

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of a COMMUNITY COMMITTEE MEETING held in the**  
**THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER on**  
**MONDAY 9 DECEMBER 2019 - COMMENCING at 7.00 p.m.**

**Present:** Councillor B Troop (Chairman)

Councillors, A Chapman, J Evison, A Todd and JP Vickers.

**Also Present:** Councillors N Pinchbeck, J Sanderson, and K Vickers. Ms S Richards (Town Clerk), Mrs C Clark (Deputy Town Clerk) & 4 members of the public which included representatives from the Nativity Walk, Barton Churches Together and the Southbank Players.

Prior to the meeting starting the members of the public were given a copy of the Christmas Festival Report and invited to speak about the event if they wished. The Southbank Players did not realise the Community Parade would not be happening and offered to take part in other aspects of the Festival, including Victorian Carol Singing at the Carol Service and as street entertainment. They would also like a stage slot to publicise their Christmas pantomime. It was agreed this could all be included in the 2020 Christmas Festival.

The Nativity Walk organised by Barton Churches Together was very well received by both residents and businesses they visited and would like to organise this again next year. It was agreed if they could advise details of the Walk by the 2 March 2020 Community Meeting, this could be incorporated into our Licence Applications for next year's event. The Churches Together also asked if a head count was taken for numbers attending, unfortunately with so many entrances this was difficult to undertake, they thought not as many families had attended this year. A crafter on an inside stall in Joseph Wright Hall had advised them their takings were down on last year.

200. **Apologies for Absence**

None received

201. **Declarations of Interest**

Barton Carnival – Councillor B Troop (Pecuniary Interest)

Barton Tourism Partnership – Councillor P Vickers & Councillor B Troop (Personal Interests)

Barton Lions Club – Councillor A Chapman (Personal Interest)

Barton Bike Night – Councillor J Evison, Councillor A Chapman, Councillor A Todd (Personal Interests)

Barton Senior Alliance – Councillor John Sanderson (Personal Interest)

202. **Minutes of Meeting held on the 16 September 2019**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 2 October 2019.

203. **Matters Arising**

None

204. **Christmas Festival – De-briefing 2019**

All present were given a report produced by the town council office which gave background to this annual event, legal requirements for a public event, current attractions and advertising, to help everyone understand how the town council put this event together.

Councillor J Evison advised if the police helicopter was around they could give a snap shot for a number count.

Members were advised of thanks for organising a wonderful event from The Samaritans who raised £287 in a very short space of time and St-Art parent for a superbly organised Lantern Parade.

Nativity walk participant had spoken to various people involved in the walk, including businesses that acted as 'inn keepers' who were thrilled with how it worked. They would like to get more businesses involved and play their part, also suggesting a Christmas Festival facebook page. Orkidz Pre-school advised many of their parents were very disappointed with no Christmas parade, commenting 'the children make it'. They suggest having a Christmas Parade with no prize given just taking part;

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Members were reminded this did happen in 2018 still with only 2 entrants, also asking if the tree lights could be turned on a little earlier to avoid people 'hanging around'.

As Father Christmas was covered by Glanford Lions, it was agreed to give them a donation of £100 along with a letter of thanks.

Councillor A Todd as health & safety officer forwarded a report advising the Festival went on without major incident. Setup went ahead in record time and was completed by 11.30am, as did breakdown with the roads able to be re-opened by 9pm.

The office mentioned the new security company were standing in a huddle around Queen Street rather than on all barrier points later in the day, they had agreed to send a report but nothing had been received in time for this meeting.

The commercial stall selling bangers would not be invited to attend again; the stall application form will be updated with no fireworks/bangers to be sold at this event.

It was agreed the Nativity Walk organised by Barton Churches Together should replace the Community Parade, with the reindeer attending only in a pen area on George Street, following advice from the new reindeer owners and changes to legislation advised to the owners by DEFRA, who give out licences for reindeer to attend public displays. The Churches Together sheep competition was a great idea, and could be advertised in the November Bartonian if details received before 1 October 2020, details of the Nativity Walk would also be included in The Bartonian and advertising leaflet. Due to a stallholder wanting to attend last 2 years but not arriving on the day without any explanation, it was agreed not to invite anyone who does this twice without explanation as this leaves a gap in the street scene. It was noted we did retain their £20 fee.

