

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 5 FEBRUARY 2014 COMMENCING at 7.00 p.m.

Present: Councillor Mrs J Oxley (Chairman)

Councillors M Burman, T Chant, Mrs A Clark, F Coulsey, S Dear, J Evison, T Marron, M Martin, Ms A McCourt, M Osgerby, Mr J Oxley, Mrs D Pearson, P Thornton, J P Vickers, K Vickers and Mrs W Witter

Also Present: Captain N Cotterill (Salvation Army), Scunthorpe Telegraph Representative, Mrs C Clark (Deputy Town Clerk) and Ms S Richards (Town Clerk)

278. **Adjourned Meeting**

The Chairman welcomed everyone to the meeting. She then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer was read. This was proposed by Councillor J Evison and seconded by Councillor Mr J Oxley. It was agreed and

Resolved that Captain N Cotterill read out the town prayer.

The Chairman, Councillor Mrs J Oxley, re-opened the meeting.

279. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

280. **Apologies for Absence**

Councillors Mrs D Adlard (unwell) and J Austin (holiday).

281. **Declarations of Interest**

Barton Senior Alliance – Councillor T Chant (Personal Interest)

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Bike Night – Councillor J Evison (Personal Interest)

Barton Bike Night and Barton Senior Alliance (Personal Interest) – Councillor Mrs J Oxley

Barton Bike Night, Barton Junior Football Club, Barton Lions, Barton Senior Alliance and Carlton Education and Enterprise (Personal Interest) – Councillor Mr J Oxley

Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)

Barton Tourism Partnership – Councillor J P Vickers (Personal Interest)

Barton Senior Alliance – Councillor Mrs W Witter (Personal Interest)

282. **Applications by Members for Dispensations Previously Submitted**

It is noted that all members present had submitted a “Code of Conduct Dispensation Request” to the Town Clerk with the exception of Councillor M Osgerby. The Clerk had granted dispensation for members to remain, speak and vote regarding the budget/precept. The period of dispensation granted is up to and including the 2015 Town/Parish elections.

283. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported the next meeting of the NAT group will be held next month and the speed management strategy report for Barton is available from the town council office. Councillor Mrs W Witter enquired about the anti-social behaviour incident on Queen Street on the evening of 3

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February. Councillor Vickers reported that the offenders had been caught and the Police would provide reassurance to the hirers of The Assembly Rooms if required. Councillor Mrs Witter explained her concerns were directed at protection of the children who were at the Assembly Hall for a recreational function at the time.

Resolved that this be noted.

284. **Minutes**

(a) **Ordinary Meeting of the Council – 8 January 2014**

Resolved that the previously circulated Minutes of the Ordinary Meeting of the Council held on 8 January 2014, to be received, approved and confirmed as a correct record, signed by the Chairman.

285. **Matters of Report Arising**

(a) **Attendance**

It was noted that Councillor Mrs W Witter was only in attendance prior to the meeting commencing during the Environment Agency representative's talk. At the end of the talk, Councillor Mrs Witter left the meeting.

Resolved that this be noted.

(b) **Notes of a Community Working Party Meeting** (Min Ref 246(c)/90)

The Clerk gave report, in the absence of the Working Party Chairman. Two quotations had been received for printing 'The Bartonian', from two local companies, one for £1,655 and one for £1,050 to print 5000 copies. It was anticipated with the new structure implemented, the cheaper of the quotations received would probably make printing of the magazine cost neutral. The dates confirming this year's annual events to be held were also agreed.

Resolved

- (i) the quotation for £1,050 to print 5,000 copies of 'The Bartonian' to be accepted and the contractor notified. Following a request for 'The Bartonian' to be printed in colour, Councillor K Vickers stated that for the time being the quotation be accepted for black and white printing be accepted with a view to enquiring about the cost of colour printing in the future;
- (ii) the date for the annual Picnic in the Park to be held on Sunday 3 August 2014;
- (iii) the date for the annual Christmas Festival to be Saturday 29 November 2014.

286. **Other Meeting Minutes**

a) **Minutes of a Personnel Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Personnel Committee Meeting held on 9 January 2014 be approved as a correct record.

