

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 7 NOVEMBER 2018 COMMENCING at 7.00 p.m.

Present Councillor N Pinchbeck (Chairman)

Councillors Mrs A Clark, F Coulsey, J Evison, N Jacques, Mrs J Oxley, Mr J Oxley, J Sanderson, Mrs P Sanderson, Mrs C Thornton, A Todd, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter.

Also present Mr Jason & Mrs Nichola Threadgold (Jason Threadgold Funeral Directors) and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Mr J Threadgold spoke about involvement in supporting several community projects locally, in liaison with his business Jason Threadgold Funeral Directors. He gave appraisal of some of the charities, groups, individuals and projects they had assisted and felt it was extremely important to give something back to the community and help where they could possibly do so. He commented that Mr A Huteson was a good friend and that Jason Threadgold Funeral Directors business was not a competitor. He did, however, feel that it was important to offer a local family run business in lieu of national companies to local people whereby he felt he and his wife provided. He concluded that if anyone had a cause or need for sponsorship to contact him, his wife Nichola, or via their website, to see if they could provide assistance.

Members of the town council thanked Mr & Mrs Threadgold for attending the meeting and enlightening them on the community sponsorship and projects they had assisted with and the on-going community assistance they undertook.

168. **The Town Prayer**

It was agreed and

Resolved that Councillor J Sanderson read out the Town Prayer.

169. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

170. **Apologies for Absence**

Councillors Mrs S Evison (personal commitment), Mrs J Mason (on holiday), Mrs D Pearson (unwell), B Troop (work commitments) and C Ulliott (work commitments).

171. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Bike Night – Councillor J Evison (Personal Interest)

Barton Civic Society (Correspondence after the agenda (3)) – Councillor N Jacques (Personal Interest)

Barton Lions Club – Councillor Mrs J Oxley (Personal Interest)

Barton Lions Club and Barton Bike Night – Councillor Mr J Oxley (Personal Interest)

Barton Bike Night – Councillor A Todd (Personal Interest)

Minutes of an Ordinary Meeting of the Council held on 7 November 2018, cont'd

172. **Police and Neighbourhood Action Team**

Councillor J P Vickers commented he had nothing to report. Councillor Mrs W Witter enquired about the progress of trialling the mobile speed cameras in the town. Councillor J P Vickers replied that trials in other areas of North Lincolnshire had been successful. Barton-upon-Humber was on the list for possible trialling. It maybe trialled next year via the Neighbourhood Watch/Safer Neighbourhood groups.

Resolved that this be noted.

173. **Minutes**

(a) **Ordinary Meeting of the Council – 3 October 2018**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 3 October 2018, be received, approved and confirmed as a correct record and signed by the Chairman.

174. **Matters of Report Arising**

(a) **The Town Council's Website** (*Min Ref: 144(a)(ii)/58 – BTC 03/10/18*)

Councillor N Jacques reported that he was currently updating the committee information on the website, regarding what each committee did. The Clerk commented that it may assist to look at the "Budgetary Information 2018/2019" page for some guidance, if it had been transferred from the old website to the new.

Resolved that this be noted.

(b) **Andrew Park** (*Min Ref: 147(11)(ii)/60 – BTC 03/10/18*)

Councillor J Sanderson stated he had contacted Andrew Park, who was proposing to play 'The Battles O'er' on the bagpipes at Barton War Memorial on Sunday 11 November 2018 at 6am. He concluded that quite a bit of local interest was raised to attend this in commemoration of the end of WW1.

Resolved that this be noted.

175. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 15 October 2018 be approved as a correct record.

(b) **Minutes of a Finance & General Purposes Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 29 October 2018 be approved as a correct record.

Minutes of an Ordinary Meeting of the Council held on 7 November 2018, cont'd

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 5 November 2018 be approved as a correct record.

