

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON, on WEDNESDAY 2 MAY 2018 COMMENCING at 7.00 p.m.**

**Present** Councillor N Pinchbeck (Chairman)

Councillors Mrs A Clark, F Coulsey, J Evison, Mrs S Garrard-Hughes, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, J Sanderson, Mrs P Sanderson, A Todd, B Troop, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter.

**Also present** 1 member of the public and Ms S Richards (Town Clerk).

365. **The Town Prayer**

It was agreed and

**Resolved** that Councillor B Troop read out the Town Prayer.

366. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

367. **Apologies for Absence**

Councillors Mrs S Evison (prior engagement), Mrs D Pearson (unwell), Mrs C Thornton (attending another meeting) and C Ulliott (work commitments).

368. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Bike Night – Councillor J Evison (Personal Interest)

Barton-upon-Humber Allotment Society - Councillor N Jacques (Personal Interest)

Barton Bike Night– Councillor Mr J Oxley (Personal Interest)

Accounts (36) – Councillor N Pinchbeck (Personal Interest)

Barton Bike Night – Councillor A Todd (Personal Interest)

Barton Carnival – Councillor B Troop (Personal Interest)

Barton Tourism Partnership and CHAMP Ltd – J P Vickers (Personal Interest)

369. **Police and Neighbourhood Action Team**

Councillor Mrs A Clark spoke about the recent spate of burglaries/attempted burglaries, predominantly in the town centre shops. Councillor N Jacques reported that a Police presence was required in the areas affected to provide everyone with reassurance. Councillor N Pinchbeck stated that a Facebook appeal had been made for the matter to be dealt with through the correct channels of the Police. Councillor J P Vickers explained areas of priority that the Police were targeting upon and that the Chamber of Trade and Neighbourhood Action Team would be discussing this matter at their next meetings. Councillor Ms J Warton commented upon a local trader experiencing problems and that Police assistance was called for. Councillor I Welch enquired if the ‘Shop Watch’ scheme was still active in the town. Councillor J P Vickers stated that Safer Neighbourhoods were currently addressing this issue. Councillor Mrs A Clark enquired about the 24 hour CCTV monitoring system in the town. It was agreed that any incident or suspected incident needs to be reported directly to the Police as it happens, to ensure the correct resource can be assigned to the matter by the Police.

**Minutes of an Ordinary Meeting of the Council held on 2 May 2018, cont'd**

Councillor Mrs W Witter enquired if the community speed camera project, currently being trialled in Thornton Curtis would be available in Barton-upon-Humber. Councillor J P Vickers reported this matter was being looked into, with three specific roads named.

**Resolved** that this be noted.

370. **Minutes**

(a) **Ordinary Meeting of the Council – 4 April 2018**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 4 April 2018, be received, approved and confirmed as a correct record and signed by the Chairman.

371. **Matters of Report Arising**

(a) **Boots the Chemist** (*Min Ref: 338(b)/141 – BTC 04/04/18*)

Councillor N Pinchbeck gave an appraisal of the current position, whereby he is still actively persuing the matter to arrange a meeting with all parties concerned.

**Resolved** that this be noted.

(b) **Stagecoach** (*Min Ref: 349(b)/146 – BTC 04/04/18*)

Councillor N Jacques enquired about the current progress of this matter. The Clerk stated that a reply has not been received by the town council office. It was agreed and

**Resolved** the Clerk chase up this matter and also write to North Lincolnshire Council, Public Transport Services about the bus service and also subsidies available.

372. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 9 April 2018 be approved as a correct record.

(b) **Minutes of the Annual Town Meeting**

2) **Correct Record**

**Resolved** that the circulated Minutes of the Annual Town Meeting held on 12 April 2018 be approved as a correct record.

(c) **Minutes of a Finance & General Purposes Committee Meeting**

3) **Correct Record**

**Resolved** that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 23 April 2018 be approved as a correct record.

**Minutes of an Ordinary Meeting of the Council held on 2 May 2018, cont'd**

(d) **Minutes of a Planning Committee Meeting**

4) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 30 April 2018 be approved as a correct record.

