

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE, BARTON, on WEDNESDAY 5 AUGUST 2015 COMMENCING at 7.00 p.m.**

**Present:** Councillor Mr J Oxley (Chairman)

Councillors Mrs A Clark, F Coulsey, Mrs J Mason, Mrs J Oxley, J Sanderson, Mrs C Thornton, P Thornton, A Todd, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter.

**Also Present:** Maureen Moore, Liz Notman and Ian Scott (representatives of North Lincolnshire Council/Baysgarth School), Simon Leonard (Scunthorpe Telegraph), 9 members of the public and Ms S Richards (Town Clerk).

83. **The Town Prayer**

It was agreed and

**Resolved** that Councillor A Todd read out the Town Prayer.

84. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

85. **Apologies for Absence**

Councillors' T Chant (unwell), J Evison (on holiday), Mrs S Evison (on holiday), N Jacques (on holiday), Mrs D Pearson (unwell), N Pinchbeck (on holiday).

86. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Civic Society – Councillor Mrs J Oxley (Personal Interest)

Barton Civic Society – Councillor Mr J Oxley (Personal Interest)

The Ted Lewis Group – Councillor P Thornton (Personal Interest)

Planning Application PA/2015/0877- Councillor Mrs W Witter (Personal Interest)

87. **Adjourned Meeting**

The Chairman sought resolution from members present, for the meeting to be temporarily suspended while representatives of North Lincolnshire Council and Baysgarth School spoke about the Sports Village proposals at Baysgarth School. It was agreed and

**Resolved** the meeting to be adjourned for part of the next agenda item.

88. **Sports Village – Baysgarth School**

Maureen Moore, Liz Notman and Ian Scott spoke about the proposed Sports Village for Baysgarth School, including the consultation process for community use. The vision of North Lincolnshire Council was to increase the sports facilities available for everyone in the town. The investment would include a 3G pitch, new netball courts, new changing room facilities, skate park etc. The project was a rare opportunity, whereby the scheme could be dove-tailed into the new build contract of the school. As such, this would eliminate preliminary costs and the access road is already in-situ. This short window of opportunity would enable the project to maximise the budget available for the sports facility proposals. A consultation process has been undertaken to find out the needs of local residents for a wider sports provision.

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The Chairman, Councillor Mr J Oxley, re-opened the meeting

Councillor A Todd wished to thank Ms A McCourt (a former town councillor), for instigating the need for a skate park in the town, which he felt was the catalyst of part of the new scheme proposals. Councillor Mrs W Witter stated this was an exciting development and a terrific opportunity. There is a very good athletics club in the town and there is need for a good athletics track. The MUGA would be refurbished and a lot of hard work had gone into this scheme to ensure the facilities would be outstanding. Councillor J P Vickers wished to thank the three speakers for addressing the town council regarding this project. It was unanimously agreed and

**Resolved** that the town council support the scheme in principle.

Maureen Moore, Liz Notman and Ian Scott (representatives of North Lincolnshire Council/Baysgarth School) left the meeting.

### 89. **Adjourned Meeting**

The Chairman sought resolution from members present, for the meeting to be temporarily suspended while local resident, Mr Lawtey, spoke about the proposed scheme for trees on Tofts Road. It was agreed and

**Resolved** that agenda item 14 be brought forward and the meeting to be adjourned for part of the next agenda item.

### 90. **Proposed Scheme for Trees on Tofts Road**

Mr Lawtey outlined the problems experienced by local residents regarding the lime trees planted there 50/60 years ago. Whilst the trees may have been small when planted, over the years they have grown and were now causing problems and had done for some considerable time. This included blocking out the natural light to the adjacent properties and the trees were now within 4 feet of some of the properties. The trees have not been managed and have caused problems to the water mains and gas pipes with some having been breached by tree roots. The residents gave report to North Lincolnshire Council in the spring of 2014 that paths were cracking and becoming uneven and gates would not close because of this. It also became a hazard for those people who are infirm or less mobile. Following report from the Tree Officer at North Lincolnshire Council, Mr Colin Horton, it was reported that the trees are unsuitable for an urban environment. A consultation has taken place with the residents and a new tree scheme has been drawn up. All councillors were furnished with a copy of this at the meeting for information purposes. The scheme involves pollarding with the vast removal of the existing trees, and replacement trees planted of a more suitable nature.

