

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of a COMMUNITY COMMITTEE MEETING held in the
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER on
MONDAY 2 MARCH 2020 - COMMENCING at 7.00 p.m.

Present: Councillor B Troop (Chairman)

Councillors A Chapman, J Evison, A Todd and JP Vickers.

Also Present: Councillors J Sanderson & N Pinchbeck, Mrs C Clark (Deputy Town Clerk)

278. **Apologies for Absence**

None

279. **Declarations of Interest**

Barton Lions – Councillor A Chapman (personal interest)

Bike Night – Councillor A Todd (personal interest)

280. **Minutes of Meeting held on the 9 December 2019**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 8 January 2020.

281. **Matters Arising**

None

282. **VE Day Celebrations (Min Ref:- 261(ii)/117 – BTC 05/02/20)**

Members were advised the Christmas lights contractor could install and dismantle bunting on the Christmas light brackets around the town centre. To cover the same area as our lights, Market Place, George Street, King Street, High Street and Fleetgate it would cost £2920. They could also provide new bunting if we do not have sufficient in our own stock at £42 per 50 metre length based on 30 lengths. Discussion ensued on which area to cover, just using the cross street brackets was considered the best option (George Street, High Street near Junction Square and Fleetgate). Installing it for 8 May 2020 and leaving until the Christmas lights are installed in November to cover all Celebrations up to Remembrance Day was considered the best option. The contractor has indicated a price reduction for dismantle of the bunting if done at the same time as installation of Christmas lighting for 2020. Asking businesses to decorate their shop windows, union jack flags on the Christmas tree brackets, lighting the beacon, a piper playing on VE Day and church bells ringing, possibly at St Peter's Church where all suggested, most of these are part of the national celebrations mentioned on www.veday75.org Councillor J Evison advised Wren has offered funding towards these celebrations.

Resolved

- (i) Christmas lights contractor to install bunting on all cross street lighting brackets at George Street, High Street near Junction Square and Fleetgate, in time for 8 May 2020 and leave until the Christmas lights are installed in November, the revised cost to be advised with funding taken from general reserves 2020/2021;
- (ii) Councillor J Evison to pursue the funding offer from Wren;
- (iii) Councillor B Troop to put information on the town council facebook page asking if businesses would decorate their shop windows to join in the celebrations;
- (iv) Hessele Town Council to be contacted if they plan to light their beacon, and the town council to light the Barton beacon at the same time. Councillor J Evison will organise the beacon lighting;
- (v) The office to contact the 2 pipers who played for the 1st World War 100 year commemoration to check if they could play at the cenotaph on 8 May 2020 weekend to coincide with national celebrations;
- (vi) Councillor P Vickers to check if St Peter's Church bell refurbishment work would be completed in time for the bells to be rung on 8 May 2020 weekend to coincide with national celebrations.

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Councillor N Pinchbeck left the meeting during the following discussion

283. **Picnic in the Park – Sunday 2 August 2020**

Members discussed arrangements for this year's picnic. During the discussion, It was agreed and

