

# BARTON-UPON-HUMBER TOWN COUNCIL

Shirley Richards  
Town Clerk  
Council Office  
Assembly Rooms  
Queen Street  
BARTON-UPON-HUMBER  
North Lincolnshire  
DN18 5QP

Telephone: 01652 633598  
email:bartontownclerk@btconnect.com  
www.bartontowncouncil.org.uk

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Our Ref: SAR/CMC/AGENDA

26 March 2020

Dear Councillor

An **ORDINARY MEETING** of **BARTON-UPON-HUMBER TOWN COUNCIL** to be held on **WEDNESDAY 1 APRIL 2020**. The meeting to be held via email/telephone to mitigate the gathering of people together, following the Government's Coronavirus (COVID 19) advice and in line with advice from NALC and ERNLLCA

Yours faithfully

*S Richards*

Shirley Richards  
Town Clerk

## AGENDA

1. **To note that Notice of Meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972**
2. **Apologies for absence**
3. **Declarations of Interest:**
  - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. **To receive, approve and confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on 4 March 2020 (copy enclosed)**
5. **To consider matters of report arising from the above mentioned meeting of the Council**
6. **To approve as a correct record minutes of the following meeting of the Council:**
  - (a) **Personnel Committee Meeting held on 9 March 2020 (copy enclosed)**
  - (b) **Planning Committee Meeting held on 9 March 2020 (copy enclosed)**
  - (c) **Personnel Committee Meeting held on 18 March (copy enclosed)**
  - (d) **Planning Committee Meeting held on 30 March 2020 (copy available by 1 April 2020)**
7. **To consider matters of report arising from the above mentioned meeting minutes**
8. **To consider Correspondence, Progress Report and Notices for Information (Appendix I attached)**
9. **To consider any Correspondence, Progress Report and Notices for Information received after making up agenda (copy available by 1 April 2020)**
10. **To consider Accounts for Payment (Appendix II attached). (Any urgent accounts received after making up the agenda to be submitted by 1 April 2020)**

11. **To consider Emergency Delegated Powers during the Coronavirus Pandemic:**  
Propose that Barton-upon-Humber Town Council officially close down to a summer recess type operation (*min ref: 99/42 – BTC 04/09/19 refers*) giving delegated powers to the Town Mayor and Chair Persons of Committees (Finance & General Purposes, Community and Environment Committees), for day-to-day decisions. The Planning Committee business to be conducted by the Committee Chairman and the Town Clerk, in liaison with the Committee Members via email and North Lincolnshire Council planning portal. Decisions of a larger nature will be at the discretion of the Town Mayor and the Town Clerk/Deputy Town Clerk, and be circulated to the whole council via email for a view/decision. Should members become incapacitated, their duties will be passed to other members of the town council.  
Please agree to the above or comment via email/telephone through the Town Clerk (*Councillor J Sanderson*).
12. **To consider an Emergency Relief Fund:**  
Propose that Barton-upon-Humber Town Council makes available £5k from reserves for an emergency relief fund, with delegated power to the Town Mayor and Chair of the Emergency Planning Committee. The funds to be used to help vulnerable people and support The Ropewalk hot meal service and the Barton Foodbank. Should members become incapacitated their duties will be passed to other members of the town council.  
Please agree to the above or comment via email/telephone through the Town Clerk (*Councillor J Sanderson*).