

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 5 SEPTEMBER 2018 COMMENCING at 7.00 p.m.

Present Councillor N Pinchbeck (Chairman)

Councillors Mrs A Clark, F Coulsey, J Evison, N Jacques, Mrs J Oxley, Mr J Oxley, J Sanderson, Mrs P Sanderson, Mrs C Thornton, A Todd, B Troop, C Ulliott, J P Vickers, K Vickers, Ms J Warton and Mrs W Witter

Also present Captain A Bawden (Salvation Army), 1 member of the public and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Ms Liz Bennet spoke about the Heritage Open Days and Mr Geoff Beecroft spoke about the Barton Park Bowls Club.

Ms Bennet explained the Heritage Open Days were a joint partnership between the Ropewalk, the Wilderspin National School Museum, Barton Civic Society and several other organisations. She circulated the very impressive guide brochure, outlining what was included in the project. The air raid shelter at 50 Holydyke would be available to view, along with many other venues open in the town. There are more events/venues than in Lincoln. The project is being funded by Heritage Lottery Funding, supported by a bank of volunteers. The events have been well promoted, with good ratings on Facebook so far. Everyone is welcome to enjoy and explore what is on offer of 'Picturing the Past' from 6 – 16 September 2018.

Mr Beecroft stated he was the Captain of the Barton Park Bowls Club and gave a brief history of the club. It had played on the green located in Baysgarth Park, adjacent to the Chad Varah Garden for over 90 years. He explained there are currently 30 playing members, with 70 matches in the summer season plus weekly drives. The club is very active with opportunity for all age ranges, supporting health and well-being. Several compliments had been received by them regarding the surrounding area and the newly installed footpaths in the park making access much easier. The club have experienced several cutbacks this year but are working closely with North Lincolnshire Council for assistance. However, the club needs additional funding to manage the green with an improvement programme to make it first class to play on. He concluded that any funding the town council could assist with would be most appreciated to help with the upgrade of facilities. Currently, the annual costs amounted to £4,000 per annum.

Members of the town council wished to thank the Bowls Club and congratulate them on their achievements. Ms Bennet and Mr Beecroft both left the meeting room.

110. **The Town Prayer**

It was agreed and

Resolved that Captain A Bawden read out the Town Prayer. He then left the meeting.

111. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

112. **Apologies for Absence**

Councillors Mrs S Evison, Mrs J Mason (on holiday), Mrs D Pearson (personal commitment) and I Welch (on holiday).

Minutes of an Ordinary Meeting of the Council held on 5 September 2018, cont'd

113. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)
Barton Park Bowling Club – Councillor J Evison (Personal Interest)
Barton Lions – Councillor Mrs J Oxley (Personal Interest)
Barton Lions – Councillor Mr J Oxley (Personal Interest)
Barton Carnival – Councillor B Troop (Personal Interest)
Barton Park Bowling Club – Councillor J P Vickers (Personal Interest)
The Town Bus Service – Councillor Ms J Warton (Personal Interest)

114. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported the next meeting of the Neighbourhood Action Team would be held on 25 September 2018. Currently, some anti-social behaviour issues at The Beck were being addressed and monitored by the Police. He stated the town centre cctv system had been extended with a new camera installed on Fleetgate via partnership work of North Lincolnshire Council and the town council. Councillor Mrs A Clark explained there is a spate of purse pinching in the town. The Police are aware of this, and similar issues are being experienced in other local towns. Also, some lead type material removed from the local churches. Councillor Mr J Oxley reported that a fire had been started in Millenium Wood and anti-social behaviour issues at the Lidl development at 'Top Field'. Everyone is urged that any crime or incident needs to be reported to the Police at the time it happens on 101 for non-emergency or 999 for emergency issues. This assists the Police to deploy assistance where required and also build up a picture of the crimes/incidents to address the problem.

115. **Minutes**

(a) **Ordinary Meeting of the Council – 4 July 2018**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 4 July 2018, be received, approved and confirmed as a correct record and signed by the Chairman.

116. **Matters of Report Arising**

(a) **“Top Field” – Land off Ferriby Road** (*Min Ref: 68(b)/27 – BTC 04/07/18*)

Councillor N Jacques enquired if there had been any progress regarding the village green status application for 'Site 2' of this land. Councillor J P Vickers stated that due to the summer recess at North Lincolnshire Council, he was unaware of any progress at the current time.

Resolved that this be noted.

