

BARTON-UPON-HUMBER TOWN COUNCIL
MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING
held on MONDAY 19 OCTOBER 2015 at 7.00 p.m. in
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER

Present Councillor K Vickers (Chairman)
Councillors F Coulsey, Mrs J Oxley, Mr J Oxley and Mrs W Witter

Also Present Ms S Richards (Town Clerk)

156. **Apologies for Absence**

Councillor J P Vickers (Personal commitments)

157. **Declarations of Interest**

None declared.

158. **Minutes of Meeting held on the 20 July 2015**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 5 August 2015.

159. **Matters Arising**

None discussed.

160. **The Following Issues Were Considered:**

(a) **Town Council Notice Boards**

Councillor K Vickers noted that the town council's notice boards outside The Assembly Rooms were in extremely poor condition. The woodwork was deteriorating badly, the glass was scratched and moisture and water is seeping into them, making it hard to see the public notices inside. The pin board backings were also badly worn, making placement of notices difficult to pin onto them. They had also been vandalised whereby chewing gum had been inserted into the locks, making it difficult to open the cabinets. Members further commented that some of the general signage throughout the town needed to be reviewed. Some of the finger signs were pointing the wrong way and other signage looked as though it needed updating and refreshing and/or replacement. It was noted that future budget of the town council may need to incorporate more funding for the upgrade of some town signage and the town council owned property. This may result in further earmarked reserves being made available for this purpose. Update of the mayoral boards in the Assembly Hall was also required. It was discussed, agreed and

Resolved

- (i) the town council office obtain 3 quotations to replace the wooden notice boards outside The Assembly Rooms for further discussion by the town council including budget allocation;
- (ii) the town council mayoral boards in the Assembly Hall be updated, showing Mayoral information for recent years.

Minutes of a Finance & General Purposes Committee Meeting held on 19 October 2015, cont'd

(b) **The Town Council Bank Accounts** (*Min Ref: 118(3)(ii)/45–BTC 02/09/15*)

Discussion took place regarding changes to be implemented by the town council's current bankers regarding the town council's bank accounts. It was acknowledged that changes by all of the high street banks were being modified regarding Parish and Town Council banking arrangements. In light of this, the Clerk had undertaken some investigation into this matter. Alternative suggestions were discussed and perused by members present. Further information and investigation was still to be made by the Clerk. It was agreed and

Resolved this matter be further discussed, pending additional information being sought by the Clerk.

(c) **2015/2016 Budget** – Quarterly Summary of Income/Expenditure

Members were furnished with a summary of the council's income/expenditure for the period 1 July to 30 September 2015. The Clerk reported that expenditure was within the budget line allocations for the first half of the current financial year, with spending levels in order. It was noted that some expenditure had been taken from earmarked reserves and that the bulk of the town council's expenditure occurred during the second half of the financial year. The VAT return for this period had also been sent to HMRC, with payment awaited. With regard to forward budget planning for the next financial year, the town council are yet to be informed by North Lincolnshire Council if the grant element of the precept was to be granted or not. It is understood, to date, this has not been determined.

Resolved that this be noted.

The Chairman, Councillor K Vickers, closed the meeting at 7.25 p.m.

.....Chairman 4 November 2015