

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON on WEDNESDAY 6 NOVEMBER 2019 COMMENCING at 7.00 p.m.

Present Councillor J Sanderson (Chairman)

Councillors A Chapman, Mrs A Clark, N Jacques, N Pinchbeck, Mrs C Thornton, B Troop, J P Vickers and K Vickers

Also present Major Alan Norton (Salvation Army), 1 member of the public and Ms S Richards (Town Clerk)

154. **The Town Prayer**

It was agreed and

Resolved that Major Alan Norton read out the Town Prayer then left the meeting.

155. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972

156. **Apologies for Absence**

Councillors J Evison (unwell), Mrs J Oxley (bereavement) and A Todd (on holiday)

157. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (personal interest)

Euronics (Lindsey Relay) – Councillor J P Vickers (personal interest)

158. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report regarding Brigg Road Neighbourhood Watch, Overton Court and play area anti-social behaviour issues. PC Fuller will be moving on at the end of the year, with news of his replacement awaited.

Resolved that this be noted

159. **Minutes**

(a) **Ordinary Meeting of the Council – 2 October 2019**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 2 October 2019 be received, approved and confirmed as a correct record and signed by the Chairman.

160. **Matters of Report Arising**

(a) **“Enhancing Our Environment” Scheme** (*Min Ref: 126(4)/54-BTC 02/10/19*)

Councillor N Jacques reported he had attended the launch of the scheme, stating that it was a good and positive meeting. There are five grant funding areas, rainwater harvesting, community orchards, tree planting, clean energy, community composting and sustainable travel planning. The Barton Civic Society is looking into grant funding for rainwater harvesting from St Mary’s Church roof to run into the Beck. It is understood that the Friends of Baysgarth Park Group are also looking into engaging with a project for the scheme.

Minutes of an Ordinary Meeting of the Council held on 6 November 2019, cont'd

Resolved that this be noted.

(b) **Councillor J P Vickers** (*Min Ref: 122(b)/52-BTC 02/10/19*)

Councillor J P Vickers explained MP Martin Vickers had looked into this issue along with Highways England, whereby he read out the report received. Advice is being sought from the Tree Officer and there is on-going progress regarding the culvert issues.

Resolved that this be noted.

(c) **Review of the Town Council's Standing Orders** (*Min Ref: 122(c)/53-BTC 02/10/19*)

Referring to the above and previous meetings of the town council whereby the general power of competence had been discussed (*minute references 82(b)/33-F&GP 29/07/19 and 95(a)/39-BTC 04/09/19 refers*) Councillor Jacques stated that although the Clerk had obtained advice from ERNLLCA regarding this matter for the town council, the advice he deemed to be incorrect and that a rescission notice was not required in this matter.

Resolved that this be noted.

161. **Other Meeting Minutes**

(a) **Minutes of an Environment Committee Meeting**

1) **Correct Record**

Resolved that the circulated minutes of an Environment Committee Meeting held on 14 October 2019 be approved as a correct record

(b) **Minutes of a Planning Committee Meeting**

2) **Correct Record**

Resolved that the circulated minutes of a Planning Committee Meeting held on 14 October 2019 be approved as a correct record

(c) **Finance & General Purposes Committee Meeting**

3) **Correct Record**

Resolved the Finance & General Purposes Committee Meeting programmed to be held on 28 October 2019 was not quorate, so the meeting postponed to Monday 4 November 2019.

(d) **Minutes of a Finance & General Purposes Committee Meeting**

4) **Correct Record**

Resolved that the circulated minutes of a Finance & General Purposes Committee Meeting held on 4 November 2019 be approved as a correct record

Minutes of an Ordinary Meeting of the Council held on 6 November 2019, cont'd

(e) **Minutes of a Planning Committee Meeting**

5) **Correct Record**

Resolved that the circulated minutes of a Planning Committee Meeting held on 4 November 2019 be approved as a correct record

162. **Matters of Report Arising**

(a) **The Assembly Rooms** (*Min Ref: 147(b)/63-F&GP 04/11/19*)

Councillor N Jacques felt that the new noticeboards outside the Assembly Rooms and painting of the front doors are an improvement to the front elevation of the building.

