

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON, on WEDNESDAY 6 DECEMBER 2017 COMMENCING at 7.00 p.m.**

**Present** Councillor N Pinchbeck (Chairman)

Councillors Mrs A Clark, F Coulsey, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, J Sanderson, Mrs C Thornton, A Todd, B Troop, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter.

**Also Present** Mrs K Pinchbeck, Mr T Chant and Ms S Richards (Town Clerk).

Prior to the meeting commencing, one minute's silence was observed, in respect of the late ex Town Councillor Pete Davis. He recently passed away after a long fought illness. He was the Town Mayor for the Mayoral year 1998-1999. He ran a local business and also used to erect the Christmas lighting in the town.

203. **The Town Prayer**

It was agreed and

**Resolved** that Councillor J Sanderson read out the Town Prayer.

204. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

205. **Apologies for Absence**

Councillors J Evison (personal commitments), Mrs S Evison (personal commitments), Mrs S Garrard-Hughes (on holiday) and Mrs P Sanderson (unwell).

206. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)  
Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)  
Butts Road Park – Councillor Mrs C Thornton (Personal Interest)  
Accounts – Account 177 – Councillor A Todd (Personal Interest)  
Barton Carnival – Councillor B Troop (Personal Interest)

207. **Co-option of Town Councillor for Bridge Ward**

Members present agreed to bring this item forward on the agenda. Proposed by Councillor Mr J Oxley and agreed by all members present.

One candidate was considered for co-option for the vacant position of town councillor for Bridge Ward in Barton-upon-Humber, namely Carol Thornton. It was noted that Carol Thornton was a previous member of the town council and had shown an interest in the town generally. Members present duly considered the candidate. It was then agreed by all Members present that Carol Thornton be co-opted.

**Resolved**

- (i) Carol Thornton be co-opted for the vacant position of Town Councillor for Bridge Ward in Barton-upon-Humber;
- (ii) it be noted that Carol Thornton read and signed a Declaration of Acceptance of Office;

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(iii) the Clerk to notify North Lincolnshire Council Election & Democratic Services of the co-option.

208. **Police and Neighbourhood Action Team**

Councillor J P Vickers stated that reports of incidents had been reported. In the new-year, the Police station will be fully operational following a staffing review. Councillor A Todd reported there would be an increased Police presence over the Christmas period. Councillor Mrs D Pearson stated she had suffered damage to the wall of her property recently and had reported this to the Police. Councillor Mrs J Mason reported anti-social behaviour on Barrow Road, adjacent to the Catholic Church, which has also been reported to the Police by a local resident. It was agreed and

**Resolved** that the local Police & Crime Commissioner be invited to attend a future meeting of the town council to speak about local Policing issues.

209. **Minutes**

(a) **Ordinary Meeting of the Council – 1 November 2017**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 1 November 2017, be received, approved and confirmed as a correct record and signed by the Chairman.

210. **Matters of Report Arising**

(a) **Market Place Bus Shelter** (*Min Ref: 182/71 – BTC 01/11/17*)

Councillor Mrs W Witter enquired about the progress of this matter and also possible signage to be erected on Horkstow Road she had previously raised. Councillor J P Vickers stated that the issue regarding the Market Place Bus Shelter was being looked into by North Lincolnshire Council and that additional supportive evidence was required about erecting more signage on Horkstow Road. Currently there are 30mph restriction signs in-situ. Additional street signage was deemed not always to be effective, resulting in cluttering up the highway.

211. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 6 November 2017 be approved as a correct record.

(b) **Minutes of an Environment Committee Meeting**

2) **Correct Record**

**Resolved** that the circulated Minutes of an Environment Committee Meeting held on 13 November 2017 be approved as a correct record.

**Minutes of an Ordinary Meeting of the Council held on 6 December 2017, cont'd**

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 27 November 2017 be approved as a correct record.

212. **Matters of Report Arising**

No matters were discussed.

