**-124-**

**BARTON - UPON - HUMBER TOWN COUNCIL**

**MINUTES of an ORDINARY MEETING HELD via a TEAMS VIRTUAL MEETING on WEDNESDAY 7 APRIL 2021 at 19.00**

Councillor B Troop (Chairman)

Councillors Mrs A Clark, A Chapman, N Jacques, N Pinchbeck, J Sanderson, Mrs C Thornton, J P Vickers, A Todd, and K Vickers. Also in attendance Ms T Broughton (Town Clerk) and Mrs C Bramley (Deputy Clerk) and one members of the public.

**Public Participation**

None

307. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

308. **Apologies for Absence**

Cllr J Evison (Personal)

309. **Declarations of Interest**

Cllr N Jacques declared a personal interest in Barton Civic Societyand Barton Tourism Partnership.

Cllr A Chapman declared a personal interest in Barton Lions Club.

Cllr J P Vickers declared a personal interest in Barton Tourism Partnership, Barton Town Award as one of the nominations is Cllr Vickers wife and Champ.

Cllr K Vickers declared a personal interest in Barton Town Award as one of the nominations is his daughter-in-law.

Cllr B Troop declared a personal interest in Barton Tourism Partnership.

310. **Mayor’s Notices**

Mayor acknowledged the sad passing of ex-councillors Christine Read, David Dukes and Kath Davis. It was agreed to pass on the council sympathies to the families.

Closure of the pedestrian path on the Humber Bridge is causing concern as no access across the bridge for cyclists and pedestrians is currently permitted due to recent tragic suicides. Samaritans have advised that better solutions should be sought as permanent closure will not reduce the suicide rate, these incidents are tragic for Humber Bridge Staff. It was suggested to place posters on the surrounding roads, however signs are placed on the Humber Bridge.

311. **Minutes To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 3rd March 2021**

**AGREED Proposed Cllr B Troop, Seconded Cllr C Thornton**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 3 March 2021 be received, approved and confirmed as a correct record and signed by the Chairman.

**-125-**

312. **Matters of Report Arising from the above mentioned meeting of the Council**

Speed watch can have six volunteers trained to use the speed gun. Volunteers have been sought and needs to be a Town Council led scheme. Pasture Road, Whitecross Street and Burgate can be included. Information to be passed onto the Town Clerk to be completed and then when the time is right the volunteers can commence with the scheme.

Min 283 – bar cooler and removal date. 12th April it is due to be removed.

Min 291 – Community Orchard planting has been completed earlier in March and the six trees are doing well. Butts Road wildflower verge is progressing and has received help from North Lincolnshire Council with a view to complete the planting by the end of April.

Town Clerk explained the reply received from North Lincolnshire Council regarding the Heron/Boyes Car park issues. Due to the land being private land it is advised that the Town Council contact the owners directly and sign post any complaints received to contact the Citizens Advice Bureau. **It was agreed that the Town Clerk write to the individual companies to set up a meeting with representatives of the council and to promote the Citizens Advice Bureau contact on the website and social media.**

Min 287 – budget announcement and £20 million finding for Towns Funds. The question was raised as to whether there was knowledge of any of the fund reaching Barton Upon Humber Town. It was stated that this was for Scunthorpe and some may be used in Barton and this has to be applied for. There is also £7 million for High Street regeneration.

313. **To approve as a correct record minutes of the following meeting of the Council**

(a) **Minutes of the Planning Committee meeting held on 8 March 2021 and 22 March 2021**

**Resolved** that the circulated minutes of the Planning Committee Meeting held on 3rd March 2021 and 22nd March 2021 be approved as a correct record.

(b) **Minutes of the Community Committee Meeting held on 29th March 2021**

**Resolved** that the circulated minutes of the Community Committee Meeting held on 29th March 2021 be approved as a correct record

314. **Matters of Report Arising**

None

315. **Correspondence**

1. North Lincolnshire Council Business updates.
2. HMRC Budget 2021.
3. NALC Chief Executives bulletins, a cyber security guide, information on the power of a local council and community business partnership, details of the online events calendar, information on how to get young people involved in local councils and planning and power.
4. Safer Neighbourhoods NLC – Environmental Health Webinar details.
5. North Lincolnshire Community Network Newsletter
6. Christmas Plus offering the installation and supply of heavy duty bunting to celebrate the easing of lockdown and shops re-opening.
7. Letter from Barton resident regarding Queen Street and Queens Avenue.

