

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON on WEDNESDAY 5 FEBRUARY 2020 COMMENCING at 7.00 p.m.

Present Councillor J Sanderson (Chairman)

Councillors A Chapman, Mrs A Clark, J Evison, N Jacques, Mrs J Oxley, N Pinchbeck, Mrs C Thornton, A Todd, B Troop, J P Vickers and K Vickers

Also present Mr J Emerson (Queen Street Preservation Trust), Major Alan Norton (Salvation Army) and Ms S Richards (Town Clerk)

Prior to the meeting commencing, Mr James Emerson, representative of the Queen Street Preservation Trust spoke about the proposals for the Joseph Wright Hall £1.5m Project. The project he stated was to modify the building to make it commercially viable and to acquire another source of income to support the Wilderspin National School Museum. The building was built in 1867 as a Methodist Chapel, it then became the Salvation Army Citadel. Although recent improvements have been made to the building, it is not realising its' full potential. There are 8 main areas to be addressed under the new project proposals these include fire protection, improved access for the disabled, improved storage facilities, a 'green room', improvements to the toilets, better use of the floor space, currently dominated by a central corridor and improvements to the unattractive front steps to the building. The cost of the proposed works is circa £1m, with additional monies for contingencies. An architect has been engaged with consultants, whereby a feasibility study is to be undertaken with interested parties. He felt that a member of Barton-upon-Humber Town Council would be ideal to participate in this, on how the town council can assist in supporting the project. He concluded by giving an appraisal of the partnership working with a group from Beverley, music festivals and participation in the Barton Arts Week festival in the town.

The Chairman, Councillor J Sanderson and members of the town council thanked Mr Emerson for his informative presentation.

246. **The Town Prayer**

It was agreed and

Resolved that Major Alan Norton read out the Town Prayer, he then left the meeting.

247. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972

248. **Apologies for Absence**

None received

249. **Declarations of Interest**

Barton Bike Night and Barton Lions – Councillor A Chapman (personal interest)

Barton Senior Alliance – Councillor Mrs A Clark (personal interest)

Barton Bike Night – Councillor J Evison (personal interest)

Barton Civic Society and Barton Tourism – Councillor N Jacques (personal interest)

Barton Senior Alliance and Barton Tourism – Councillor J Sanderson (personal interest)

Queen Street School Preservation Trust – Councillor Mrs C Thornton (personal interest)

Barton Bike Night and Barton Tourism – Councillor A Todd (personal interest)

Barton Carnival and Barton Tourism – Councillor B Troop (personal interest)

Minutes of an Ordinary Meeting of the Council held on 5 February 2020, cont'd

CHAMP Ltd, Friends of Baysgarth Park and Barton Tourism – Councillor J P Vickers (personal interest)

Friends of Baysgarth Park – Councillor K Vickers (personal interest)

250. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. A meeting is being held tomorrow regarding the residents of Beck Hill, Safer Neighbourhoods, Neighbourhood Watch etc regarding anti-social behaviour in this area. Members of the public were encouraged to report any such issues directly to the Police. Also, the Police have removed a local resident from a property in the Market Place area regarding anti-social behaviour.

Councillor N Jacques asked if the Police could be a little more enthusiastic when reports are made to them by members of the public. Whilst he appreciated they were enthusiastic, they did not always appear to show it. Councillor J P Vickers stated he would address this and pointed out the timescale involved to issue warrants, which take time to action and for the court system to implement.

Councillor Mrs C Thornton enquired if there had been any reports of pick-pocketing in the town. Councillor J P Vickers commented that whilst there may have been incidents reported directly to the Police, it was not something that had been reported at the Neighbourhood Action Team meetings.

251. **Minutes**

(a) **Ordinary Meeting of the Council – 8 January 2020**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 8 January 2020 be received, approved and confirmed as a correct record and signed by the Chairman.

