

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of a COMMUNITY COMMITTEE MEETING held via ZOOM
On MONDAY 21 SEPTEMBER 2020 - COMMENCING at 6.00 p.m.

Present: Councillor B Troop (Chairman)

Councillors A Chapman, A Todd & P Vickers

Also Present: Councillor K. Vickers, Ms S Richards (Town Clerk) & Mrs C Clark (Deputy Town Clerk)

Councillor K Vickers gave advice as chairman of the Personnel Committee regarding review of The Bartonian, as town council employees have the magazine production in their contracts of employment. He felt using Barton Tourism Partnership just for a winter edition would assist while new employees are learning their roles but by April 2021 edition an affirmative must be reached.

Councillor K Vickers left the meeting

95. **Apologies for Absence**

Councillor J Evison (personal commitment)

96. **Declarations of Interest**

Barton Lions Club – Councillor A Chapman (personal interest)

Barton Tourism Partnership – Councillor P Vickers (personal interest)

Barton Tourism Partnership – Councillor B Troop (personal interest)

97. **Minutes of Meeting held on the 15 June 2020**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 1 July 2020.

98. **Matters Arising**

None

99. **Christmas Lights ring-fencing Festival Budget** (Min Ref:- 76(i)(ii)(iii)/31 – BTC 02/09/20)

Following the town council's decision to cancel the Christmas Festival this year due to the Covid-19 pandemic it was agreed to discuss ring-fencing some of the Christmas Festival budget to extend and improve the lights in 2021. Members were advised the lights contractor had undertaken the Christmas tree brackets testing work in August while installing brackets for additional Christmas lights agreed earlier in the year. All tree brackets had passed the stress test and the contractor has forwarded the Anchor Point Test Report for this work. The sample Christmas tree and lantern feature installed on George Street by the contractor in August wasn't liked, all had previously agreed too expensive. The contractor was advised and will look to supply different Christmas trees for 2021 earlier in the year. They were also advised we plan to improve the lights further for 2021. Ideas will be provided around February/March 2021 of new products and designs for consideration. It was agreed to ring-fence this year's Christmas Festival budget of £17,700 as an earmarked reserve at the Community Committee budget meeting on 21 December 2020 for Christmas 2021.

With regard to switching on the Christmas lights on 28 November 2020, the application for permission has been submitted to North Lincolnshire Council Highways and Lighting Team. The Christmas tree ordered and arrangements in place for it being installed on Monday 23 November 2020 along with Winterton town council's tree, as in previous years. Lights will be installed around the town and on the Christmas tree on 24 & 25 November 2020. All should be in place for switching on the lights on 28 November 2020. The process for undertaking the switch on this year was discussed and agreed to be switched on by Councillors B Troop, A Chapman, P Vickers and A Todd via the power box remote controls over the weekend of 27-29 November 2020 with photographs and videos placed on the town council facebook and website afterwards.

Minutes of Community Committee Meeting held on 21 September 2020, continued

Resolved that:-

- (i) The Christmas Festival budget 2020/2021 of £17,700 is to be ring-fenced and placed in earmarked reserves at the Community Committee budget meeting on 21 December 2020 for the precept 2021/2022 and used for Christmas 2021;
- (ii) Councillors B Troop, A Chapman, P Vickers and A Todd to switch on Christmas lights over the weekend of 27-29 November 2020 with photographs and videos on the town council facebook and website afterwards.

100. **Bartonian Review** (Min Ref:- 43(4)(ii)/17 – BTC 01/07/20)

All members had been forwarded a copy of the current Bartonian protocol agreed at 10 December 2019 Community Meeting (Min Ref:-205/92). Along with a report explaining how the magazine is put together with costs up to April 2020, plus the same for the Special Edition in June 2020 produced by The Ropewalk. An email from Barton Tourism Partnership, who would like to produce a Winter Special, was also forwarded. Members discussed all this information, with Councillors preferring the magazine produced by the town council to keep control of content etc. Councillors P Vickers and B Troop had both attended the Barton Tourism Partnership meeting where the production of a Winter Special to promote shop local was discussed. Both concurred the Tourism Partnership were only looking to do this as a one off while funding was available. They also confirmed it would be produced at no cost to the town council, invoicing would be undertaken by the Tourism Partnership but they would like to 'borrow' the magazine title, The Bartonian. A proof would be available for the 4 November 2020 council meeting for town council approval before going to print. It was noted as the council office would still need to contact regular advertisers and community groups about a November issue of The Bartonian whether they put it together or not, they could advise them to contact the Tourism Partnership if interested in the Winter Special. It was agreed Barton Tourism Partnership produce a Winter Special edition of The Bartonian, with the council office resuming production from April 2021.

Councillor P Vickers left the meeting.

Members discussed the Bartonian protocol which was due its annual review and agreed the magazine continue in its current format from April 2021 and advertising cost to remain the same.

Resolved that:-

- (i) Barton Tourism Partnership produces a Winter Special edition of The Bartonian at no cost to the town council with invoicing undertaken by them with the council office resuming production from April 2021;
- (ii) The council office to contact regular advertisers and community groups to advise they contact Barton Tourism Partnership if they wanted to take part in the Winter Special and the council office would resume production from April 2021 as normal;
- (iii) A proof of the Winter Special to be reviewed by councillors at 4 November 2020 council meeting for approval before going to print;
- (iv) The Bartonian protocol to remain the same, produced in house by the council office with advertising costs remaining the same.

The Chairman, Councillor B Troop closed the meeting at 6.56 p.m.

..... Chairman

7 October 2020