The Chairman, Councillor Mr J Oxley, re-opened the meeting.

Councillor J P Vickers gave report regarding this issue. He stated this matter had occurred due to bad tree management in the past by former local councils'. The work would commence around October 2015 and there would be no cost to the town council for this scheme. He felt it was a good plan and that the residents should be supported in this matter. The scheme is being fully costed and supported by North Lincolnshire Council and as a result of this matter, a new policy is to be introduced for a maintenance plan of trees in North Lincolnshire. A vote was then taken regarding those in favour of the scheme proposals. Councillor K Vickers requested a recorded vote, which was agreed by all members present. Those in favour of the scheme were - Councillors Mrs A Clark, F Coulsey, Mrs J Mason, Mrs J Oxley, Mr J Oxley, J Sanderson, Mrs C Thornton, P Thornton, A Todd, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch and Mrs W Witter.

**Minutes of an Ordinary Meeting of the Council held on 5 August 2015, cont'd**

Mr Lawtey and 8 local residents then left the meeting.

91. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. A new gate was currently being installed at the entrance of the Leisure Centre on Brigg Road. This would hopefully alleviate the issues previously experienced by some local residents. There is high-visibility policing being operated in the town and North Lincolnshire Council have let the contract for the new cctv system in the town centre, to be fully operational by 21 September. The running costs and operation will be undertaken by North Lincolnshire Council. It was felt the current cctv system operated by the town council, had worked well in the past, but, the new system would be using advanced technology and utilise the manpower of the dedicated cctv centre operated by North Lincolnshire Council, in line with other local towns.

**Resolved** that this be noted.

92. **Minutes**

(a) **Ordinary Meeting of the Council – 2 July 2015**

**Resolved** that the previously circulated minutes of the Ordinary Meeting of the Council held on 2 July 2015, to be received, approved and confirmed as a correct record, signed by the Chairman, subject to the following amendments. *Minute reference 49 'Declarations of Interest'* – “Healthwatch North Lincolnshire” to be removed from Councillor Mrs C Thornton’s declarations and the “National Westminster Bank” to be removed from Councillor P Thornton’s declarations.

93. **Matters of Report Arising**

No reports made at this meeting.

94. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 13 July 2015 be approved as a correct record.

(b) **Minutes of a Finance & General Purposes Committee Meeting**

2) **Correct Record**

**Resolved** that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 20 July 2015 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

**Resolved** that the circulated Minutes of a Planning Committee Meeting held on 3 August 2015 be approved as a correct record.

**Minutes of an Ordinary Meeting of the Council held on 5 August 2015, cont'd**

95. **Matters of Report Arising**

(a) **Car Parking in the Town** (*Min Ref: 69(ii)/28 – PC 13/07/15*)

Councillor Mrs W Witter reported that representatives from North Lincolnshire Council would be attending the Planning Committee meeting to be held on Monday 5 October 2015 to discuss this matter. Everyone is welcome to attend the meeting.

(b) **Barton Allotment Society** (*Min Ref: 77(a)(i)/29 – F&GP 20/07/15*)

Councillor K Vickers stated that the 65<sup>th</sup> Annual Open Horticultural Show would be held on Saturday 15 August 2015. The town council had provided the Society with a small donation towards the show.

(c) **Planning Application 2015/0658** (*Min Ref: 82(b)/32 –PC 03/08/15*)

Councillor A Todd noted that this planning application had been passed for approval by the North Lincolnshire Council Planning Committee. He also stated that the garden of the premises usually sited the town's Christmas tree and hoped this practice could continue this year.