176. **Matters of Report Arising**

(a) **Churches Together – Barton Area Homeless Project** (*Min Ref: 162(d)/66 – F&GP 29/10/18*)

Councillor Mrs C Thornton stated she had concerns that this project had not been supported financially by the town council. Councillor K Vickers gave appraisal to the background of the decision, with further information regarding the homeless currently being sought and legislation advice obtained via the Clerk. It was reported that the Barton Foodbank have rucksacks full of basic necessities ready to give out to homeless people and that they work with partnership agencies to further assist. In light of this, Councillor K Vickers commented that further information was being sought to avoid duplication of the current service provision offered and to gain a better understanding of the process regarding the homeless. Councillor N Jacques felt that a section 137 payment was appropriate and urged all members of the council to look up the legislation. Councillor K Vickers asked Councillor Jacques if he doubted the advice sought from the Clerk. The Clerk explained that she had contacted ERNLLCA for advice, including the possibility (if required) of the town council also supporting the Barton Foodbank. The advice gained was that indeed the section 137 could be used, but only if the town council has the General Power of Competence. The Clerk further stated that the town council had not met the criteria for this previously therefore it does not hold the power to use section 137 in this instance. Councillor Mr J Oxley commented that regarding a report of an ex-serviceman being homeless, that the SSAFA Armed Forces Charity offer assistance for ex-service personnel and their needs. Councillor J P Vickers stated that the town council were together as a body regarding this issue, whereby it had to be sensible and make the right decision. This may or may not be the type of community project that Jason Threadgold Funeral Directors maybe interested in supporting, in view of their earlier comments regarding community engagement. It was concluded that more detail on the subject was required, as even the local Police appeared unaware of the number of homeless people reported in the town. Councillor N Jacques felt that it was important that the town council gained further information on this matter as soon as possible, preferably at the next meeting of the town council. The Clerk reported that two speakers would be attending the 5 December meeting, as stated in the correspondence list after issue of the agenda (*Min Ref:178(6)(iii)/75 below refers*).

Resolved that this be noted.

177. **Correspondence**

1. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
2. Receipt of CPRE Campaigns Newsletter for October (*copy available from the council office*).
3. Update from Barton School Councils' Forum, advising the next meeting on 20 November 2018 will now be held in the Assembly Rooms main hall at 1.45pm.
4. Notification from North Lincolnshire Event Safety Advisory Group (ESAG) that arrangements for Barton Christmas Festival are satisfactory and based on the information provided, the event does not present an unacceptable risk to public safety (*Min Ref: 307(e)/127 – CC 26/2/18*).
5. Permission received from North Lincolnshire Council Highways and Lighting to install our Christmas Lights in the town centre for Barton Christmas Festival (*Min Ref: 307(a)/127 – CC 26/2/18*).
6. Receipt of minutes from BCCRP OGM held on 9 October 2018 (*copy available from the council office*).

Minutes of an Ordinary Meeting of the Council held on 7 November 2018, cont'd

7. Notification from Barton Bike Night Committee that following a community pole via Facebook to look again at the choice of day from Wednesday or Saturday for this event, the result was 56% in favour of keeping the event on a Saturday. The date for 2019 will be Saturday 13 July.
8. Receipt of programme and booking form for ERNLLCA conference on Friday 23 November 2018 costing £90+vat. Also receipt of their October Newsletter (*copy available from the council office*).
9. Receipt of letter from Councillor Ben Troop regarding Aaron's Memorial (*copy enclosed*).
10. Letter of thanks from Barton Lions Club for the donation towards the bonfire and firework night (*Min Ref: 226/89 – CC 11/12/17*).
11. Request from Friends of Baysgarth Park to support their application to Aviva Community Fund for the Chad Varah Contemplation Garden by voting at <https://community-fund.aviva.co.uk/voting/project/view/4-1301>
12. Notification from North Lincolnshire Council Licensing of a Premises License application from Five Fathoms Spirit, Artisan Village, Unit 2 The Old Tile Yard, Far Ings Road, Barton for consumption of alcohol on and off premises 10:00hrs to 17:30hrs Monday to Saturday and 10:00hrs to 16:00hrs Sunday.
13. Receipt of annual report on St Mary's Church clock following its recent service which found the clock in good working order. The Tower Captain, Mrs Howden, was thanked for her assistance throughout the year. The service cost for next year will increase slightly from £198.70 to £199.90.
14. Receipt of market consent from North Lincolnshire Council Markets Operations Manager for Barton Christmas Festival (*Min Ref: 307(h)/127 – CC 26/2/18*).
15. Receipt of Stopping up of a part-width of High Street, Barton which adjoins numbers 86 – 88 at the former Coach and Horses Public House to enable development as permitted under planning application PA/2016/1763.