252. **Matters of Report Arising**

(a) **Defibrillator Programme** (*Min Ref: 229(a)/102 – BTC 08/01/20*)

Councillor B Troop questioned the resolution, deeming his name had been put forward in jest at the meeting. Councillor K Vickers concurred it had been 'tongue in cheek'. He reported that he had asked local residents about the use of defibrillators, whereby there appeared to be some reluctance in using them without some form of training or information on how to use them. Indeed, some claimed they would rather call an ambulance in case of an emergency. Any training courses available run by the Red Cross and St John Ambulance was discussed. Councillor J Evison stated that he was aware of the training that British Steel undertook, whereby an A4 sheet of information was provided on the use of defibrillators. It was agreed and

Resolved an article be placed in the next edition of the 'Bartonian', on the use of defibrillators

253. **Other Meeting Minutes**

(a) **Personnel Committee Meeting**

1) **Correct Record**

Resolved that the circulated minutes of a Personnel Committee Meeting held on 13 January 2020 be approved as a correct record. The content to be discussed at the end of the meeting with the exclusion of the press and public.

Minutes of an Ordinary Meeting of the Council held on 5 February 2020, cont'd

(b) **Minutes of an Extra-Ordinary Meeting**

2) **Correct Record**

Resolved that the circulated minutes of an Extra-Ordinary Meeting held on 20 January 2020 be approved as a correct record

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated minutes of a Planning Committee Meeting held on 27 January 2020 be approved as a correct record

(d) **Minutes of a Personnel Committee Meeting**

4) **Correct Record**

Resolved that the circulated minutes of a Personnel Committee Meeting held on 3 February 2020 be approved as a correct record. The content to be discussed at the end of the meeting with the exclusion of the press and public.

254. **Matters of Report Arising**

None

255. **Correspondence**

1. Information from Rural Services Network who are trying to establish a group of Rural/Market Towns to sit within its' network. The towns approached all serve as the centre or market place for the rural area surrounding them. They are approaching over 200 centres in seemingly rural locations across England with the intention of setting up both a more comprehensive national rural network and a separate grouping. Towns with over a 10,000 population will cost £150 per annum to be part of this.
2. Receipt of latest Highway Programme of Works for the area provided by North Lincolnshire Council.
3. Receipt of a Town Grant Scheme application from Sean Ashton for Royal British Legion fundraiser for poppy display (*Min Ref: 227(ii)/101 – BTC 8/1/20*).
4. Copy email from North Lincolnshire Council Street Lighting Team confirming that the placing of poppies temporarily on lampposts should not be an issue if formal application is made by the group concerned with this project (*Min Ref: 227(ii)/101 – BTC 8/1/20*).
5. Notification from Barton School Councils Forum that Wren has offered to host the Forum's next meeting in March. Town Council Forum representatives who plan to attend, need to advise the Forum to be able to get through the Wren security system.
6. Copy email sent to Councillor A Chapman from resident of Beck Hill asking for an update on the security cameras installed at St Peter's Church which they thought was a temporary installation (*Min Ref: 91/37 – BTC 4/9/19*).
7. Copy email sent to North Lincolnshire Council Traffic Team from resident of Castledyke West with concerns over the speed and aggressive nature of some drivers passing the primary school.
8. Notification from the Environment Agency of deadline extension for previously exempt abstraction activity licence applications from 31 December 2019 to 30 June 2020. Further details available at <https://www.gov.uk/guidance/water-management-abstract-or-impound-water>

Minutes of an Ordinary Meeting of the Council held on 5 February 2020, cont'd

9. Receipt of Barton NAT minutes from 15 October 2019 and reminder the next meeting is 28 January 2020 at 6.30pm in The Assembly Rooms.
10. Notification via ERNLLCA of village hall photography competition during Village Halls Week 2020 (20-26 January). Details available at <https://villagehallsurvey.com/survey/photo-competition>
11. Receipt of ERNLLCA January newsletter along with details of a free training day in conjunction with Streetscape and other partners on Play, Sport & Fitness Area Training Seminar on 9 April 2020 at Worlaby Village Hall. Bookings can only be made by completing their booking form (*Details available from the council office*).
12. Letter of thanks from Castledyke School Headteacher Mrs M Potterton, for the recent donation for taking part on the stage at the 2019 Christmas Festival. They hope to continue taking part in this event in future years events.
13. Request from Champ Ltd for financial support to replace the Assembly Rooms loft area heating pipework which has corroded, at a cost of £1719.21 + vat.
14. Notification from the Great British Spring Clean to support the campaign between 20 March – 13 April 2020.
15. Receipt of Barton Healthcare Forum meeting notes from 16 January 2020 (*copy enclosed*).
16. Confirmation from North Lincolnshire Council Finance Planning that the tax base and grant notified in November 2019 has been approved and can be used for setting the precept for 2020/2021 (*Min Ref: 186(1)(i)/83 – BTC 4/12/19*).
17. Notification North Lincolnshire Council is currently reviewing its Public Space Protection Orders in place since 2017. Any suggestion for new areas should be accompanied by reasoning behind the suggestion including what the specific issue is and whether a PSPO would provide the means to address any issues. Responses required by 29 February 2020 to be included in the review.

