

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD at the Assembly Rooms Queen Street Barton on
WEDNESDAY 7 July 2021 at 18.00

Councillor B Troop (Chairman)

Councillors J P Vickers, Mrs A Clark, A Chapman, N Jacques, N Pinchbeck, Mrs C Thornton, K Vickers, Cllr J Evison, Cllr C Patterson. Also In attendance Ms T Broughton (Town Clerk) and three members of the public via Teams.

Public Participation

None

71. **Apologies for Absence**

Cllr S Evison (Personal)

AGREED Cllr A Clark Proposed, Cllr A Todd Seconded
 To accept the apologies given above.
Unanimous

72. **Declaration of Acceptance to Office to be signed**

Cllr C Patterson has signed the Acceptance of Office prior to the meeting and countersigned by the Town Clerk.

73. **Declarations of Interest**

Cllr N Pinchbeck declared a personal interest in the Neighbourhood Plan,
 Cllr N Jacques declared a personal interest in Neighbourhood Plan, Barton Tourism Partnership, Civic Society and a pecuniary interest in Barton Arts.
 Cllr A Chapman declared a personal interest in Barton Lions Club
 Cllr J Evison declared a personal interest in the Neighbourhood Plan
 Cllr A Clark declared a personal interest in the Senior Alliance Group
 Cllr J P Vickers declared a personal interest in Barton Tourism Partnership and Neighbourhood Plan.
 Cllr B Troop declared a personal interest in Barton Tourism Partnership

74. **Mayors Notices**

Have had a busy month. Thanks to the Town Council staff for the speed in which they distributed the hanging baskets. This was done primarily through the Town Council Facebook page and all the baskets are up and looking lovely in the town.

One member stated that 16 businesses had contacted him to say they had not been offered a basket. Mayor reiterated that the baskets offer was posted on the council social media on more than one occasion.

Mayor attended the Veterans Breakfast Club at its new venue and they are offering a great service of support particularly for people in need of support for mental wellbeing.

75. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 2nd June 2021**

AGREED Proposed Cllr B Troop, Seconded Cllr N Pinchbeck

That the previously circulated minutes of the Ordinary Meeting of the Council held on 2 June 2021 be received, approved and confirmed as a correct record and signed by the Chairman.

Unanimous

76. **Correspondence**

1. East Riding Local Plan update. Consultation 28 May – 6 August 2021.
2. NALC – Chief Executives Bulletins, newsletters, and information relating events.
3. Humber and Rural Wolds Association – June newsletter.
4. Age UK – request for assistance.
5. Barton to Cleethorpes Community Rail Partnership– minutes from 1December 2020 meeting.
6. North Lincolnshire Council Network Management – street works week ending 11.06.21.
7. Letter from resident to all councillors.
8. PCC – letter to Town and Parish Councils.
9. Barton Churches Together – Update.
10. EMR – Service update letter.
11. Local Councils Update.
12. Six entries for the Best Garden and Hanging Basket Competitions – one for large garden, one for cottage/terrace garden, one for business hanging basket and 5 for residential hanging baskets.

Correspondence after the Agenda was sent out.

13. Barton Bike Night Committee – cancellation of the 2021 Bike Night.
14. North Lincolnshire Council – St Mary’s Lane proposed restrictions, Falkland Way information form section 106 Officer.
15. Letter from resident.
16. Email Liz Bennett – town notice board.

One member highlighted the number of relevant NALC courses and the procedure for members gaining access to the courses. Town Clerk to receive requests and budget permitting councillors are extremely welcome to attend courses relevant to council business.

Council members are encouraged to complete the Police survey sent out by the PCC Humberside police included in correspondence.

One member discussed the response from the S106 Officer in relation to the S106 questions put to the council In March 2021. There are still further questions relating to individual S106 funding and where it has been spent in the town. Housing Sub-Group of the NP will be looking into this in more depth. It was suggested for the council to keep monitoring the S016 allocation. North Lincolnshire Council officers were thanked for being transparent and it was good to see where all the funding is being spent.

Letter received from resident regarding Barton services to be acknowledged and the councillors to consider and agree where this can be discussed further.

It was also suggested to take the request for a new notice board updated by volunteers at Threadgold Funeral Director further with volunteers updating the noticeboards.

77. **Finance Matters**

- a) To consider and approve Accounts for payment (Appendix II attached)

AGREED Cllr Mrs A Clark Proposed, Cllr B Troop seconded
 (i) the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £27091.22 (A/cs 43 to 68) which is a grand total of £27901.22
 j) the balanced bank reconciliation sheets for June 2021 were signed by the Mayor and Town Clerk/RFO.

