

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON, on WEDNESDAY 2 MARCH 2016 COMMENCING at 7.00 p.m.**

**Present:** Councillor Mr J Oxley (Chairman)

Councillors Mrs A Clark, F Coulsey, J Evison, S Evison, N Jacques, A Lamyman, Mrs J Mason, Mrs J Oxley, N Pinchbeck, J Sanderson, Mrs C Thornton, P Thornton, C Ulliott, J P Vickers, K Vickers, Ms J Warton, Mrs W Witter and D Yellowley.

**Also Present:** Mr S Leonard (Scunthorpe Telegraph), 1 member of the public and Ms S Richards (Town Clerk).

278. **The Town Prayer**

It was agreed and

**Resolved** that Councillor Mrs J Oxley read out the Town Prayer in the absence of Captain Bawden

279. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

280. **Apologies for Absence**

Councillors' Mrs D Pearson (unwell) and I Welch (personal commitment).

281. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Civic Society and Development R/O 13 Queen Street – Councillor N Jacques (Personal & Non Prejudicial Interest)

Barton Civic Society and Barton Lions – Councillor Mr J Oxley (Personal Interest)

Friends of Baysgarth Park Group – Councillor Mrs C Thornton (Personal Interest)

CHAMP Ltd – Councillor J P Vickers (Personal Interest)

Barton Rotary and Planning Application PA/2016/144 – Councillor Mrs W Witter (Personal Interest)

282. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported that legal proceedings were in hand to move travellers located on Caistor Road. Funding to provide cctv on Caistor Road was being made available. PC L Fuller was trialling a mobile service to provide up to date Policing issues and information. From the NAT meeting: Mr A Gouldthorpe was instigating a clean-up at the Transport Interchange this coming weekend for 'Clean for the Queen'. Councillor Mrs J Mason reported that during the school half term week the allotments had been broken into and some sheds had been damaged. It was unclear if this had been reported to the Police or not. Councillor J P Vickers commented that any crime committed must be reported directly to the Police at the time of the incident for intelligence and action.

**Resolved** this be noted.

283. **Minutes**

(a) **Ordinary Meeting of the Council – 3 February 2016**

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 3 February 2016, be received, approved and confirmed as a correct record, signed by the Chairman, subject to the following amendments. Councillor N Jacques declarations of interest (255) should read personal and non-prejudicial, a candidate for co-option of Town Councillor (256) should read Rebecca Gowler, not Gowter and (262(a)) had been actioned with the town council office requesting up-to-date contact details from all Town Councillors. Proposed by Councillor N Jacques and agreed by members present.

284. **Matters of Report Arising**

(a) **CHAMP Ltd Meeting** (*Min Ref: 109(v)/106 – BTC 03/02/16*)

Councillor Mrs W Witter reported a meeting had been held between representatives of the town council (Councillors Mrs J Oxley, I Welch and Mrs W Witter) and representatives of CHAMP Ltd. An 18 month appraisal was discussed and a full report lodged in the town council office. An appraisal of the meeting was given and it was noted that the licencing issue has been resolved with the introduction of a community licence for the Assembly Rooms, allowing more flexibility. Rent of the town council office for 2015/2016 to remain the same as 2014/2015 and maintenance issues of the Assembly Rooms was discussed. It was agreed and

**Resolved**

- (i) the town council noticeboard located outside the kitchen area of the Assembly Rooms to be solely used by CHAMP Ltd. The town council office to notify them accordingly;
- (ii) a review meeting between the town council and CHAMP Ltd to be held in October of each year. This will enable the town council to build into the following year's budget proposals any items of expenditure resulting from the discussion, as agreed by the town council. The town council to fix a date for the meeting and build this into the town council's calendar of meetings;
- (iii) Mr N Turner (CHAMP Ltd) to formulate a 'Partnership Agreement' (business and maintenance forecast plan) between CHAMP Ltd and the town council for the Assembly Rooms - to be considered by the town council. It would possibly be available for the October 2016 review meeting.