The Little Mix tribute act on the stage brought more people to the stage area later in the day, with more people at the Carol Service which followed it; the reindeer should arrive later in the day for all attractions to follow on. The Lantern Parade would still be at 5pm, to ensure it is dark enough. New ways to encourage more stalls were needed, sending applications out earlier in the year might help, unfortunately whichever weekend the event is held it will inevitably clash with a similar event in the area. Councillor Evison suggested invite groups like Steam Punk or 1940's, to generate more stalls. Councillor Todd reminded everyone this was a community generated event, run for the community, and cannot compete commercially without input of more money.

It was agreed a Christmas Festival facebook page was a good idea.

With regard to an email sent to the Committee Chairman about community fund raising to 'introduce little by little some fresh Christmas decorations', it was pointed out the lights had all been replaced in recent years to LED following changes in legislation. We are unable to have cross street lights on King Street and most of High Street due to buildings on one side of the road not being high enough to allow for the legal height clearance over the public highway. We currently make small additions/upgrades each year, with lights on the bottom part of Fleetgate added a couple of year ago, lighting tubes on George Street last year and new cross street lights on High Street near Junction Square and some pulstars on the Christmas tree, George Street and Queen Street this year. It was pointed out gaps around the town centre were mainly due to property owners not giving permission for anchor points on their properties to hang up the lights. A scheme for 2020 had been suggested by Councillors Troop and Todd to contact some of these properties again, to help fill some gaps.

Christmas trees in brackets on shop fronts had been done in the past by Barton Chamber of Trade and private businesses, it was not something the town council had organised, but could be something to consider for the future, it was noted the brackets would have to be stress tested before use.

Councillor Evison would enquire if any outside funding toward the Festival to assist with attractions and lights could be found.

The date for the Picnic in the Park and Christmas Festival in 2020 should be confirmed to allow publicity in the Barton Events Annual leaflet. It was agreed to continue on the first Sunday in August for the Picnic in the Park, Sunday 2 August 2020 and the last Saturday in November for the Christmas Festival, Saturday 28 November 2020.

**Resolved that:-**

- (i) Picnic in the Park and Christmas Festival 2020 to be held on Sunday 2 August and Saturday 28 November 2020 respectively;

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- (ii) A Lantern Parade organised by ST-ART to be held in 2020 at 5.00pm;
- (iii) A suitable tribute act for the stage, aimed at a teenage audience, to be booked in 2020;
- (iv) stall application form to be updated with no fireworks/bangers to be sold at this event;
- (v) the Nativity Walk organised by Barton Churches Together should replace the Community Parade, with details included in our licence applications and advertising material;
- (vi) Reindeer Team to be booked for a static display in pen area on George Street;
- (vii) Anyone with details for additional craft/commercial stalls to be forwarded to the Town Council Office, with application forms sent out earlier in the year;
- (viii) Anyone with details of any additional free advertising to please contact the Town Council, including setting up a Christmas Festival Facebook page;
- (ix) Any volunteers prepared to help, to be encouraged to contact the Town Council;

205. **Annual Review of Bartonian Protocol**

Members discussed the previously circulated Bartonian protocol which has been in place since January 2018. Following discussion it was agreed to continue with the same protocol, no increase in any advertising cost.

**Resolved** that following annual review of The Bartonian protocol it was agreed to continue the same, with no increase to any of the advertising rates.

206. **Expenditure for 2020/2021 for submission to the Finance and General Purposes Committee meeting on Monday 13 January 2020**

