

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON, on WEDNESDAY 7 DECEMBER 2016 COMMENCING at 7.00 p.m.**

**Present** Councillor A Todd (Chairman)

Councillors Mrs A Clark, F Coulsey, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, N Pinchbeck, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch, Mrs W Witter and D Yellowley.

**Also Present** Mr D Ettridge (Ettridge Architecture), Mr D Dent (Developer), Captain A Bawden (Salvation Army), 8 Members of the Public and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Mr D Ettridge of Ettridge Architecture and Mr D Dent (Developer) spoke about a proposed scheme for the former Coach and Horses Public House and land to the rear located on the High Street, Barton. Mr Ettridge explained the former public house would be converted into 6 flats and there would be 12 dwellings on land to the rear of the property. There would be 2 parking spaces per dwelling, 4 spaces allocated to the 6 flats with the addition of visitor parking. There would be a one-way vehicular system in/out of the development for safety reasons and the properties would be built to a high specification to the 'Lifetime Home Standards'. This means that each house can easily be converted to housing a lift to the first floor and be wheelchair friendly etc. He felt the development would be an asset to the town and retain a historical building of importance in the town centre. The development would take approximately 3 years to build and complete.

Members of the town council asked questions about the development proposals. The addition of security gating to the complex was muted together with concerns regarding parking availability for each property. Generally, the development was welcomed and had been discussed at the Planning Committee meeting of the town council held on 5 December 2016.

The Chairman Councillor A Todd together with Members of the town council thanked Mr Ettridge and Mr Dent for their informative talk. Mr Ettridge and Mr Dent then left the meeting.

186. **The Town Prayer**

It was agreed and

**Resolved** that Captain A Bawden read out the Town Prayer. He then left the meeting.

187. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

188. **Apologies for Absence**

Councillor J Evison (personal commitments), A Lamyman (personal commitments), Mrs D Pearson and J Sanderson (work commitments).

189. (a) **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Civic Society, Planning Applications PA/2016/1801, PA/2016/1802, PA/2016/1693, and PA/2016/1631 – Councillor N Jacques (Personal Interest)

Barton Lions – Councillor Mrs J Oxley (Personal Interest)

Barton Lions & Barton Senior Alliance – Councillor Mr J Oxley (Personal Interest)

Accounts (166) – Councillor A Todd (Personal Interest)

**Minutes of an Ordinary Meeting of the Council held on 7 December 2016, cont'd**

CHAMP Ltd, Friends of Baysgarth Park and Planning Application PA/2016/1793 – Councillor J P Vickers (Personal Interest)

War Memorial School Children's Plastic Notices – Councillor Ms J Warton (Personal Interest)

Barton Rotary, Barton Senior Alliance, Planning Application PA/2016/1763 (Personal Interest)

Planning Application PA/2016/1631 (Prejudicial Interest) – Councillor Mrs W Witter

**(b) Applications by Members for Dispensations Previously Submitted**

It is noted that Ward Members and Town Councillors J P Vickers and K Vickers present had previously submitted a "Code of Conduct Dispensation Request" to the Town Clerk. The Clerk had granted dispensation for both members to remain, speak and vote regarding the North Lincolnshire Council submission for outline planning application PA/2016/1490 for proposals to develop land off Ferriby Road, Barton. Period of dispensation granted up to & including the 10 May 2017 (Annual Meeting of Barton-upon-Humber Town Council).

190. **Adjourned Meeting**

The Chairman sought resolution from members present for the meeting to be temporarily suspended to let Mr Paul Chapman representing the Barton Civic Society and the Top Field Action Group to speak about planning application PA/2016/1490 and for agenda item 14 to be brought forward for discussion.

**Resolved** it was agreed to let Mr Paul Chapman speak about Planning Application PA/2016/1490. and for agenda item 14 to be brought forward for discussion.