(b) **Review the Duties & Role of the Town Mayor & Deputy Town Mayor** (*Min Ref: 149(d)/64-F&GP 04/11/19*)

Making reference to the above, Councillor N Jacques queried the actions/resolutions of committee items of report such as this one, particularly how councillors can comment upon various topics. The Clerk stated that councillors not on committees can always attend committee meetings and put their view forward, they just cannot vote. The town council has a choice of how it deals with various topics it discusses, either through holding more than one ordinary meeting of the town council per month, or one ordinary meeting plus various committee meetings. In this particular instance, the committee undertook an annual review of the subject two months earlier than usual to meet the changed circumstances of having a reduced number of councillors since the May 2019 election. Currently, the Planning Committee allows the Clerk devolved powers to place the planning application comments on-line for North Lincolnshire Council Planning Department the day after the meeting to meet the consultation timeframe and the Finance & General Purposes Committee have power to determine the budget/precept for instance. She concluded that the town council elect members onto committees to deal with the business of that particular committee, therefore those members must be trusted to act in the best interests of the council and to make decisions. Councillor Jacques stated that he was not inferring that the town council have more than one ordinary meeting per month, just how members can contribute in various subject matters dealt with by committees. Councillor Mrs C Thornton concluded that a councillor can always discuss a topic raised in a committee meeting under matters arising at the ordinary meeting of the council.

Resolved this be noted.

(c) **The Finance & General Purposes Committee meeting held on 4 November 2019**

The Chairman of the committee, Councillor K Vickers, gave report. He stated that improvement and maintenance works had been undertaken at The Assembly Rooms, donation monies had been granted to the Baysgarth Park 'Parkrun' project and Bowmandale Primary School. Following discussion, the grass cutting at Beretun Green and Bowmandale, was determined that budget be set aside in the 2020/2021 budget to undertake this service during 2020 and as a taster of how the town council can undertake grass cutting contracts of this nature. Several members enquired about the costs of undertaking this and if North Lincolnshire Council would contribute to the service. It was also noted that the grass cutting in the area of Beretun Green fell into a grey area of the division between Ongo and North Lincolnshire Council's grass cutting services. Councillor K Vickers commented that it was a trial with partnership working. The Bowmandale roundabout grass cutting is undertaken by a local contractor/resident free of charge as a donation to the town.

Minutes of an Ordinary Meeting of the Council held on 6 November 2019, cont'd

Also, the new Code of Conduct received from the Monitoring Officer at North Lincolnshire Council was adopted by the town council and the annual review of the duties and role of the Town Mayor and Deputy Town Mayor was undertaken, to reflect the changed criteria of a reduction in the numbers of councillors on the town council since the May 2019 election.

Resolved this be noted.