(b) **Building Site Entrance on Queen Street** (*Min Ref: 269/108 – BTC 03/02/16*)

Councillor N Jacques thanked Councillor K Vickers for suggesting a petition be submitted to North Lincolnshire Council by local residents highlighting the issues of the development site. This had now been actioned.

**Resolved** that this be noted.

(c) **Dog Fouling** (*Min Ref: 272(c)/109 – BTC 03/02/16*)

Councillor N Jacques commented that whilst posters highlighting this problem were alright, he had noted that Daventry Council had adopted a 'Public Space Protection Order' and he wondered if North Lincolnshire Council could perhaps look into adoption of the same to assist with dealing with this issue and other matters of anti-social behaviour. He concluded that a high profile prosecution for dog fouling was required to make a strong point to anyone not clearing up after their dog as an example. If it was a case of providing financial assistance for additional staff to patrol out of normal daytime working hours, that it may be a consideration. Councillor Ms J Warton commented that when she had originally raised this issue, she had since found out the North Lincolnshire Council Street Cleaner was on annual leave over the Christmas period therefore, the problem had escalated during this time. Discussion took place of various dog fouling issues in the town and some neglectful dog owners.

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

It was agreed and

**Resolved**

(i) the town council office contact North Lincolnshire Council, asking if additional Community Wardens were available to patrol the town, particularly to enforce dog fouling legislation.

285. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 22 February 2016 be approved as a correct record.

(b) **Minutes of a Personnel Committee Meeting**

2) **Correct Record**

**Resolved** that the circulated Minutes of a Personnel Committee Meeting held on 24 February 2016 be approved as a correct record.

286. **Matters of Report Arising**

No reports were received at this meeting.

**Resolved** this be noted.

287. **Correspondence**

1. Notification from the town council's insurers regarding a claim made following an incident on the day of the Christmas Festival 2015. They advise they do not feel the town council have been negligent. Should the claimant's solicitors wish to pursue this claim they will notify the town council. Should they not pursue, the file will be closed in 6 months' time and they will send the town council a settlement letter (*Min Ref: 196(7)(ii)/80 – BTC 02/12/15*).
2. Request from Lincoln & Lindsey Blind Society requesting a donation of £150 for 5 Boomboxes for elderly visually impaired and blind clients to be able to listen to audio books, music and talking newspapers.
3. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
4. Letter of thanks from Amy Dubois for her town award nomination and advising she will attend the Mayor's dinner to accept her award (*Min Ref: 267/107 – 03/02/16*).
5. Update from Barton Living Memorial Trust that the 17 commemorative trees in Baysgarth Park will be planted in the park extension to the rear of the leisure centre along with a small lectern explaining the reason they have been planted (*Min Ref: 239(a)/95 – F&GP 18/01/16*).
6. Receipt of agenda for Barton Tourism meeting held on 16 February 2016.
7. Receipt of CPRE newsletter for January. Copy available from the council office.
8. Update received from Barton Rotary Club following a survey they undertook on 11 February 2016 regarding reported fly tipping problems (*EWP - 08/02/16*).
9. Update from North Lincolnshire Council Neighbourhood Services Team regarding areas reported fly tipping around the town which, where possible, they have sorted (*EWP – 08/02/16*).

