

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 4 JULY 2018 COMMENCING at 7.00 p.m.

Present Councillor N Pinchbeck (Chairman)

Councillors Mrs A Clark, F Coulsey, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, J Sanderson, Mrs P Sanderson, Mrs C Thornton, A Todd, B Troop, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter

Also present Captain A Bawden (Salvation Army), 2 members of the public and Ms S Richards (Town Clerk).

62. **The Town Prayer**

It was agreed and

Resolved that Captain A Bawden read out the Town Prayer. He then left the meeting.

63. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

64. **Apologies for Absence**

Councillors J Evison (on holiday), Mrs S Evison (work commitments), Mrs S Garrard-Hughes (work commitments) and C Ulliott (work commitments)

65. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Lions – Councillor Mrs J Oxley (Personal Interest)

Barton Lions – Councillor Mr J Oxley (Personal Interest)

Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)

Barton Carnival – Councillor B Troop (Personal Interest)

66. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported the meeting of the Neighbourhood Action Team held on Tuesday 12 June 2018 was a positive one. The annual appeal for local residents to ensure sheds were locked and checked etc was reported. There was a 'drop in' day held at the Trinity Methodist Church yesterday, 3 July, which was well received and attended.

67. **Minutes**

(a) **Ordinary Meeting of the Council – 6 June 2018**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 6 June 2018, be received, approved and confirmed as a correct record and signed by the Chairman.

Minutes of an Ordinary Meeting of the Council held on 4 July 2018, cont'd

68. Matters of Report Arising

(a) Boots the Chemist (Min Ref: 34(a)/13 – BTC 06/06/18)

Councillor N Pinchbeck reported that a quarterly forum meeting was agreed to go ahead by all parties involved. The first meeting is to be held on 19 July. With regard to businesses in the town, it was noted that The George Public House had partially re-opened with a new tenant, with enhancement work due to commence on the building.

(b) “Top Field” – Land off Ferriby Road (Min Ref: 34(b)/13 – BTC 06/06/18)

Councillor N Jacques enquired about the current position of ‘Site 2’ and felt that the ‘Top Field Action Group’ should be congratulated for submitting a village green status application for the land. Councillor K Vickers reported that following a cabinet meeting at North Lincolnshire Council, it was decided that a village green status has been awarded for the land, duly protecting it as required. It was noted that North Lincolnshire Council were now cutting the grass and maintaining it well. Councillor N Jacques felt that the town council should pursue maintenance of this land, as opposed to North Lincolnshire Council. Much discussion ensued, with the costs/liabilities/maintenance of the site muted. Councillor J P Vickers endorsed the comments made by Councillor K Vickers and Councillor Mr J Oxley felt the current maintenance of this area was working well and maintained to a good standard so why was there need to change it. This arrangement would then allow some of the town council budget to be channelled into purchase of picnic tables etc. Councillor K Vickers proposed a vote be taken by members of the town council present, to establish whether maintenance of the land should be undertaken by North Lincolnshire Council or Barton-upon-Humber Town Council. Councillor Mrs C Thornton stated she did not wish to vote on something without further information. Following further debate, it was agreed and

Resolved to leave the maintenance of ‘Site 2’ land as it currently is.

(c) General Issues (Town Bus Service) (Min Ref: 44(a)/17 – BTC 06/06/18)

Councillor K Vickers stated he had reported the town bus issues to North Lincolnshire Council.

Resolved that this be noted.

(d) Barton Regeneration Group 2018 (Min Ref: 45(b)/18 – BTC 06/06/18)

Councillor N Jacques enquired about the progress of the transport interchange car park improvements and that a report from the Barton Civic Society wishes to develop proposals at this location. Councillor J P Vickers stated the group anticipated completion by the end of the summer.

Resolved that this be noted.

69. Other Meeting Minutes

(a) Minutes of a Planning Committee Meeting

1) Correct Record

Resolved that the circulated Minutes of a Planning Committee Meeting held on 11 June 2018 be approved as a correct record.

Minutes of an Ordinary Meeting of the Council held on 4 July 2018, cont'd

(b) **Minutes of an Community Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Community Committee Meeting held on 18 June 2018 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 2 July 2018 be approved as a correct record.

70. **Matters of Report Arising**

None.