163. **Correspondence**

1. Receipt of Barton NAT meeting minutes from 6 August 2019 and notification next meeting is on 15 October 2019, 6.30pm in the Assembly Rooms.
2. Receipt of latest Highway Programme of Works for the area from North Lincolnshire Council.
3. Notification from North Lincolnshire Council of Rough Sleeper count on 24 October with Estimate Meeting on 21 October (*information was passed to the Mayor as event happened between meetings*).
4. Information from VANEL offering training and support with Emergency Planning through the Blue Lights Brigade and Community Emergency Response Team (CERT) with an offer to give a short presentation at town council meeting.
5. Reminder from Barton School Councils Forum to confirm attendance for the November meeting.
6. Thanks from HWRCC for the annual membership renewal, plus October Village Hall information bulleting. Copy available from the council office.
7. Notification from Trinity Methodist Church that they are looking to recruit a Living Later Life Well Outreach Worker this month.
8. Notification the new route for the Town Bus will commence from 2 December 2019 (*Details have been included in the November Bartonian*).
9. Notification of Barton Food Bank AGM is to be held on Wednesday 20 November 7pm at Salvation Army Community Church.
10. Details of North Lincolnshire Council Standards Training Sessions on 28 November 12-2pm and 4 December 5.30-7.30pm. Both to be held in Church Square House, Scunthorpe. Please contact the town council office if you wish to attend.
11. Copy letter to the Ward Members from Mrs W Witter with concerns over various highway matters.
12. Receipt of Barton Tourism Partnership meeting minutes from 15 October 2019.
13. Notification from The Ropewalk of annual admin fee for them to continue updating the town council website from October 2019 of £200. This is an increase from £100 last year, due to the volume of information to be added. The domain and hosting renewal fees are additional to this.
14. Request from the Environment Agency to support their Flood Action Campaign from 11 to 17 November 2019. Details can be found <https://shwca.se/whattheflood>.
15. Receipt from Councillor N Pinchbeck Healthcare Forum minutes from 24 October 2019 (*copy enclosed*).
16. Contact from Fleetgate Hardware to support their request for North Lincolnshire Council to reinstate the 2 hour parking signage outside their business to stop cars parking in the layby all day.
17. Receipt of Barton Neighbourhood Plan Terms of Reference from the Steering Group (*copy enclosed*). (*Min Ref: 128/55 – BTC 2/10/19*).
18. Request to add FareShare annual Tesco Food collection on 21-23 November 2019 on the town council website.
19. Receipt from Ms L Bennet:
 - (a) Funding application for Barton Tourism Partnership for consideration in 2020/21 Budget;
 - (b) Funding application for Friends of Baysgarth Park for consideration in 2020/21 Budget;
 - (c) Funding application for Barton Heritage Open Days c/o The Ropewalk for consideration in 2020/21 Budget.

Minutes of an Ordinary Meeting of the Council held on 6 November 2019, cont'd

Resolved

- (i) Councillor J Sanderson reported he had engaged in this matter, attended the meeting and undertaken a rough sleeper count on 24 October. He had contacted all of the local churches and relevant homeless groups, however, he couldn't find any rough sleeper, or report of any. The day after the count, one rough sleeper was noted to be in the town though (*item 3*);
- (ii) it was agreed to make provision for the additional costs attributable to operation of the town council's website in the 2020/2021 budget preparation (*item 13*);
- (iii) it was agreed for the town council to support this request. A highways officer at North Lincolnshire Council is currently looking into this matter (*item 16*);
- (iv) Members of the town council agreed to accept the Barton-upon-Humber Neighbourhood Plan Terms of Reference, as submitted to the meeting from Ms Liz Bennet (*item 17*);
- (v) it was agreed not to accept the article to place onto the town council's website from the Goodwin Trust. It was felt inappropriate for the town council to advertise and promote this (*item 18*);
- (vi) it was agreed the 3 funding applications submitted from Ms L Bennet be considered into the next budget proposals for 2020/2021 (*item 19*);
- (vii) the correspondence be received and the contents noted

164. **Correspondence Received Since Issue of the Agenda**

1. Receipt of agenda for Barton Area Food Bank AGM on Wednesday 20 November 2019 at 7pm in the Salvation Army Community church, Tofts Road.
2. Contact from North Lincolnshire Council's new Town Centres Manager enquiring if Barton would be interested in holding a Foodfest? They recently held their first in Crowle and over 1500 people attended.
3. Receipt of Carbon Footprint Task and Finish Group notes from their meeting held on 29 October 2019. (*a copy was emailed to all Councillors either by Cllr N Jacques or the Office*)
4. Request from Charworth Homes who are developing land at the top of Marsh Lane to name the new road they intend to build, "Fredrick Fields" in honour of Fredrick Hopper who owned the site opposite their development when it was a bicycle factory.