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b) **Minutes of a Planning Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 13 January 2014 be approved as a correct record.

c) **Minutes of a Finance & General Purposes Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 20 January 2014 be approved as a correct record.

d) **Minutes of a Planning Committee Meeting**

4) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 3 February 2014 be approved as a correct record.

287. **Precept for 2014/2015** (Min Ref: 272(vi)/100 – F&GP 20/01/14)

Members received a presentation of estimates, income and expenditure, showing build-up of the 2014/2015 budget, together with details of reserves held. Councillor Mrs W Witter outlined the budget and precept formation. A 0.63% decrease in a Band D property for council tax had resulted. It was felt the budget to be fair in the current climate whilst maintaining service levels. However, it was also pointed out that this had only been achieved by careful budget measures by everyone who contributed to this. Thanks were given to everyone who had assisted. Thanks were also given to the Community and Environment Working Parties who have respectively pruned their budget requirements and to those attending the Finance and General Purposes Committee Meeting to scrutinise the entire budget/precept proposals for 2014/2015.

Councillor Mrs Witter explained that careful budget measures would be required next year, particularly as the North Lincolnshire Council grant element of finance was diminishing year by year. She also commented that whilst business was currently thriving in the town, with the introduction of Wren Kitchens, the town council only received council tax support from domestic council tax and not business tax. It was stated that some reserves were required for unforeseen repairs and also to meet the legal requirement for the obligatory reserves to be held by the town council. Currently she reported that internal dampness in the town council offices at the rear of the Assembly Rooms required maintenance, which had been getting worse for some considerable time.

Councillor Mrs Witter commented that the town was very unique and special. There are many opportunities on the horizon, a new school, upgrade of another one a new theatre in the pipeline and a new Wren factory offering business and employment opportunities. This she underlined involved partnership working and following up grant opportunities to enhance projects and schemes.

A formal proposal was then made by Councillor Mrs W Witter and seconded by Councillor K Vickers to accept the recommended precept and grant for 2014/2015. Councillor Vickers concluded that he felt the town received value for money. All members present accepted the proposal with the exception of Councillor M Osgerby who could not participate in the negotiation or vote (see 282 above).

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Resolved

(i) that the town council levy a precept and grant upon North Lincolnshire Council, in the sum of £161,007 for the financial year ending 31 March 2015. To comprise precept of £137,749 and a grant element of £23,258.

288. **Matters of Report Arising**

(a) **Barton Town Council Proposed 2014/2015 Budget/Precept** (Min Ref: 272/100-F&GP 20/1/14)

The Clerk explained in the text stating "...council charge of £46.47", this should read £45.47.

Resolved that this be noted.

289. **Correspondence**

1. Update from the Barton residents who started the petition in a bid to obtain out-of-hours medical care in Barton advising of changes to the appointment system at The Central Surgery, government policy for extended hours and recent promotion leaflet *Healthy Lives Healthy Futures*. The date of the next CCG meeting is 13 February 2014 to be held at Health Place, Wrawby Road, Brigg.
2. Reminder of Community Emergency Planning Speed Training Event on Thursday 27 February 2014 at 6.00 pm at the Baths Hall. Anyone interested in attending must reserve a place, please contact the town council office for details.
3. Receipt of minutes from the 17 December 2013 NAT meeting held in the Assembly Rooms
4. Update via ERNLLCA that NALC have not received any clarity from the Communities and Local Government regarding the provisional local government finance settlement covering council tax support funding and council tax referendum principles. It is hoped a decision on council tax referendums is expected to be made in February in the final local government finance settlement.
5. Reply from Orkidz Pre School advising, due to Ofsted regulations and in particular the safeguarding of children it will not be possible to allow public access to seats in front of their property on the High Street. If the council wish to remove the seats it should not present a problem (Min Ref: 186(4)(ii)/67 – BTC 06/11/13).
6. Update from North Lincolnshire Council Planning Enforcement that the owners of properties at 7 George Street and 44a High Street, Barton have been contacted to change the colour of their shop frontage (Min Ref: 193(c)/69 – BTC 06/11/13).
7. Receipt of Service Level Agreement from North Lincolnshire Council regarding opening of Market Place public toilets on Sundays from 27/04/14 to 28/09/14 at total price of £580.75 - the same rate as currently being charged for 2013.
8. Details from ERNLLCA of *Meeting Procedure training development events* during February/March 2014 in Worlaby and Keadby costing £35.00 per delegate.
9. Information via the Barton NAT Group regarding speed management in Barton, also advising they are in the process of updating the Speed Management Strategy for the new programme, 01/04/14 – 31/03/15. A copy of the current road listing in Barton is available from the town council office.
10. Further letter from resident of Marsh Lane regarding the workings of the town council (*copy enclosed*).
11. Update from North Lincolnshire Council regarding drainage problem at junction of High Street/Marsh Lane, advising a proposed start date of Monday 21 April 2014 (Min Ref: 365(g)/142 – BTC 06/02/13).
12. Receipt of Barton Area Food Bank update for January. Copy available from the town council office.
13. Notification from North Lincolnshire Council Building Control of changes to street numbering at 75 High Street and 48, 50 Chapel Lane, Barton.
14. Update from North Lincolnshire Council regarding the Barton Cemetery gates, advising that their