(b) **Barton Regeneration Group 2018** (*Min Ref: 68(d)/27 – BTC 04/07/18*)

Councillor N Jacques enquired if there had been any progress regarding the transport interchange car park improvements. Councillor J P Vickers reported that due to the summer recess at North Lincolnshire Council and sickness leave of an officer dealing with this matter, he was unaware of any progress at the current time.

Resolved that this be noted.

Minutes of an Ordinary Meeting of the Council held on 5 September 2018, cont'd

(c) **Baysgarth House (CHAMP Ltd)** (*Min Ref: 72(10)(v)/29 – BTC 04/07/18*)

Councillor N Jacques enquired about the progress of the bid application. Councillor J P Vickers reported that more work was required to be undertaken, therefore, it is anticipated this would be addressed in January 2019.

Resolved that this be noted.

(d) **Remembrance Sunday Parade** (*Min Ref: 75(vii)/30 – BTC 04/07/18*)

The Clerk asked if an additional member of the town council could read out a list of the fallen at the Remembrance Sunday Service. It was agreed and

Resolved that Councillor N Pinchbeck read out a list of the fallen, additional to four other members.

117. **Other Meeting Minutes**

(a) **Minutes of a Personnel Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Personnel Committee Meeting held on 4 July 2018 be approved as a correct record.

(b) **Minutes of a Planning Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 23 July 2018 be approved as a correct record.

(c) **Minutes of a Finance & General Purposes Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 30 July 2018 be approved as a correct record.

(d) **Minutes of a Planning Committee Meeting**

4) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 13 August 2018 be approved as a correct record.

(e) **Minutes of an Environment Committee Meeting**

5) **Correct Record**

Resolved that the circulated Minutes of an Environment Committee Meeting held on 20 August 2018 be approved as a correct record.

Minutes of an Ordinary Meeting of the Council held on 5 September 2018, cont'd

(f) **Minutes of a Planning Committee Meeting**

6) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 3 September 2018 be approved as a correct record.

118. **Matters of Report Arising**

(a) **The Town Council's Banking Arrangements** (*Min Ref: 91(b)/36 – F&GP 30/07/18*)

Councillor K Vickers pointed out that yet another bank was to close in the town. In this case, the town councils bankers. Other avenues were being pursued for alternative banking in the town by the town council.

Resolved that this be noted.

119. **Correspondence**

1. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
2. Receipt of notes from Town and Parish Meeting with Humberside Police Crime Commissioner on 26 June 2018, along with notification he would meet with any Council to discuss locally specific issues (*Min Ref: 37(12)/14- BTC 6/6/18*).
3. Letter of resignation as town councillor on Bridge Ward from Sallyann Garrard-Hughes received on 6 July 2018. North Lincolnshire Council has been notified. Due to the timescale, they have already advised the Casual Vacancy can be filled by Co-option if the town council wish to fill the vacancy before the May 2019 Election.
4. Copy of letter sent to North Lincolnshire Council from resident expressing their disappointment at the lack of facilities for anyone with physical problems taking part in the Barton Link Relief Road Consultation at Waters' Edge on 16 July 2018.
5. Receipt of Barton Tourism Partnership meeting minutes for 17 July 2018. Notification the Barton Tourism new website has been launched. The Town Council new website address is bartontowncouncil.org.uk. This is currently in a holding position until details are confirmed (*Min Ref: 378/163 – BTC 2/5/18*).
6. Copy of presentation from 19 July 2018 North Lincolnshire Council town and parish council liaison meeting with regards to their self-service portal.
7. Notification from North Lincolnshire Council Licensing that due to the statutory provisions contained in the Gambling Act 2005 their Statement of Principles is currently being reviewed. It can be found at www.northlincs.gov.uk and search for "licensing consultation" by 30 September 2018.
8. Receipt of North Lincolnshire Council Standards Committee Annual Report 2017/18 (copy available from the council office).
9. Request from Barton Salvation Army for town council support to provide a PA system at the Remembrance Sunday Service at the Cenotaph following criticism their system is not suitable.
10. Completion of Bartonian comments box from resident with concerns at the condition of Barton Park Bowls Club green and the money being spent on a new Well Being Hub.
11. Receipt of CPRE Countryside Voice and Fieldwork summer magazines. Notification their AGM is 1 September 2018, 12.30pm at the Pink Pig Farm in Holme, Scunthorpe. Plus notification of the Best Kept Village Competition results which Barton has not been placed in this years' competition.
12. Notification from North Lincolnshire Council Event Safety Advisory Group that they are satisfied with the details submitted for organising the Christmas Festival on 24 November 2018 (*Min Ref: 307(e)/127 – CC 26/2/18*).