Resolved

- (i) it was felt this was a good idea to hold on a Saturday in the town centre and not at Waters' Edge and The Ropewalk area. It was then agreed to contact local businesses in the town to determine their views on holding a 'Foodfest' in the town. Councillor J Sanderson stated he and Councillor N Pinchbeck would undertake a survey of this and report their findings back to the town council (*item 1*);
- (ii) Councillor N Jacques gave report on the notes he had taken at the Carbon Footprint Task & Finish Group meeting held on 29 October 2019, highlighting and reporting on the findings of the group. The Clerk commented that the photo-copy paper used in the town council office came in recyclable wrapping and that the town's Christmas tree came from sustainable sources (though there are limited suppliers to obtain this from due to the size of the tree and limited availability). After the New Year when the tree is removed, it is recycled into tree/bark chippings and re-used by the Principal Authority (*item 3*);
- (iii) it was agreed to suggest the names "Hopper Fields" or "Fred Hopper Fields". Mr Hopper was christened Fred Hopper not Frederick, though he was mostly referred to as Freddie. The developer to be notified accordingly (*item 4*);
- (iv) the remaining correspondence be received and the contents noted.

Minutes of an Ordinary Meeting of the Council held on 6 November 2019, cont'd

165. **Accounts for Payment**

Resolved

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £11,285.87 (A/cs 135 to 153) and those presented at the meeting in the sum of £8,805.69 (A/cs 154 to 163) - a grand total of £20,091.56. Councillor K Vickers requested that account 143, in favour of Brigg & Humberside Roofing Services Ltd be withheld from payment, due to on-going outstanding issues of the work undertaken by them. Members present agreed to this. The Clerk reported that a broken pane of glass with another one cracked had been reported regarding one of the first floor windows in the Assembly Hall. It had been noted that this may have been from when the scaffolders had erected or dismantled the scaffolding. It was noted that for a contractor to replace these, scaffolding may need to be erected again at the front of The Assembly Rooms to undertake the repair work required;

(ii) petty cash expenses for October 2019 are £41.36;

(iii) the balanced bank reconciliation sheets for September 2019 were signed by the Deputy Mayor and Town Clerk.

166. **The November 2019 edition of the 'Bartonian'**

Due to the tight timescale of printing and distributing this edition, members of the Community Committee had already proof read the magazine and accepted the contents. This was undertaken by Councillors A Chapman and B Troop, together with Mrs J Tuplin. The magazine is due to commence distribution to local residents this weekend.

Resolved that this be noted.

167. **How Could Barton-upon-Humber Town Council help to Improve Footfall for Town Businesses**

Councillor J Sanderson reported that he and Councillor N Pinchbeck had attended a meeting of the Brigg Town Business Partnership. As Barton-upon-Humber no longer had a Chamber of Trade, they thought they would investigate how another neighbouring market town operated. The Partnership they found to be a positive and energetic group, consisting of a variety of members from local groups, businesses and local authorities. They undertake several events each year, i.e. an industry business week, summer fair etc with 9 events planned for 2020.

Members present discussed the logistics of Barton-upon-Humber and town centre itself, including the public car parks, operation of a free 2 hour car parking system with possible applicable charges thereafter, a one-way traffic system on King Street to allow parking on both sides of the road, reconfiguration of the Cottage Lane car park and removal of the recycling bin, possible locations for a new car park (the site discussed was deemed private land and not for sale). It was noted that the Tesco Store was out of the town centre with shops and businesses not all in the town centre itself. Councillor N Jacques felt that the Barton Tourism Partnership was very helpful in this matter. Councillor A Chapman noted that the Sunday of the Deepdale Dash race had the town buzzing with footfall and Councillor B Troop felt there was scope for businesses in the town centre and on the outskirts of town. It was agreed that the town council would try to help businesses thrive in the town where possible and it was

Resolved that Councillors N Pinchbeck and J Sanderson conduct a poll with the views of local businesses and also the possibility of a 'Foodfest' in the town for report back to the town council with their findings.