96. **Correspondence**

1. The Town Council have received a certificate from Barton Civic Society Good Mark Award for April 2015, for "the high quality format and new style of the publication, The Bartonian."
2. Notification from North Lincolnshire Council Licensing Team of a Premises Licence application for Convenience Store at 21-23 High Street, Barton for the supply of alcohol (off the premises only) Monday to Sunday 06:00 hours to 23:00 hours.
3. Hand written letter from resident of Dam Road concerned at the vandalism and litter at the back of the Viewing Area car park next to the small park. The resident recently picked up six black bin bags of rubbish. Vehicles are also driving the wrong way round the car park.
4. Notification of East Riding of Yorkshire Council's Consultation on Draft Supplementary Planning Documents which can be viewed at [www.eastriding.gov.uk/spd](http://www.eastriding.gov.uk/spd).
5. Letter of thanks from Barton Bike Night Committee for the town council's support.
6. Reply from the Ted Lewis Group thanking the Council for including some names to the suggested list of street names, but ask us to re-consider "Rabbit" as they state "Rabbit Row was a historic terrace of houses at Victoria Terrace down Dam Road until the 60s" (*Min Ref: 58(2)(i)/23 – BTC 02/07/15*).
7. Notification from The Pension Regulator that the town council should have a pension scheme that can be used for automatic enrolment by 1 February 2016. The town council chosen pension scheme should be notified to them by 1 October 2015.
8. Update from the town council's Christmas lights contractor that the safety load testing for the anchor points has been completed with 2 anchor points that failed. These will be rectified when the lights are installed later this year, with no additional cost to the town council (*Min Ref: 339(24)(ix)/143 – BTC 06/05/15*).
9. Receipt of North Lincolnshire Council's Standards Committee Annual Report for 2014/15 (*copy available from the town council office*).
10. Receipt of CPRE Northern Lincolnshire July Newsletter (*copy available from the town council office*).
11. Notification from North Lincolnshire Council that a footpath will be provided in Baysgarth Park from the main entrance on Brigg Road to the Leisure Centre.
12. Concerns from resident over who is responsible for the maintenance of the hedgerow along the cricket pitch boundary at the Butts Road car parking bays. (*After liaising with North Lincolnshire Council we have been advised this is the Cricket Club's responsibility with whom we have contacted without reply to date*).

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13. Invitation to Health Matters 2 event on Tuesday 4 August 2015 at the Wortley Hotel, Scunthorpe from NHS Yorkshire and Humber Commissioning Support Unit regarding "Keeping the wheels in motion – NHS Patient Transport". The online survey can be found at [www.surveymonkey.com/r/NHSPatientTransport](http://www.surveymonkey.com/r/NHSPatientTransport)
14. Notification from North Lincolnshire Council Licensing Team of a Premises Licence variation for Convenience Store at 89-91 Fleetgate, Barton, for the supply of alcohol (off the premises only) Monday to Sunday 05:30 hours to 00:00 hours, plus late night refreshment Monday to Sunday 23:00 to 00:00 hours. Also, to extend the hour's premises are open to the public Mondays to Sundays 05:30 to 00:00.
15. Receipt of the latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
16. Price received from contractor for the Christmas lights annual power box testing of £1,863.77, the same price as 2014, which includes hire of a man lift.
17. Receipt of certified Annual Return for the year ending March 2015 from the town council's External Auditor that the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern.
18. Thanks received from the Nat West representatives following their meeting with town councillors (*copy of email forwarded to Councillors Mr J Oxley, N Pinchbeck and P Vickers*) - (*Min Ref: 57(19)(ii)/22 – BTC 02/07/15*).
19. Notification from the NAT Group of secret coding of properties to burgle, information can be found at <http://home.bt.com/lifestyle/house-home/the-da-pinchi-code-burglars-brand-homes-with-secret-symbols-to-lead-crooks-to-vulnerable-targets-11363990654084>
20. Receipt of Barton Tourism Partnership July meeting minutes and agenda for their 15 September 2015 meeting.
21. Letter from HSBC bank regarding their closure of the Barton branch (*copy enclosed*).
22. Request from Castledyke Primary School for donation towards their annual pantomime trip to the Plowright Theatre in Scunthorpe. The cost of the buses will be £1,000 and admission for each child of £8.50.
23. Notification from North Lincolnshire Council - Event Safety Advisory Group, that the Barton Christmas Festival does not present an unacceptable risk to public safety, as per submission application documents.
24. ERNLLCA July 2015 Newsletter (*copy available from the town council office*).