Mr Chapman gave appraisal of the commercial and residential property proposals for the 'top field' site within the North Lincolnshire Council planning application PA/2016/1490. He stated a firm "no" to the proposals and referred to the North Lincolnshire Council consultation held at The Assembly Rooms, a petition against the planning application and the objections raised upon the North Lincolnshire Council planning website from local residents. Also the objection put forward by the town council, the CPRE and local MP Mr Martin Vickers to the outline proposals. He felt it would be a loss of green open space for outdoor pursuits, have a detrimental impact upon the environment, utilities, drainage, traffic volume and parking. He felt there were inconsistencies in the local plan. He understood that a more detailed planning application was in the pipeline to be submitted and that if North Lincolnshire Council sold the land, the town would only benefit from a fraction from the sale of it. He commented that he wished for the town council to secure this land as open space. He concluded that he felt the outline planning application was not legal, not democratic and not wanted.

The Chairman Councillor A Todd thanked Mr Chapman for his informative talk and re-opened the meeting.

191. **Barton Town Council requests North Lincolnshire Council to withdraw its' plans to develop the site known as the top field, supports the initiative by local residents to have it designated as a town green and seeks views from residents on how to improve it as a public green space**

Councillor N Jacques proposed the above motion, which consists of three parts. For North Lincolnshire Council to withdraw its' plans to develop the site as per the petition objecting to this and other local residents objecting to the application. To retain the land as a public open space, the impact the development would have on the town he felt would harm and destroy the town centre and the traffic problems that would be incurred. Secondly, for the town green to be considered by the town council and thirdly to obtain the views from residents on usage of the public green space.

## **Minutes of an Ordinary Meeting of the Council held on 7 December 2016, cont'd**

Councillor J P Vickers proposed an amendment to Councillor N Jacques proposal above, that “Barton Town Council calls upon NLC or any future developer to acknowledge public opinion with over 300 written objections to NLC planning department and a 1200 strong signed petition and withdraw planning application PA/2016/1490 and designate the open space known as top field as a village green. We further believe a full consultation should be undertaken to gauge residents’ views of protecting other green spaces in Barton like millennium wood, Tofts Road park, Dam Road and Butts Road play area”.

Councillor Mr J Oxley commented on the locality, dog walking space, traffic volume, schools, doctors, dentists etc regarding the outline planning application submitted. Councillor C Ulliott reiterated that the town council had objected to the application at the planning committee meeting held on 3 October, endorsed it at an ordinary meeting of the town council on 5 October 2016, it has been opposed by local MP Martin Vickers and the Ward Members of North Lincolnshire Council. Councillor N Jacques commented that he did not agree with Councillor J P Vickers amendment to his proposal as he felt it was a watered down version. However, Councillor J P Vickers stood firm over the proposed amendment he had made.

The Chairman, Councillor A Todd requested a recorded vote, firstly for the amendment to the original proposal put forward. This was seconded by Councillor K Vickers. That “Barton Town Council calls upon NLC or any future developer to acknowledge public opinion with over 300 written objections to NLC planning department and a 1200 strong signed petition and withdraw planning application PA/2016/1490 and designate the open space known as top field as a village green. We further believe a full consultation should be undertaken to gauge residents’ views of protecting other green spaces in Barton like millennium wood, Tofts Road park, Dam Road and Butts Road play area”. In favour of the amendment were Councillors Mrs A Clark, F Coulsey, Mrs J Mason, Mrs J Oxley, Mr J Oxley, N Pinchbeck, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch and D Yellowley.

A recorded vote was then taken for the original proposal put forward by Councillor N Jacques and seconded by Councillor Mrs W Witter that “Barton Town Council requests North Lincolnshire Council to withdraw its’ plans to develop the site known as the top field, supports the initiative by local residents to have it designated as a town green and seeks views from residents on how to improve it as a public green space” In favour of the original proposal were Councillors N Jacques and W Witter.

In light of the majority voting for the amendment to the original proposal, the Chairman Councillor A Todd requested a vote to be taken for “Barton Town Council calls upon NLC or any future developer to acknowledge public opinion with over 300 written objections to NLC planning department and a 1200 strong signed petition and withdraw planning application PA/2016/1490 and designate the open space known as top field as a village green. We further believe a full consultation should be undertaken to gauge residents’ views of protecting other green spaces in Barton like millennium wood, Tofts Road park, Dam Road and Butts Road play area”. All members present then voted in favour of the amendment to be carried.