- b) **Grant Applications**
 Barton Tourism Partnership
 Barton Arts

One member stated that it would be more appropriate for the Finance & General Purposes Committee to review all grant applications received including budgeted applications. Committee.

One member stated that funding was distributed last year to one of the pending applications and the funding was not returned even though the grant was not spent due to the cancellation of events during the pandemic.

78. **To approve as a correct record minutes of the following meeting of the Council**

(a) **Minutes of the Planning Committee meeting held on 14th June 2021**

Planning Committee Chairman suggested to members that an Extraordinary Council meeting dedicated to the proposed Relief Road following relaxation of pandemic restrictions would be beneficial as there were a few members of the public in attendance at the Planning Meeting held on the 14th June who wished to submit comments and feedback. Ward Members did confirm that it may be premature to ask North Lincolnshire Council Officers to attend a public meeting prior to firm proposals being put in place. They explained that the current consultation is to receive comments and feedback on the concept of the Relief Road and that no firm route is planned. It was suggested that it is too early to have a meeting and to await for evaluation from consultants. It was reiterated that it was premature to ask NLC to come to a meeting to answer questions when details were not finalised. It was stated that the meeting would be to look at the concept of the relief road as outlined in the consultation that North Lincolnshire Council are delivering.

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques
 That the previously circulated minutes of the Planning Committee Meeting of the Council held on 14th June 2021 be received, approved and confirmed as a correct record and signed by the Chairman of Planning Committee.
Unanimous

b) **Minutes of the Planning Committee meeting held on 5th July 2021**

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr C Thornton
That the previously circulated minutes of the Planning Committee Meeting of the Council held on 5th July 2021 be received, approved and confirmed as a correct record and signed by the Chairman of Planning Committee.
Unanimous

c) Community Committee Meeting held on the 14th June 2021

AGREED Proposed Cllr B Troop, Seconded Cllr A Chapman
That the previously circulated minutes of the Community Committee Meeting of the Council held on 14th June 2021 be received, approved and confirmed as a correct record and signed by the Chairman of Planning Committee.
Unanimous

79. Membership of Committees for new Councillors – election to committees

AGREED Proposed Cllr P Vickers, Seconded Cllr B Troop
Cllr S Evison – Finance & General Purposes and Environment Committee.
Unanimous

AGREED Proposed Cllr K Vickers, Seconded Cllr J Evison
Cllr C Patterson – Planning and Finance & General Purposes Committee.
Unanimous

80. Barton Town Council Committee Review – proposal for Chairman of each Committee and Town Clerk to review future committee requirements with full input from all council members and recommendations back to Full Council in October 2021

Current structure is based on the previous council structure and with new member numbers and staff a review would be of benefit. For delegation to F&GP on the 26th July and open up to full council for feedback and ideas.

AGREED Proposed Cllr J P Vickers, Seconded Cllr J Evison
To refer to Finance & General Purposes Committee to run the review with invitation to all members for comment, feedback and ideas to include structure, terms of office with the four year term and structure of committees and working groups/task and finish groups.
Recommendations to be brought to October 2021 Full Council.
Unanimous

81. To approve Terms of Reference for the Planning Committee and Community Committee

AGREED Proposed Cllr N Pinchbeck, Seconded Cllr N Jacques
Approved the Terms of Reference for the Planning Committee.
Unanimous

AGREED Proposed Cllr B Troop, Seconded Cllr A Chapman
 Approved the Terms of Reference for the Community Committee.
Unanimous

82. **Grass cutting – proposals for a working group consisting of two Councillors and the Town Clerk and continued communication with the contractor**

Mayor explained that he and Cllr Pinchbeck are working with the Town Clerk to communicate promptly with the residents and the contractor regarding any issues or amendments that are required. It was suggested that this should be fed back through the Finance & General Purposes Committee. There was a discussion around the procedures of managing a large contract within a local council and all correspondence should be fed through the Town Clerk. One member questioned whether increased working groups are necessary. He went on to state that all reports should go to the Town Clerk and then to Finance & General Purposes if there are any decisions to be made. It was stated that it is not correct to formalise a Working Group.

AGREED Proposed Cllr Todd, seconded Cllr K Vickers
 All contractual communication to be fed through the Town Clerk and an informal working group of Cllr Troop and Cllr Pinchbeck to meet with contractors when required with the Town Clerk responsible for the management of the contract and to report back to Finance & General Purposes committee as necessary.
Unanimous

83. **Update from Assembly Rooms Working Group**

Awaiting electrical work and quotations for essential building work but this is being chased up. Cllr Todd is assisting the group with pulling together reports and specifications relevant to the work that is required for the building work but these have not been reviewed by the Assembly Rooms Working Group.