**Resolved**

- (i) Councillors' J P Vickers and A Todd wished to offer thanks to the Deputy Clerk of the town council for her hard work, enabling attainment of the award. The recent modifications to the community magazine by the town council, including colour printing was deemed a great success with an increased readership of local residents (*item 1*);
- (ii) a letter to be sent to the resident thanking her for collection of the litter and a copy of her letter to be forward to the Ward Members for their consideration (*item 3*);
- (iii) following investigation, it was reported that 'Rabbit Pie Row' was formerly named through the volume of wild rabbits habituating the area and not associated with the late Ted Lewis. In light of this, the town council agreed not to add "Rabbit" to their preferred list of street names in the town. The Clerk to write to the group informing them of this (*item 6*);
- (iv) to be discussed at the next meeting of the Personnel Committee (*item 7*);
- (v) Councillor J P Vickers reported the footpath will allow easier access for everyone (*item 11*);
- (vi) Councillor Mrs C Thornton recommended everyone to view the on-line survey and information on-line. There was some very good and useful information available, including aspects regarding those who may be frail and elderly needing assistance (*item 13*);

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- (vii) it was agreed to accept the quotation price received. The contractor to be notified (*item 16*);
- (viii) Councillor J P Vickers gave a report following the meeting held with representatives of the Nat West Bank and the town council. He also gave thanks to Councillors Mr J Oxley and N Pinchbeck for their assistance in this matter. Councillor Mrs J Oxley felt that the Post Office in the town needs to be enlarged to cope with the additional demand of undertaking banking arrangements of the bank's customers. She stated that Post Office customers were already queuing outside onto the street with the existing volume of customers without the additional ones predicted (*item 18*);
- (ix) it was agreed that the Clerk write to the HSBC bank, regarding organising a meeting with bank and town council representatives to discuss the proposed closure of the bank. The town council representatives to be Councillors' Mr J Oxley, N Pinchbeck and J P Vickers (*item 21*);
- (x) it was agreed not to support this with a financial donation on this occasion. A letter to be sent to the school explaining this (*item 22*);
- (xi) that the remaining correspondence be received and the contents noted.

97. **Correspondence Received Since issue of the Agenda**

1. Copy of Presentations at the Town & Parish Liaison Meeting in July regarding Neighbourhood Watch; Street Sport and Community Wardens available from the town council office.
2. Price received from one contractor for the Christmas Festival stage, with a fixed 3 year price which is within budget. Two further contactors contacted for prices but not replied.

**Resolved**

- (i) it was agreed to accept the quotation price received, with a fixed 3 year price (*item 2*);
- (ii) that the remaining correspondence be received and the contents noted.

98. **Accounts for Payment**

**Resolved**

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £3,221.73 (A/cs 73 to 81), and those presented at the meeting in the sum of £12,473.22 (A/cs 82 to 97). A grand total of £15,694.95. Also, petty cash expenses for July 2015 in the sum of £55.64.

99. **Barton Schools' Forum & Environment Working Party Members**

Following the resignation of Councillor P Shearer (*minute reference 29(b)/12 – BTC 03/06/15 refers*). It was discussed, agreed and

**Resolved**

- (i) Councillor Mrs J Mason to replace Councillor Shearer on the Environment Working Party;
- (ii) Councillor Mrs J Mason to replace Councillor Shearer on the Barton Schools' Forum.

100. **The Environment Working Party**

Discussion took place regarding the above and if this should be a working party or a committee (*minute reference 60(v)/23 – BTC 02/07/15 refers*). Councillor F Coulsey proposed that it should remain as a working party as opposed to a committee. In doing so, it allowed members outside the town council to join in freely, the meetings could be arranged when required rather than programmed and the informality of the group worked well for open discussion he felt. This was seconded by

