

BARTON-UPON-HUMBER TOWN COUNCIL
MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING
held on MONDAY 24 JULY 2017 at 7.00 p.m. in
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER

Prior to the meeting commencing, Mr N Turner and Mrs S Turner representing CHAMP Ltd (leaseholders of The Assembly Rooms) attended to discuss The Assembly Rooms and proposed forward planning of maintenance of the building. Discussion took place regarding the 'Appraisal & Valuation' and 'Structural Inspection & Condition Survey' reports undertaken for the building, priority of maintenance issues, costs/funding of maintenance work, the community value of the building, historical issues and roles of the town council and the leaseholder. Mr Turner reminded everyone that the profit from The Assembly Rooms bar is used towards support of Baysgarth Museum, which ensures that both buildings continue to thrive for community use in the town. Although the annual review meeting took place in 2016, a further meeting between the two parties was called for to discuss and review aspects of the agreement. It was agreed that Mr Turner (CHAMP Ltd) meet with Councillors Mrs J Oxley and D Yellowley (Barton-upon-Humber Town Council) to discuss these matters for agreement clarity and forward planning. For further report to the Finance and General Purposes Committee of the town council. Mr & Mrs Turner then left the meeting room.

Present Councillor K Vickers (Chairman)

Councillors Mrs J Oxley, Mr J Oxley, J Sanderson, J P Vickers, Mrs W Witter and D Yellowley

Also Present Councillor F Coulosey and Ms S Richards (Town Clerk)

83. **Election of Chairman**

Resolved that Councillor K Vickers be elected Chairman of the Finance & General Purposes Committee for the year 2017/2018. Proposed by Councillor Mr J Oxley and seconded by Councillor D Yellowley.

84. **Election of Vice-Chairman**

Resolved that Councillor Mrs W Witter be elected Vice-Chairman of the Finance & General Purposes Committee for the year 2017/2018. Proposed by Councillor D Yellowley and seconded by Councillor J P Vickers.

85. **Apologies for Absence**

None received.

86. **Declarations of Interest**

CHAMP Ltd – Councillor J P Vickers (Personal Interest)
Barton Rotary – Councillor Mrs W Witter (Personal Interest)

87. **Minutes of Meeting held on the 10 April 2017**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 3 May 2017.

88. **Matters Arising**

None.

Minutes of a Finance & General Purposes Committee Meeting held on 24 July 2017, cont'd

89. **The Following Financial Requests Were Considered:**

- (a) **Barton & District Athletics Club – Purchase of Equipment** (Min Ref: 331(b)/137– F&GP 10/04/17)

Consideration and discussion took place regarding this request. It was agreed and

Resolved that a donation of £150 be made to the Barton & District Athletics Club. The donation to be taken from the 2017/2018 Community ‘Donations/Grants (empowered)’ budget of the town council. Local Government (Miscellaneous Provisions) Act 1976, s.19 refers.

- (b) **Barton Town Cricket Club – Purchase of Nets etc** (Min Ref: 346(2)(i)/144 – BTC 03/05/17)

Consideration and discussion took place regarding this request. It was agreed and

Resolved that a donation of £500 be made to Barton Town Cricket Club. The donation to be taken from the 2017/2018 reserves budget of the town council. Donation empowered by the Local Government (Miscellaneous Provisions) Act 1976, s.19 refers.

- (c) **The Barton Living Memorial Trust – Request for the town council to adopt the ‘Tin Tommy’ sculpture located on Barrow Road, Barton** (Min Ref: 346(3)(ii)/144 – BTC 03/05/17)

Discussion took place regarding the sculpture, including location, position and insurance. It was agreed and

Resolved than a site inspection to be carried out regarding the sculpture and the Clerk to obtain a quotation price to insure it from the town council’s insurer’s. For further report at the next meeting of the Finance & General Purposes Committee to be held on 23 October 2017.

- (d) **The Salvation Army – Children’s Play Area** (Min Ref: 41(1)(i)/16 – BTC 07/06/17)

Consideration and discussion took place regarding this request. It was agreed and

Resolved that a donation of £500 be made to the Salvation Army. The donation to be taken from the 2017/2018 reserves budget of the town council. Empowered by the Local Government (Miscellaneous Provisions) Act 1976, s.19 refers.

90. **The Following Issues Were Considered:**

- (a) **To consider Heads of Terms from North Lincolnshire Council Asset & Estate Management for 1.45 hectares of land off Ferriby Road, Barton** (Min Ref: 70(6)(iv)/25 – BTC 05/07/17)

All Members present were handed a copy of the “Heads of Terms” and much discussion took place regarding this issue. It was agreed and

Resolved that whilst the town council are interested in this matter and remain so, further information regarding possible development of the land and historical issues regarding flooding and run off water to the land needs to be further investigated and clarified. Until such time, the town council are unable to progress this without the information required to do so.

Minutes of a Finance & General Purposes Committee Meeting held on 24 July 2017, cont'd

(b) The Town Council's External Audit for 2016/2017

The Clerk stated that since the annual return was submitted to the external auditors in early May 2017, several requests of clarification of information has been requested by them in relation to the list of assets which the Clerk has dealt with. As all the accounts for the year balance, it is hoped that the annual return will be forthcoming shortly.

Resolved that this be noted.

(c) 2017/2018 Budget – Quarterly Summary of Income/Expenditure

Members were furnished with a summary of the council's income/expenditure for the period 1 April to 30 June 2017. The Clerk reported that expenditure was within the budget line allocations, being the first quarter of the current financial year, with spending levels in order. The VAT return for this period had also been sent to HMRC, with payment awaited. Additional costs are being incurred for this year's Picnic in the Park event due to increased costs of the park hire/track marking from North Lincolnshire Council.

Councillor J P Vickers left the room, having declared a personal interest in the following issue.

Clarification took place regarding the outstanding request from CHAMP Ltd (*Min Ref: 347(8)(ii)/145-BTC 03/05/17 refers*) for the installation of cctv at The Assembly Rooms. The town council have not previously made budget provision for this request, but acknowledge the reasoning behind installation of cctv to provide added security to the building. Discussion took place regarding CHAMP Ltd not being able to recover the VAT monies to purchase the equipment, but if the town council purchased it, the VAT would be recovered.

Resolved

- (i) the quarterly summary of income/expenditure was noted;
- (ii) the Clerk write to CHAMP Ltd suggesting that the town council purchase the cctv system and installation costs only for The Assembly Rooms, in line with the submitted quotation price, in order to recover the VAT. However, once the equipment has been purchased, it will then be gifted to CHAMP Ltd. All maintenance, running costs and insurance of the equipment would be the responsibility of CHAMP Ltd and not the town council;
- (iii) the town council office invoice CHAMP Ltd for £1 each year, for lease of The Assembly Rooms in accordance with the lease agreement.

The Chairman, Councillor K Vickers, closed the meeting at 8.20 p.m.

.....Chairman

6 September 2017