Resolved

- (i) it was agreed that the town council offer to be a backstop for the shortfall of donation monies sought, particularly as several local businesses and groups were providing donations towards this. A letter to be sent to Mr B Troop and the monies to be taken from the town council's reserves (*item 9*);
- (ii) that the correspondence be received and the contents noted.

178. **Correspondence Received Since Issue of the Agenda**

1. Notification from North Lincolnshire Council Electoral Services of the process that happens as we approach the 6 month rule for advertising casual vacancies before the Parish elections on 2 May 2019.
2. Receipt of Interim Internal Audit of the council's accounts for the year ended 31st March 2019 from the town council Internal Auditor.
3. Letter from Barton Civic Society Environment sub-committee regarding the external frontage of the Assembly Rooms (*copy enclosed*).
4. Request from Champ Ltd to borrow the Santa costume for their Christmas Fayre which is after our Christmas Festival, with a £50 refundable deposit.
5. Details from Keep Britain Tidy of 'The Big Give Christmas Challenge' from 27th November to 4th December to raise funds to prevent the death of small mammals caused by litter each year. Donation can be made online via theBigGive.org.uk
6. Notification 2 officers from North Lincolnshire Council Environmental Health and Housing Advice will attend the 5 December 2018 full council meeting to give housing advice (*Min Ref: 162(d)/66 - F&GP 29/10/18*).

Minutes of an Ordinary Meeting of the Council held on 7 November 2018, cont'd

7. Notification from North Lincolnshire Council that any general enquiries regarding the Winter Service or Speed Management issues please refer to their policies which can be found at
<https://www.northlincs.gov.uk/transport-and-streets/roads-highways-and-pavements/winter-service-and-gritting/winter-service>
<https://www.northlincs.gov.uk/transport-and-streets/roads-highways-and-pavements/winter-service-and-gritting/snow-wardens>
<https://www.northlincs.gov.uk/transport-and-streets/road-safety/speed-management>
8. Notification Barton Area Food Bank AGM will be held on Thursday 29th November 2018 at 7pm at the Trinity Methodist Church.

Resolved

- (i) Councillor A Todd stated that many of the items reported were in use and not redundant. The louvre vent feeds the heating and ventilation system to the Assembly Rooms and the black box powers the Christmas lights. To move these would be very costly. The brackets and eye bolts are fixings for the Christmas lighting strings. The Clerk stated that the 'glass' in the external notice board had suffered sun burn from the intense summer heat and would not clean as it was a type of plastic. It therefore needs to be replaced. It was agreed that this matter be discussed by the Finance & General Purposes Committee at the next meeting to be held on 14 January 2019 (*item 3*);
- (ii) it was agreed that CHAMP Ltd may borrow the town council's Santa costume for their Christmas Fayre (*item 4*);
- (iii) as previously discussed and agreed (*item 6*);
- (iv) that the correspondence be received and the contents noted.

179. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £7,967.35 (A/cs 125 to 135) and those presented at the meeting in the sum of £10,307.80 (A/cs 136 to 147) - a grand total of £18,275.15;
- (ii) petty cash expenses for October 2018 are £118.48;
- (iii) the balanced bank reconciliation sheets for September 2018 were signed by the Mayor and Town Clerk.

180. **Highway on Hungate**

Councillor Mrs W Witter had received a complaint from a local resident in the town council office regarding reported damage to his disability car on two occasions in the last two years on Hungate. She felt that previous reports to provide various one-way systems in the town needed to be addressed which she highlighted. Councillor J Evison stated that this matter was underway with North Lincolnshire Council holding a consultation event to be held at Baysgarth School on 12 December, 4-7pm (TBC) with Highway Officers in attendance. There have been various consultations held in recent years with various options looked into including Hungate. However, a more defined process was now required to establish a consensus of opinion.