**Resolved** Barton Town Council calls upon NLC or any future developer to acknowledge public opinion with over 300 written objections to NLC planning department and a 1200 strong signed petition and withdraw planning application PA/2016/1490 and designate the open space known as top field as a village green. We further believe a full consultation should be undertaken to gauge residents’ views of protecting other green spaces in Barton like millennium wood, Tofts Road park, Dam Road and Butts Road play area. North Lincolnshire Council to be notified of this in writing.

8 Members of the public left the meeting.

**Minutes of an Ordinary Meeting of the Council held on 7 December 2016, cont'd**

192. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. A spate of break-ins have recently occurred in the town. However, the two culprits have been detained in custody. Everyone was reminded to ensure doors, sheds and property was locked and secured.

**Resolved** this be noted.

193. **Minutes**

(a) **Ordinary Meeting of the Council – 2 November 2016**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 2 November 2016, be received, approved and confirmed as a correct record and signed by the Chairman.

194. **Matters of Report Arising**

(a) **A Christmas Carol** (*Min Ref: 167(e)/68 – BTC 02/11/16*)

Councillors Mrs J Oxley and A Todd reported that the production was excellent as both had attended a performance the previous evening.

(b) **Remembrance Sunday Parade** (*Min Ref: 159(a)/64 – BTC 02/11/16*)

Councillor Ms J Warton reported she was in receipt of the school children's plastic signs removed for safe keeping from the war memorial. Councillor Mr J Oxley reported that the Remembrance Sunday Parade and Services were a magnificent day for the town with more and more people supporting them. It was agreed and

**Resolved** that Councillor Ms J Warton locate which school the signs have come from and ask what they wish to do with them.

(c) **New Planter – Far Ings Road** (*Min Ref: 162/13/66 – BTC 02/11/16*)

Councillor N Jacques commented that the planter looks a little lost now it is in-situ and asked if further planters could be purchased and located adjacent to it. Also, he reported that the grass cutting programme was to be increased by North Lincolnshire Council Neighbourhood Services. It was agreed and

**Resolved** the Environment Committee discuss these matters further at the next meeting.

195. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 14 November 2016 be approved as a correct record.

**Minutes of an Ordinary Meeting of the Council held on 7 December 2016, cont'd**

(b) **Minutes of an Environment Committee Meeting**

2) **Correct Record**

**Resolved** that the circulated Minutes of an Environment Committee Meeting held on 21 November 2016 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 5 December 2016 be approved as a correct record.

196. **Matters of Report Arising**

(a) **Planning Committee Meeting held 5 December 2016**

Councillor Mrs W Witter gave a full appraisal of the meeting held, commenting on the recent volume of planning applications received. Whilst the committee had previously proposed to review the Local Plan at this meeting, it had been put on hold due to the extensive volume of plans the town council had to comment upon, which she stated several were of great impact upon the town. This included the infrastructure, drainage, flooding concerns, highway and road safety issues and the lack of additional schools, health centre and services for an expanding town. At the same time, a plan had been submitted that was exciting as a new build with a futuristic design.

Councillor N Jacques reported that whilst 560 new houses were stated for the town in the North Lincolnshire Council Housing and Employment Land Allocations Development Plan, all but 70 were deemed to be on the Falkland Way site. All agreed this would place a strain on services in the town.

(b) **Environment Committee Meeting held 21 November 2016**

Councillor N Jacques requested that the Finance & General Purposes Committee look into three litter bins to be re-located in the town. Councillor J P Vickers commented that the Barton Regeneration Group were currently looking into this matter.

197. **Correspondence**

1. Notification that the Environment Agency will be carrying out maintenance and improvement works to the existing South Ferriby Sluice structure on the river Ancholme adjacent to the A1077, Sluice Road, South Ferriby starting October 2016 until July 2017. This work is required to maintain the current standard of flood protection in the local area.
2. Receipt of latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
3. Notification from North Lincolnshire Council of Licensing Policy and Cumulative Impact Policy Review. Both policies can be found at <http://www.northlincs.gov.uk/jobs-business-regen/licensing/policies-fees-registers/licensing-policies/> Any comments required by 16 December 2016.
4. Email from the Captive Animals Protection Society to express concerns about the plan to use live reindeer in our Christmas programme.
5. Receipt of Barton Tourism Partnership AGM and meeting notes from 15 November 2016.

