

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on THURSDAY 6 NOVEMBER 2014 COMMENCING at 7.00 p.m.

Present: Councillor J Evison (Chairman)

Councillors Mrs A Clark, F Coulsey, N Jacques, Ms A McCourt, Mr J Oxley, P Shearer, P Thornton, A Todd, J P Vickers, K Vickers and Mrs W Witter

Also Present: Mr Peter Hirschfeld (HWRCC), Alyson Linnegar (Planning Consultant), Mr R Dillon (Scunthorpe Telegraph) and Ms S Richards (Town Clerk)

Prior to the meeting commencing, Mr Peter Hirschfeld of the Humber & Wolds Rural Community Council and Alyson Linnegar a Planning Consultant, gave a presentation and appraisal on Neighbourhood Planning. There are 3 types of plan – the most common being the ‘Neighbourhood Development Plan’. The plan must comply with EU regulations, the local plan and national planning regulations. It does not block future development and it cannot have less development than is in the local plan – it must tie in with it. The process is for the area to be agreed with North Lincolnshire Council (usually the parish/town boundary). The plan is led by the town council, but others are allowed to be on the steering group. The linkage being: the local community, the parish/town council and the principal authority. The plan can be large or small, consultation is with the local community/focus groups and factual evidence is required to support the plan’s proposals. The plan preparation is a lengthy process, involving fact finding, consultation, referendum etc. The completed plan is a robust, legal document. Assistance and financial support is available for plan preparation, including grant aid for workshop training. The current window of financial support is ending in December 2014, but a new scheme is muted to commence April 2015.

Members of the town council put forward various questions, including financial costs involved, grant funding issues, manpower involved and the success rate of the plan when it is complete and implemented.

The Mayor, Councillor J Evison, thanked Peter Hirschfeld and Alyson Linnegar for their informative presentation. Both speakers then left the Council Chamber.

167. **Adjourned Meeting**

The Chairman welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer was read. It was agreed and

Resolved that Councillor Mr J Oxley read out the town prayer.

The Chairman, Councillor J Evison, re-opened the meeting.

168. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

169. **Apologies for Absence**

Councillors Mrs D Adlard (unwell), M Burman (work commitments), T Chant (unwell), S Dear (unwell), Mrs J Mason (on holiday), Mrs J Oxley (personal commitments), Mrs D Pearson (unwell) and I Welch.

170. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

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Baysgarth School and Account number 150 (4792) – Councillor J Evison (Personal interest)

Baysgarth School – Councillor N Jacques (Personal Interest)

Barton Lions Club, Barton Senior Alliance and Carlton Education – Councillor Mr J Oxley (Personal Interest)

Account number 135 (4779) – Councillor A Todd (Personal Interest)

Barton Rotary, Barton Senior Alliance and Baysgarth School - Councillor Mrs W Witter (Personal Interest)

171. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported there had been good feedback regarding reports of speeding issues around the Waterside Road/Tesco Store area. This matter was being progressed positively.

Councillor J Evison reported there are to be a series of open forums, commencing with larger urban areas in Scunthorpe, Beverley, Hull and Grimsby of the Police Crime & Commission Panel. Changes to divisions are proposed and the local press will publicly advertise the events.

Resolved that this be noted.

172. **Minutes**

(a) **Ordinary Meeting of the Council – 1 October 2014**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 1 October 2014, to be received, approved and confirmed as a correct record, signed by the Chairman.

173. **Matters of Report Arising**

(a) **Remembrance Sunday Parade** (Min Ref: 143(b)/56 – BTC 01/10/14)

Councillor Mrs W Witter reported that a route report had been undertaken by Councillor P Thornton and had been noted and passed to the appropriate authority for future reference. The Cenotaph would be tidied up on 7 November by members of the town council and Barton Rotary. Everyone is welcome to attend the Parade and Service on Remembrance Sunday.

Resolved that this be noted.

(b) **Disabled Access into The Assembly Rooms** (Min Ref: 143(c) /56 – BTC 01/10/14)

Councillor N Jacques requested a progress report regarding this matter. The Clerk reported that the contractor was due to undertake this work last Monday, the 3 November. Unfortunately, to date, he has not done this, so the matter will be chased up accordingly.

