

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON on WEDNESDAY 4 DECEMBER 2019 COMMENCING at 7.00 p.m.**

**Present** Councillor J Sanderson (Chairman)

Councillors A Chapman, Mrs A Clark, J Evison, N Jacques, Mrs J Oxley, N Pinchbeck, Mrs C Thornton, A Todd, J P Vickers and K Vickers

**Also present** Mrs W Witter MBE, 1 member of the public, Mrs C Clark (Deputy Town Clerk) and Ms S Richards (Town Clerk)

175. **The Town Prayer**

It was agreed and

**Resolved** that Councillor J P Vickers read out the Town Prayer

176. **Adjourned Meeting**

The Chairman, Councillor Mr J Sanderson, with the permission of the Council, adjourned the meeting under Standing Order 3(e)(f)(g), to allow Mrs W Witter MBE, of the Ada Flower Trust (The Barton-upon-Humber Relief in Sickness Fund), to speak regarding the background of the Trust.

Mrs Witter explained the Trust was formerly the District Nursing Association. It was set up by the late Ada Flower (who was a district nurse) for the benefit of people in Barton. It is to offer support for assistance outside the NHS. It is confidential and non-judgemental, operates from BG Solicitors in Barton, has quarterly meetings and the trustees are on a rolling programme defined by the Trust. The trustee vacancy would need to be fulfilled until summer 2020. She stated the vacancy was to replace the late Councillor, Mr John Oxley. She concluded that he had been very good in this role and had drawn upon his allegiance with the Barton Lions for additional support to the Trust. Support had also been given by the Barton Rotary Group.

The Chairman, Councillor Mr J Sanderson thanked Mrs Witter for her attendance and informative discussion and re-opened the meeting with permission from the Council. She then left the meeting.

177. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972

178. **Apologies for Absence**

Councillor B Troop (personal commitment)

179. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (personal interest)

Ted Lewis Group – Councillor Mrs C Thornton (personal interest)

CHAMP Ltd – Councillor J P Vickers (personal interest)

180. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. There has been a spate of shop lifting in the town. With assistance from shop keepers and the Police, one suspect had been apprehended, with two more soon, hopefully. It was stated that members of the public must report all crime incidents to the Police to get a crime

**Minutes of an Ordinary Meeting of the Council held on 4 December 2019, cont'd**

reference number. These numbers help dictate where Police resources are best placed. It was noted that PC Fuller will be replaced by PC Beresford this month at Barton Police Station.

**Resolved** that this be noted

181. **Minutes**

(a) **Ordinary Meeting of the Council – 6 November 2019**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 6 November 2019 be received, approved and confirmed as a correct record and signed by the Chairman.

182. **Matters of Report Arising**

(a) **Carbon Footprint Task & Finish Group** (*Min Ref: 164(3)(ii)/74 – BTC 06/11/19*)

Councillor N Jacques reported that a programmed meeting for November had not taken place. However, most of the fact finding had been completed and calculations would now take place to determine the town council's carbon footprint. This, he projected would be reported at the February 2020 meeting of the town council, following perusal of the town council's utility bills. The Clerk reported that most of these were under the umbrella of CHAMP Ltd, leaseholders of The Assembly Rooms. It was noted that the town council directly pays for its electricity supply to the town council office part of the building.

**Resolved** that this be noted

(b) **Car Parking Restrictions to the Heron Car Park, High Street, Barton** (*Min Ref: 168/76 – BTC 06/11/19*)

Councillor N Jacques enquired of any progress in this matter. The Clerk reported no response had been made to the correspondence sent to the store. Much discussion took place regarding the historical issues of the car park, ownership and how the current Heron Foods car park differs greatly to the old Heron car park located on Chapel Lane, due to different ownership of the land. The one on Chapel Lane was owned by NLC/Heron. It was noted that Lidl own the full legal title to the current Heron Foods car park located on the High Street and under this, it is deemed to have car parking restrictions placed upon it. Councillor Jacques also enquired about the on-going issue of the loading bay outside the Fleetgate Hardware Store and double yellow lines on the road, affecting the West Acridge area of the town. It was agreed and

**Resolved** the Clerk write to Heron Foods with a follow up letter to the previous one sent.

(c) **Councillor J P Vickers (The New Library)** (*Min Ref: 169(a)/76 – BTC 06/11/19*)

Councillor N Pinchbeck requested an up-date of the new Library opening hours. Councillor J P Vickers stated that anti-social behaviour problems were hampering some Sunday and evening opening hours. This is to be reviewed as to the best way forward in this matter. Ideally, it was programmed to be self-service in the future, but, initially, this may perhaps require additional staffing.

**Resolved** that this be noted.

183. **Other Meeting Minutes**

**Minutes of an Ordinary Meeting of the Council held on 4 December 2019, cont'd**

(a) **Environment Committee Meeting**

1) **Correct Record**

**Resolved** the Environment Committee Meeting programmed to be held on 25 November 2019 was not quorate, so the meeting postponed until 9 December 2019.