**Minutes of an Ordinary Meeting of the Council held on 7 December 2016, cont'd**

6. Reply from North Lincolnshire Council regarding upgrade of Zebra crossings in Barton raised by the Barton Senior Alliance group, advising at this time there are no identified resources available to upgrade either crossing in Barton (*Min Ref:137(12)(i)/57 – BTC 05/10/16*).
7. Invite to all councillors to attend the opening of the Exhibition of the Art, Life and Times of Edward Arthur (Ted) Lewis (1940-1982) on 7 January 2017 at Wilderspin School 10.30 am for 11am opening. Exhibition runs until 3 February 2017 (*please reply direct with the enclosed invitation notification*).
8. Notification from North Lincolnshire Council that they have now adopted the Planning for Health & Wellbeing and Lincolnshire Lakes Strategic Design Guide – Supplementary Planning Documents.
9. Update from North Lincolnshire Council Neighbourhood Services Team that they will move the bench around at the junction of Barrow Road/Falkland Way (*Min Ref: 180(viii)/74 – EM 21/11/16*).
10. Receipt of updated contact details for the Ward Officers in the area from North Lincolnshire Council.
11. Receipt of the Interim Internal Audit of the council's accounts for the year ending 31 March 2017. Advising the internal financial control environment within the council is good. Copy can be seen in the town council office.
12. Notification from NHS North Lincolnshire CCG that the Humber Coast and Vale Sustainability and Transformation Plan is the first stage in a programme of work that started in April 2016 to make practical changes in the way they deliver services for people and communities. Full details can be viewed at <http://www.northlincolnshireccg.nhs.uk/who-we-are/stp/>.
13. Response from Humberside Police Operations and Planning Unit regarding Remembrance events (*copy enclosed*).
14. Notification of BCCRP OGM meeting to be held on 6 December at Grimsby Town Station.
15. Completed suggestion/comment slip from November Bartonian suggesting the latest issue is “the best presented they have seen” and suggesting “it’s the input of the marketing experts has had significant impact.”
16. Letter of complaint from resident regarding vehicles parking on footpaths on most streets in town and asking why the footpath from Nursery Close to the Old Boys Football Field has not been resurfaced for at least 20 years.
17. Copy of CPRE Fieldwork and Countryside Voice magazines.
18. Copy of the “Walking the way to Health” programme January – April 2017.

**Resolved**

- (i) a letter to be sent to North Lincolnshire Council requesting if the zebra crossing on Holydyke could be up-graded to a pelican crossing due to several near-miss accidents reported (*item 6*);
- (ii) an up-to-date valuation of The Assembly Rooms be sought, following advice from the town council's auditor's (*item 11*);
- (iii) Councillor N Jacques gave report of this meeting which he attended. He felt that North Lincolnshire Council should allocate budget into supplying information matrix boards at all of the railway stations in the area, in line with North-East Lincolnshire Council. It was agreed that a letter be sent to North Lincolnshire Council to put this suggestion forward (*item 14*);
- (iv) Councillor J P Vickers stated he had reported this matter. Additionally, a letter be sent to North Lincolnshire Council requesting they look into hazards and obstructions left on footpaths in the town like ‘A’ frame boards, particularly in the Market Place and Fleetgate areas (*item 16*);
- (v) that the remaining correspondence be received and the contents noted.

198. **Correspondence Received Since Issue of the Agenda**

1. Notification from North Lincolnshire Council Property Services of changes to street numbering on Tofts Road and Forkedale at the former Carnival Inn site.
2. Contact from Barton Churches Together thanking the Mayor for taking part in their Big Sing event on Sunday 4 December 2016.