71. **Correspondence**

1. Receipt of CPRE Northern Lincolnshire 'Countrywise' Newsletter for June, plus details of National Campaigns update which can be viewed at www.cpre.org.uk
2. Receipt of Barton Tourism Partnership meeting agenda and minutes from 19 June 2018 (*copy available from the council office*).
3. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
4. Receipt of Barton School Councils' Forum meeting minutes from 19 June 2018 (*copy available from the council office*).
5. Price from MD Signs Ltd for advertising banner with "Barton Town Council and logo" - 800mm x 2000mm pop up banner at £75 or a Feather Flag with pole kit - small 2493mm £149; medium 3480mm £169; large 4688mm £189. Which size/type if any do you wish to purchase? (*Min Ref: 56(iii)/22 – CC 18/06/18*).
6. Request from marketing company to advertise in the Hull & East Yorkshire visitor book, with a copy of the current book showing samples of adverts by other town councils. Advertising cost start at £275 for a quarter page.
7. Receipt of BCCRP AGM and OGM meeting minutes from 5 June 2018 (*copy available from the council office*).

Resolved

- (i) an advertising banner with "Barton Town Council and logo" 800mm x 200mm pop up banner for the sum of £75 to be purchased from the supplier (*item 5*);
- (ii) it was agreed not to advertise in the visitor book (*item 6*);
- (iii) that the correspondence be received and the contents noted.

72. **Correspondence Received Since Issue of the Agenda**

1. Copy of notes from ACORP (Association of Community Rail Partnerships) summer seminar north.
2. Notification from Npower the council office electricity supply contract ends in August 2018 when prices are going up with a request to take out a new contract.
3. Invite for a couple of representatives from the Town Council to receive a certificate for our North Lincolnshire in Bloom grant, on Tuesday 31 July 2018 at 3.30pm, Civic Centre in Scunthorpe (*Min Ref: 25(a)/10 – 4/6/18 EC*).

Minutes of an Ordinary Meeting of the Council held on 4 July 2018, cont'd

4. Receipt from ERNLLCA of - June newsletter; details of extended deadline for Remembrance Day silhouette grant scheme which ends on 16 July 2018; request to submit any resolutions for the 2018 AGM by 14 August 2018.
5. Notification from the town council contractor for the flowering planters that due to the present heatwave conditions the planters have to be watered more. At the current rate the scheduled number of visits will only last until the end of July. Would it be possible to allocate additional monies for 5 extra visits to all planters at £50 per visit?
6. Notification our Premises Licence for the Christmas Festival has been granted (*Min Ref: 307(c)/127 – CC 26/2/18*).
7. Reply from CHAMP Ltd regarding the Mayoral Party using the Assembly Rooms main hall at the Christmas Festival with a cost of £15 per hour to hire. They can do this as a provisional booking, but, as it is a Saturday in the run up to Christmas, they are open to outside hirers booking the room for an all-day function, i.e. wedding reception. Normally they would refuse a booking of a few hours hire to book a Saturday, particularly when the bar is not used, as it is far more profitable. However as it is the town council making the request, they will make a provisional type booking (*Min Ref: 57(ii)/23 – CC 18/6/18*).
8. Notification from CPRE that this year's judging for the Best Kept Village Competition will take place between 22 July and 10 August (*Min Ref: 318(6)(i)/134 – BTC 7/3/18*).
9. Request from Development Agent to support an application to install a Subway franchise within the One Stop Shop on Fleetgate, with an offer to attend one of our meetings to discuss any concerns and requesting help towards being granted permission to develop the franchise.
10. Letter from CHAMP Ltd for letter of support towards funding application at Baysgarth House (*copy enclosed*).

Resolved

- (i) Councillors F Coulsey and Mrs P Sanderson to attend the meeting (*item 3*);
- (ii) 5 additional maintenance visits to the town council planters be undertaken. The budget to be taken from town council's earmarked reserves 'Environment – Emergency Contingency'. Also, the Humber Bank seats grass cutting monthly cut (*Min ref: 27/11 – EC 04/06/18 refers*) to cease at the end of October 2018. The contractor to be notified (*item 5*);
- (iii) an enquiry to be made to the Wilderspin National School Museum, to see if the Christmas Festival Mayoral Party can be held there and at what cost. To be further discussed (*item 7*);
- (iv) any discussion on this matter would be purely speculative as no planning application has yet been submitted. To be discussed when the planning application is submitted to North Lincolnshire Council through the town council's planning committee (*item 9*);
- (v) a letter of support to be sent to CHAMP Ltd (*item 10*);
- (vi) that the correspondence be received and the contents noted.

73. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £6,116.45 (A/cs 55 to 59) and those presented at the meeting in the sum of £5,898.55 (A/cs 60 to 64) - a grand total of £12,015;
- (ii) petty cash expenses for June 2018 are £72.41;
- (iii) the balanced bank reconciliation sheets for May 2018 were signed by the Mayor and Town Clerk.