Resolved that this be noted.

(c) **Establishment of a Community Events Noticeboard** (Min Ref: 150/59 – BTC 01/10/14)

Councillor P Thornton wished to progress this matter further. It was agreed and

Resolved that an agenda item be placed at the ordinary meeting of the town council to be held on 7 January 2015 to further consider this issue.

Minutes of an Ordinary Meeting of the Council held on 6 November 2014, cont'd

(d) **Highway Maintenance** (Min Ref: 151(b)/59 – BTC 01/10/14)

Councillor P Shearer reported that he felt the type of surface dressing recently used on Bowmandale had not been successful, it was very 'bumpy' and uneven. He requested that this matter to be reviewed by North Lincolnshire Council Highways. The Ward Members stated they were already looking into this issue with the Highways Department. It was agreed and

Resolved that the Clerk write to North Lincolnshire Council Highways, requesting the work be reviewed, in order for improvement of the surface dressing by the contractor who undertook the original work.

174. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 13 October 2014 be approved as a correct record.

(b) **Minutes of a Finance & General Purposes Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 20 October 2014 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 3 November 2014 be approved as a correct record.

175. **Matters of Report Arising**

(a) **The E-mail Scheme Policy – Purchase of Equipment** (Min Ref: 162(b)/65 – F&GP 20/10/14)

Councillor K Vickers reported that this issue was to be further discussed at the next meeting of the committee, to be held on 19 January 2015. Also, the Clerk had highlighted her concern regarding the continual increase in purchasing ink toner cartridges to print planning applications from North Lincolnshire Council. This he said, could not be helped, therefore, the matter had been noted.

(b) **Baysgarth School New Build** (Min Ref: 165(d)/67 – PC 03/11/14)

Councillor Mrs W Witter gave report regarding the public consultation held earlier today. The consultation had received public comment and feedback that was currently being reviewed regarding the planning proposals. A presentation of the proposed plan would be given at the next meeting of the town council to be held on 3 December 2014. Everyone is welcome to attend this meeting.

Minutes of an Ordinary Meeting of the Council held on 6 November 2014, cont'd

176. **Correspondence**

1. Receipt of AGM agenda for Barton area Foodbank on Tuesday 28 October 2014.
2. Latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
3. Thanks received from Barton Lions Club for the recent donation towards Barton Bonfire and Firework display.
4. Notification from Humberside Crime Stoppers of a series of events running between 6 and 10 November which are designed to raise the profile of 'Child Sexual Exploitation' across the Humber area. The Scunthorpe event will be held on Thursday 6 November 2.00pm – 4.00pm in The Baths Hall. Details of other dates available from the town council office.
5. Letter including a 32 page document, "The Future of Humberside Police – One Team Making a Difference", received from the Chief Constable of Humberside Police informing of the changes they are making across Humberside Police. Notification also received via North Lincolnshire Council's Safer Neighbourhood Team.
6. Notification from North Lincolnshire Council's Tourism Team of a 'Speciality Market' application for The Ropewalk on 6 December 2014.
7. Receipt of latest minutes from Barton NAT Group and notification of their next meeting to be held on Tuesday 9 December 2014, at 6.30pm in the Assembly Rooms.
8. Comments are requested by North Lincolnshire Council's Public Rights of Way Officer on a proposal by the landowner at South Cliff Farm to erect a gate on the track to South Cliff Farm due to constant problems with motorbikes driving along the public footpath to gain access onto the Humber Bank. North Lincolnshire Council fully supports the proposal as they are aware of the problems.
9. Receipt of 'Barton Community Issues' newsletter for October from the Barton Neighbourhood Policing Team.
10. Receipt of Barton Tourism Partnership meeting minutes from October and agenda for their AGM on 18 November 2104 held at The Ropewalk.
11. Notification of Presentation about Proposed New School Design for Baysgarth School on Wednesday 5 November 2014 at 5.00pm in Baysgarth School main hall.
12. Request from Barton Rotary Club to take part in their Christmas Tree Festival at Trinity Chapel on the day of Barton Christmas Festival, 29 November. Cost is £10 to display a Christmas tree with a small advertising/name card next to the tree.
13. Invitation to comment on the Consultation Report from English Heritage whether the Barton War Memorial at Barton Cemetery on Barrow Road should be considered a building with special architectural or historic interest (*Min Ref:- 123(19)/47 – BTC 03/09/14*).
14. Invitation to attend North Lincolnshire Council's Places Scrutiny Panel review into Tourism in North Lincolnshire on Wednesday 12 November 2014, 7.00 pm at the Civic Centre, Scunthorpe. Reply slip available from the town council office, which should be returned by 7 November. Comments, opinions can be forwarded without attending the review.
15. Information received from North Lincolnshire Council's Business Development advising how they can assist with grounds maintenance procurement, provision and contracting. Also received 24 page document on Services for Town and Parish Councils.
16. Notification from Tony Marron of his resignation as town councillor for Barton Town Council Bridge Ward as he is moving out the town. He has contacted VANL to resign as the town council's representative (*the Elections Department at North Lincolnshire Council have been informed and they have sent a casual vacancy notice*).
17. Receipt of The Planning Inspectorate's decision regarding Public Footpath 32 South Ferriby, which confirms the Order made by North Lincolnshire Council to divert a section of the footpath.
18. Receipt of ERNLLCA's Newsletter for October 2014.
19. Notification from the town council's CCTV contractor of property owners' change in broadband which feeds the camera in Junction Square. The change will incur some costs to the town council.
20. Information from Property and Business Rates Auditor Company proposing on our behalf to be able to claim back overpaid business rates due to legislative changes. A 35% fee would be charged for this.