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

10. Report from Barton Civic Society regarding neglected shrub beds in the town which has been forwarded to North Lincolnshire Council for comment (*EWP - 08/02/16*).
11. Permission received from Northern Powergrid to site public seat on King Street. Barton Rotary Club and North Lincolnshire Council have been advised, following further liaison a seat the same style as the ones recently fitted in Market Lane last year should be fitted in the very near future (*Min Ref: 118(15)(iv)/45 – BTC 02/09/15*).
12. Birtwhistle Landscape Gardeners advise they still wish to quote for painting public seats, but nothing received to date (*Min Ref: 198(v)/80 – BTC 02/12/15*).
13. The town council have registered for the 'Clean for the Queen' Campaign. North Lincolnshire Council will provide some litter picking packs, arrangements for collecting to be confirmed. The Barton Army Cadets will join the 4 other local groups working with the town council. The town council need to confirm the areas planned to clean with North Lincolnshire following the 2 March council meeting (*Min Ref: 222 (9)(iii)/89 – BTC 06/01/16*).
14. Receipt from Barton Civic Society of partially complete North Lincolnshire Council Assets of Community Value nomination form, with a request for the town council to complete and submit the application (*Min Ref: 27(c)/11 – BTC 03/06/15*).
15. North Lincolnshire Council has acknowledged the town council's application for financial assistance towards seats on the Humber Bank. They hope to advise by the end of February a final decision. A price has been received from Stamp's Engineering for the seats, along with a seat location map for the Environment Agency application (*Min Ref: 150/60 – BTC 07/10/15*).
16. Request from resident of Princess Drive for a park bench in the top end of Baysgarth Park.
17. Receipt of £200 donation from Barton Lions Club towards the bulb planting scheme for 2016. A letter of thanks has been sent.
18. Reminder from North Lincolnshire Council that the maximum number of individual parish and town representation at NAT meetings are 2. On occasions recently this number has been exceeded which has been mentioned by other NAT members.
19. Notification from North Lincolnshire Council Tourism Team of Market Consent application for Baysgarth House Museum for 27 March 2016 for a second hand goods market.
20. Notification from North Lincolnshire Council Tourism Team of Market Consent application for Waters' Edge Visitor Centre on 29 May 2016 for a speciality market.
21. Receipt of Minutes, Introductory Meeting and Green Flag Judging Criteria from Friends of Baysgarth Park meeting held on 28 January 2016; plus Minutes and Draft Constitution from meeting on 11 February 2016 and agenda for the next meeting on Tuesday 1 March to be held 7.00pm at the Wilderspin National School.
22. Notification from North Lincolnshire Council that they have not removed the town council beacon from the Humber Bridge Viewing Area foreshore. They are currently checking if they could make up another one (*this matter has been reported to the Police*) (*Min Ref: 263(6/7)(ii)/106 – BTC 03/02/16*).
23. Information received from BT Broadband offering the town council Fibre Broadband costing an extra £2.75 per month on the current BT package. This would give 80Mb per second speed against the current 2Mb per second. The town council are just out of contract with them so there would be no penalty charge for making the change.
24. Email from local resident raising various concerns with areas around the town which have been forwarded to North Lincolnshire Council to check. He also asks if the 2 wooden seats (which he has repainted personally in recent years), located on the side of the footpath on Beck Hill will be replaced following the work undertaken by the Civic Society at the Beck.
25. Information received from North Lincolnshire CPRE to enter the Best Kept Village Competition 2016. They advise changes this year include the abolition of the Past Winners Group.
26. Reply from North Lincolnshire Councils Neighbourhood Services Team that they will stick dog fouling posters on the dog bins if the town council purchase and supply them (*Min Ref: 272(c)/109 – BTC 03/02/16*).
27. Received notes from meeting between CHAMP and town council representatives held on 17 February 2016 regarding the Assembly Rooms (*Min Ref: 263(10)(v)/106 – BTC 03/02/16*).

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

28. Receipt of February 2016 ERNLLCA newsletter. Copy available from the council office.
29. Letter from concerned resident regarding the removal of trees/bushes/shrubs on the East side of Barton Cemetery which now gives no privacy to anyone visiting the Cemetery from the new housing development.