Minutes of an Ordinary Meeting of the Council held on 5 September 2018, cont'd

13. Receipt of completed Town Council Grant Application from Barton Park Bowls Club for restoration of the bowling green in Baysgarth Park.
14. Receipt of Barton Healthcare Forum meeting minutes from 19 July 2018 (*copy enclosed*).
15. Receipt of proposal for upgrade of current photocopier from our current contractor.
16. Notification from North Lincolnshire Council Property Services of numbering schedule for Claughton Court, Burgate and property renaming for Bridge View, Brigg Road to Sunny Hill Cottage, Brigg Road.
17. Letter from Mr T Chant advising of lady who fell in Baysgarth Park but he does not have an address for the lady concerned (*the letter has been acknowledged by the town council office to Mr Chant*).
18. Receipt of SLCC August news bulletin (*copy available from the council office*).
19. Notification of Premises Licence application from Barton Carnival for 8 & 9 September 2018 in Baysgarth Park.
20. Notification of East Riding and Hull Joint Minerals Local Plan Submission to Secretary of State. A copy can be viewed at www.eastriding.gov.uk/csc
21. Information from Humber & Wolds Rural Action North Lincolnshire with a request to become a member, costing £25 from April 2018 to March 2019.
22. Notification the next meeting on BCCRP has been rearranged from 4 September to 9 October 2018 at 11am, Grimsby Town Station.
23. Receipt of ERNLLCA newsletters for July and August plus interim report on research undertaken by the Councillor Commission with invite to follow up event on 17 October 2018 at The Ropewalk.

Resolved

- (i) following a vote, whether or not to fill the vacancy by co-option, it was agreed that the vacancy to be filled by co-option at the next ordinary meeting of the town council to be held on 3 October 2018 (*item 3*);
- (ii) the Clerk expressed deep concern regarding the proposals for a new website. The town council office have been advised from an outside source that the town council office will have to take on the additional role of undertaking the running and uploading of information onto the new website which it did not do with the old one. This role was undertaken by a third party outside source. At no point has this been discussed or minuted at a meeting of the town council (*min refs: 240(b)/96 – F&GP 18/01/16, 323/135 – BTC 07/03/18 and 378/163 – BTC 02/05/18 refers*). The Clerk stated she had discussed this matter with the Local Councils Association and with other local town councils. It would appear due to the additional work involved, data protection and legislation issues, this matter needs to be undertaken by a professional webmaster, in line with other town councils and licensing. The Clerk stated this matter would have to be addressed by the Personnel Committee to progress this issue, particularly as she had previously reported to the town council (*min refs: 240(b)/96 – F&GP 18/01/16 and 9/2 – PC 04/07/18 refers*) that resources in the town council office was “to full capacity” with the current workload. Councillor J P Vickers stated that he understood there would be no additional work placed onto the town council office resource to undertake this. Councillor N Jacques reported that he was currently putting together 4/5 pages of town council information for inclusion onto the new website in liaison with the Barton Tourism Group. Councillor Mrs J Oxley felt that the new website needs to be undertaken by a professional webmaster. In light of the above, it was agreed that a free taster session be held between members of the Barton Tourism Group and the town clerks regarding tuition for the town clerks to be able to upload information onto the new website as an interim measure and to be reviewed following this by the town council. Also, for a Personnel Committee meeting to be convened to address this matter regarding the town council’s employed staff’s working arrangements and duties and subsequent liabilities (*item 3*);
- (iii) this matter has been resolved (*item 9*);
- (iv) to be discussed at the next Finance & General Purposes Committee meeting to be held on 29 October 2018 (*item 13*);

Minutes of an Ordinary Meeting of the Council held on 5 September 2018, cont'd

- (v) it was agreed to continue holding the Barton Healthcare Forum meetings after the Annual Meeting of the town council to be held in May 2019. Councillor Mrs W Witter also requested that she attend as a representative of the Ada Flower Trust, which was also agreed (*item 14*);
- (vi) this matter to be addressed at the next meeting of the Finance & General Purposes Committee meeting to be held on 29 October 2018 (*item 15*);
- (vii) a letter to be sent to the group, explaining that currently a donation of £500 is included in the town council budget for them. The membership fee of £25 can be taken from this (*item 21*);
- (viii) that the correspondence be received and the contents noted.

