cllr P Vickers wording on the proposed Terms of Reference does not add up, however the wording does not line up with the Working Group aspirations and Champ who have a legal binding lease have not been consulted. They have been working hard and have started on some internal repairs and have increased bookings.

Town Clerk explained the Terms of Reference as a guide for the Assembly Rooms Working Group as a process.

Cllr P Vickers asked if option 2 was even possible and should have further clarification.

Cllr Jacques suggested a step back and review of the principals and a review of the suggested options in number 2. Once a decision in principal is made then the group can look at the practicalities. Until an in principal decision on the best option no further work can be carried out. Proposed to accept the Terms of Reference.

Cllr Troop disappointed that the Working Group put the document forward as a proposal and a member of the group has chosen to reject the proposal involved in last week.

Cllr Evison need to go back to the Working Group. Nervousness around the table as to what the document does and there is already permission to carry out the work and the document is not required. People are nervous about things in the document and the Working Groups needs to work on omitting that nervousness.

Cllr Mrs Thornton document is just documenting good practice method to carry out the work on the approval of the Town Council as this has never been documented previously.

Cllr Troop if a cost analysis is rejected then the Working Group will have to go back and commence stage number 2 again. There is a lease involved and those considerations will have to be thought about. To clearly define the work that the Working Group will carry out. The Working Group last week was accused of not having achieved anything since it had been running. Trying to gain clear guidance of the work to be carried out with a time line. There will be no consultation until there is an agreement from the Town Council. The Approval of Terms of Reference does not mean that the Group can proceed with a consultation at Stage 3. If the Town Council do not approve number 2 then there is no risk of any work that has not been agreed being carried out.

Cllr Chapman not going to Champ is not a good idea and is that what the group are thinking about.

Cllr Vickers the Assembly Rooms Working Group has been going for nine months and this piece of work is one of the first things the group should have carried out. To go down to 2.2 on the Terms of Reference and forget item 3 until the council members have made some decisions on the proposals on 2.2.

Cllr Jacques stated the recommendation to conduct a management review was only made by Full Council on the 1<sup>st</sup> September. Cannot accuse the Assembly Rooms Working Group as only had instruction in September and have produced a timely document which sets out who will be consulted after a SWOT analysis.

Cllr Todd to go as far as stage 3 and do not implement the consultation certainly not before the 2<sup>nd</sup> February 2022.

Cllr Troop clarified that the above is the intention of the Terms of Reference and will not go to stage 3 until stage 2 is approved by Full Council. Cllr K Vickers suggested that the group should have had the work carried out by now and if it goes back to the Working Group it is pushing the work further back. Cllr K Vickers was present when the group was set up and it was clearly stated that the group was set up as the council had earmarked further funds for the works that are required to be carried out on the building. The group was not set up with a management review in mind until it was agreed at the September Full Council meeting.

Cllr K Vickers stated his proposal has been made continue until 2.2 is complete.

Cllr Pinchbeck queried that the proposal was to reject the document as Cllr J Evison had suggested.

Cllr P Vickers stated that whilst this work is being undertaken the Assembly Rooms are going from strength to strength and there is increased use and increased delivery of the building and its use should be taken into consideration.

Cllr Jacques questioned how the Working Group can continue without a Terms of Reference and it is not possible to reject the document but continue with the document to the end of 2.2.

Cllr P Vickers requires more clarity to be brought back to Council.

Cllr Jacques stated that if the proposal goes through the Working Group has no guidance to conduct the Review.

Cllr P Vickers commented that more clarity is required to be brought back to Full Council to tie up loose ends that have been discussed earlier.

Cllr C Thornton suggested to add the after 2.3 before 3 'the Working Group will bring back their findings to Full Council for approval'.

Cllr Todd completely unhappy with the Town Council operating the Assembly Rooms at all. The outcome of the Town Council running the building will be a financial commitment to the community.

**Proposed Cllr Jacques, seconded Cllr Troop**

To accept the Terms of Reference as tabled

**4 in favour – Motion not carried****AGREED****Proposed Cllr K Vickers, Seconded Cllr J Evison**

To reject the Terms of Reference and to continue with the work without a Terms of Reference.

**6 in favour – Motion carried**

There was a discussion about consulting with Champ at stage 2 and the Mayor reiterated to Cllr Mrs Clark that this had been confirmed as a part of Stage 2 if the Terms of Reference had been agreed.

218. **Assembly Rooms Working Group – request for a replacement member on the Assembly Rooms Working Group – Cllr K Vickers**

Cllr K Vickers asked the Clerk to read out the request for additional membership. Cllr S Evison has requested and the Clerk read out her request.

Cllr Troop did state that the Assembly Rooms Working Group is not strictly short of members.

Cllr N Jacques made a statement to put himself forward as an additional members. Spent working life on assisting and repairing and rejuvenating old buildings obtaining grants. As well as helping with the set up of Champ in 1996. Helped them move over to a charitable organisation and the move to Baysgarth House museum.

**AGREED****Proposed Cllr K Vickers, Seconded Cllr J Evison**

To elect Cllr S Evison onto the Assembly Rooms Working Group.