Resolved

- (i) Baysgarth Park to be booked from 12 – 4pm;
- (ii) ESAG (Event Safety Advisory Group) details to be arranged to meet North Lincolnshire Council timescale;
- (iii) Market Consent details to be arranged with North Lincolnshire Council if required;
- (iv) Councillor A Todd has updated the risk assessment;
- (v) 1st aid cover to be arranged;
- (vi) It was noted with thanks Lindsey Relay would sponsor children's races, provide pa system and check with Councillor K Vickers if his caravan could be used for a control point and power supply;
- (vii) Children's races from under 5's to 11 plus and mums/dads race, to be organised with Barton and District Athletics Club, with a £50 donation for their support;
- (viii) Councillor Alan Todd offered to compere, with the Athletic compering the races;
- (ix) Contact Barton Junior FC to hold a memorial junior football match in memory of Councillor John Oxley, in liaison with Councillor Mrs J Oxley and family;
- (x) North Lincolnshire Council to be contacted to mark out pitch for football and track for races;
- (xi) Rosettes/medals for 1st 2nd 3rd in races and medals for football to be ordered through Barton & District Athletics Club. Sweets to be provided for all race entrants;
- (xii) Entertainment to be provided by the following if within budget:
 - (a) Barton Community Band with £200 donation;
 - (b) Mr Shiney Magic Shows;
 - (c) Craft workshop by The Ropewalk;
 - (d) Crafts with Churches Together;
 - (e) Rushby Dance & Fitness demonstration with £50 donation;
 - (f) Face painting with 2 people;
 - (g) Earthbound Misfits Circus skills workshop;
 - (h) Also check if any of the following free entertainment available this year –Far Ings Visitor Centre Bug & Nature Quiz, Pippa Hayes Tennis Taster, Newlife Church Puppet Team, Army Cadets display;
 - (i) If funding available also book hand print pictures by Family Hands, Nutty Norman or Pedro the clown;
- (xiii) An ice cream van concession to be arranged;
- (xiv) Barton Lions catering unit to be invited to attend, including hot drinks;
- (xv) Invite North Lincolnshire Council - Library Service, Active Communities, Barton Children's Centre, Family Information Service & Fostering Promotion, if available;
- (xvi) Contact Baysgarth Museum to book area in front of museum where Barton Community band play;
- (xvii) No leaflet for Barton primary schools, send electronic message but have posters for around the town;
- (xviii) Place an advert in July Bartonian;
- (xix) Check Town Council generator working, to be on standby if battery pack not suitable;
- (xx) Hire portaloos in case public toilets unavailable.

284. **Christmas Festival – 28 November 2020**

Members discussed arrangements for this year's Christmas Festival. The Christmas lights contract is secured for the periods 2017-2020, noting installation/dismantle contract is £7567.50 for current amount of lights. Cost for filling in gaps on George Street, King Street and High Street had been discussed with the contractor when he attended a site meeting in February at £1082 to purchase, with

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additional £466 to the installation/dismantle contract. An option to buy 2 year old ex hire motifs at a third of the new price was discussed for the Market Place with 5 motifs across BG Solicitors, Lloyds Bank, Corn Exchange Club and Harrison restaurant at £1200 with additional £318 to the installation/dismantle contract. Tree wrapping with lights on Fleetgate and Ferriby Road/Holydyke corner was mentioned but Councillor J Evison advised North Lincolnshire Council do not allow this on live trees. Artificial lit trees in the shop front Christmas tree brackets would cost £62.60 to purchase, noting these brackets would need stress testing, Councillor J Evison advised funding from Wren would be available towards these trees.

Price for four different options for hire of a reindeer team with a static display was discussed, it was agreed to go with a new company, not through an agency for 2 reindeer and sleigh with festive handlers and decorated pen at £1450 + vat compared with price of £2550 from 2019 contractor. Performance stage contract is secured up to 2020 for a stage (16' x 16') with pa system, lighting, generator, stage heaters, noting contract is £2340. Prices for different tribute acts for a teenager audience on stage were discussed, it was agreed to book an Ed Sheeran tribute act costing £750 +vat compared with price from 2019 agency of £2250 for Ariana and Jo Jo tribute act. It was agreed to accept Barton Churches Together offer to hold a Nativity Walk, noting it could be included in our ESAG application to allow them to walk through the Christmas Festival closed off streets. Having topical themed walk about characters again was mentioned, if budget would allow for this.