(b) **Minutes of a Planning Committee Meeting**

2) **Correct Record**

**Resolved** that the circulated minutes of a Planning Committee Meeting held on 25 November 2019 be approved as a correct record

184. **Matters of Report Arising**

None

185. **Correspondence**

1. Receipt of latest Highway Programme of Works for the area from North Lincolnshire Council.
2. Receipt of annual report on St Mary's Church clock following it's recent service which found the clock in good working order. The Tower Captain, Mrs Howden, was thanked for her assistance throughout the year. The service cost for next year will increase slightly from £199.90 to £202.50.
3. Receipt of Barton Tourism Partnership November Meeting and AGM agenda and minutes.
4. Notice of HWRA AGM on 3 December 2019, 10am at Barton 'Out of School Club', Maltby Lane, Barton, which is where they are now relocated from Baysgarth House.
5. Notification of North Lincolnshire Council initiative to launch a 'Residents' Panel' in 2020 made up of local people who the council will contact to get a better understanding of residents' views on local issues. Panel members will be sent regular surveys asking for views on a range of topics and updated on how the results are being used to shape and improve local services. To register your interest in joining the Panel go to [www.northlincs.gov.uk/residentspanel](http://www.northlincs.gov.uk/residentspanel)
6. Letter of thanks from Barton Lions Club for the recent donation towards the Annual Bonfire and Firework display.
7. Receipt of Barton School Councils' Forum meeting notes from their 12 November 2019 meeting.
8. Invite to attend BCCRP OGM on Tuesday 3 December 2019 at 10.45am at Grimsby Town Station.
9. Letter of thanks from Bowmandale Primary School for the recent donation towards their Annual Residential Visit 2020.
10. Receipt from NALC of Home Office Consultation document: Strengthening police powers to tackle unauthorised encampment, this can be found on the Home Office website. NALC is seeking answers to their briefing questions before responding to the Home Office (*email with links and further details can be forwarded to Councillors on request*).
11. Request from the Environment Agency to help publicise their Flood Warning Service on our website, social media and newsletter.
12. Receipt of Barton Area Food Bank AGM minutes.
13. Receipt of completed town council grant application form from The Ted Lewis Group.
14. Receipt of CPRE Countrywise, Fieldwork and Countryside Voices Winter newsletters.

**Resolved**

(i) Councillor A Todd wished to give sincere thanks to the Barton Lions for the excellent bonfire and firework display held this year, on behalf of the town council (*item 6*);

## **Minutes of an Ordinary Meeting of the Council held on 4 December 2019, cont'd**

- (ii)* Councillor N Jacques reported that a good meeting had been held, with representation from the three primary schools in attendance. Topics discussed included litter concerns, traffic issues, flooding and derelict buildings in the town (*item 7*);
- (iii)* Councillor N Jacques gave report of the meeting held. Changes to the Rail Partnership, including changing the status to a limited company had been discussed. HWRCC undertaking administrative assistance to the group, the two car trains previously agreed to operate from January 2020, now postponed to May 2020. It was claimed this system was not compliant for the disabled. Changes to be implemented to the franchise now moved from August 2020 to December 2020 etc. (*item 8*);
- (iv)* it was agreed the Environment Agency article be placed in the next edition of the Bartonian, on the town council's website, Facebook page and noticeboards (*item 11*);
- (v)* an agenda item to be placed at the next meeting of the Finance & General Purposes Committee Meeting of the town council to be held on Monday 13 January 2020 (*item 13*);
- (vi)* the remaining correspondence be received and the contents noted.

### **186. Correspondence Received Since Issue of the Agenda**

1. Information from North Lincolnshire Council Financial Planning Team regarding precepts and grant 2020/21, including support grant offer.
2. Copy email sent to town councillors from local resident regarding 5 different concerns in the town.
3. Letter from CHAMP Ltd regarding one of the concerns mentioned in item 2 above.

#### **Resolved**

- (i)* it was agreed for the town council to accept the offer of a Discretionary Support Grant, subject to the town council meeting the relevant conditions. The Clerk to make application to North Lincolnshire Council accordingly (*item 1*);
- (ii)* it was agreed the town council could look into relocation of the charity bin and litter bin located in the Cottage Lane car park to allow additional car parking spaces with North Lincolnshire Council (number 1 of resident's letter). It was noted that two Environment Committee meetings had been postponed, but as Councillor Mrs J Oxley had pointed out, this had not affected the town council's business or service level. The remaining points in number 2 were noted to be the opinions of the local resident. In light of correspondence received from The Assembly Rooms leaseholder (CHAMP Ltd), it was agreed to forward the comments in number 3 to them. It was stated that the former Heron building is not for sale (number 4) and the Annual Town Meeting held in April of each year is the platform for local residents to have their say (number 5). The resident to be notified (*item 2*);
- (iii)* the contents of correspondence received from CHAMP Ltd noted in item 2 above (*item 3*);
- (iv)* the remaining correspondence be received and the contents noted.