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21. Invite for any who are interested, to attend a Ted Lewis Group meeting on Monday 17 November 2014 at 7.30 pm at Frankie's Bar, 35 High Street, Barton.
22. Notification of Lincolnshire Lakes Action Plan – Submission Draft 2014 which is available to view up to 11 December 2014 at <http://nlincs-consult.limehouse.co.uk/portal/pp/lincslakes.llaap2014>

Resolved

- (i) the town council support the proposal. The Clerk to notify North Lincolnshire Council (item 8);
- (ii) the town council support the proposal. The Clerk to notify English Heritage (item 13);
- (iii) a letter of thanks to be sent to the ex-councillor, for the time and work he had given to the town council. It was agreed that due to the timescale nearing the elections in May 2015, if the vacancy remains for co-option by the town council of a councillor, then the vacancy will remain, without co-option by the town council. It was also agreed that Councillor A Todd will be the town council representative for VANL and Councillor Mrs W Witter to read out Lists of the Fallen on Remembrance Sunday, in place of Tony Marron (item 16);
- (iv) the contractor to undertake the work required and the town council to support the cost (item 19);
- (v) that the remaining correspondence be received and the contents noted.

177. **Correspondence Received Since issue of the Agenda**

1. Request from the 'Friends of Baysgarth House Museum' to use the town council's Father Christmas outfit at their annual Christmas Fair. They have forwarded a £50 deposit cheque.
2. Receipt of Barton area 'Foodbank' Newsletter for November (*copy available from the town council office*).
3. Complaint forwarded by the Barton Tourism Partnership from a visitor to Barton who felt the footpaths around the Waters' Edge site were spoilt by the amount of dog mess, commenting it was a shame as there are enough dog fouling notices in the area.
4. Notification from the Barton Policing Team to warn householders to make sure they lock up at night after a recent spate of burglaries in the town. Householders are asked to report any suspicious persons or vehicles in the area. Crime prevention advice can be sought by telephoning 101 extension 2194 during office hours or call Crime Stoppers on 0800555111.
5. Receipt of the Environment Agency Humber Bank (South) newsletter for November which gives an update of repairs following the flooding in December 2013 (*copy available from the town council*).
6. Notification from Carlton Education of a free 'Information Session for Professionals' to the problems relating to Legal Highs. The session, aimed at managers, professionals and community workers, will be held at Carlton Education, 31 Fleetgate on Wednesday 3 December 10 –11.30am. Places must be booked with Carlton Education.
7. Receipt of CPRE Winter editions of 'Fieldwork' and 'Countryside Voice' magazines (*copy available from the town council office*).