**Resolved**

- (i) the Clerk write to the Society, requesting additional information and enclosing the relevant documentation for completion and return to the town council for further consideration. Also, to inform the group that they may wish to consider making application to the North Lincolnshire Council community grant fund (*item 2*);
- (ii) Councillor Mrs W Witter gave appraisal of this memorial seat as originated with the Barton Rotary Club (*item 11*);
- (iii) see minute reference 288(9)(iv)/120 of these minutes (*item 13*);
- (iv) the Clerk to request a list of what community assets the Barton Civic Society wish to be considered for listing. For further consideration by the town council when received (*item 14*);
- (v) to be discussed at the next Environment Working Party meeting, for consideration by the Finance & General Purposes Committee (*item 16*);
- (vi) representatives of the town council were confirmed to be Councillors' C Ulliott and J P Vickers (*item 18*);
- (vii) this was noted and further details awaited from North Lincolnshire Council regarding a possible replacement beacon. It was noted that the original beacon missing was purchased by a local resident several years ago, with a memorial plaque attached onto it (*item 22*);
- (viii) it was agreed to accept the offer costing an additional £2.75 per month. BT to be notified by the town council office (*item 23*);
- (ix) it was deemed that the public seat replacements are currently being undertaken in the Barton Civic Society Beck improvement works. The town council office to notify the resident (*item 24*);
- (x) it was agreed the town council will enter the Best Kept Village Competition 2016. The CPRE to be notified by the town council office and the entry fee submitted to them (*item 25*);
- (xi) it was agreed a further quotation be sought for the supply of 15 laminated A3 colour posters of the Barton School Council Forum competition winner (with the footnote shown). Also, 54 smaller stickers to be purchased for placement onto the public bins with the words "This bin will accept litter and dog poo bags" in black print on a white background. If in budget, the town council be allowed to purchase these goods (*item 26*);
- (xii) minute reference 284(a)(i)(ii)(iii)/116 above refers (*item 27*);
- (xiii) that the remaining correspondence be received and the contents noted.

288. **Correspondence Received Since Issue of the Agenda**

1. Receipt of Barton Tourism meeting minutes from 16 February 2016 meeting. Copy available from the council office.
2. Receipt of the latest copy of the Highway Programme of Works for the area received from North Lincolnshire Council.
3. Reply from Land Developers (Lincs) Ltd regarding land at rear of 13 Queen Street (*copy enclosed*) (*Min Ref: 269/108 – BTC 03/02/16*).
4. Notification from North Lincolnshire Council that the town council community grant application for seats on the Humber Bank will not receive financial support (*copy enclosed*) (*Min Ref:- 150/60 – BTC 07/10/16*).
5. Price received from MD Signs Ltd for A5 weather proof coloured stickers of the dog fouling poster from the November Bartonian for litter bins around the town at £1.50 each for 54 or £1.45 each for 108 stickers total of £81 or £156.60. Barton Neighbourhood Services will fix stickers to the bins (*Min Ref: 272 (c)/109 – BTC 03/02/16*).

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

6. Quotation from Electrical Contractor to replace existing emergency light fittings and install extra fittings at £1,998.45 excl. Vat (*Min Ref: 268/108 – BTC 03/02/16*).
7. Reply from North Lincolnshire Council that the hedge at Barton cemetery was very sparse and overgrown with large areas of Elder and dead and diseased wood. It was decided to remove all dead and diseased wood in order to promote the growth of new healthy shoots. New plants were in filled; hopefully it will fill out over the next two summers (*see item 29 in correspondence sent with agenda*).
8. Receipt of Barton NAT Group meeting minutes from 27 January 2016 plus latest set of crime figures.
9. Update for the Clean for the Queen this weekend. Councillor Coulseay has arranged with the Barton Army Cadets to collect litter from the Community Woodland at the top of Ferriby Road starting at 9.00am on Saturday 5 March. Barton Rotary Club plan to meet at Baysgarth Museum car park at 9.00am on Saturday 5 March, collecting litter from the Quarry area. Barton NAT Group plan to collect litter at the Interchange area near the car park on Sunday 6 March. Barton Civic Society plan to collect litter from the north side of the Interchange sometime over the weekend. 15 litter picking kits have been dropped off at the town council office by Neighbourhood Services to distribute between Town Council/Rotary Club/Civic Society and NAT Group. Barton Army Cadets have made their own arrangements direct with North Lincolnshire Council. Representatives of all groups have been emailed with this updated information and a request to arrange collection of litter kits from the council office. Neighbourhood Services will collect bin bags from litter collection sites, any sharp boxes along with surplus litter kits and litter picker equipment to be returned to the town council office for collection by North Lincolnshire Council on Monday 7 March 2016.
10. Request from St Peter's School, for a donation towards a school trip to the Yorkshire Wildlife Park in Doncaster. No monetary value has been requested or any further information supplied.