-126-

1. Goole Town Council to inform Barton Town Council of the passing of Mayor, Councillor Josie Head.
2. Barton Schools Forum – resignation from Sally Hickling
3. Royal British Legion – preparation for VE day and a survey to gain understanding around support for the RBL.
4. Barton United JFC – information on letters and pictures from children in the football club for residents in the Barton care homes to aid their wellbeing and morale.
5. North Lincolnshire Council – tourism and visitor economy policy updates and COVID business updates
6. CPRE Newsletter.
7. Keep Britain Tidy – The Great British Spring Clean.
8. NLC Fostering Team – Fostering Information.
9. Office for the Police and Crime Commissioner newsletter.
10. North Lincolnshire Council – road closure update.

It was stated that there is confusion between Queen Street and Queens Avenue and it was pointed out that Queen Street is singular and Queens Avenue is plural.

Fostering information and PCC information regarding dog thefts and it was suggested the Editorial Board for the Bartonian should consider including in the next edition.

Barton School Forum – the lead volunteer is resigning and it was suggested that the school forum is effective in gaining interest in the council from young people. It was suggested that the council consider continuing to run the School Forum, Cllr P Vickers, Cllr Jacques, Cllr Troop and the Town Clerk to move this forward.

316. **Correspondence Received Since Issue of the Agenda**

None.

317. **Accounts for Payment**

**Resolved**

*(i)* the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £11267.01 (A/cs 216 to 235) which is a grand total of £11267.01

*(ii)* petty cash expenses for March 2021 is £7.74

*iii)* the balanced bank reconciliation sheets for March 2021 were signed by the Mayor and Town Clerk/RFO.

318. **To consider reports from Barton Representatives serving on North Lincolnshire Council**

1. **Cllr J P Vickers**

Councillor Evison is absent as has been selected to be the Conservative candidate for the up and coming Police and Crime Commission elections.

Public toilets will be opened on Sundays and Bank Holidays as the SLA has been signed. Waters Edge toilets are now open.

Consultation for Baysgarth School is now open.

**-127-**

Relief Road is still ongoing and there is correspondence regarding a TRO request that has been submitted near Barton Junior football club as there has been an issue with parking in the past.

Park fitness circuits will be launched later in April and then in Central Park. Have fitted signs for the Chad Varah to only have dogs on leads. Reminder will be on the railings.

It was asked about Fleetgate and weight restrictions. This is still being monitored.

Top of Fleetgate has white lines in place however the condition of the road is not very good. Two pot holes have been filled in but the road surface is disintegrating. This will be reported.

The wall around the coast guard area in the viewing area is dilapidated and is coming away as well as tiles are looking in need of repair.

1. **Cllr K Vickers**

The park is looking really good and the paths are well used. Credit to the Park Keeper.

319. **To consider reports from Members appointed to outside bodies**

1. **The Health Care Forum**

Vaccinations have been administered to 94% of all over 50s. Highest figure in the local primary care networks. Part way through second doses. Now offering first doses to 48 yr and 49 yr olds. West Town Surgery have vaccinated 53.5% with the first vaccine and 25.3 % have had the second dose. The surgeries and volunteers were thanked.

1. **Barton Tourism Partnership**

The group are reviewing the finger posts to be updated. Prices and designs are being sought. It was suggested to add the Assembly Rooms and 51 Fleetgate. The group is £2500 short to fund the finger posts. There may be rationalisation or requests for additional funding made in the future. To email Bill Cox to thank him for walking the PROW checking on signs and improvements required.

320. **To consider options for refurbishment and purchase of Civic regalia for Mayor and Deputy Mayor**

Quotations and designs were shared with members prior to the meeting. One member suggested refurbishing the existing ones by replacing the plaits. Deputy Mayor stated that the ribbon pendant will suffice at this stage. Mayor stated that the space is tight on the Mayoral chain and the Deputy Mayor chain can remain.

It was questioned as to whether this is the right time to refurbish the civic regalia and it was felt that times are hard for the community and council tax funding should be spent elsewhere. It was suggested that a double chain can be considered.

It was also stated that funding should be remain in reserve to help the community. It was suggested more research and exploration of alternative options be brought back to the Council.

**-128-**

321. **Quotations for multi-user licence and sales ledger as additional services attached to the OMEGA software to enable more than one member of staff access to the council accounting software**

Mayor explained that the quotation is more expensive than expected due to environmental sharing of the software. There is a danger that work will be halted if a member of staff is off work due to login and security. Town Clerk explained the situation and the risks of remaining with single use. Town Clerk requested further time to explore options for accounts software.