Resolved

- (i) the suit to be borrowed for the annual Christmas Fair. The 'Friends of Baysgarth House Museum' to be notified (item 1);
- (ii) that the remaining correspondence be received and the contents noted.

178. **Accounts for Payment**

Resolved

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(i) that the Clerk be authorised to pay the accounts as listed in the sum of £11,544.13 (A/cs 130 to 142), and those presented at the meeting in the sum of £10,716.12 (A/cs 143 to 153). A grand total of £22,260.25.

179. **Report from the Community Working Party meeting held on 4 November 2014**

Councillor A Todd gave appraisal of the meeting held. The working party suggested that the 'Bartonian' continue to be printed in colour. It was discussed, agreed and

Resolved

- (i) the 'Bartonian' to be printed in colour and that colour advertisements to be charged at commercial rates. Business card size £30, ¼ page £40, 1/3 page £50, ½ page £80 and full page £150;
- (ii) Councillor Ms A McCourt provide advice regarding the font format of the 'Bartonian'.

180. **To consider the Personnel Committee**

The Clerk reported that the Chairman of the Personnel Committee, Councillor S Dear, was currently undergoing health treatment. As such, he could not guarantee to be available to chair each meeting of the Personnel Committee. In light of this, it is requested that the Vice-Chairman, Councillor I Welch, take on the responsibility and lead role in the current work of the committee. Councillor N Jacques offered to assist in personnel issues.

Resolved

- (i) the Vice-Chairman I Welch to liaise with the Chairman, Councillor S Dear regarding personnel issues;
- (ii) the Clerk to seek advice from ERNLLCA regarding additional assistance for the Personnel Committee.

181. **Supporting the residents of Caistor Road in their efforts to get traffic calming measures on the roads in their area of Barton**

Councillor N Jacques reported that local residents have requested traffic calming measures, due to continual speeding of vehicles in this area. North Lincolnshire Council Highways have been consulted in this issue, whereby traffic loops to measure speed are to be implemented. This will be a fact finding exercise to gather information, to progress this matter.

Resolved that this be noted.

182. **Reports from North Lincolnshire Council Representatives**

(a) **Skate Park**

Councillor J P Vickers gave report in this matter, thanking Baysgarth School and the recent public consultation. There are proposals to locate the skate park on the school grounds, which, for many reasons is a suitable and ideal site. Wider consultation is to take place to further progress. Councillor Ms A McCourt wished to thank everyone involved in this, including the ward members. She concluded there has been positive feedback to initiate a skate park. Councillor K Vickers wished to thank North Lincolnshire Council for enabling funding to be made available, particularly as we are now entering a new age of skate parks that are technically advanced.

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(b) Speed Limits Around Local Schools

Councillor P Shearer felt that a 20 mph speed limit needs to be implemented in the surrounding area to all of the local schools. He commented that this matter was particularly bad around the Bowmandale School area, including the parking arrangements.

(c) Travellers

Councillor J P Vickers gave report on this matter, stating that direction had been served upon the travellers who had set up encampment on Caistor Road. If the travellers chose to ignore the notice, then North Lincolnshire Council would go back to court for an injunction. Monitoring of the travellers on Falkland Way was also being looked into.

183. **Reports from Members on Outside Organisations**

(a) Barton Senior Alliance

Councillor Mrs W Witter gave report. On Remembrance Sunday the 9 November, Councillor Mrs A Clark would lay a wreath at the Cenotaph on behalf of the group. Possible locations for public seats in the town centre were being looked into and the town council's Environment Working Party addressing the matter. The 'Senior's Day' event had been successful and the monies in hand from this would probably be used to subsidise the Christmas lunches. The annual service and tea was slightly down on numbers this year, due to transportation issues etc. However, the event had been successful and enjoyed by those who attended. Whilst there was a slight refund in grant money to be returned to the town council, it was hoped that the group would be applicable for grant money again for next year's event. The Barton Rotary are providing lunches on Christmas Day, delivered to those who are on their own, anyone eligible to contact the group direct.

The Chairman, Councillor J Evison, closed the meeting at 8.45 p.m.

..... Chairman

3 December 2014