Minutes of an Ordinary Meeting of the Council held on 6 November 2019, cont'd

168. **Consideration of Heron to relax the Car Parking Restrictions on their Car Park on High Street to allow Longer Stay Parking**

Councillor N Jacques highlighted issues resulting from the car parking restrictions on this car park. This mainly affected 13 local residents who wished to park their vehicles there. The properties they lived at in the locality had no provision for vehicular parking at all. He had written to the Boyes Store, but they pointed out that the car park responsibility and control fell to the Heron Store. He felt that it would be neighbourly if the 13 residents affected by this could perhaps have parking permits issued to them by the Heron Store. Indeed, he felt the town council should assist local residents where possible in this matter. Councillor J P Vickers stated he had looked into this issue and the Heron Store was adamant they will not change their current stance on the 2 hour parking arrangements. He felt this was an emotive subject all round. Councillor B Troop stated that there are concerns regarding the CCTV not working properly in the car park, resulting in fines being issued wrongly to owners of vehicles parking in the car park. Several examples were cited. Councillor K Vickers enquired how other towns cope with issues like this. He felt due to the changeable issues that changed thinking was required and thinking outside the box to find a way forward. Parking in the town centre was discussed generally and the impact of parking in the Westfield Road area was having in light of the issue at the Heron car park. It was agreed and

Resolved the Clerk write to the Heron Store, asking if the 13 local residents wishing to park in the car park could be issued with a permit, pointing out that some of the residents are willing to pay a fee for this service.

169. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor N Pinchbeck enquired about progress on the library opening hours. Councillor J P Vickers stated that he had spoken to Rob Waltham MBE regarding this matter and it is imminent that the hours will be extended. Councillor J Sanderson stated he had spoken to one of the librarian's working there who reported they were very busy at the new premises. Councillor Mrs A Clark enquired about Providence House. It was stated that it had not been sold but an interested party was looking at it. Councillor Mrs C Thornton enquired about the road closure signage erected in the town centre. It was reported to be for the rolling road closure in operation on Remembrance Sunday.

Councillor J P Vickers concluded that the Local Plan would be put on hold due to the forthcoming elections in December.

170. **Reports from Members on Outside Organisations**

(a) **Barton Civic Society**

Councillor N Jacques reported that a positive meeting had been held regarding derelict buildings in the town. Properties and buildings discussed were Oddfellows Hall, the house on the corner of Butts Road/Queens Avenue, 51 Fleetgate, Eagle House, The Old Mill cap (paint peeling off but the brewery are looking into the matter) and the old boathouse is to be utilised as a café and cycle hire centre.

Councillor Jacques stated that up-coming meetings would be for the interchange, Schools Forum and the Barton Cleethorpes Community Rail Partnership on 3 December 2019.

Minutes of an Ordinary Meeting of the Council held on 6 November 2019, cont'd

(b) Barton Healthcare Forum

Councillor N Pinchbeck gave appraisal of the meeting held on October 24. An update regarding electronic prescriptions was given and the issues of each health practice regarding this matter. The Neighbourhood Plan was discussed and those in attendance at the meeting wanted to be involved if it is taken forward. It was noted that in this area it is difficult to recruit doctors, practice nurses and dentists. Boots Chemist has a new manager, with additional staff hours granted for the store personnel and the NHS dental waiting list will hopefully re-open this year for an additional 100 patients. Initiatives discussed by the Forum to possibly have space in the April 2020 edition of the Bartonian.

Resolved that this be noted.

(c) Barton Senior Alliance

Councillor Mrs A Clark requested a replacement town councillor to be a representative for the Barton Senior Alliance. She explained the criteria, when the group met and the assistance required. The Clerk explained vacancies for committees and outside bodies of the town council would be undertaken at the December ordinary meeting of the town council.

(d) Barton Lions Club

Councillor A Chapman gave report. The annual bonfire had been a great success held on 5 November. The group would be at the town's Christmas Festival on 30 November with a catering stall and providing assistance. Santa's sleigh would be present in the town w/c 9 December, with the Rotary undertaking this the week after w/c 16 December 2019.

At the end of the meeting, the Clerk provided all members present with a copy of the revised members Code of Conduct and expression of interest forms for committees and outside bodies to be discussed at the December meeting of the town council to be held on 4 December 2019.

The Councillor J Sanderson closed the meeting at 8.18 p.m.

..... Chairman 4 December 2019