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Councillor C Ulliott, who supported Councillor Coulosey's views. It was acknowledged that the working party arrangements of the former committees were up for review, following the 'Review of Town Council Meetings' held in August 2012. In light of this, Councillor A Todd proposed that the Community Working Party also remained a working party, for the same reasons put forward by Councillor F Coulosey for the Environment Working Party. This was also agreed by members present. Councillor Mrs W Witter stated that all councillors' could attend any of the town council committees or working party's whether or not they were a member (with the exception of the Personnel Committee). This was endorsed by Councillor A Todd. The Clerk reminded everyone that this also applied to the town councils' events – the annual Picnic in the Park and Christmas Festival. Both were in need of volunteers to assist at these events, which involved all of the town council. Councillor Mr J Oxley reported that it was the same few councillors who assisted at the events each time and more councillors were required to get involved. Councillor Ms J Warton stated she had received report from a local resident who had thoroughly enjoyed the Picnic in the Park event held last Sunday.

### **Resolved**

- (i) the Environment Working Party to remain a working party, not a committee;
- (ii) the Community Working Party to remain a working party, not a committee;
- (iii) the next meeting of the Environment Working Party to be held on Monday 10 August 2015.

#### **101. Barton to Cleethorpes Train Service**

Councillor Mrs C Thornton stated she felt that the town council needed to support the increase to an hourly service and all year round Sunday service for the 2017 tender process and advising North Lincolnshire Council and the Community Rail Partnership of this. Councillor P Thornton stated that this was important to enhance the rail links into and out of the town for both business and recreational purposes and to encourage tourism into the many attractions the town had to offer. It was agreed and

**Resolved** the town council support this matter. A letter to be sent to the Community Rail Partnership and also North Lincolnshire Council pledging the town council's support to the proposed changes.

#### **102. Castledyke School Bus Funding 2015-2016**

Councillor J P Vickers gave report regarding this matter. It was acknowledged the vital importance of transporting children to school that required to do so, but, due to the changes in the current contract and legislation policy, North Lincolnshire Council were only able to fund half of the £5,000 annual cost of operating the service. Other avenues of financial assistance were being pursued and Castledyke School had agreed to donate £300 of their own money into the funding provision. Following discussion, it was agreed that the town council underwrite one half of the scheme cost, to a maximum of £2,500, should failure of attracting any other funding result in this matter, for the current year only. It was stated that negotiations are on-going for the cost of operating this service in future years by North Lincolnshire Council. It was agreed and

### **Resolved**

- (i) a reserve of £2,500 be added to the town council's earmarked reserves budget, as provision for the Castledyke School Bus Funding. The budget to be taken from the town council's reserves, if the money is required to be paid;
- (ii) a letter to be sent to North Lincolnshire Council explaining that the town council will support 50% the bus service for this year only, up to a maximum of £2,500, on the provision that the money will only be paid by the town council, following exhaustion of other funding streams.

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103. **Reports from North Lincolnshire Council Representatives**

(a) **Playground and Car Parking Issues**

Councillor J P Vickers reported that the slide was now in operation in Baysgarth House playground and that possible locations for additional car parking areas in the town centre were currently being looked into. Councillor Mrs A Clark commented that she had heard reports that the Coach and Horses Public House is maybe being considered for change of usage to flats.

(b) **Councillor J P Vickers & the Annual Christmas Festival**

Councillor A Todd wished to express thanks to Councillor J P Vickers for the assistance given during the recent contract works to the front elevation of the Assembly Rooms. It was felt the repair work had enhanced the frontage of the building. Also, he gave report regarding the Christmas Festival lighting as discussed in *minute references 96(16)(vii)/37 and 97(2)(i)/37* above. The upgrading of the power boxes, new timers and anchorage testing on Fleetgate was required to comply with current legislation and to extend the festive lighting on Fleetgate. Due to savings made in the budget for the lighting, it was anticipated to extend the system in time for Christmas 2016. This is to be further discussed at the Community Working Party Meeting to be held on 1 September, for report at the next town council meeting to be held on 2 September.

**Resolved** that the testing work and extended festive lighting on Fleetgate be undertaken, if the work is within the town council budget allowance for this.

104. **Reports from Members on Outside Organisations**

No reports were made at the meeting.

The Chairman, Councillor Mr J Oxley, closed the meeting at 8.20 p.m.

..... Chairman                      2 September 2015