### **187. Accounts for Payment**

#### **Resolved**

- (i)* that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £4,865.62 (A/cs 164 to 171) and those presented at the meeting in the sum of £23,698.63 (A/cs 172 to 195) - a grand total of £28,564.25;
- (ii)* petty cash expenses for November 2019 are £150.58;
- (iii)* the balanced bank reconciliation sheets for October 2019 were signed by the Mayor and Town Clerk.

**Minutes of an Ordinary Meeting of the Council held on 4 December 2019, cont'd**

188. **Appoint Members to serve on Committees & Outside Bodies of the Town Council for the Remainder of the Mayoral Year 2019/2020 due to a Vacancy in Office**

Consideration was given to interest in town councillor's expressions of interest for the town council's committees and outside bodies for the remainder of the 2019/2020 mayoral year. Where more than the permitted level of members expressed interest, members voted accordingly. It was agreed and

**Resolved** the following Members be appointed to serve on the under-mentioned committees and outside bodies of the town council for the remainder of the mayoral year 2019/2020:

(a) **Community Committee**

Councillor A Todd;

(b) **Environment Committee**

Councillor N Jacques;

(c) **Finance & General Purposes Committee**

Councillor A Todd;

(d) **Disciplinary Committee**

Councillor N Jacques;

(e) **Emergency Planning Sub-Committee**

Councillor A Todd;

(e) **Barton-upon-Humber Senior Alliance**

Councillor J Sanderson;

(f) **Blue Coat Charity**

Councillor N Jacques;

(g) **Barton Relief in Sickness Fund (Ada Flower Trust)**

Councillor A Chapman.

189. **Closure of the Town Council Office during Christmas and the New Year**

The Clerk discussed closure of the office over the Christmas period. It was agreed and

**Resolved** that the town council office be closed for Christmas/New Year from close of business on Monday 23 December 2019, re-opening on Tuesday 31 December 2019.

**Minutes of an Ordinary Meeting of the Council held on 4 December 2019, cont'd**

190. **Wreath Laying at the Cenotaph for the Remembrance Parade**

Councillor A Todd commented that the wreath laying at the Cenotaph on Remembrance Sunday needed to follow the order of protocol as follows: the Queen-Lord Lieutenant of the county (if present), the town council, the Police, St John Ambulance and others, the military associations along with the cadets, followed by any other person(s) wishing to lay a wreath. The wreaths to be laid at the Cenotaph with the wreath layer then taking two steps backwards and bowing. He wished to acknowledge the sterling work formerly undertaken by the late Councillor John Oxley, himself a former military person, in arranging the Remembrance Day Parade protocols. It was agreed and

**Resolved** the above protocol to be adopted by the town council in future years on Remembrance Day.

191. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor J P Vickers gave report regarding the new Library, Leisure Centre and Well-Being Hub. Users and membership had increased with additional footfall to the complex and Baysgarth Park. He gave thanks to everyone who assisted at the annual Christmas Festival in the town which had been well received by those attending. The issues on Meadow Drive have been resolved and the Central Surgery now has extended opening hours. The recent flood warnings had prompted a good response and action by Wren, the Environment Agency, North Lincolnshire Council etc. The Environment Agency had pumped out water from the Wren lagoon with future plans for drainage into the Humber. Sandbags had been ready for issue and emergency plans ready to be implemented. A meeting is to be held in January to review the procedure. Councillor N Pinchbeck felt there had been a good flood warning given in advance to local residents.

(b) **Councillor J Evison**

Councillor J Evison concurred with Councillor J P Vickers comments above, stating that currently holding the mayoral position at North Lincolnshire Council this kept him very busy with this role.

(c) **Councillor K Vickers**

Councillor K Vickers felt that NLC reports had been well covered by the other two Ward Members. Councillor A Todd reported he had met the Head of Highways at North Lincolnshire Council and the highway issues on Whitecross Street had been repaired within two hours. The flooding problem outside the veterinary surgery on the High Street was also receiving attention. The tactile paving on the corner of Newport/Queen Street is to be replaced with a new system, not yet available anywhere else in the country.

192. **Reports from Members on Outside Organisations**

(a) **Barton Civic Society**

Councillor N Jacques gave report that the Society was working in conjunction with the North Lincolnshire Council Strategic Development Group regarding the interchange area. This incorporated plans to change the bus layout. Funding issues were then queried. Councillor J Evison reported that North Lincolnshire Council had set aside £200,000 for general car park funding in the town. The next edition of the North Lincolnshire Council Direct magazine would feature Barton-upon-Humber to showcase the town. A review of the finger-posts in the town was being undertaken and a meeting of the Regeneration Group was programmed to be held during March 2020.

**Minutes of an Ordinary Meeting of the Council held on 4 December 2019, cont'd**

(b) **Barton Lions**

Councillor A Chapman reported that the annual Bonfire and Firework Display had gone very well with a record number of people in attendance. The group have organised Father Christmas and his sleigh travelling through the town next week, with the Barton Rotary Group undertaking this the week after.

The Councillor J Sanderson closed the meeting at 8.06 p.m.

..... Chairman      8 January 2020