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property repairs department have arranged replacement of both the left and right side of the gates with a railing type fixture similar to the rest of the railings. These should be fixed in position on 29 January 2014. The cost of this will be met by North Lincolnshire Council. It is hoped the damaged panel can be transferred to Baysgarth House Museum (Min Ref: 249(1)(i)/92 – BTC 08/01/14).

15. Information from Councillor P Thornton regarding new funding programme '*Our Place support programme*' offering grants for areas which break new ground, direct support and shared learning opportunities for communities who want to take control of their area and tackle local issues.
16. Update from the Environment Agency regarding ongoing repairs to flood defences along the South Humber bank and information on the high tides forecast for early February (*copy enclosed*).
17. Notification from the Barton Living Memorial Trust that the dedication ceremony for the plaques of missing names for the Barton War Memorial will be held in Baysgarth Museum on 23 February 2014 which the Mayor and Consort has been invited to attend. A public exhibition will be open from that date in the Museum.
18. Request from North Lincolnshire Council Public Rights of Way Officer for any assistance from the town council to identify the tenant farmers of land to the north of public footpath 40 which runs from Falklands Way at the back of the new Wren Living site.
19. Receipt of ERNLLCA January newsletter along with details of an E Petition regarding the National Planning Policy Framework relating to new housing development proposals in rural areas. Details can be found on <http://epetitions.direct.gov.uk/petitions/59376>

Resolved

- (i) Councillor K Vickers suggested that the seats be re-located outside the Co-operative Store in Market Lane, to upgrade the area. Councillor Mrs W Witter also suggested that a site to locate a public seat still needs to be sought for the High Street area, as discussed at the Barton Senior Alliance group meeting this week. Orkidz Pre School to be notified accordingly (item 5);
- (ii) the Service Level Agreement to be accepted. North Lincolnshire Council to be notified (item 7);
- (iii) Councillor J Evison to meet the local resident to discuss the issues raised (item 10);
- (iv) Following extensive discussion regarding the actions of North Lincolnshire Council, design of the gates and cost implications, it was agreed that North Lincolnshire Council go ahead to install the gates they have had manufactured and paid for to see how suitable they look when erected. If it is found they are unsuitable, then this may be brought back to the town council for further discussion. However, it was noted that the gates were expensive and that tax payers money had to be spent wisely (item 14);
- (v) arrangements for the Barton Living Memorial Trust were clarified. The date of the ceremony 22 February and date of the public exhibition opening at Baysgarth House Museum 23 February. A photograph of the plaque locations on the war memorial was perused by members present (item 17);
- (vi) Councillor J Evison to investigate this matter and report his findings (item 18);
- (vii) that the remaining correspondence be received and the contents noted.

290. **Correspondence Received Since issue of the Agenda**

1. Consultation document from ERPF regarding revised Funding Strategy Statement which has been updated to take account of the findings of the 2013 Valuation. A copy of the statement which sets out the Fund's approach to funding employers pension liabilities under the Local Government Pension Scheme, is available from the town council office. Comments on the statement are required by 21 February 2014.
2. Notification from Barton Belles WI of a baton relay to celebrate the WI Centenary Celebrations 2014-2015. The baton will come over the Humber Bridge on Wednesday 21 May and arrive at The Ropewalk for an event to witness the hand over from East Yorkshire WI to Humberside WI Federations.