120. **Correspondence Received Since Issue of the Agenda**

1. Receipt of Town Grant Scheme application from ST-ART Art Club towards their Wednesday evening activities.
2. Notification next meeting of Barton NAT will be on 25 September 2018 at 6.30pm in the Assembly Rooms. A copy of their 12 June Meeting and Crime Statistics also included.
3. Update from North Lincolnshire Council that the new CCTV cameras at Fleetgate/High Street have now been fitted (*Min Ref: 324/136 – BTC 7/3/18*).
4. Details via ERNLLCA from NALC for Local Councils to nominate community business champions.
5. Copy of Communities and Local Government Guide to TPO procedures from North Lincolnshire Council Environment Officer, following comments on a recent planning application (*Min Ref: 108(a)(3)/43 – PC 3/9/18*).
6. Notification from North Lincolnshire Council Property Services of numbering schedule for development of Phase 4 Falkland Way for Brambleleaf Close, Minerva Walk and Ascension View.

Resolved

- (i) to be discussed at the next Finance & General Purposes Committee meeting to be held on 29 October 2018 (*item 1*);
- (ii) that the correspondence be received and the contents noted.

121. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £4,004.85 (A/cs 85 to 95) and those presented at the meeting in the sum of £5,998.95 (A/cs 96 to 100) - a grand total of £10,003.80;
- (ii) petty cash expenses for August 2018 are £208.13;
- (iii) the balanced bank reconciliation sheets for June and July 2018 were signed by the Mayor and Town Clerk.
- (iv) payment of the August accounts in the sum of £9,047.78 were duly made on 6 August and petty cash expenses were £80.00 (*Min Ref: 74/30 – BTC 04/0718 refers*).

122. **Proposed Location for Market Place New Bin Store**

Councillor J P Vickers circulated a plan of the proposed refuse bin enclosure in the Market Place for everyone's perusal. The existing one was stated to be too near to the public footpath, therefore the proposals are for a more ideal location. The improvement should be more convenient for those who use the bin store. It was agreed and

Resolved the town council have no objections regarding the location of the new bin enclosure.

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Councillor Mrs C Thornton left the meeting.

123. **The Local Link Service**

Councillor Mrs A Clark gave report of a recent visit to the Local Link Office at Providence House. She stated that it was all closed up and the facility available in lieu of this within Providence House was not user friendly. There was a lack of privacy and access problems for those less abled. She concluded that the town deserves a far better service than this. Following discussion, it was reported that the facility had undergone temporary closure during the summer period, due to the holidays. It was deemed that the service was now operational again.

Resolved that this be noted.

124. **Barton-upon-Humber's Open Spaces**

Councillor Mrs W Witter gave appraisal of open land in the town stating it was blessed with pocket parks etc suitable for children to play. However, due to the plot of open space lost at 'top field' for development, she felt that the grassed area parcel of land (adjacent to the Tesco store in the town) should be investigated for purchase by the town council, North Lincolnshire Council, or a combination of both. It was agreed and

Resolved the Clerk investigate the cost of the plot of land, for further report by the town council.

125. **The Town Bus Service**

Councillor Ms J Warton felt the town bus service required discussion regarding extending the service up to the new Lidl Store and the new Library/Wellbeing Hub, and probably looking at the service being a daily one. Councillor K Vickers reported that North Lincolnshire Council are currently looking into this matter. It was felt as the bus currently goes to the Tesco Store on Maltkiln Lane, it may be prudent to investigate a contribution of costs from Tesco. In the meantime, the length of the journeys, the bus route, costs and funding avenues were being investigated. Councillor Mr J Oxley felt this matter needed urgent attention with the new Lidl Store opening in November. Councillor Mrs A Clark stated the type of bus used on this service ought to be look into as well. She felt the current one was not ideal.

Resolved that this be noted.

126. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor J P Vickers reported that planning application PA/2018/1384 (Euro Garages Ltd) had been called in.

Due to the summer recess at North Lincolnshire Council, there were no further reports.

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127. **Reports from Members on Outside Organisations**

(a) **Baysgarth School**

Councillor Mrs W Witter felt that due to the excellent examination results obtained by the school this year following improvements made by the school, that a letter of congratulations should be sent from the town council. It was agreed and

Resolved that a letter of congratulations be sent from the town council to Baysgarth School on attainment of the good examination results obtained this year.

(b) **Barton Civic Society**

Councillor N Jacques reported that following the success of The Beck project undertaken by the group, they were now looking into derelict properties needing major repair work, particularly those with historical interest as a new project.

Resolved that this be noted.

(c) **Barton Senior Alliance**

Councillor Mrs A Clark reported the Annual Service and Tea would be held next Monday, the 10 September, 2.30 pm at Trinity Church. All seniors welcome to attend.

The Chairman, Councillor N Pinchbeck closed the meeting at 8.15 p.m.

..... Chairman 3 October 2018