Resolved

(i) it was proposed by Councillor B Troop, seconded by Councillor J P Vickers that the application for grant funding in the sum of £321 be met. The donation to be taken from the town council's reserves, for the 2019/2020 budget 'Donations/Grants (empowered). Councillor J Evison commented that other funding streams for the VE Day events this year was available from North Lincolnshire Council (*item 3*);

(ii) Councillor J P Vickers gave an update, stating the current system was a temporary measure, with a planning application currently submitted to North Lincolnshire Council Planning Department for a more permanent solution. He also highlighted the on-going improvement works to St Peter's Church and the area in general (*item 6*);

(iii) it was agreed to support the CHAMP Ltd application for the replacement of The Assembly Rooms loft area heating pipework which has become corroded. The invoice for the work to be submitted directly to the town council, in order they may recover the vat element of the bill (*item 13*);

(iv) the remaining correspondence be received and the contents noted.

256. Correspondence Received Since Issue of the Agenda

1. Information via BCCRP from the Secretary of State for Transport advising the ownership of Northern will transfer from Arriva to the Department of Transport's Operator, Last Resort Holdings Ltd on 1 March 2020. Also notification ACoRP will be rebranded to become Community Rail Network.
2. Notification from Heron Foods that new enforcement hours for their car park are now in force – 8.30am – 4.30pm Monday – Saturday (*Min Ref: 182(b)/81 – BTC 4/12/19*).
3. Notification that Humberside Police Events Planning requires detail of any 75th Anniversary of VE Day celebrations over the May bank holiday 8-10 May 2020, the same as Remembrance Day service notification.
4. Request from Northern Gas Networks to complete Stakeholder Engagement Survey. Details available from the town council office.

Minutes of an Ordinary Meeting of the Council held on 5 February 2020, cont'd

5. Receipt of HWRA January newsletter, copy available from the council office.
6. Receipt of 2nd completed Town Council grant application from Friends of Baysgarth Park for the south section of Park paths. The application has been forwarded following the preferred contractor going into administration and the lowest tender now is some £26,000 more (*Min Ref: 147(a)/63 – F&GP 4/11/19*).
7. Request from resident to consider parking permits on Newport, Finkle Lane, Overton Court and Fleetgate areas due to the volume of demand for parking, with vehicles left in obstructive and/or dangerous places.
8. Receipt of update report from the group treasurer of Barton and Area Homeless Project, covering the period 25 May 2018 to 31 January 2020, following the grant funding received from the town council. (*Min Ref: 228/99 – BTC 2/1/19*).
9. Information from a community group based in Winterton - Generations Online (GOL), who are focused on getting everyone using technology in the community regardless of age with free IT training. They have trained over 600 adults and students using their courses and want to engage with other communities across North Lincolnshire. Some marketing material and a course details have been forwarded. They would like to talk to the town council about what they have to offer in the community for IT training.

Resolved

- (i) it was agreed to support the financial request. It is felt the improvements to the Park benefit the residents in the town as a whole and for tourism reasons. The £10,000 to be taken from the town council's 2019/2020 reserves, for the 2019/2020 budget 'Donations/Grants (empowered) (*item 6*);
- (ii) it was agreed the request does not fall into the remit of the town council, that responsibility lies with North Lincolnshire Council. The request to be sent to them and the resident notified (*item 7*);
- (iii) to be discussed at the next meeting of the Finance & General Purposes Committee to be held on 27 April 2020 (*item 8*);
- (iv) it was agreed to invite the group to speak about this at a future meeting of the town council (*item 9*);
- (v) the remaining correspondence be received and the contents noted.

257. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £12,571.39 (A/cs 214(a) to 227) and those presented at the meeting in the sum of £7,710.16 (A/cs 228 to 238) - a grand total of £20,281.55;
- (ii) petty cash expenses for January 2020 are £23.61;
- (iii) the balanced bank reconciliation sheets for December 2019 were signed by the Mayor and Town Clerk.

258. **Town Mayor and Deputy Town Mayor 2020/2021**

Consideration was given to expressions of interest received from members wishing to undertake these civic roles. One candidate for the role of Mayor, Councillor B Troop, and two candidates for the role of Deputy Mayor, Councillor N Jacques and Councillor J P Vickers.

A proposal was made that Councillor B Troop to be put forward as Town Mayor elect for the annual meeting of the town council to be held on 13 May 2020, this was agreed by members present.

Minutes of an Ordinary Meeting of the Council held on 5 February 2020, cont'd

As two candidates had put forward expressions of interest for the role of Deputy Town Mayor elect, a vote was taken. By a show of hands, 5 votes were made for Councillor N Jacques and 7 votes for Councillor J P Vickers. It was accepted that Councillor J P Vickers be put forward as Deputy Town Mayor elect for the annual meeting of the town council to be held on 13 May 2020 and agreed by members present.

Resolved that the election of the Town Mayor and Deputy Town Mayor 2020/2021 be undertaken at the annual meeting to be held on 13 May 2020, with Councillors B Troop and Councillor J P Vickers having put forward expressions of interest in the roles of Town Mayor and Deputy Town Mayor respectively.

259. **The Town Award 2020**

Consideration was given to nominations for the Town Award 2020 having regard to a circulated resume of nominations. By a recorded vote, 1 vote for Mr L Archer, no votes received for Sophie Bartup, no votes for Janet Huteson, 5 votes for Andrew Robinson and 6 votes for Wendy Witter MBE. It was agreed and

Resolved

(i) the Town Award 2020 be awarded to Wendy Witter MBE. The award to be presented at the Annual Meeting (Mayor making), to be held on Wednesday 13 May 2020. The recipient to be notified and invited.

260. **The April 2020 Edition of The Bartonian**

Resolved that following proof reading undertaken by Councillors A Chapman, N Jacques, J Sanderson and Mrs C Thornton, together with Mrs J Tuplin, that the draft copy be accepted, printed, and distributed to local residents.

261. **VE Day Celebrations**

Councillor B Troop felt that celebratory events proposed to be undertaken in the town should have details published in the 'Bartonian' and also the town council's Facebook page. It was noted that the town council's bunting could maybe be hung from the Christmas lighting brackets and that town centre premises have windows taped and flags erected above premises, like Barton Arts Week do. It was pointed out that North Lincolnshire Council currently have grant funding to support the V E Day celebratory events and Councillor B Troop stated he was working on a project. The Clerk pointed out the events team at Humberside Police required notification of any such event that takes place. It was agreed and

Resolved

(i) a price be obtained from the town council's Christmas lighting contractor, to see if they are able to erect bunting in the town along the brackets for the Christmas lighting in support of the V E Day celebrations;

(ii) an agenda item be placed at the next meeting of the Community Committee to discuss V E Day Celebrations in the town and for the above received quotation price to be perused;

(iii) any notifications received by the town council regarding V E Day celebrations in the town to be published in the Bartonian.

Minutes of an Ordinary Meeting of the Council held on 5 February 2020, cont'd

262. **Car Parking in the Town Centre**

Councillor J P Vickers wanted to know if the town council were behind a consultation to be held in the town, say the end of the month to March time, for local residents, shopkeepers, the Ward Members from North Lincolnshire Council etc to discuss town centre car parking. One suggestion is to follow the example of the Heron's Foodstore in the town, to limit public car parks to 2 hours free parking, with charges implemented for additional, or all day parking. This system is in line with other public car parks in North Lincolnshire. Comments regarding the Local Plan and Relief Road were muted and it was acknowledged that the interchange car park improvements were also on the horizon.