Resolved that this be noted.

Minutes of an Ordinary Meeting of the Council held on 7 November 2018, cont'd

181. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J Evison**

Councillor J Evison reported that there is to be a major announcement made tomorrow regarding higher education.

(b) **Councillor K Vickers**

Potholes are to receive more substantive work to ensure they are repaired correctly.

(c) **Councillor J P Vickers**

Councillor J P Vickers reported that Councillor R Waltham has had consultation with the Chief Executive regarding the railway in the town - for further report. Also the public toilets in Baysgarth Park have been re-opened.

Councillor Mr J Oxley wished to thank North Lincolnshire Council for the provision of the new park keeper in Baysgarth Park. On 6 November, members of the Barton Lions Club went to clear up the park after the Annual Bonfire the night before, only to find the park-keeper had already cleaned up with fifteen bags of rubbish collected. He had even cleared up the remains of the wires from sparklers, which in past years had been a hazard for dog walkers. Councillor J P Vickers commented that he was doing a very good job in looking after many issues of maintenance in the park. Councillor Ms J Warton stated that a group of volunteers also clear up the park.

Councillor Mrs W Witter enquired about any progress regarding the proposals to revise the route of the town bus to incorporate the new developments. Councillor K Vickers stated that there will be a service to incorporate the changes to the service next year.

Resolved that this be noted.

182. **Reports from Members on Outside Organisations**

(a) **Bulb Planting**

Councillor F Coulseay wished to thank everyone who took part in the annual bulb planting recently.

(b) **Health Forum**

Councillor N Pinchbeck gave report of a Healthcare Forum meeting held on Wednesday 31 October. There were good discussions between the representatives in attendance and proposals for a well-being event to be held on Saturday 19 January. Extending surgery appointment times on Tuesday/Thursdays and Saturday mornings was discussed along with reinstating health centre blood tests from next April. Proposals to attend a future meeting of the town council and also NHS dental appointments in the town was discussed. Councillor K Vickers commented that he had attended the forum meeting, whereby some useful and interesting things had been discussed.

Resolved that this be noted.

Minutes of an Ordinary Meeting of the Council held on 7 November 2018, cont'd

(c) **Mr Ralph Marshall**

Councillor Mrs A Clark gave report that Mr Marshall, the Commander for the Yorkshire and Lincolnshire region of the St John Ambulance had recently been given the highest honour of a knight. She gave appraisal of the award, the background and permitted freedoms it would entail. It was agreed and

Resolved that a letter of congratulations be sent to Mr Marshall on this unique achievement.

(d) **Barton Civic Society**

Councillor N Jacques gave report on the derelict property project they are currently undertaking. Oddfellows Hall is being looked into by the North Lincolnshire Council Conservation Officer for options. The building owner has been contacted and there has been some movement to progress the issues on Eagle House. Councillor J P Vickers reported that the Regeneration Group have discussed 74 Butts Road. They are looking into this via a working group with the Regeneration Officer.

Resolved that this be noted.

(e) **Barton Rotary Club**

Councillor Mrs W Witter asked if everyone could spread the word to those senior citizens who may require a prepared Christmas dinner, to please contact the Rotary Club by 11 December 2018.

Resolved that this be noted.

(f) **Old Coastguard House**

Councillor J Sanderson gave report on the current position of the building. Councillor J P Vickers explained that it had now been withdrawn from sale/to let. Various options for its future use is being looked into.

Resolved that this be noted.

(g) **Barton-upon-Humber Lions Club**

Councillor N Pinchbeck commented that the Annual Bonfire held on 5 November had been a fantastic display, whereby he had lit the bonfire as part of his mayoral role.

Resolved that this be noted.

The Chairman, Councillor N Pinchbeck closed the meeting at 7.55 p.m.