**Resolved**

- (i) a copy of the correspondence sent from the Town Clerk and also the one received from the Developer to be forwarded electronically to Councillor J Evison. Also, the Clerk to write to the developer, pointing out that whilst they may not have placed the rubbish onto the development site themselves, they do however have a duty of care regarding maintenance of the site (*item 3*);
- (ii) this matter was noted for future reference (*item 4*);
- (iii) the quotation be accepted and the town council office notify the contractor (*item 6*);
- (iv) arrangements have been made for the 'Clean for the Queen' campaign between the relevant groups and the town council taking part, with the equipment available for collection from the town council office beforehand (*item 9*);
- (v) the Clerk to write to the school requesting further information to be submitted and the town council donation forms to be completed and submitted (*item 10*);
- (vi) that the remaining correspondence be received and the contents noted.

289. **Accounts for Payment**

**Resolved**

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £4,677.21 (A/cs 223 to 235), and those presented at the meeting in the sum of £10,663.84 (A/cs 236 to 245) - a grand total of £15,341.05. Also, petty cash expenses for February 2016 in the sum of £116.38.

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

290. **Report from the Environment Working Party Meeting held on the 8 February 2016**

Councillor Coulsey gave an appraisal of the meeting and everyone was furnished with a copy of the meeting notes to peruse. It was agreed and

**Resolved**

- (i) Councillor F Coulsey to liaise with Mr A Robinson of the Barton Civic Society regarding the current position of the damaged street lighting column that held the town council hanging basket;
- (ii) it was agreed to renew the community planting scheme in the town with a 5 year contract. Quotations to be sought by the town council office;
- (iii) Councillor J P Vickers felt that some issues raised eg “Grot Spots” were being duplicated for action, as some residents were contacting him direct. This has resulted in North Lincolnshire Council Neighbourhood Services having an issue reported more than once to them from different groups and putting a strain on their resources by their staff investigating the same problem twice. He felt that the good relationship between them and the town council needed to be respected. Councillor Mrs W Witter stated that the former manager at Neighbourhood Services used to attend the Environment Working Party meetings, to avoid this type of thing happening. She concluded that local resident Mrs P Sanderson and herself were going to clean up one “Grot Spot” at the Waters’ Edge promenade paving slabs;
- (iv) additional funding had been received from the Barton Lions for bulb planting in the town;
- (v) the next Environment Working Party meeting is due to be held on Monday 11 April 2016.

291. **Report from the Strategic Working Party Meeting held on the 29 February 2016**

Councillor N Jacques gave an appraisal of the meeting, item by item, and everyone was furnished with a copy of the meeting notes to peruse. Much discussion ensued between members of the town council regarding the remit of this working party, being different to that of a town council committee. Councillor N Jacques proposed that the meeting “minutes” and the recommendations made be accepted for action by the town council. This was seconded by Councillor N Pinchbeck. However, Councillor Mrs J Oxley commented that the remit of the working party was to gather and peruse information to present and report to the town council only. Councillor K Vickers endorsed this. He felt that the information already submitted from local organisations should be reported at the Annual Town Council meeting, as previously agreed (*min ref: 164(iv)/67 –PC 26/10/15 refers*), before any decision was made by the town council. Councillor Mrs J Oxley then proposed an amendment to the proposal made that the town council don’t accept the recommendations of the working party meeting for action and duly note the information only.