373. **Matters of Report Arising**

(a) **Finance & General Purposes Committee** (23 April 2018)

Councillor K Vickers gave appraisal of the meeting held. The committee had looked into the 'Grass Cutting Pilot Scheme', deeming that the town council are currently not in a position to adopt this, but would look at the scheme again in the future. Consideration of the Heads of Terms from North Lincolnshire Council regarding land off Ferriby Road was also looked into closely. The priority was to ensure the 'Site 2' land was protected and the proposed tree planting would either be undertaken now or next year during the applicable planting season. Audit of the town council accounts, practices and procedures had taken place, with a good report obtained.

Councillor N Jacques stated that whilst the 'Site 2' land needed to be preserved from development, he felt the town council needed to look at the lease arrangements of it for adoption and that another window of opportunity for tree planting would be available between October and March. He enquired about proposals to undertake a consultation for local residents previously muted and felt that protection of the land by North Lincolnshire Council was dangerous, as no one knew what would happen after the elections next year. Councillor K Vickers replied that there are many ways to protect the land, like the protection gained for 'Millenium Wood'. The matter was being looked into carefully, acknowledging the risks to the town council, with negotiations ahead with North Lincolnshire Council who had many areas of expertise the town council didn't have. Councillor J Sanderson endorsed that the committee were looking at this matter carefully with the priority being to protect the land. North Lincolnshire Council are to be contacted to negotiate with, over future protection of the land. Councillor J P Vickers commented that to negotiate and reach agreement with North Lincolnshire Council would be a sensible resolution, which had been made apparent at the Annual Town Meeting held on 12 April 2018.

(b) **Planning Committee Meeting** (30 April 2018)

Councillor Mrs W Witter gave appraisal of the meeting. She highlighted the interesting presentation made by a local developer, which gave background to a forthcoming planning application to be submitted. Several members of the town council commented upon the very loud music being emitted from the Assembly Hall by a local community group, which appeared to be every Monday evening. The volume of the music was questioned, with previous discussions of a sound limiter being installed. The loudness is resulting in the town council meetings being difficult to conduct and for people in attendance to hear. The music was reported be heard as far away as the Veterinary Clinic on the High Street, which is felt a nuisance factor for the local residential area.

**Resolved** that the Finance & General Purposes Committee politely discuss this matter with CHAMP Ltd, enquiring about a sound limiter to ensure the Assembly Rooms, as a community building, can be used for everyone to use and enjoy and the local residential area respected.

**Minutes of an Ordinary Meeting of the Council held on 2 May 2018, cont'd**

374. **Correspondence**

1. Reply from Ei Publican Partnerships who have the George Public House, advising they share our disappointment that the building ceased trading and they are working hard to appoint a new publican to re-open the pub (*Min Ref:347/145 – BTC 04/04/18*).
2. Receipt of CPRE Fieldwork and Countryside Voice spring newsletters along with invite to a guided tour of Messingham Sand Quarry on Saturday 5 May, commencing 2pm.
3. Notification of East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan Proposed Submission consultation – Regulation 19 Publication of a local plan which can be viewed on their website.
4. Notification of changes to the public bus network that affects both commercial and subsidised services. The report is available on North Lincolnshire Council's website and is called Transforming Transport - CallConnect and Subsidised Bus services. Changes that impact on Barton are:
  1. Working with the current operator Hornsbys to reconfigure the current Barton Town Service on the days that it operates to include the Barton Hub that opens next February. Once they have a proposed route and timetable they will consult with us and the Ward Members as well as the passengers.
  2. They are looking at ways that our contribution towards the Castledyke school stops. Stagecoach has also reduced the evening commercial services from Hull.
5. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
6. Letter from Top Field Action Group thanking the town council for their commitment to organise a public consultation on the matter of how the remnant of Top field is to be configured. Asking what form the consultation will take and the envisaged timescale (*Min Ref: 6/4 – ATM 12/04/18*).
7. Receipt of copy emails between Mr I Clipson of Far Ings Road and North Lincolnshire Council regarding drainage problems occurred in resident's gardens on Far Ings Road adjacent to the new housing development on St Chad's Way occurring now after heavy rain.
8. Reply from North Lincolnshire Council Democracy Team regarding the Community Governance Review (*copy enclosed*) (*Min Ref: 315(d)/132 – BTC 07/03/18*).
9. Notification to join "The Great Plastic Pick Up" on 11 – 13 May 2018 to help turn the tide on plastic that litters beaches, beauty sports and city streets.
10. Receipt of completed Town Council grant application form from Barton Tourism Partnership, plus copy of meeting minutes from their 17 April meeting.
11. Letter from Reindeer for Christmas advising due to ill health of the business owner, they are unable to keep or supply reindeer any longer. They apologise for the inconvenience. (307(j)/127 – CC 26/2/18)
12. Notification from NHS North Lincolnshire CCG asking for views to help commission a new Patient Transport Service. Details can be found at [www.northlincolnshireccg.nhs.uk/patient-transport](http://www.northlincolnshireccg.nhs.uk/patient-transport)
13. Letter of thanks from Ian Wolseley for the presentation of the Town Award. He also wished to acknowledge all the other volunteers who support Wilderspin National School Museum and the former Citadel building.