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3. Further update regarding the Barton Cemetery gates, advising the work has been re-scheduled for Thursday 6 February 2014 (Min Ref: 249(1)(i)/92 – BTC 08/01/14).
4. Update from North Lincolnshire Council Environmental Health regarding dog fouling and evidence training, advising the training would not be happening as there were insufficient positive responses to make this a viable proposition (Min Ref: 246(e)(5)/90 – BTC 08/01/14).
5. Information from NHS North Yorkshire and Humber Commissioning Support Unit of various public events and roadshows regarding *Healthy Lives Healthy Futures*. A public event will be held on Thursday 27 February 2014 10.30am – 1.00pm in St Mary's Church Hall, Barton.
6. Request received for two dog bins to be sited on Falkland Way just opposite the entrance to the Wren Living complex. Barton Neighbourhood Service Team would include the bin in their schedule, which will cost £114.31 each + vat to purchase.
7. Survey undertaken by the town council's cctv contractor of equipment at the Interchange in Barton which is currently not working. The contractor advises the recording unit requires replacing and also recommends replacing the old style camera (*copy enclosed*).

Resolved

- (i) it was agreed to take the cost of the two dog waste bins from the allocation made in earmarked reserves of the budget. If the cost exceeds the budget, then one to be purchased in the current financial year and one in the next. However, it was noted that the bins appear to have increased in price considerably since purchase of the last one in August 2013. It was agreed that confirmation of the price quoted be sought before purchase takes place (item 6);
- (ii) it was agreed to accept the quotation price of £1,670 to purchase a full high definition IP camera and associated equipment. The contractor to be notified accordingly. It was also agreed to contact the bus/rail companies to ask if they wish to make a financial contribution towards the new cctv equipment at the interchange (item 7);
- (iii) the remaining correspondence be received and the contents noted.

291. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in the sum of £4,450.28 (A/cs 208 to 216), and those presented at the meeting in the sum of £6,400.87 (A/cs 217 to 222). A grand total of £10,851.15.

292. **Town Mayor and Deputy Town Mayor 2014/2015**

Consideration was given to expressions of interest received from members wishing to undertake these civic roles. One candidate for the role of Mayor, Councillor J Evison and one candidate for the role of Deputy Mayor, Councillor Mr J Oxley.

A proposal was made from Councillor K Vickers for Councillor J Evison to be put forward as Town Mayor elect for the annual meeting of the town council to be held on 14 May 2014, this was seconded by Councillor Mr J Oxley and agreed by members present.

A proposal was made from Councillor J Evison for Councillor Mr J Oxley to be put forward as Deputy Town Mayor elect for the annual meeting of the town council to be held on 14 May 2014, this was seconded by Councillor F Coulsey and agreed by members present.

Resolved that the election of the Town Mayor and Deputy Town Mayor 2014/2015 be undertaken at the annual meeting to be held on 14 May 2014.

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293. **The Town Award 2014**

Consideration was given to nominations for the Town Award 2014 having regard to a previously circulated resume of nominations. By a recorded vote, 5 votes were received for Liz Bennet, 2 votes for Alvin Chapman, 2 votes for James Crosskell, 1 vote for Paul Dimoline, 2 votes for Brian Peeps and 4 votes for Jennifer Pullen. It was agreed and

Resolved

(i) the Town Award 2014 be awarded to Liz Bennet. The award to be presented at the Mayor's Charity Dinner (date to be confirmed).

294. **Report of a Community Working Party Meeting held on 15 January 2014**

Councillor Mr J Oxley gave report of the meeting held, in which he chaired in the absence of the Chairman, Councillor A Todd. The meeting discussed the formation of a skate park and skate park committee. These he said, were to be a stand-alone group and not form part of the town council. Councillor Ms A McCourt gave an up-date regarding the current position. Another meeting had been held on the 28 January, whereby a community interest group had been formed. A chairman/treasurer and secretary had been nominated and North Lincolnshire Councillor Rob Waltham had attended. Several interested people had attended the meeting and the potential of a skate park located in the town was looking quite positive.

Resolved that this be noted.