The Chairman, Councillor Mr J Oxley called for a vote for the amendment to the proposal made, of those in favour of not accepting the recommendations for action made at the working party meeting held on 29 February 2016 and to note the information only. By a show of hands, 11 members of the town council voted to accept this. He then called for a vote of those against the amendment to the proposal made. By a show of hands, 6 members voted against the amendment. By a majority vote, it was agreed and

**Resolved**

- (i) that the town council do not accept the recommendations for action, as made at the working party meeting held on 29 February 2016. The recommendations in the notes taken at the meeting to be noted for information purposes only by the town council;
- (ii) Councillor Mr R Waltham (North Lincolnshire Council) be invited to attend and speak at the next meeting of the town council to be held on 6 April 2016.

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

Councillor Mrs W Witter left the meeting.

292. **The April 2016 Edition of The Bartonian**

The Clerk reported that the information and advertisements received for insertion into the April edition far exceeded the 28 pages of the magazine. In light of this, she requested guidance on whether or not the town council wished to increase the pages to 32, bearing in mind the additional costs involved. It had previously been agreed by the town council that the print run for this edition be extended by a further 500 copies, therefore there were increased production costs for this without the proposed 4 additional pages. It was also reported that the Auditor had commented that the criteria surrounding the Bartonian and the advertisement charges were due for review. Members discussed this matter, agreed and

**Resolved**

- (i) an additional 4 pages be added to the April 2016 issue of the Bartonian, extending it to 32 pages;
- (ii) the Strategic Plan Working Party to submit an article to be included in this edition;
- (iii) that following proof reading - undertaken by Councillor's Mr J Oxley, J Sanderson and D Yellowley, together with Mrs J Tuplin, that the draft copy be accepted, printed, and distributed to local residents;
- (iv) an agenda item be placed at the next meeting of the Finance & General Purposes Committee to discuss review of the Bartonian and advertisement charges as highlighted by the Auditor.

Councillor Mrs A Clark left the meeting.

293. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J Evison**

Councillor J Evison gave report regarding the up-date on the planning application submitted by the Petrol Station located on Ferriby Road. The Environment Agency had made objection to the proposal, therefore, the matter was still being considered. He stated that he and Councillor Mrs W Witter, both Governors' at Baysgarth School were concerned with the proposed theatre provision and usage in the new hall of the new build. Funding was being set aside of £20,000 to ensure that a demountable stage and such provision was available to make this viable and flexible for theatre usage.

(b) **Councillor J P Vickers**

Councillor J P Vickers reported that the owners of Eagle House were to be advised of the planning act and legislation to tidy up the building and site, or the property may be removed from them by the principal local authority. Currently little progress had been made and the site had become an eyesore. Also, £350,000 had been set aside for a new extension to St Peter's School.

(c) **Councillor K Vickers**

The Market Place/Market Lane improvement works were due to re-commence when the weather was less inclement. Councillor Mrs J Mason reported that the bus shelter in Market Lane had been damaged recently and needed repairing. Councillor K Vickers concluded that a major supermarket had expressed interest in coming into the town, so progress of this was awaited for further information.

**Minutes of an Ordinary Meeting of the Council held on 2 March 2016, cont'd**

294. **Reports from Members on Outside Organisations**

(a) **Friends of Baysgarth Park**

Councillor Ms J Warton gave appraisal of the latest meeting held on 1 March. This had been well attended and Councillor J P Vickers had been nominated and voted to be the Chairman of the group. He thanked everyone for their support and a plan with costings was being submitted, to progress the park to 'Green Flag' status. The next round of applications to be considered for this was in January 2017. It was hoped that the application for Baysgarth Park would be ready in time for submission.

The Chairman, Councillor Mr J Oxley, closed the meeting at 8.42 pm

..... Chairman      6 April 2016