**Resolved**

- (i) Councillor N Pinchbeck gave appraisal of the current position regarding negotiations between himself and the company (*item 1*);
- (ii) a letter to be sent to the group, explaining the town council are to negotiate with North Lincolnshire Council regarding this matter (*item 6*);
- (iii) as "The Great Plastic Pick Up" is due to take place this weekend, it was felt too late to organise anything for this. However, it was agreed that the town will engage with the scheme at the earliest opportunity when something can be organised (*item 9*);
- (iv) the Clerk reported the town council office are currently persuing alternative contractors to undertake this. However, based upon current findings, it was obvious an increase in price from alternative sources would be required, particularly being a niche market at this time of year (*item 11*);
- (v) that the correspondence be received and the contents noted.

**Minutes of an Ordinary Meeting of the Council held on 2 May 2018, cont'd**

375. **Correspondence Received Since Issue of the Agenda**

1. Notification from NALC & ERNLLCA that the Government have tabled an amendment to the Data Protection Bill to exempt all parish and town councils and parish meetings from the requirement to appoint a Data Protection Officer under the General Data Protection Regulation. Councils must continue to prepare for compliance with the rest of the GDPR requirements. Once the Bill has received Royal Assent updates as necessary for the toolkit, legal briefings and model standing orders will be forwarded.
2. Receipt of renewal price for the town council's insurance policy from Zurich Assurance Ltd, the town council's current insurers.
3. Receipt of final Internal Audit Report & Certificate for the year ending 31 March 2018.
4. Letter from Christmas Plus, the town council's Christmas lighting contractor, offering an extension to our current Christmas lighting contract after January 2020 to May 2024. They have worked in Barton for the past nine years and have become very successful during this time, becoming in more demand from new councils to accommodate their towns with a similar service. An extension to the current contract would allow a continuation of our current service.
5. Contact from Keigar Homes with street names for the recent development on their estate off Falklands Way, Brambleleaf Close, Miverva Walk and Ascension View. All have connections to the Falkland War, which is within keeping of the remaining street names for this estate.

**Resolved**

- (i) the Clerk gave report regarding the town council's insurance policy. Several alternative avenues had been pursued to obtain the best value for money. Following the current audit findings, it was deemed that the Fidelity Guarantee needed to be increased, resulting in an additional £500 onto the policy. The policy would therefore be £3,956.18. In light of this, the Clerk had asked the insurer's to look into the matter to see if a more favourable price could be forthcoming. The insurers responded with a renewal price of £3,155.37 for the year, if the town council agreed to a three year contract. This would result in a saving of £800 in the current year. Members agreed to accept the 3 year contract. The Clerk to write to the insurance company regarding acceptance of this (*item 2*);
- (ii) Councillor A Todd gave background to this matter. Following discussion, it was agreed to accept continuation of the service, based upon the specialist nature of the work and future requirements. The contractor to be notified accordingly (*item 4*);
- (iii) discussion ensued regarding this matter, with the names put forward by the developer and the town council's list of preferred names. Following the recent interest in the naming of the "Long's Gardens" development, it was felt that such names as this retained local history and heritage. In light of this a vote was taken, with 6 votes for the names suggested by the developer, 8 votes for the town council's preferred list of names and 1 abstention. It was agreed the Clerk write to the developer, enclosing the town council's preferred list of names for their perusal (*item 5*);
- (iv) that the correspondence be received and the contents noted.

376. **Accounts for Payment**

**Resolved**

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £7,646.85 (A/cs 18 to 26) and those presented at the meeting in the sum of £14,282.38 (A/cs 27 to 38) - a grand total of £21,929.23 ;
- (ii) petty cash expenses for April 2018 are £159.79;
- (iii) the balanced bank reconciliation sheets for March 2018 were signed by the Mayor and Town Clerk.