**Community Committee Budget 2020/2021**

<b>DESCRIPTION</b>	<b>2020/2021 Budget</b>
Bartonian printing	£ 7,000.00
Bartonian distribution	£ 1,500.00
<b>Christmas Festival:</b>	
Entertainment	£ 4,500.00
Radios	£ 50.00
Signing	£ 1,000.00
Toilets	£ 250.00
Barriers	£ 100.00
St John Ambulance	£ 772.00
Donation Salvation Army	£ 150.00
Christmas tree	£ 1,000.00
Advertising	£ 400.00
Mayoral invites	£ 100.00
Parade/Prizes	£ 00
Sweets for Father Christmas	£ 50.00
Parade attraction	£ 2,500.00
Manning Barriers/Add'l hours	£ 2,000.00
Transport	£ 800.00
Misc/contingency	£ 400.00
NLC Street Cleaning	£ 750.00
Premises Licence	£ 300.00
Stage	£ 2,500.00
Donation – Father Christmas	£ 100.00
<b>Christmas Decorative Lighting:</b>	
Electricity Christmas lights	£ 1,000.00
Christmas lights	£11,200.00
<b>Miscellaneous Community Regen:</b>	
Town Clock	£ 203.00
Picnic in the Park	£ 2,000.00
Tourism	£ 4,250.00

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Donation – Lions Fireworks	£ 2,000.00
Donation – Barton Carnival	£ 00
Donation – Senior Alliance	£ 00
Donation – Bike Night	£ 2,000.00
Donation – Barton Arts	£ 1,250.00
Contrib Public Conveniences	£ 2,000.00
Annual Award	£ 150.00
Donation–Rural Car Scheme	£ 500.00
Donation/Grants (s137)	£ 200.00
Donations/Grants (empowered)	£ 500.00
CCTV	£ 00
	<b>£53,475.00</b>

During discussion of the above budget and earmarked reserves Members were advised Barton Tourism Partnership had completed a Town Grant Scheme application 2020/2021 for £6,000, the same as last year; ST-Art had completed a Town Grant Scheme application 2020/21 for £3,000 for the Lantern Parade workshops, the same as this year; Barton Senior Alliance had completed a Town Grant Scheme application 2020/2021 for £250, which was an increase from the £160 received this year, it was agreed to include £200 in Earmarked Reserves; Barton Carnival Committee had not yet completed a Town Grant Scheme application 2020/21 but had emailed to advise they would be asking for an increase from £1,000 to £2,000 to help cover increased costs. Over the last few years the Carnival had lost money and the concern was that a bad year could wipe the bank balance and leave them unable to continue. It was agreed the additional funding would be considered once a Town Grant Scheme application 2020/21 with their latest accounts had been forwarded – During consideration of the Barton Carnival Committee request, Councillor B Troop left the room and Councillor A Chapman, vice-chairman took over the meeting. Councillor B Troop returned to chair the rest of the meeting after this discussion.

Improvements to Christmas lights were discussed; including comments sent to the Chairman from a lady enquiring how to raise funds as a community, which could be done towards the town council Christmas lighting. Ideas from Councillors to add lights to places already having brackets such as bottom of George Street/Priestgate and filling gaps was agreed to discuss with the Christmas lighting Contractor, adding £4,500 as an Earmarked Reserve. Champ Ltd has requested no flashing Christmas lights outside the Assembly Rooms main hall windows next year.

**Resolved that:-**

- (i) A budget of £53,475.00 to be submitted to the Finance and General Purposes Committee meeting on Monday 13 January 2020;
- (ii) £3,000 to be added to Earmarked Reserves 2020/21 for Lantern Parade;
- (iii) £2,000 to be added to Earmarked Reserves 2020/21 for Barton Carnival Committee;
- (iv) £550 to be added to Earmarked Reserves 2020/21 for Barton Arts – Additional Costs;
- (v) £200 to be added to Earmarked Reserves 2020/21 for Senior Alliance;
- (vi) £400 to be added to Earmarked Reserves 2020/21 for Donations/Grants (s137);
- (vii) £1,600 to be added to Earmarked Reserves 2020/21 for Donations/Grants (empowered);
- (viii) £1,750 to be added to Earmarked Reserves 2020/21 for Barton Tourism Partnership donation;
- (ix) £4,500 to be added to Earmarked Reserves 2020/21 for Christmas Lighting Upgrade with the Christmas Lights Contractor contacted for prices, with further report;
- (x) £15,500 to be submitted to the Finance and General Purposes Committee meeting on Monday 13 January 2020 for Total Community Committee Earmarked Reserves 2020/21.

The Chairman, Councillor B Troop closed the meeting at 8.20p.m.

..... Chairman

8 January 2020