213. **Correspondence**

1. Receipt of North Lincolnshire Council Winter Service Policy for 2017-18 which has been passed to Councillor P Vickers the Snow Warden for Barton.
2. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
3. Letter of thanks from Bowmandale School for their recent donation (*Min Ref: 167(a)/63 – F&GP 23/10/17*).
4. Copy of Neighbourhood Planning Presentation and Matrix following the presentation by the Spatial Planning Team at the 1 November 2017 council meeting.
5. Reply from Keigar Homes that they will take note of the town council comments and look in to it when they put in their next planning application that butts up to the cemetery (*Min Ref: 178(a)/69 – BTC 1/11/17*).
6. Reply from North Lincolnshire Council regarding Barrow Road/Falkland Way junction advising they are aware of the issues and recognise that junction improvements will be required in the future. It is their intention that the works should be funded by developer contributions. These have already been secured for the existing residential developments and will be required from any future developments. They are monitoring the junction and if the situation becomes more urgent before adequate money is received, will consider how the additional funding could be secured to make up the shortfall (*Min Ref: 180(5)/70 – BTC 1/11/17*).
7. The Mayor of North Lincolnshire Council, Councillor Peter Clark, has extended the invitation for his Christmas Concert at Normanby Hall on 15 December 2017 to all Councillors. Tickets cost £12.50 each from the Civic Office on 01724 296346.
8. Reply from Barton Living Memorial Trust accepting the town councils offer to insure Tin Tommy and seat (*Min Ref: 168(a)/64 – F&GP 23/10/17*).
9. Receipt of Interim Internal Audit Report of the council's accounts for the year ending 31 March 2018 from our Internal Auditor. He advises the internal financial control environment within the council is good and the recommendations in the report will serve to further enhance and strengthen the systems and procedures and governance arrangements already in place.
10. Receipt from Barton Civic Society of two Good Mark Awards for the public seats along the Humber Bank and the planters which comprise attractive street furniture.
11. Notification from Humberside Police that the Police debrief for Remembrance Day will be conducted in January 2018. Details will be forwarded after the debriefing.
12. Notification of our External Auditor appointment for 2017/18 to 2021/22 financial years by the Smaller Authorities Audit Appointments Ltd (SAAA) which will continue to be PKF Littlejohn LLP. The scale of audit fees for this timescale have also been advised.
13. Letter from resident regarding problems with vandalism to their property (*copy enclosed*).
14. Reply from NHS NLCCG advising they have no direct commissioning action for pharmacists and passing on the address to contact NHS England (*Min Ref: 155/58 – BTC 4/10/17*).
15. Receipt of Barton NAT Group meeting minutes from their 17 October 2017 meeting (*copy available from the council office*).
16. Receipt of CPRE Fieldwork and Countryside Voice magazines for winter 2017.

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17. Receipt of completed suggestion/comment slips from the November Bartonian with request for a swing installed in the small park on Riverbank Rise and a bus stop near The Beck as it would benefit people from Barrow Road, as there are three bus stops down Ferriby Road.
18. Receipt of Barton Tourism Group AGM and Meeting minutes from their 21 November 2017 meetings (*copy available from the council office*).
19. Notification from the Ted Lewis Group that Mr Nick Turner from Barton was awarded Adult Arts Heritage of the Year in the Achievement category, of North Lincolnshire Council's Community Champion Awards.

**Resolved**

- (i) it was agreed the town council insure the Tin Tommy and seat, located on Barrow Road for theft and serious vandalism. It is on condition that the Barton Living Memorial Trust maintain the equipment in good order (*Min Ref: 168(a)/64 – F&GP 23/10/17 refers*) (*item 8*);
- (ii) the issue is being addressed by the local NAT group and North Lincolnshire Council Safer Neighbourhoods. The Police are also involved. It would appear the location is unsuitable for CCTV. A letter to be sent to the resident explaining the current position and also a letter to English Heritage explaining that St Peter's Church has been damaged and is currently at risk (*item 13*);
- (iii) the letter regarding the park on Riverbank Rise to be forwarded to North Lincolnshire Council and the letter regarding additional bus stops to be forwarded to the local bus company. It was also noted that the town bus operated a door to door service (*item 17*);
- (iv) that the correspondence be received and the contents noted.

214. **Correspondence Received Since Issue of the Agenda**

1. Receipt of application form and guidance notes for applying to North Lincolnshire Council's Community Safety Fund. The fund is open for applications from organisations which include Neighbourhood Watches, Resident Associations and Neighbourhood Action Teams.
2. Receipt of Barton Area Foodbank Chairman's Annual Report following their recent AGM.
3. Receipt of letter from North Lincolnshire Council Planning Department regarding amendment to PA/2017/1449 Lidl UK GmbH & Hillcrest Garages (Sowerby Bridge) Ltd at land off Ferriby Road, Barton. Any comments on the amendments must be received within 14 days of 1 December 2017 (*the next scheduled Planning Committee meeting is to be held on Monday 18 December 2017*).
4. Contact from resident of Far Ings Road, including photographs, of the poor quality of resurfacing on Far Ings Road and Waterside Road with loose gravel and tar plus drains blocked.
5. Receipt of letter from ST-ART regarding the Lantern Parade at Barton Christmas Festival this year (*copy enclosed*).
6. Receipt of letter from resident of Marsh Lane with questions about protecting the grass area in Butts Road Park (*copy enclosed*).
7. Letter of thanks from Barton Carnival Committee for the town council's support. They advise without the town council backing and funding of this event it would not have got up and running. They plan to hold this event on 8 and 9 September 2018.
8. Receipt of full register of electors for Barton from 1 December 2017 from North Lincolnshire Council electoral services.