**Minutes of an Ordinary Meeting of the Council held on 2 May 2018, cont'd**

377. **Final Accounts of the Town Council 2017/2018**

Consideration was given to the circulated final accounts of the town council for the financial year 2017/2018, prepared by the Town Clerk/Responsible Financial Officer. The town council's internal auditor has undertaken an audit of the town council financial records, practices and procedures during February and April 2018, in accordance with the current Local Audit and Accountability Act 2014, Sections 26 and 27 and the Accounts and Audit Regulations 2015 (SI 2015/234). Also, the accounts software programme has been audited and closed down for the financial year by the software provider. The accounts have now been prepared, in order to be assessed by the external auditor and all action points were duly noted for implementation. Councillor K Vickers read out the internal auditor's comments to members present, that accounts and governance of the council have continued to be maintained to a very high standard. Thanks were given to the Town Clerk and Deputy Town Clerk for their diligence to ensure the town council's accounts and administration is kept in good, accurate order.

**Resolved** that the final accounts for the year 2017/2018 be signed off by the Town Mayor and the Town Clerk/Responsible Financial Officer and sent for external audit.

378. **The Town Council's New Website**

Councillor J P Vickers gave appraisal of the current position regarding the new website proposals. He had started to take photographs of the town councillors this evening, for inclusion on the website. He requested if the town council's representatives of the Barton Tourism Group, namely himself, Councillor N Jacques and Councillor Ms J Warton could put together the 4/5 pages of town council information onto the website, on behalf of the town council. It was agreed and

**Resolved** Councillors N Jacques, J P Vickers and Ms J Warton, representatives of the town council for the Barton Tourism Group, put together 4/5 pages of town council information for inclusion onto the town council website.

379. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor K Vickers**

Councillor K Vickers reported that a letter would be sent to each household in the town, for consultation purposes regarding a possible relief road in the town. It was acknowledged the problem of high volume traffic along the A1077, notably on Ferriby Road, Barrow Road etc. Views are therefore required from local residents regarding this. Budget has been earmarked to undertake the consultation and study by external specialist consultants. This is a major undertaking.

(b) **Councillor J P Vickers**

Councillor J P Vicker reported that the Green Flag status judging had been undertaken earlier today in Baysgarth Park. It was hoped, despite the inclement weather at the time, that a favourable result would be achieved. The judging had been very interesting, following the improvement programme made to the park.

A road sweeper was to sweep the road on Forkedale etc. following the sub-standard work undertaken by the North Lincolnshire Council contractor. Hundreds of potholes are currently being repaired in and around the town. Councillor N Jacques enquired if there was any progress at the transport interchange. Councillor Vickers replied that Northern Rail are being chased up about this to progress the matter. Everyone was happy in principle for the work to be undertaken.

**Minutes of an Ordinary Meeting of the Council held on 2 May 2018, cont'd**

Councillor Mr J Oxley reported the grass on 'Top Field' and the path was growing quite long. Also, the dog poo bin removed by the contractors while undertaking site investigation work had been taken away and not put back. He requested if this bin could be replaced at the Ferriby Road entrance. Councillor Mrs J Mason asked if a dog poo bin could be sited along the ten foot between Bowmandale and Mount Avenue. It was reported that people are leaving dog poo bags scattered along the ten foot, as there is no receptacle to place them in. Councillor I Welch commented upon reporting the matter to North Lincolnshire Council to get the sweeper to clean such areas as they are unhygienic and unhealthy left like this.

Councillor Mrs W Witter asked if the drains and gullies along Brigg Road could be maintained, as the road was quite flooded following heavy rainfall earlier today.

**Resolved** an agenda item be placed at the next meeting of the Environment Committee to discuss locating dog poo bins at the top of Ferriby Road and along the ten foot between Bowmandale and Mount Avenue.

380. **Reports from Members on Outside Organisations**

(a) **Feyzin Town Twinning**

Councillor N Pinchbeck reported he had been contacted by a local resident who was going to visit Feyzin. He had sent a letter, as he was aware the town twinning group were currently inactive and highlighted the original instigators of the town twinning group. Councillor K Vickers felt as the town was twinned with Feyzin, contact with them was to be welcomed.

The Chairman, Councillor N Pinchbeck closed the meeting at 7.45 p.m.

..... Chairman                      6 June 2018