84. **To discuss the consultation on Ward Boundaries for local councils North Lincolnshire**

Cllr Evison explained that the review is on boundaries and this is focused on constituent areas. It is important for the council to make comment. There is no change to the Barton boundary. One member stated that consistently the population figures are wrong and the projected figures are not realistic,

85. **To consider delegation of the purchase of new hanging basket equipment and the project as a whole to Environment Committee with the final recommendations to be brought back to Full Council in time for the 2022 planting season**

One member queried why the council were not taking this funding from reserves and why is it being suggested to be a project at Environment Committee.

AGREED Proposed Cllr Evison, seconded Cllr A Clark
 For consideration of the purchase of new hanging basket equipment and the project as a whole to Environment Committee with the final recommendations to be brought back to Full Council in time for the 2022 planting season.
Unanimous

86. **Evening bus service and timetable – review of reduction in service and reasons why**

In the building up to Hull City of Culture bus companies ran services later in order for visitors to enjoy events in Hull in the evening and travel home on the bus. Timetables have now been reduced partly due to the pandemic and it was suggested that it would be beneficial for the town for a request to be made for original later evening services to be reinstated particularly on Friday and Saturday evenings.

AGREED Proposed Cllr Jacques, seconded Cllr J Evison

To write to the bus companies and request for reinstatement of the late evening bus services from Hull to Barton particularly on Friday and Saturday evenings.

Unanimous

87. **To include an article in the September edition of the Bartonian asking residents to nominate areas where, wildflower verges could be developed and where wildflower verges would not be suitable for consideration in next year's 2022 planting schemes. This will give time for full consultation with the relevant NLC departments and other residents of the nominated areas in time for sowing by next Spring**

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Unanimous

88. **Update on correspondence with Heron regarding ongoing parking issues addressed to the Town Council on the 3rd March 2021**

Town Clerk has spoken to head of Estates Heron who has stated that vehicles cannot be parked in the car park between the hours of 08.30-16.30 twice as this will incur a fine due to the use of Vehicle Recognition cameras. Town Clerk has pointed out that the signs are not clear and should state No Return between those hours. Town Clerk has been assured that if council receive complaints that are not being dealt with satisfactorily then these can be passed direct by her to the Estates Manager.

89. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

(a) **Cllr K Vickers**

New yellow lines on St Mary's Lane are the narrower kind allowed in conservation areas but the type of yellow is still quite bright. Primrose Yellow is the conservation yellow permitted. New machinery is being trialled for pot hole repairs.

(b) Cllr J P Vickers

ASB issues are reported to NLC via the Park Keeper and better communication is being developed.

Working with residents on St Mary's Lane and parking issues. Put forward a proposal for presence in the area and a double yellow scheme. Consultation is to the end of July and it is encouraged to submit comments.

Performance in the Park on Sunday.

Comments for the Bartonian have been fed back to the Editorial committee.

Waterside Play Park - meeting is arranged to review the play equipment and decide on new equipment. There will be good news to come in the near future.

Question was asked when NLC will sort out the underpass and tree planting on Westfield Road, Western Avenue. It was suggested that if this work is not done there could be flooding. Proposals should be available from September onwards to avoid the nesting season. Fencing also needs repairing.

Normanby Hall is still not open to all residents. When track and trace restrictions are lifted pay on the gate should be available. Hoping this will be after July 19th.

(c) Cllr J Evison

Boundary review is in consultation.

PCC notes – anti social behaviour in the Memorial Garden is on the rise. There have been evidence of drug use issues. It is important that any incidents are reported via the 101 service and not just on social media as 101 is not being reported. For the police to respond 101 should be used for reporting crime. For this to be promoted via the Town Council social media and website. Also an article in the Bartonian.

One member asked how the upgrade of the Interchange was going on.

90. To consider reports from Members appointed to outside bodies**(a) Barton Lions**

Group is meeting up and keeping an eye on restrictions to see what events

(b) Bike Night

It is with regret the committee have had to cancel as the event would not be without risk due to high infections as the event is for all to attend and risk to volunteers is too high.

(c) Civic Society

Progress is slow on the Dilapidated Buildings group but costings have been sought for repairs for 51 Fleetgate.

91. **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:**

92. **Personnel changes to staffing structure**

AGREED Proposed Cllr P Vickers, seconded Cllr A Chapman
Deputy Clerk role to become a job share as outlined in the confidential
report wef from 5th July 2021
Unanimous

..... Chairman 7 July 2021