**Minutes of an Ordinary Meeting of the Council held on 7 December 2016, cont'd**

3. Notification that North Lincolnshire Council has commenced its Community Governance Review which includes electoral arrangements for some parishes, including Barton. Details of the Review can be found at [http://www.northlincs.gov.uk/your-council/have-your-say/councillors-and-mps/community-governance-review/?\\*CommunityGovernanceReview](http://www.northlincs.gov.uk/your-council/have-your-say/councillors-and-mps/community-governance-review/?*CommunityGovernanceReview)
4. Copy of letter sent by Barton Civic Society to Keigar Homes with suggestion of 'Long's Garden(s)' for the development at the rear of 13 Queen Street, with background details for the name choice.
5. Letter of Commendation from Barton Civic Society to the Mayor and Councillors to congratulate them on the recent Christmas Festival.
6. Notification from North Lincolnshire Council that the planning application on land rear of Kingston View, 103 Barrow Road, Barton will be considered at the Planning Committee meeting on 14 December 2016, 2pm at the Civic Centre, Scunthorpe.
7. Receipt of the full register of electors in force from 1 December 2016 for Barton.
8. Notification from North Lincolnshire Council Property Services of changes to street numbering on St Chads Way, Barton.
9. Email from RDF who provided stage entertainment at the Christmas Festival thanking the council for inviting them, the children involved had a lovely time.
10. Letter from CHAMP Ltd following the review meeting with town council representatives last week. (*copy enclosed*) (Min Ref:- 80(c)(iii)/31 – F&GP 25/7/16)

**Resolved**

(i) that the correspondence be received and the contents noted.

199. **Accounts for Payment**

**Resolved**

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £16,724.87 (A/cs 151 to 171) and those presented at the meeting in the sum of £19,878.78 (A/cs 172 to 191) - a grand total of £36,603.65 ;  
(ii) petty cash expenses for November 2016 are £142.24;  
(iii) the balanced bank reconciliation sheets for October 2016 were signed by the Mayor and Town Clerk.

200. **Closure of the Town Council Office during Christmas and the New Year**

The Clerk discussed closure of the office over the Christmas period. It was agreed and

**Resolved** that the town council office be closed for Christmas/New Year from close of business on Friday 23 December 2016, re-opening on Tuesday 3 January 2017.

201. **Proposed Improvements to Preston Lane**

Councillor J P Vickers circulated a North Lincolnshire Council proposal for Preston Lane to enhance and make this junction safer for both pedestrians and road users. This had previously been discussed at the Barton Regeneration Group. It was agreed and

**Resolved** the proposals put forward are endorsed by the town council for action.

**Minutes of an Ordinary Meeting of the Council held on 7 December 2016, cont'd**

202. **Meeting held with The Assembly Rooms Leaseholder on 30 November 2016**

Councillor Mrs W Witter gave appraisal of the meeting held highlighting some of the key issues discussed. These included review of the lease and under-lease, emergency contact for out of hours, a business plan, partnership agreement, maintenance and capital expenditure for the building, a Safer Neighbourhoods inspection, roles and responsibilities of both the town council and the lease holders. Dampness in the walls of the town council offices was muted and replacement of a fire-door (previously agreed by the town council) was to be undertaken. An up-dated structural survey to be undertaken by CHAMP Ltd, match-funding of finance provision and tenancy agreements were also discussed.

It was reported that CHAMP Ltd were requesting a 10% increase from the town council for the under-lease of the town council offices in 2017. It was also stated that CHAMP were required to pay the town council £1 per year for lease of The Assembly Rooms in accordance with the lease agreement. Financial support to CHAMP from the town council was discussed together with future meetings with CHAMP and the best format to do this. It was suggested that a member of the town council attending this meeting, meet with CHAMP the next time with alternative members of the town council.

The merits of leasing The Assembly Rooms to CHAMP were stated by Councillor K Vickers. He commented that a new bar area had been installed with other improvement works, making it better for community use. It was agreed and

**Resolved** the Finance & General Purposes Committee further discuss this matter.

203. **Reports from North Lincolnshire Council Representatives**

(a) **Resurfacing Work**

Councillor K Vickers reported that the Market Place had been resurfaced but the contractor undertaking this has done a poor job. As a result, the work would be re-done shortly. It was also stated that the public footpaths on High Street and Queen Street would be re-surfaced shortly and dog waste bins were reported to be overflowing due to miss use by some dog owners.

204. **Reports from Members on Outside Organisations**

No reports received.

The Chairman, Councillor A Todd closed the meeting at 8.50 p.m.

..... Chairman                      4 January 2017