**7 in favour**

**Cllr Jacques 5 in favour – Cllr Todd withdrew his vote to vote for Cllr S Evison**

219. **Proposed Traffic Regulation Order at various locations in Barton Upon Humber**

North Lincolnshire Council are carrying out this work around the areas that require further traffic regulations. The regulation will go past Nursery Close off Pasture Road. Members noted the Proposed Traffic Regulation Order.

220. **North Lincolnshire Council Draft Local Plan**

Members noted the documentation that has been forwarded to them. Cllr Troop stated that people were concerned that there was not enough publicity. Cllr P Vickers confirmed it has been advertised in the press and online and this is the final stage.

221. **Christmas Festival Update**

Mayor thanked the council staff for the work carried out so far and have overcome concerns of whether or not it was possible to run the event.

Cllr Evison is available to volunteer for the event in the afternoon. Lighting implications for stall holders. Council stalls were not available this year and Cllr Evison has concerns there may be problems with the stalls this year.

Town Clerk explained that there are ten confirmed stalls and council help in any way they can with the stalls.

Cllr Evison concerned that there will be too high expectations and there needs to be a way to control the expectations as the event is having to be modified.

Town Clerk requested to list the progress so far of the event.

Stage with a full community programme to include Castledyke Primary School

Street entertainers to cover all closed roads include Stilt Walkers, Christmas musical singers and professional Christmas entertainers with Beverley Garland Entertainers.

Approval and all permissions are confirmed.

Are talking to all properties affected by the noise.

Christmas Schools competition is running.

Town Clerk commented that solar lights can be purchased for the stall holders. Have tried to create lots of different acts and performances and keep the streets alive.

Cllr Todd enquired if ESAG had confirmed the event and this has been confirmed. Cllr Todd also requested whether a professional act is being sought. Tree delivery is Friday 19<sup>th</sup> November. Christmas lights are being installed and tested.

Cllr P Vickers suggested the window competition should be pursued as the children really enjoy this.

Cllr Troop explained that tribute acts came in too costly and therefore mitigated this with professional street entertainers. Civic dignitaries will not be included in case the event is cancelled and there would be the need to escort them around the event.

Cllr Mrs Clark – programme of councillors in the Control Room to stay and help. Town Clerk will organise this with the volunteer members in the office.

To provide all volunteers with vouchers to purchase food from Barton Lions in place of the provision of a buffet.

222. **Remembrance Parade update**

Town Clerk explained that all arrangements are now in place and all groups have been contracted and there is space in St Marys Church for the service. List of volunteers in place. It is not certain if the Army Cadets are attending.

223. **We welcome and endorse North Lincolnshire Council’s document “A Green Future – Our Plan for Positive Change 2021” and its stated aim of achieving Net Zero by 2030. We agree to work with North Lincolnshire Council towards realising the aims of the document and ask the Environment Committee to coordinate the Town Council’s response – Cllr N Jacques**

Cllr Jacques good to hear Cllr Waltham making reference to the document. Welcome initiative with an ambitious target but good to aim high. It was good to look towards achieving single use plastic and for the council to look towards using less plastic. It would be beneficial if the Town Council can discuss what elements it can take on. To refer to the Environment Committee for further discussion and members agreed to support.

224. **Meeting technology and equipment – discussion on improvements**

Town Clerk has explained how improvements are ongoing. Microphones are required on the tables near members to enhance and improve the sound. Town Clerk needs to work out how to get the camera to full screen.

Cllr Todd explained that consultation with the sound engineer for Christmas Festival would be a good idea.

Cllr Evison explained the benefits of the technology and the reach to a wider audience which is far greater since using electronic technology.

225. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

- (a) **Cllr K Vickers**

No Report.

- (b) **Cllr P Vickers**

Public Toilets will re-open this week.

Cllr Troop asked how the disabled toilet facility can be access as has been double locked. A radar key facility should be installed. Good to see the signage improved. Cllr Troop would like to propose to consider using underspend of the grant on the Ferriby Road Roundabout to be re-planted and locating a planter in the middle until the Tourism Plans are in place. Town Clerk to obtain information for the Environment Committee

Cllr P Vickers – Ferriby Road roundabout has been reported and looking at the wider scheme though the tourism to improve it.

- (c) **Cllr J Evison**

No Report.

226. **To consider reports from Members appointed to outside bodies**

In principal the Bartonian is signed off and approved with the added further amendments to be sent tomorrow.

(a) **Voluntary Action North Lincolnshire**

Councillor Todd will be attending the next meeting where there is a proposal to merge with the East Riding Voluntary Action Group and will report back to the next meeting.

(b) **Community Speed watch**

Cllr Mrs Patterson has reviewed more places to conduct the speed watch and there are three more to be included with an additional 4 more volunteers. Further training is next week,

(c) **Barton Lions**

The October Festival was a huge success held at the Assembly Rooms. Bonfire event is at the end of the week in Baysgarth Park. Will be at the Remembrance Parade and the Christmas Festival.

Meeting closed at 20.45

..... Chairman      3<sup>rd</sup> November 2021