Minutes of an Ordinary Meeting of the Council held on 4 July 2018, cont'd

74. **Payment of Accounts for August 2018**

It was discussed, agreed and

Resolved that two town council cheque signatories together with the Town Clerk authorise and sign the cheque payments for August as there is no August ordinary meeting of the council held

75. **Remembrance Sunday Parade**

The Clerk, advised Members of the requirements of the town council office to undertake the necessary arrangements in preparation for the Remembrance Sunday Parade to take place on Sunday 11 November 2018.

- (i) the council office be authorised to apply to North Lincolnshire Council for road closure permission;
- (ii) the council office be authorised to notify the Police of the intended Remembrance Parade;
- (iii) the council office be authorised to request a Police escort to the Remembrance Parade as in previous years. As they were unable to provide this service in 2017, it was agreed to obtain quotations from local contractors to provide a lead vehicle for the parade for safety reasons;
- (iv) the council office be authorised to advise affected residents of road closures for the Remembrance Parade;
- (v) the council office be authorised to notify of the Remembrance Parade date and details to local organisations;
- (vi) the council office be authorised to order a poppy wreath from the normal supplier;
- (vii) Councillors N Jacques, J Sanderson, Mrs C Thornton and A Todd to distribute resident letters; Councillors Mr J Oxley, A Todd, I Welch and Mrs W Witter to read lists of the fallen and Councillors J Sanderson, A Todd, B Troop and J P Vickers to act as parade marshalls;
- (viii) the town council office to establish if the Salvation Army propose to hold an evening service on Remembrance Day, Sunday 11 November 2018.
- (ix) Councillor Mr J Oxley to liaise with the local army cadets, to “muster” the parade and act as parade manager with Councillor J Evison as deputy parade manager;
- (x) to contact the local newspaper “Scunthorpe Telegraph”, to announce the date and time the parade takes place, with a view for anyone else, particularly local war veterans to join the parade;
- (xi) Councillor Ms J Warton to ensure the Cenotaph is tidied up before Remembrance Day;
- (xii) Councillor J Sanderson to ensure the route of the parade on the public highway is fit for purpose before Remembrance Day;
- (xiii) it was agreed the Salvation Army to lead the parade to the cenotaph with assistance from Barton Town Band.

76. **The Butchery**

All members of the town council were furnished with a copy of the minute reference 124/46 – BTC 04/09/13. The Mayor, Councillor N Pinchbeck read out the statement made and agreed at that meeting. It was agreed the statement still stands and no further discussion to be made.

Resolved - Barton-upon-Humber Town Council resolves that it does not own and it never has owned the land known as The Butchery and that evidence provided by Land Registry and North Lincolnshire Council confirms this. It is also noted that Barton-upon-Humber Town Council came into being in 1974 and therefore cannot be party to any agreement made prior to that date. This council further resolves that it has no power in law to involve itself in this matter, that it is now concluded and that there is no reason why the matter should again be raised with the town council other than by the landowner or where North Lincolnshire Council (or any successor authority) offers consultation.

Minutes of an Ordinary Meeting of the Council held on 4 July 2018, cont'd

77. **Green Lane**

Councillor Mrs D Pearson raised the issue of Green Lane, claiming it to be a highway. It was agreed and

Resolved that Green Lane is an un-adopted road, previously confirmed by North Lincolnshire Council Highways Department.

78. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor J P Vickers reminded everyone of the official opening of the Chad Varah Memorial Garden, to be held on Saturday 14 July in Baysgarth Park. A buffet is to be held at 1pm in Baysgarth House, followed by the opening of the memorial garden at 2pm. The newly appointed park keeper at Baysgarth Park was doing a good job, the bowling green progressing well and the Green Flag status result due shortly.

(b) **Councillor K Vickers**

Councillor K Vickers reported that the Clay Pits run by North Lincolnshire Council were undertaking a survey regarding improvements to signposts etc. to the walkway adjacent to the boating lake.

Councillor Mr J Oxley commented that several local residents he had spoken to were in favour of a petrol station at the Ferriby Road development as opposed to the previous planning proposals of a pub/restaurant. Councillor K Vickers stated that local resident's views are required to be put forward regarding this matter. However, at the present time it was agreed that any comment made was of a speculative nature as no planning application had yet been submitted to North Lincolnshire Council. In the meantime, the Ward Members are to seek further information regarding the new proposals indicated with the EG Group.

Resolved that this be noted and the planning application considered when it is submitted.

79. **Reports from Members on Outside Organisations**

(a) **Barton Rotary**

Councillor F Couley felt that a letter of thanks should be sent from the town council to Mr David Witter, for the work he has undertaken as Chairman of the Barton Rotary (Environment) regarding his attendance and input at the town council Environment Committee meetings over the years. It was agreed and

Resolved a letter of thanks to be sent to Mr David Witter from the town council.

The Chairman, Councillor N Pinchbeck closed the meeting at 7.45 p.m.