**Resolved**

- (i) it was agreed that an Extra-Ordinary Planning Committee meeting to be held on Wednesday 13 December 2017 to address this amendment to planning application PA/2017/1449 only to meet the consultation timescale set by North Lincolnshire Council Planning Department (*item 3*);
- (ii) the Clerk gave a full appraisal of this matter. It was stated that the Lantern Parade was organised by ST-ART and not the town council. Therefore it was up to ST-ART to allow who they wished to

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take part in the Lantern Parade. The town council provide a funding donation to help facilitate it and manpower to marshall the parade to ensure safety measures are implemented. It was stated that the Christmas Festival was for the benefit of everyone, regardless of religion, creed etc. The 'Churches Together' group had been allowed to take part in the Community Parade organised by the town council with their banner. The Salvation Army had undertaken the Carol Service at the Festival with local choirs providing stage entertainment. The Clerk felt that no one had been discriminated at the Festival and for those wishing a religious element, there had been plenty of opportunity to take part in that aspect at the Festival. It was noted that the traffic management company engaged by the town council for the Christmas Festival had fallen short of the brief made to them therefore this was currently in dispute. Discussion ensued. It was agreed that the Clerk write to ST-ART explaining the town council wish the Lantern Parade to be continued in future years as an integral and major attraction at the town's Christmas Festival for the benefit of everyone. The Mayor, Councillor N Pinchbeck to speak to Father D Rowett at St Mary's Church to explain the position to him (*item 5*); (*iii*) the correspondence to be forwarded to North Lincolnshire Council Neighbourhood Services and the resident notified (*item 6*); (*iv*) thanks were given to the Barton Carnival Committee for the Barton Carnival 2017 (*item 7*); (*v*) that the correspondence be received and the contents noted.

215. **Accounts for Payment**

**Resolved**

(*i*) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £5,651.84 (A/cs 165 to 187) and those presented at the meeting in the sum of £13,919.37 (A/cs 188 to 196) - a grand total of £19,571.21;  
(*ii*) petty cash expenses for November 2017 are £182.05;  
(*iii*) the balanced bank reconciliation sheets for October 2017 were signed by the Mayor and Town Clerk.

216. **Terms of Reference for a Town Council Facebook Page**

All members were furnished with a copy of the draft terms of reference as submitted by Councillor B Troop. It was agreed to adopt these subject to the following amendments "The page is not a debating forum, any posts that cause debate **will** have commenting removed" and "it will be run by **two** volunteer councillors". It was agreed and

**Resolved** that Councillors N Pinchbeck and B Troop be the two nominated councillors to run the Facebook page and that the "Facebook Page Terms of Reference" be adopted by the town council.

217. **Closure of the Town Council Office during Christmas and the New Year**

The Clerk discussed closure of the office over the Christmas period. It was agreed and

**Resolved** that the town council office be closed for Christmas/New Year from close of business on Friday 22 December 2017, re-opening on Tuesday 2 January 2018 and Wednesday 3 January 2018 to the public.

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218. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor J P Vickers reported that the 3G Sports Pitch at Baysgarth School was due to be opened on Friday 8 December. To date, the new school facilities had received positive comments.

(b) **Councillor K Vickers**

Councillor K Vickers reported that the new paths in Baysgarth Park had received very positive comments from the members of the public. This was endorsed by Councillor N Pinchbeck. It is anticipated the toilets in the park are to be refurbished in the spring 2018. The self-set trees behind the toilets are to be cut down to enhance security. In the new-year the vacancy for a park keeper for Baysgarth Park will be advertised. Street lighting in the town is currently being replaced with led lights, with Brigg Road and Barrow Road recently being completed. The programme of work is on target.

219. **Reports from Members on Outside Organisations**

(a) **Barton Civic Society**

Councillor N Jacques gave report. The Barton Heritage Open Days 2018 are to go ahead with hopefully even more events being held in Barton. It is anticipated that it becomes a Heritage Festival, in lieu of Heritage Open Days.

(b) **Barton Cleethorpes Community Rail Partnership**

Councillor N Jacques gave appraisal of the meeting held yesterday, including movement regarding improvements at the interchange and the Northern Rail community and heritage grants for areas to provide new opportunities.

(c) **Blue Coat Charity**

Councillor Mr J Oxley explained that £25,000 had been given to local residents facing hardship from the Blue Coat Charity.

The Mayor, Councillor N Pinchbeck, closed the meeting, inviting everyone present to share Christmas refreshments in the Mayoral Parlour with him and his wife.

The Chairman, Councillor N Pinchbeck closed the meeting at 7.50 p.m.

..... Chairman                      3 January 2018