322. **Quotations for payroll software to enable more than one member of staff to run the payroll**

This is the same as above and will be brought back to council with further options after more research has been carried out.

323. **Update on grass cutting around the town and additional areas**

Town Clerk is meeting the contractor this week to discuss the areas that have been highlighted as missed and to look at furnish them with a better map. There is a mixture of areas missed and the map not covering all areas.

In general the work is going well and no complaints have been received.

It was stated that at Beretun Green the house front areas have not been cut and it is a difficult area as the Housing Association cuts are sparser than the Town Council. The green is getting a cut and the remaining area is not cut and residents are cutting themselves. It was stated that the previous contractor cut the whole area and the council should seek cost of cutting the whole area. Town Clerk reiterated to the council the potential effects of cutting areas that are not the responsibility of the Town Council but another organisation.

It was stated that Beretun Green is a one off and there should be funding available to encompass cutting the whole area. It was suggested to contact the contractor for costs. It was suggested to re-charge to the Housing Association. It was suggested to also obtain a quote for grass collecting. Town Clerk to correspond with the Housing Association.

324. **Recommendations from Community Committee dated 29th March 2021 –** to consider revised date of 29th August 2021 for Picnic in the Park dependant on park availability

Committee agreed to move forward with events carefully commencing with Picnic in the Park and it was recommend to move to the 29th August 2021. Town Clerk has attended a COVID-19 event secure course. Town Clerk requested to spend time with members of Community and council event volunteers with regards to production of the Risk Assessments and Event Management. It was stated that the committee wished to become more involved with community engagement. A business directory will be created on the Town Council website.

**AGREED Cllr B Troop proposed, Cllr P Vickers seconded**

To move Picnic in the Park to 29th August 2021.

**Unanimous**

**-129-**

325 **War Memorial planning Application for town entry points using the There But Not There Tommy memorial**

This request has been to Full Council more than six months ago. Staff can deal with the planning applications and it is half the cost if the Town Council submit.

**AGREED** **Cllr B Troop proposed and Cllr P Vickers seconded**

To submit planning application for the three There But Not There Tommy War Memorials on behalf of the community at no cost to the council as is being funded.

**Unanimous**

326 **Discussion on Flag Flying on Town Council owned property**

Cllr Sanderson explained the concept of National Pride and flag flying of the Union Jack on public buildings. It was also suggested that the council consider union jack bunting to increase the well being in the town and to boost the businesses. It was agree to refer to Community Committee to consider.

327. **Town Award nominations and winners to be announced.**

Cllr J P Vickers                                                               Tracy Vickers

Cllr K Vickers                                                                      Tracy Vickers

Cllr A Todd                                                                          Tracy Vickers

Cllr J Sanderson                                                                Liz Bennett

Cllr N Jacques                                                                    Liz Bennett

Cllr N Pinchbeck                                                               Andy Douce

Cllr B Troop                                                                         Andy Douce

Cllr A Chapman                                                                 Colin Andrew

Cllr A Clark                                                                         M Siddell

Cllr C Thornton                                                                  M Siddell

Cllr J Evison                                                                        No vote received

Tracy Vickers received three votes and is the winner of the Town Award and it was requested all the recipients of nominations be written to and to recognise the many small acts of kindness that has been carried out in the town throughout the last year.

There were no nominations for the young person award and it was agreed to continue as the schools were closed in the run up to the award this year which will have had an effect.

328 **Face to Face Meetings and 2021/22 Meeting schedule – discussion to prepare for new Civic Year**

It was queried why only one main meeting in January and no Full Council meeting for May 2022. Town Clerk has reduced the meetings in January from two to one and the Annual Town Council meeting in May can encompass the change of the Civic year and standing items as well as ordinary agenda items.

Mayor proposed that the council rooms are used for the initial meetings going back to Face to Face Meetings. There are community groups in place on Wednesdays. It was suggested that the Council should consider a Thursday and not move Community Groups from their scheduled dates.

**-130-**

It was agreed to look at communicating with Champ on moving the date or a compromise with the community Group and if this is not acceptable then the Assembly Rooms Working Group to correspond with Champ.

It was proposed to ask Champ to explore compromise with the community group booked into a Wednesday evening. If this does not work out to consider meeting on a Thursday evening.

The Chairman, Councillor B Troop closed the meeting at 20.19

……………………………………….. Chairman 7 April 2021