295. **Update of the Mayoral Appeal**

The Mayor, Councillor Mrs J Oxley, provided an update report regarding one of her named charities for the year, namely the Viking Resource Centre. The centre had recently undergone changes with new partners and new management. The centre has to be self-supporting and undertakes many vital schemes and services to assist people in the town. However, most of the funding sourced was mainly serving adults. This appears to provide a lot less funding for younger children's projects. In light of this, it was stated that the mayoral appeal would therefore concentrate upon raising funds towards younger children's schemes and initiatives.

Resolved that this be noted.

296. **Identification Badges and DBS Checks**

Councillor Ms A McCourt enquired about town council identification badges and DBS checks. Councillor Mrs J Oxley outlined the criteria for DBS checks and it was agreed and

Resolved to enquire at North Lincolnshire Council regarding provision of identification badges.

297. **Reports from North Lincolnshire Council Representatives**

(a) **Flooding**

Councillor J Evison gave report that he had recently engaged in meetings with the Environment Agency and the Internal Drainage Board together with Councillor Ron Allcock. Martin Vickers MP had also raised the matter in the House of Commons and local Councillor Andrew Percy MP had also

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discussed this matter at various levels. The local dykes and ditches are to be investigated, along with culverts regarding drainage issues and potential blockages. The residents on Far Ings Road have been approached with one resident unable to live in his property as it is deemed uninhabitable. Funding streams and grant resources are currently being pursued and Councillor Evison concluded he is progressing with flooding issues generally, but if anyone has any problems regarding flooding and drainage to contact him.

(b) Update from Councillor J P Vickers

The flooding and standing water problems at the corner of Marsh Lane and Burgate are to be addressed by North Lincolnshire Council shortly. Also, a 16 seater mini-bus is to be made available to take people from Barton to the skate park located in Brigg.

(c) Bridge over the Haven

Councillor K Vickers reported that several new projects were on the horizon, but were not sufficiently advanced to report upon. Currently, he was pursuing clearance of rubbish dumped in the Haven adjacent to the bridge, near to the entrance to the Tesco Store. Councillor Mrs A Clark asked if a hole dug out by a contractor into the footpath area of Western Drive could be investigated. It would appear this has been left unsafe, without warning signage. Also, loose manhole covers were reported to be on Whitecross Street/Beck Hill, with another on Barrow Road.

298. **Reports from Members on Outside Organisations**

(a) Barton Senior Alliance

Councillor Mrs W Witter gave report of a recent meeting. National Older People's Week would be held in October 2014. The Barton Senior Alliance would be joining in to support this. The Annual Service and Tea would be held on 22 September 2014 at the Trinity Methodist Church, in partnership with Barton Town Council, Churches Together, Baysgarth School, Age UK and the Barton Senior Alliance group. Councillor Mrs Witter had recently investigated information sources regarding single older people who had no family for support and assistance. She had sought information from the Local Link office regarding senior citizen accommodation. She had been furnished with a booklet, but this appeared to be difficult to follow. She asked if such information could be simplified and if clear information could be printed to advertise this in 'The Bartonian'. It was also reported that Humber Care can assist with information and assistance for accommodation issues for local residents. It was stated that housing issues could be sourced at the newly formed Tourist Information Point in the town whereby Humber Bridge tickets could also be purchased.

(b) NAT Meeting Report

Councillor S Dear gave appraisal of issues raised regarding the transport interchange. He had undertaken a site visit with the station master, whose contact details are advertised at the station. The station master is keen to work with the local community. One litter bin had been repaired and one replaced, signage in the station car park states it is for use by rail travellers only. This car park is to serve all rail and bus users, therefore the signage is being looked into. Car park pot holes and tree root damage is being addressed by North Lincolnshire Council, a new project is being undertaken by Carlton Education and community groups are assisting to clear the surrounding area of debris. A worn sign has been taken down from the station as it was deemed past it's best. Councillor K Vickers suggested the town council contact Baysgarth House Museum to see if the sign is any good for their artefacts and local history memorabilia.

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Resolved Baysgarth House Museum be contacted to see if the town sign is required by them.

299. **Exclusion of the Press and Public**

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this meeting because publicity would prejudice the public interest by reason of the confidential nature of the following business, concerning personnel and contractual matters, arising out of the business to be transacted.

Members of the press and public left the meeting.