Resolved

- (i) Price of £1082 for Christmas lights to fill in gaps on George Street, King Street and High Street with additional £466 for installation/dismantle each year to be accepted;
- (ii) Price of £1200 for 5 ex hire motifs in Market Place with additional £318 for installation/dismantle each year to be accepted;
- (iii) Cost of £62.60 each for artificial Christmas trees to be accepted, noting brackets need testing;
- (iv) Councillor J Evison to pursue the funding offer for Christmas trees from Wren;
- (v) Price of £1450 + vat for a team of 2 reindeer and sleigh to be accepted for a static display on George Street;
- (vi) Price of £750 +vat for an Ed Sheeran tribute act on stage to be accepted;
- (vii) Barton Churches Together offer to organise a Nativity Walk through the Festival closed streets from Wilderspin School to be accepted, with details included in our publicity;
- (viii) Submit an application to North Lincolnshire Council complying with their Code of Practice for permission to install seasonal decorations on Market Place, George Street, King Street, High Street, part of Queen Street and Fleetgate;
- (ix) Christmas lights power supply boxes annual testing to be arranged;
- (x) Submit application to North Lincolnshire Council for premises licence from 9.00am – 9.00pm, with street plans;
- (xi) Submit application to North Lincolnshire Council for a road closure from 8.00am – 10.00pm for George Street, King Street and High Street to junction with Fleetgate;
- (xii) Submit application to North Lincolnshire Council ESAG (Event Safety Advisory Group) to check event arrangements suitable;
- (xiii) Councillor Alan Todd will update the risk assessment and fire risk assessment;
- (xiv) 1st aid cover to be arranged;
- (xv) Submit application to North Lincolnshire Council for a Market Consent;
- (xvi) Lantern Parade organised by St-Art, check if leaving The Ropewalk at 5.00pm;
- (xvii) Request assistance leading & managing Lantern Parade from Traffic Management Company with a vehicle to lead, implement road closure & erect advance warning signs;
- (xviii) Have lights switch on by Mayor with Carol Service organised by the Salvation Army;
- (xix) Have Mayor assisted by Barton primary school pupils to switch on Christmas lights, with a picture or story/poem competition and Mayor to use winning entries for his Christmas card;
- (xx) Contact Orkidz for permission to site Christmas tree on the High Street and organise tree with Winterton Town Council;
- (xxi) Liaise with R & J Leisure to have small fair rides on King Street & George Street up to Taz's fish and chip shop;

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- (xxii) Contractor to provide stalls for craft and charities, plus traders with own stall. Situated on High Street, £20 deposits to attend, only charity stalls refunded if they turned up on the day;
- (xxiii) Have hired labour to put up/take down stalls;
- (xxiv) No advertising leaflets this year, just posters and a banner;
- (xxv) Banner to be ordered in black letters on white background, for use at Carnival, Picnic in the Park and with permission on Ferriby Road;
- (xxvi) Councillor B Troop to put request on town council facebook page for any photographs from 2019 Festival to use for social media publicity;
- (xxvii) Have the Mayor's Party and arrange to meet at Wilderspin School;
- (xxviii) Get price from Christmas lights contractor for dummy switch on stage for lights switch on event with the competition winners;
- (xxix) Ask North Lincolnshire Council Neighbourhood Services Team to open Market Place toilets later, put out extra litter bins, streets cleaned Sunday morning and remove Christmas tree in January;
- (xxx) Hire security guards from 7.30am – 9.00/ 10.00pm;
- (xxxi) Hire two-way radios & loud hailer from North Lincolnshire Council;
- (xxxii) Hire sufficient barriers for road closure and reindeer pen;
- (xxxiii) Hire 4 portaloos, including a disabled loo;
- (xxxiv) The entertainment to be arranged with
 - (a) Norman Hornsby as wandering entertainer;
 - (b) Pedro the Clown as wandering entertainer;
 - (c) Bernese Mountain dogs pulling carts as wandering entertainment;
 - (d) Immingham ATC band as street entertainment;
 - (e) Beverley Garlands as street entertainment;
 - (f) Castledyke Choir on stage with a donation;
 - (g) Rushby Dance & Fitness on stage with a donation;
 - (h) Showers Choir on stage with a donation;
 - (i) Duck Egg Theatre on stage with a donation;
 - (j) Orkidz Preschool on stage with a donation;
 - (k) Southbank Players Amateur dramatic group on stage;
 - (l) Salvation Army Band Carol Service, after lights switch on with a £100 donation;
 - (m) Prices for topical themed walk about characters to be discussed at next Community Meeting;

The Chairman, Councillor B Troop closed the meeting at 8.20p.m.

..... Chairman

4 March 2020