Councillor A Todd felt that a one-way traffic system in parts of the town centre would allow parking on both sides of some roads, doubling the space available. It was deemed that the car parking system needs reviewing and a choice available of free parking and metered parking. It was agreed and

Resolved that a consultation event be held in the town to discuss town centre car parking.

263. **Proposal to Up-Grade the Direct Link from the Barton Line to Barnetby for Passenger Services and to Encourage North Lincolnshire Council to Apply to the Government's New Stations Fund Initiative for the Funds to Build the New Passenger Facilities at Barton Interchange**

Councillor N Jacques referred to proposals from the new government, to invest in public transport. He made reference to the Fleetwood branch line and the opening up of other old branch lines, formerly closed by the Dr Beeching cuts in the 1960's. With regard to the Barton railway line he stated there were complications at the Barnetby station part of the line. As such, he felt that a feasibility study ought to be undertaken by North Lincolnshire Council and they apply to the Government's new stations fund, for rail improvements to the line regarding passenger services. He concluded that the Barton Civic Society and the Barton Regeneration Group were supportive of the improvement works. Councillor J P Vickers reported that central government had already liaised with Councillor R Waltham MBE at North Lincolnshire Council regarding funding. Currently, he is working out the best way to progress with this. It was agreed and

Resolved the Clerk write to Councillor R Waltham MBE at North Lincolnshire Council, highlighting the town council's support in the funding initiative.

264. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor J P Vickers reported that a flooding meeting had been held with representation from the Internal Drainage Board and the Environment Agency present. With regard to the Wren lagoon outfall into the River Humber, this was now being managed better with a different system in place. The risk of flooding was only just averted last year when a flood alert was in place in the town. Councillor N Pinchbeck enquired about the Library opening hours and if any improvements had been made. Councillor J P Vickers stated that a self-service system should be in operation after hours. However, he required feedback as to if and how well this operated. Councillor N Pinchbeck commented that he would look into this matter when he returned a library book.

(b) **Councillor K Vickers**

Councillor K Vickers stated a meeting of the Clay Pits Group had been held, whereby new trails towards Barrow-upon-Humber are operational with barcodes for mobiles available for information.

Minutes of an Ordinary Meeting of the Council held on 5 February 2020, cont'd

265. **Reports from Members on Outside Organisations**

(a) **Barton Civic Society**

Councillor N Jacques explained the Society had been looking into tree planting schemes and were in liaison with North Lincolnshire Council regarding this. Not many sites were available to fit the criteria, but it was hoped to enhance the environment with tree planting and help reduce the carbon footprint.

(b) **Carbon Footprint Task & Finish Group**

Councillor N Jacques stated he was currently in the process of calculating the town council's carbon footprint. He had found some useful information in the town council office and had met with representatives of CHAMP Ltd to increase his knowledge base, to help estimate the result. However, he had some more 'number crunching' to do, before the task was concluded.

266. **Exclusion of the Press and Public**

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this meeting because publicity would prejudice the public interest by reason of the confidential nature of the following business, concerning personnel and contractual matters, and arising out of the business to be transacted.

Councillor K Vickers gave appraisal of the two Personnel Committee meetings held on 13 January and 3 February 2020 regarding employees X and Y. He stated it was a sad day that employee Y had given notice to retire later in the year from her position with the town council, after 16 years of service. He invited employee Y to speak, whereby the reasons for the retirement was explained.

With reference to employee X, who had put in a request to the town council to work part-time in lieu of the current full-time role they fulfilled. The request was declined by the Personnel Committee and the reasons given for this. However, a compromise was reached to offer employee X to work one day per week in a new role and for their existing post to be advertised for a full-time replacement working 5 days per week. To date, the Personnel Committee were awaiting response from the employee to further this matter. It was agreed and

Resolved

- (a) the Personnel Committee to liaise with ERNLLCA regarding recruitment of the position to be vacated by employee Y. Employee Y to take retirement after 30 September 2020, subject to negotiation regarding the recruitment of new staff;
- (b) the Personnel Committee await response and decision from Employee X regarding their employment with the town council to progress this matter.

The Chairman, Councillor J Sanderson closed the meeting at 8.08 p.m.

..... Chairman 4 March 2020